

Dillingham Volunteer Fire Department & Rescue Squad Info and Application





APPLICATION FOR MEMBERSHIP

Name: _____ DOB: _____
 Physical Address: _____ PO BOX: _____
 City: _____ State: _____ ZIP: _____
 Home Phone: _____ Cell Phone: _____ Work Phone: _____
 Email Address: _____
 Alaska Driver's License #: _____ Expiration Date: _____

DILLINGHAM VOLUNTEER FIRE DEPARTMENT & RESCUE SQUAD INTERESTED PERSONS REPORT

The Dillingham Volunteer Fire Department and Rescue squad requires an interested person report from the Alaska State Troopers. You are responsible for obtaining this report from the AST office and attaching it to this application.

The department will refund the \$20.00 fee following successful completion of probation

Please attach any previous EMS or Firefighter training, including certificate numbers and expiration date:

The Dillingham Volunteer Fire Department and Rescue Squad is a non-discriminating organization. Due to the physical and mental demands placed on Firefighters and EMS personnel you should review the essential functions and physical requirements of the duties you wish to provide as a member.

Are you able to perform those duties with or without reasonable accommodation? Yes _____ No _____

I, _____ by those present, do hereby apply to the Dillingham Volunteer Fire Department for membership. I wish to be accepted as a probationary member.

I further agree to abide by the Dillingham Volunteer Fire departments rules and regulations and to uphold its constitution.

Signature _____ Date: _____

DETERMINATION OF APPLICANT STATUS: Applicant must be present before for the membership to be considered.

I certify that the applicant, _____, was: _____ ACCEPTED _____ DISAPPROVED

Dated this _____ day of _____ (month) of _____ (year). Probationary Membership is effective as of this date.

Officer's Signature and Title: _____ Date: _____

Witness Signature and Title: _____ Date: _____

Probationary Member status will be reviewed six months after the date above.

As per the Executive Committee, the above applicant has met all probationary member requirements and has been accepted as a full member of the Dillingham Volunteer Fire Department. Dated this _____ day of _____ (month) of _____ (year).

Officer's Signature and Title: _____ Date: _____

Witness Signature and Title: _____ Date: _____

EMAIL APPLICATION TO firechief@dillinghamak.us OR DROP OFF AT 514 D STREET FIRE STATION BETWEEN 8:00 AM TO 12:00 PM & 01:00PM TO 5:00 PM MONDAY THRU FRIDAY

Dillingham Volunteer Fire Department & Rescue Squad New Member Welcome Packet

Welcome to the Dillingham Volunteer Fire Department. This organization is comprised of a group of dedicated volunteers performing both firefighting and crash rescue / emergency medical services to the City of Dillingham and local community.

The Dillingham Volunteer Fire Department (DVFD) and Rescue Squad (RS) is a department of the City of Dillingham and is funded by the city. It is organized into two divisions:

- Fire Department
- Rescue Squad

Members may belong to either one or both divisions.

The DVFD responds to approximately 200 Rescue Squad calls and 25 fire calls per year.

Local Area

The City of Dillingham is a coastal fishing community of roughly 2,000 people and serves as a hub for approximately 32 villages scattered along the local river systems. The town's population is spread along three roads, one of which stretches 20 miles to the City of Aleknagik. There is no road access to any other community. The major activity in Dillingham is commercial fishing which brings in many people and brings the population up to ten thousand.

Dillingham is also the location of Kakanak Hospital, headquarters of the Bristol Bay Area Health Corporation (BBAHC) which is the primary health care provider for the entire area.

Organization

The DVFD is a volunteer organization comprised of dedicated individuals from the local community.

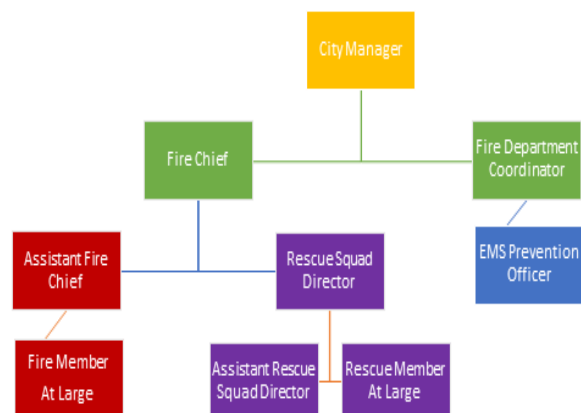
The department is led by the Fire Chief and administered by an Executive Committee along with two full-time city employees.

