



**WORKSHOP ON BUDGET AMENDMENT 1 AT 5:30 PM & ISO WORKSHOP
AT 6:40 PM, CITY COUNCIL REGULAR MEETING AT 7 PM**

Thursday, November 06, 2025 at 7:00 PM

MINUTES (amended)

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m. (with workshops at 5:30 and 6:40 PM)
141 Main Street, Dillingham, AK 99576 (907) 842-5212

Workshops: Workshop on Budget Amendment 1, 5:30- 6:40 PM

Workshop on ISO with Fire Department Staff, 6:40-6:55 PM

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

Workshops were held on Budget Amendment 1 led by Anita Foran and a workshop was held on the ISO led by Scott Runzo. Alice, Steve, Triston , Kaleb, Anita, Jack, Abigail attended in person and Jean, Curt and Kevin attended the workshops via zoom.

CALL TO ORDER

Mayor Alice Ruby called the meeting to order at 7:00 PM.

ROLL CALL by the Clerk

Council Present:

Triston Chaney (Seat A); Jean Barrett (Seat B, via Zoom); Steven Carriere (Seat C); Curt Armstrong (Seat D, via Zoom); Kaleb Westfall (Seat E); Kevin McCambly (Seat F, excused at roll call; joined via Zoom at 7:07 PM); Alice Ruby, Mayor.

Staff Present:

Acting City Manager; Acting Clerk; Planner; Public Works Director; Finance Director (Zoom); Fire Department Coordinator; Police Chief.

PLEDGE OF ALLEGIANCE

Conducted.

APPROVAL OF MINUTES

1. Minutes

10/02/2025 Regular Meeting – Approved

10/16/2025 Special Meeting – Approved

APPROVAL OF CONSENT AGENDA

None.

APPROVAL OF AGENDA

Approved as presented.

STAFF REPORTS PROVIDED

2. Strategic Plan Report
3. City Manager and Staff Reports Delivered
4. Standing Committee Reports Received: Finance & Budget Committee (09/22/2025, 09/29/2025), Planning Commission (04/16/2025), and Code Committee minutes previously approved but unsigned (11/10/2022; 08/18/2022; 02/23/2023; 04/13/2023; 05/11/2023).
5. Citizen Committee Appointments
 - Rebecca Duke to Library Advisory Board
 - Travis Roenfanf for School Facilities Committee
 - Motion to approve Citizen appointments by Kaleb, second by Steve.
 - Motion carried unanimously.
6. Council Committee Appointments (See Committees/Committee Appointments Table attached)
 - Motion to approve Council appointments by Steve Second by Jean
 - Vote: Yes – Triston, Jean, Steve, Curt, Kevin; No – Kaleb.
 - Motion carried 5–1.

PUBLIC HEARINGS

Public hearings held for Ordinances 2025-02 and 2025-03. No testimony received.

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

One comment received from Travis Handy (Zoom).

ORDINANCES AND RESOLUTIONS

7. **Public Hearing and Adoption: Ordinance No. 2025-02: An Ordinance of the Dillingham City Council Authorizing the Disposal of City Property Near Harbor Road to the United States for the Small Boat Harbor Maintenance Dredging Project.**
 - Motion to approve by Steve Second by Triston
 - Motion carried unanimously

