

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2016-10

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL WAIVING THE PURCHASE RESTRICTIONS AND AWARDING A TASK ORDER TO CRW ENGINEERING GROUP LLC TO PREPARE A REQUEST FOR PROPOSAL FOR THE REPLACEMENT OF EQUIPMENT IN SIX LIFT STATIONS

WHEREAS, the City's lift stations are in dire need of equipment replacement and upgrades; and

WHEREAS, the City is currently replacing the dock lift station with DEC & ANTHC funds, but have six others that need attention; and

WHEREAS, at the October 15, 2015, Council meeting, the Council awarded a contract to CRW Engineering Services to provide engineering services for Lift Station Equipment Replacement, and the next step is to get the project out for bid to meet the City's goal to have the work commence this summer; and

WHEREAS, the work that is needed is technical in nature and the City wanted to be assured that the Request for Proposal documents covered everything that is needed for replacing the equipment in as many lift stations that grant funding allows; and

WHEREAS, CRW Engineering completed the design for the replacement equipment and is familiar with the lift stations and their needs; and

WHEREAS, Dillingham Municipal Code (DMC) 4.30.130 allows waiving of purchase restrictions if the City Council determines that the public interest would best be served by waiving the sealed bid requirement for awarding contracts over \$20,000; and

WHEREAS, the waiver is based on the criteria outlined in DMC 4.30.130, Exemptions B. 1, Restrictions and provisions of this chapter shall not apply, 1. An emergency exists where the delays required for compliance with this section would jeopardize the public health, safety or welfare;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council waives the purchasing restrictions as stated above;

BE IT FURTHER RESOLVED that:

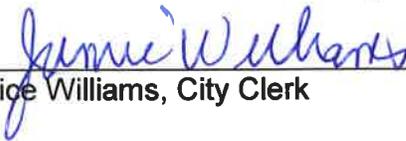
1. The Dillingham City Council approves Task Order No. 1 to prepare the RFP documents for the replacement of equipment in six lift stations;
2. The payment of services will be for an amount not to exceed \$35,400; and
3. The City Council authorizes the Mayor or City Manager to sign said Task Order No. 1 on behalf of the City of Dillingham, Alaska.

PASSED and ADOPTED by the Dillingham City Council on February 4, 2016.


Alice Ruby, Mayor

[SEAL]

ATTEST:


Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: February 4, 2016

Attachment to:

Ordinance No. _____ / Resolution No. 2016-10

Subject:

Approval to waive the purchase restrictions and award a task order to CRW Engineering Group LLC to prepare a RFP for the replacement of lift stations

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

All of the City's lift stations are in dire need of equipment replacement and upgrades. At the October 15, 2015 Council meeting, the Council approved awarding a contract to CRW Engineering Group LLC to provide engineering services for lift station equipment replacement. The City is currently replacing the dock lift station with AkDEC and ANTHC funds, but have six others that need attention.

The goal was to commence work on the other lift stations this summer as funds allowed. The work is technical in nature and the City wanted to be assured that the RFP documents covered everything that was needed for replacing the equipment in the six lift stations. To meet the timeline, the City awarded Task Order #1 to CRW Engineering Group, in the amount of \$35,400 to prepare the RFP documents. We had intended to bring the request to the Council in January, but the meeting was canceled. We are currently spending operating funds to replace and fix the old equipment. Just recently, we spent about \$7,636 on replacing and rebuilding two pumps at the lift station located near the Tennysons. Unlike our current situation, our goal is to have equipment that can be interchangeable between each station.

Attachment to:
Ordinance No. _____ / Resolution No. 2016-10 _____

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	