The Fire Chief and Fire Department Coordinator report directly to the City Manager. The EMS Prevention Officer reports directly to the Fire Department Coordinator.

The Fire Department Coordinator is responsible for the day to day business operations while the EMS Prevention Officer is responsible for EMS staffing and supervising. Both personnel are responsible for different aspects of training, prevention, and equipment upkeep and maintenance.

The Executive Committee is comprised of Fire Department members that have been elected to a two-year terms by their peers

- Assistant Fire Chief
- Fire Member At Large
- Rescue Squad Director
- Assistant Rescue Squad Director
- Rescue Member At Large



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Fire Department & Rescue Squad Meeting Schedule

Unless otherwise directed, training will take place on the first and third Wednesday of every month from 1900 2100 hrs. at the Lake Road Stations.

- First Wednesday: Combination Meeting - All members
- Third Wednesday: Rescue Squad Training - All members welcome

Members are expected to attend meetings so that they are familiar with all the other members and become familiar with the operations and department policies.

Probation

All new DVFD & RS members will be entered into a probationary status. Probationary status is held for 6 to 12 months during which the members are required to attend no less than **12 meetings** in a 12-month period as well as complete the New Member Orientation the first 6-months.

At the end of the probationary period, the Executive Committee will review performance and make a recommendation for full membership. Change in status from probationary to full member requires a vote by DVFD members.

Alcohol and Drugs

We have modified the motto of "Don't Drink and Drive" to: "Don't Drink and Respond".

If you are **ON-CALL** and find yourself in position where you cannot respond to an incident, call Dispatch at 843-5354 and say that you are unable to respond for this period.

Rescue Squad

The Rescue Squad is a certified Basic Life Support Ambulance Service with Advanced Life Support if available. The Squad averages about 15 active members with medical certifications ranging from Emergency Trauma Technician (ETT) to Emergency Medical Technician Level 3 (EMT-3). There are also several ambulance drivers on the squad.

Department Vehicles

All Fire department vehicles are the property of the City of Dillingham and are to be used only for official business.

In order to be an Ambulance or Fire / Pump Truck driver you must:

- Hold a current Alaska Drivers License
- Complete the CVO-3 Driving Course
- Be recommended by an experienced driver
- Pass a "check-ride" administered by the Fire Chief or approved representative

Traffic laws must be obeyed at all times, especially when running with lights and sirens. Good judgment and common sense will go a long way in helping avoid an accident.

Members are expected to refuel the equipment before the gauge reads past the half full indicator.

Dillingham Volunteer Fire Department & Rescue Squad

New Member Welcome Packet

Fire Trucks

The department has 6 pumpers, 1 command vehicle, 1 covered trailer, 1 open trailer & 1 mobile generator

Ambulances

The Rescue Squad has 2 ambulances: a 2016 Dodge 3500 and a 2020 Ram 3500. All the ambulances are ALS and equipped with defibrillators/monitors, ET tubes equipment, first line cardiac drugs, and two Lucas Devices (automated CPR Devices).

Clean up and restocking

The ambulance needs to be restocked at the end of each run. There is a supply cabinet in the ambulance bay at Kakanak with commonly needed items. Clean the gurney, straps, floors, benches and walls on the ambulance with the purple top cans on disinfectant wipes or Clorox for bodily fluids. Deposit the linens and rags in the triangle shaped laundry bin in the ambulance bay. There are more gurney sheets and blankets located in the under-seat storage compartment in the ambulance.

Certifications

ETTs and EMTs must supply the Department with copies of current certifications, including CPR cards and current vaccinations. They should also supply information of prior experience. These will be kept in confidential personnel files at the office. Each individual's file is available only to that individual, paid department staff, Fire Chief, and the Executive Officers. Files can be reviewed upon request of the individual.