8. **Public Hearing and Adoption: Ordinance 2025-03: AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AMENDMENT NO.1 AND APPROPRIATING FUNDS FOR THE FY 2026 CITY OF DILLINGHAM BUDGET**
 - Motion to adopt by Steve Second by Jean
 - Vote: Yes – Triston, Jean, Steve, Curt; No – Kaleb, Kevin.
 - Motion carried 4–2.
9. **Resolution No. 2025-38: RFP 2025-02 Awarding RESPEC contract for airport watermain extension design services**
 - Motion to adopt by Steve Second by Triston
 - Motion carried unanimously
10. **Resolution No. 2025-45: Dillingham Regional and Community Jail Contract - FY26**
 - Motion to adopt by Steve Second by Triston
 - Motion carried unanimously
11. **Resolution No. 2025-46: Amend bank Signature Card Due to a Change in Council Members**
 - Motion to adopt by Steve Second by Jean
 - Motion carried unanimously
12. **Resolution No. 2025-47: Health Insurance Renewal**
 - Motion to adopt by Steve Second by Kaleb
 - Motion carried unanimously
13. **Resolution No. 2025-48: Commendation for Levi Dull**
 - Motion to approve by Steve Second by Jean
 - Motion carried unanimously
14. **Resolution No. 2025-49: Commendation for Bertram Luckhurst**
 - Motion to approve by Jean (Second not audible)
 - Motion carried unanimously
15. **Resolution No. 2025-50: Commendation for Michael Bennett**
 - Main Motion:
 - Motion to approve by Kaleb Second by Triston

 - Amendment 1:
 - Motion to amend to add chair of code committee by Kevin
 - (Motion passed unanimously.)

 - Amendment 2:
 - Motion to amend to add official apology for Cosgrove report and stress and hassle by Kevin
 - (“no second. Motion failed.”)

- Final Result:
- Motion for amendment 1 carried unanimously.

16. Resolution No. 2025-52: In Support of EAS

- Motion to approve by Steve Second by Jean
- Motion carried unanimously

17. Resolution No. 2025-51: Gift of Holiday Administrative Time

- Motion to approve by Jean Second by Triston
- Motion carried unanimously.

18. Resolution No. 2025-43: Appoint City Clerk

EXECUTIVE SESSION: To select a City Clerk

DMC 2.09.050 Executive sessions:

A. The following subjects may be discussed in an executive session, from which the public is excluded:

Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;

- Enter Executive Session:
- Motion to go into executive session by Steve Second by Kaleb
- (Motion carried unanimously.)
- Exit Executive Session:
- Steve Carrier moved, Triston Chaney seconded the motion to exit.
- (Motion carried — notes say 5/1.)
- After Executive Session:
- Motion to amend the resolution to [appoint] Abigail Flynn by Steve Second by Jean
- Vote: Yes – Triston, Jean, Steve, Curt; No – Kaleb, Kevin.
- Motion carried 4–2.out of executive session at 9:31 p.m.

UNFINISHED BUSINESS

NEW BUSINESS

19. Executive Session for ongoing legal issues and legal costs

- Motion to enter executive session by Steve, second by Kaleb. Entered at 9:38 PM.

- Exited at 10:55 PM. Steve Carriere moved and Kaleb Westfall seconded the motion to exit. Motion to exit carried unanimously by members present. Kevin may have disconnected before the exit vote.

.2.09.050 Executive sessions.

A. The following subjects may be discussed in an executive session, from which the public is excluded:

1. Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit;

2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;

B. The following shall be discussed in executive session when the best interests of the city so require:

2. Discussions of pending or threatened lawsuits in which the city has an interest.

CITIZEN'S DISCUSSION (Open to the Public)

None.

COUNCIL COMMENTS

- Council Member Steven Carriere requested a special meeting on November 20 at 5:30 PM to review the Cosgrove report. He emphasized the importance of the Council discussing the findings together and determining whether any follow-up action or direction is needed.
- Council Member Kaleb Westfall offered brief comments related to the request from citizen Travis Handy regarding a late-filed property assessment appeal.
 - Motion: Kaleb Westfall moved, and Steven Carriere seconded, to direct staff to research the Council's options for handling a late-filed appeal and to provide information at the next meeting.
 - Discussion: Members noted the need to understand the Board of Equalization process, clarify whether the City is obligated to accept late appeals, and determine what circumstances may justify reopening an appeal hearing.
 - Vote: With no objection, the motion was considered approved 5–0. (Kevin McCambly was not present for the vote.)

