



FINANCE AND BUDGET COMMITTEE

Monday, May 29, 2023 at 5:30 PM

MINUTES

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

CALL TO ORDER

Chair Curt Armstrong called the meeting to order at 5:40 p.m.

ROLL CALL

Members Present (Quorum established):

Curt Armstrong
Alice Ruby

Perry Abrams
Anita Fuller

Excused: Aksel Buholm

Staff Present: Lori Goodell

APPROVAL OF MINUTES

Motion: Perry Abrams moved to approve the minutes of April 17, 2023; seconded by Alice Ruby.
Vote: Motion passed by unanimous consent.

APPROVAL OF AGENDA

Motion: Anita Fuller moved to approve the agenda; seconded by Alice Ruby.
Vote: Motion passed by unanimous consent.

STAFF REPORTS

Finance & Budget Update presented by Finance Director Anita Fuller:

- Staffing: Assistant Finance Director (Purchasing & Disbursement) began on site effective 5/19. Training underway for Anthony Reynolds on wage deductions. One finance position remains open.
- Grant Reporting: FY23 NTS reporting in progress; FY24 NTS application in progress. ARPA grant reporting completed but login transfer issues remain unresolved. Linked grant and jail contract quarterly reports submitted.
- Audit: FY22 audit rescheduled for November 27, 2023; FY23 audit scheduled for January 2024.
- Insurance: API insurance renewal completed April 21; general insurance proposal expected by end of May.

- Software: Property tax software in development; Questica budget software kickoff scheduled June 14. Property tax invoices scheduled for July 1 distribution.
- Additional Notes: Council report FAQs provided for reference.

NEW BUSINESS

Seafood Processor Excise Tax Update

- Staff and committee members met with Peter Pan representatives to address concerns with the proposed excise tax.
- Key discussion points included mirroring Bristol Bay sales tax while maintaining excise tax flexibility, annual filing, avoiding double taxation of fish, draft exemptions or credits, and reducing the proposed rate.
- Committee discussion emphasized comparing Borough's tax ordinance, avoiding loopholes, and considering impacts on dock revenues.
- Noted Peter Pan's purchase of the vessel Gordon Jensen, which may shift processing away from local facilities.

2. FY24 Budget

- Finance Director presented Revision #3 of the FY24 budget packet, including narratives and spreadsheets.
- Highlights:
 - General Fund revenues: \$10,326,939
 - Appropriations: \$23,637,516
 - Projected negative fund balance impact: -\$4,648,000 (General Fund, Wastewater, and Dock funds affected)
- Adjustments: compliance officer duties assigned to Deputy City Manager, dispatch wage updates, landfill equipment additions, harbor support transfers, and harbor float replacement project funding.
- Senior Center budget balanced with \$290,429 city transfer.
- Equipment Replacement Fund: \$600,000 allocation includes three new patrol vehicles and a fire command truck; discussion on long-term replacement schedule.
- Capital Improvement section incomplete due to technical delays; further work required before ordinance finalization.
- Committee discussed vehicle sizes, harbor fee adjustments, replacement planning, and wage scale increases (10% vs. 5%) with recruitment/retention considerations.
- Next Steps: Draft ordinance to be circulated by May 30; additional committee meeting scheduled May 31 at 4:30 p.m.; Council workshops to be held prior to June 1 and June 15 meetings.

PUBLIC/COMMITTEE COMMENT(S)

General discussion on budget process and upcoming workshops.

ADJOURNMENT

Chair Armstrong adjourned the meeting at 7:19 p.m.

ATTEST



Abigail Flynn, Acting City Clerk

9/22/2025

Date of Approval

[SEAL]