



FINANCE AND BUDGET COMMITTEE

Thursday, May 30, 2024 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

FINANCE & BUDGET COMMITTEE MEETING CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:

<https://us02web.zoom.us/j/82103398167?pwd=CDAU6nfeXES0QSJnHlItDtebynY4c.1;>

821 0339 8167 passcode: 158300

or dial (346) 248-7799; or (669) 900-6833

CALL TO ORDER

Attendees:

- **Present:** Councilman Curt Armstrong, Mayor Alice Ruby, Councilman Kaleb Westfall, Finance Director Anita Fuller, Acting City Manager Dan Decker
- Also present: City Clerk in Training Abigail Flynn
- **Absent:** Councilmember Michael Bennett

Agenda Adjustments:

- No formal agenda adjustments made.

NEW BUSINESS

FY25 Budget Proposal

1. Budget Review Workshop:

- a. **Action:** Schedule a workshop before June 6 to review updated budget figures and introduce the budget ordinance.
- b. **Assigned to:** Acting City Manager Decker

2. Public Works Equipment List:

- a. **Action:** Obtain a comprehensive list of equipment and a prioritized replacement schedule for budget consideration.
- b. **Assigned to:** Public Works Director (via Acting City Manager Decker)

3. Loan Forgiveness for Water and Sewer Projects:

- a. **Action:** Investigate the possibility of loan forgiveness for water and sewer projects.
- b. **Assigned to:** Acting City Manager Decker

4. Lobbyist for Harbor Development Project:

- a. **Action:** Explore the potential for hiring a project-specific lobbyist to advocate for the harbor development project and secure funding.
- b. **Assigned to:** Acting City Manager Decker
- 5. **Board of Equalization Handbook:**
 - a. **Action:** Provide the Board of Equalization handbook to committee members for review.
 - b. **Assigned to:** City Clerk's Office
- 6. **Budget Analysis for Transparency:**
 - a. **Action:** Analyze the budget to differentiate between operating expenses and capital investments, ensuring transparency in the use of fund balances.
 - b. **Assigned to:** Finance Director Anita Fuller
- 7. **Online Payment System Implementation:**
 - a. **Action:** Develop a plan for implementing online payment systems and website improvements to enhance revenue collection and customer service.
 - b. **Assigned to:** Finance Director Anita Fuller
- 8. **Evidence Room Audit in Public Safety:**
 - a. **Action:** Evaluate the need for an evidence room audit in the Public Safety department and allocate funds accordingly.
 - b. **Assigned to:** Public Safety Department
- 9. **Pet Cremation Service Fee:**
 - a. **Action:** Investigate the feasibility of implementing a fee or suggested donation for pet cremation services provided by the Animal Control department.
 - b. **Assigned to:** Animal Control Department

Adjournment:

- **Time:** 9:45 PM
- **Motion:** Chairman Armstrong adjourned the meeting.

ATTEST:

Abigail Flynn, Acting City Clerk

[SEAL]



Approval Date: