

Addendum No. 1

Professional Architectural and Engineering Services for Downtown
Fire Hall Replacement Project



CITY OF DILLINGHAM ALASKA

This addendum is hereby incorporated into the solicitation documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~striketrough~~.

All other terms, conditions and specifications shall remain the same.

Questions and Answers:

- 1.) **Question:** Is the Architect who performed the Predesign Study precluded from bidding on the project?

Answer: No. The RFP does not preclude firms that participated in the predesign phase from submitting a proposal. All firms will be evaluated based on the criteria outlined in the RFP to ensure a fair and competitive selection process.

- 2.) **Question:** What schedule milestones, related to the project's funding sources, should be addressed in the project approach and work plan?

Answer: Please see Section 2. PROJECT BACKGROUND in the RFQ. Proposers should align their approach with the project's phased funding and grant requirements, including:

- Advancement of Phase 2 (Due Diligence) and Phase 3 (Schematic Design / Design Development)

- Development of design documents sufficient to support future grant applications and construction procurement
- Completion of work within the constraints of the Designated Legislative Grant, which has a lapse date of June 30, 2029

The City encourages proposers to align their work plan and deliverables to the grant funding available.

- 3.) **Question:** Please clarify what sections of the proposal are included in the 10-page limit. Often, resumes and cover letters are excluded. Also, what about front and back covers?

Answer: Please see Section 5. STATEMENT OF QUALIFICATIONS (SOQ) CONTENTS in the RFQ. SOQs shall be concise, no more than 10qty 8.5"x11" pages.

The City is a small, resource-constrained organization with limited staff available for proposal review. As such, the intent of the page limit is to ensure proposals are concise and focused on qualifications, relevant experience, and team approach. The City is not seeking extensive marketing materials, graphics, or promotional content, and will evaluate firms based on the clarity and relevance of the information provided.

- 4.) **Question:** The RFQ requires professional liability insurance limits of \$3,000,000. This is higher than what we generally see – is it open for negotiation?

Answer: The listed insurance limits represent anticipated minimums, and final requirements will be established during contract negotiations with the selected firm.

End of Addendum