


Action Memorandum No. 2022-09

**Subject:**

Authorizing a contract to Appraisal Company of Alaska to provide city assessment services

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City Manager: Recommend Approval

Signature: 

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

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**Summary Statement:**

Authorize the City Manager to enter into a renewal contract with with Appraisal Company of Alaska through tax year 2023. With an option to renew yearly for four, one-year extensions.

The payment of services shall not exceed \$26,000 for the tax year. The assessor's fee for representation at the Board of Equalization is included in the price above, along with travel and lodging fees.

DMC 4.30.100 Competitive sealed bid or proposal procedure waived:

4.30.130 Exemptions.

A. Restrictions and provisions of this chapter shall not apply:

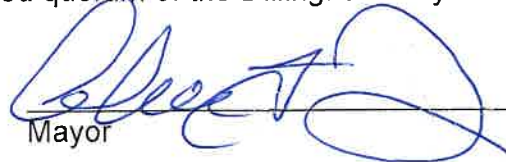
6. To professional services retained on a continuing as opposed to a project basis, i.e., accounting, appraisal, legal and civil engineering services.

Action Memorandum No. 2022-09

Summary Statement continued:

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PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on September 8, 2022.

  
\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

  
\_\_\_\_\_  
City Clerk

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

City of Dillingham  
Fiscal Note

Agenda Date: September 8, 2022

Appraisal Company of Alaska - Municipal Assessment Services 2023 tax year

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$62,000		FUNDING SOURCE <b>City of Dillingham</b>	
FROM ACCOUNT 1000 7030 10 14 0000 0                      GF Finance -Appraisal		Project Development of Wastwater Treatment plant	
TO ACCOUNT:	VERIFIED BY: Anita Fuller	Date: 9/2/2022	

EXPENDITURES

OPERATING	FY23	FY24	FY25	FY26
1000 7030 10 14 0000 0	\$ 26,000.00			
<b>TOTAL OPERATING</b>	<b>\$ 26,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL	\$ -			
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REVENUE	-			
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FUNDING

General Fund - Budgeted	\$ 20,000.00			
General Fund - Not Budgeted	6,000.00			
<b>TOTAL FUNDING</b>	<b>\$ 26,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary)

AM 2022-09

FY23 Budget is for \$20,000, Will require an increase to the budget by \$6,000

PREPARED BY: Anita Fuller

September 2, 2022

DEPARTMENT: Finance

APPROVED BY: \_\_\_\_\_