



## **BOE MEETING / HEARING**

Thursday, December 18, 2025 at 6:30 PM

### **MINUTES**

*Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.*

#### **MEETING INFORMATION**

**Board OF Equalization Meeting**

**CITY HALL COUNCIL CHAMBERS / 6:30 p.m.**

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

#### **CALL TO ORDER**

The meeting of the Board of Equalization was called to order by **Mayor Alice Ruby, Chair**, at **6:44 p.m.**

#### **ROLL CALL**

##### **Present:**

- Alice Ruby, Mayor (Chair)
- Jean Barrett, Council Member
- Curt Armstrong, Council Member
- Steve Carriere, Council Member

##### **Staff Present**

- Abigail Flynn, City Clerk
- Anita Foran, Finance Director

##### **Also Present (Non-Voting, via Zoom):**

- Kaleb, Alternate Council Member
- Kevin], Alternate Council Member

## APPROVAL OF AGENDA

### Motion:

- Moved by **Steve Carriere**
- Seconded by **Jean Barrett**

### Vote:

- Motion passed unanimously.

## New Business

### A. Introduction and Review of Hearing Procedures

- The Chair reviewed applicable **Board of Equalization procedural guidelines** from the BOE Handbook, including:
  - Section IV.A.10(a)
  - Sections IV.B.1 and IV.B.2
  - Section V
- The Board confirmed that the purpose of the hearing was **solely to determine whether the appellant was unable to comply with the 30-day appeal filing requirement**, not to hear the merits of the appeal itself.
- Sample motion language and guidance on late-file appeals were reviewed.

### B. Consideration of Request to Late-File an Appeal

#### Hearing:

- Determination of whether **Travis Handy** was unable to comply with the 30-day appeal window.

#### Motion:

- Moved by **Steve Carriere** to **reject the late-file appeal**
- Seconded by **Jean Barrett**

#### Discussion Highlights:

- Board members discussed the taxpayer's responsibility to maintain current contact information with the City.
- It was noted that property tax notices were mailed to the address on file and that failure to receive notice was not attributable to City error.

- One member expressed support for allowing the appeal based on personal circumstances; others emphasized statutory responsibility and precedent.

**Vote (Roll Call):**

- Alice Ruby – Yes
- Jean Barrett – Yes
- Curt Armstrong – No
- Steve Carriere – Yes

**Result:**

- **Motion passed 3–1.**
- **The late-file appeal was rejected.**

**CITIZEN DISCUSSION** (Prior Notice or Agenda Items)

none

**COMMITTEE COMMENTS**

- Board members expressed appreciation for the appellant's candid written appeal and acknowledged the quality of information provided in the meeting packet.
- Members reiterated the importance of procedural clarity and taxpayer responsibility.

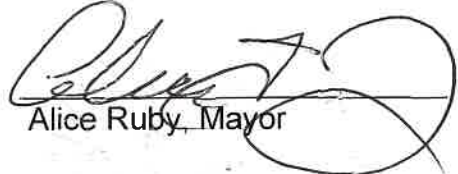
**ADJOURNMENT**

- The meeting was adjourned at **6:53 p.m.**

Approval Date: January 8<sup>th</sup> 2026

ATTEST:

  
Abigail Flynn, City Clerk

  
Alice Ruby, Mayor

[SEAL]