MAYOR'S COMMENTS

- Mayor Alice Ruby thanked Council members, staff, and attendees for participating in the workshops and the regular meeting. She noted the significant amount of work completed, including action on major budget items, multiple resolutions, and two executive sessions. She acknowledged staff work in preparing materials for the meeting. The Mayor confirmed the scheduling of the November 20 special meeting as requested and encouraged Council members to review all supporting documents in advance.

ADJOURNMENT

- The meeting adjourned at 11:08 PM.

ATTEST:



Abigail Flynn, City Clerk

[SEAL]

12/04/2025

Date of Approval

Committees/Committee Appointments

11/24

Appointments 11/6/25

Committee make-up and/or Comments

<u>Council Member/Staff Committees</u>			
Code Committee	Michael Bennett-Chair, Alice Ruby, Kaleb Westfall, Kevin McCambly, Dan Decker, Abigail Flynn	Steve Carriere, Chair, Alice Ruby, Kaleb Westfall, Kevin McCambly, Triston Chaney, Jack Savo, Abigail Flynn	Mayor, Council Members, City Clerk, City Manager
Public Outreach Committee	Council as a whole	Mayor & All Council Members	Mayor, Council Members, City Manager
Finance & Budget Committee	Curt Armstrong-Chair, Alice Ruby, Kaleb Westfall, Steve Carriere, Michael Bennett, Dan Decker, Anita Fuller	Curt Armstrong, Chair, Alice Ruby, Kaleb Westfall, Steve Carriere, Jean Barrett, Jack Savo, Anita Fuller	Mayor, Council Members, City Manager, Finance Officer
<u>Public Committees Advisory to the Council where Council member is appointed</u>			
Port Committee (Mayor Chairs) - appointed by City Council as needed	Alice- Chair, Steve Carriere/ Kevin McCambly, Dan Dunaway, Robert Heyano, Robin Samuelsen, Reed Tennyson, Cole Schlagel	Alice Ruby, Chair, Kevin McCambly, Dan Dunaway, Robert Heyano, Robin Samuelsen, Reed Tennyson, Cole Schlagel	Mayor, 1 Council Member, 5 citizens
<u>Public Committees upon which the City/Council/Mayor sit/participate</u>			
Marrulut Eniit Assisted Living (Grandma's House) - City rep appointed by City Council as needed	Kevin McCambly	None needed	all consortium agencies appoint reps (1 City of Dig), other citizens
<u>Cooperative Agency Committees upon which City/Council/Mayor sit</u>			
Facility Committee (School District & City) - appointed by City Council as needed	Alice, Travis Roenfranz, Steve Carriere	No change - Alice Ruby, Travis Roenfranz, Steve Carriere	Mayor, 1 Council member, City Manager, Public Works Director, School Board President, 1 School Board member, Superintendent, School Facilities Manager, 1 citizen
MOU Committee (Curyung & City) - city reps appointed by City Council as needed	Alice Ruby, Curt Armstrong	No change - Alice Ruby, Curt Armstrong	Mayor, Council Member, City Manager, Tribal Chief, Tribal Chief, Tribal Administrator
<u>Others</u>			
Board of Equalization - council appointments are made prior to meeting of BOE	Alice, Kaleb, Michael, Steve, Alternate Curt	Alice, Curt, Steve, Jean. Alternates: Kaleb, Kevin, Triston,	3 Council Members, Mayor
BBEDC (Alternate Seat) - appointed by Council as needed	Curt Armstrong	No Change	As needed - dictated by BBEDC

2.18.070 Succession.

Should the office of mayor become vacant or should the mayor be absent or unable to perform the duties of the office of mayor, the order of interim succession shall be determined as follows:

- A. The council member with the longest total period of tenure in office shall assume the office of mayor pro tempore.
- B. Should more than one councilmember have the same total period of tenure in office, that

Curt Armstrong, Mayor Pro Tempore

Council Members	First Elected (consecutively)
Armstrong	12/14
Westfall	10/21
Carriere	10/23
McCambly	10/23
Chaney	10/25
Barrett	10/25