Director Sponsor and Protocols

The Rescue Squad is directed by the Rescue Squad Director and Assistant director (both are elected and part of the executive committee). The Rescue Squad operates under the standing orders of a sponsoring physician of the Bristol Bay Area Health Corporation. The Squad operates under these written medical emergency protocols. Any member of the DVFD can request a copy of the protocols.

Teams and Coverage

Members are organized into teams consisting of ETTs, EMTs and drivers. Each team is on duty from 6pm till 6am on a weekly basis from Wednesday to Tuesday. Coverage during day is provided by any member who is able to respond and the full-time paid staff from the downtown fire station. If you are unable to be on call when you are assigned, it is your responsibility to find a replacement and let your team leader know.

Privately Owned Vehicles (POV) & Blue Response Lights

Members are issued a blue response light for their POV.

General Rules when using the Blue Response Lights:

- For Official Use Only (responding to a call)
- Does not guarantee the right of way
- Obey all traffic laws (stop for stop signs, school buses and letting police or other vehicles that have red lights go by)
- **DO NOT EXCEED THE SPEED LIMIT**
 - The maximum speed limit in Dillingham and surrounding area is 45 MPH.

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Responding to Calls

Dispatch makes call via radio (app 2 min delay)

- Responding Personnel Acknowledge Dispatch
- Via Radio or Land Line (907-842-5354)
- **MEMBERS MUST REPORT IN TO DISPATCH IN ORDER TO BE COVERED BY CITY INSURANCE /STATE WORKMAN'S COMP**

Report to Station

- Location of call determines station
- Calls Downtown or near the Downtown Station use equipment from the Downtown Station
- Calls outside of downtown, use equipment from the Lake Road Station
- On-call teams can determine to use the station closest to the majority of members for a faster response

On Call

What happens on a run (on the radio, on scene, in the ER and in the ambulance, etc.) is confidential. Patient information is not to be discussed outside the confines of official duties. Do not use patient names or talk about a call with non-department members.

Patient information is legally protected under the Health Insurance Portability and Accountability Act (HIPAA).

Be professional at all times. You are representing not only yourself but the entire Dillingham Fire Department while you are performing duties. No jokes, teasing, laughing, etc. in the ER area and ambulance bay as we are being watched by family members of the patient and community members and would not want to be misinterpreted.

PCR and Run Reports

Each team is responsible for completing the appropriate paperwork for each call they respond to. Run reports are to include the date, ambulance number, dispatch number, times, mileage, responder numbers and a hospital sticker. PCRs are to be submitted electronically through the ImageTrend reporting system by the lead medic from each call. All paper copies of run reports and PCRs are to be left in the designated paperwork area at the station the team has responded from.

Radios

Radios and pagers are issued to members at the discretion of the Chief. They are to be used for Department business only. Members are assigned a designator (number) to keep radio traffic at a minimum.

DVFD radio transmissions are non-secure and are being monitored by members of the community.

Radio Etiquette:

- Be professional
 - No Joking
 - No Profanity
- Keep Transmissions to a minimum
 - Be Brief
 - Speak Clearly
 - Be Specific
- Be patient & Courteous

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1800 Radio Check

The radio check was developed for the benefit of the Rescue Squad and Fire Members and is intended to be carried out with the least disruption of time. It is for members to make sure their radio or pager is working and to give the team leader and others an indication of who will be responding to calls. Radio check is also used to broadcast announcements of interest to the members.

At 1800 hrs. is when the radio check will begin every night. If you're on call simply reply, "(Your Number) copies". Members are allowed to phone in for radio check also. Do not call 911 for radio check. Use dispatch's number at 907-842-5354.

Stipends

For every call a member responds to, the City of Dillingham will issue a \$40.00 stipend. In order to receive this stipend, all run paperwork must be entered into the ImageTrend report system and members must submit a W-9 annually to the City of Dillingham Accounting Department.

Important Phone Numbers

Dillingham Fire Department: 907-842-2288

Dillingham Police Dispatch: 907-842-5354

Hospital Emergency Department: 907-842-5201

Reminders

- Department vehicles are to be driven only by members who have been approved to drive that apparatus.
 - Currently, the Fire Chief is the only approving official.
- See the Fire Department Coordinator or EMS Prevention Officer to submit your W-9.

APPENDIX A
RESPONSE CODES

Alpha Response: (EMT 1 's Might need EMT 2)

- Superficial Injury
- Non-Recent Injury
- Frequent Flier Non-Emergent
- Sick Person

Bravo Response: (EMT 2 ,3's could stand by)

- Breathing regular, Not Verified
- Serious Hemorrhage
- Unknown Patient Status
- Broken Bone

Charlie response: (EMT 1- 2 Possible EMT2-3 if warranted)

- Breathing regular, Not Verified
- Serious Hemorrhage
- Unknown Patient Status
- Broken Bone

D - Delta Response: (EMT 2-3 with additional help needed)

- Respiratory Distress
- Unconscious
- Not Alert
- Excessive Bleeding
- Irregular Breathing
- Seizure (Multiple or Continuous)
** Maximal response (both basic and advanced life support providers)

E - Echo Response: (EMT 2-3 Response with additional help needed) EMT-3's MUST RESPOND FOR ALS CALLS.

- CPR In progress
- Ineffective Breathing
- Uncontrollable Bleeding
- No Pulse
- Cardiac Emergency

Code	Capability	Responders
Alpha	Basic Life Support	ETT, EMT-1
Bravo	Basic Life Support	ETT, EMT-1
Charlie	Advanced Life Support	EMT-1, EMT-2, EMT-3
Delta	Advanced Life Support	EMT-1, EMT-2, EMT-3
Echo	Advanced Life Support	All Available Responders

APPENDIX B
RADIO CODES

10-1 – Unable to Copy	10-24 – Assignment Complete	10-79 – Notify the Coroner/Magistrate
10-2 – Signal Is Good	10-27 – Driver’s License Information	10-80 – Prisoner in Custody
10-3 – Change Frequency	10-28 – Vehicle Registration Information	10-81 – Meal Break, Bathroom Break, Eating
10-4 – Acknowledgment, Okay, Understood, I’m Fine	10-29 – Wants/Warrants Check	10-82 – Person for Protective Custody (Title-47)
10-5 – Meet with The Officer	10-32 – Weapons Call (G-Gun, K-Knife)	10-83 – No Contact, Did Not Find/locate
10-6 – I Am Busy At - Location	10-33 – Clear Frequency for Priority Traffic	10-86 – Providing Transportation
10-7 – Out of Service - Location	10-34 – En-route (to the scene, to the station)	10-87 – Bar Check (4-minute 10-60s)
10-8 – Back in Service	10-36 – Traffic Stop	10-89 – Bomb Threat
10-9 – Please Repeat, Did Not Copy	10-50 – Motor Vehicle Accident (D-damage, I-injury, F-fatality)	10-92 – Are You Clear for Confidential Information?
10-10 – Fight in Progress	10-51 – Request a Wrecker	10-96 – Mental Subject
10-12 – Standby, Stop, Wait	10-52 – Request an Ambulance	10-97 – Negative for Want/Warrants
10-14 – Animal Complaint	10-55 – DUI – Drunk Driver	10-99 – Wanted or Stolen
10-15 – Domestic Disturbance	10-56 – Intoxicated or Alcohol Related	10-99A – Wanted and Dangerous
10-16 – Are You Available for A Call?	10-60 – Welfare Check (are you okay?)	11-7 – At My Residence
10-18 – At the Garage or Sally Port, Open the Door	10-68 – Officer Needs Routine Assistance	Code GREEN: Patient Deceased, Transport of Remains
10-19 – At the Station	10-69 – Officer Needs Emergency Assistance!	Status ZERO: All other responders stand down
10-20 – What Is Your Location? My Location Is	10-77 – ETA – Estimated Time of Arrival	
10-21 – Make A Phone Call, Call Me		
10-22 – Disregard Last Request		
10-23 – On Scene		