

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2013-06

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING THE DILLINGHAM CITY SCHOOL DISTRICT'S (DCSD) APPLICATION TO PARTICIPATE IN THE 2013 BBEDC ARCTIC TERN GRANT PROGRAM

WHEREAS, the Bristol Bay Economic Development Corporation (BBEDC) will provide Arctic Tern Program Grant funding in order to support and foster jobs, employment activities or learning opportunities for resident young people; and

WHEREAS, the DCSD is looking for a resolution from the city and tribal government supporting the application; and

WHEREAS, either the city or the tribe has to be the recipient of the grant funds, as a pass through for the school, since the school cannot apply directly for this grant; and

WHEREAS, Curyung Tribal Council is a duly organized governing entity, and eligible to participate in the BBEDC Arctic Tern Program; and

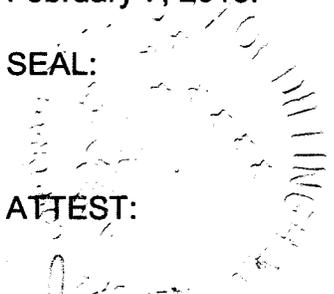
WHEREAS, the Curyung Tribal Council has elected to receive \$6,000 for the purpose of sending 4 - 6 students, aged 16-17, depending on the available funds to attend a week-long Career Connections Camp in Juneau sponsored by South East Regional Resource Center;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council approves and supports the Dillingham City School District's proposal to participate in the Arctic Tern Grant Program for 2013, as it has for at least the last four years.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on February 7, 2013.

SEAL:

ATTEST:



Janice Williams, City Clerk

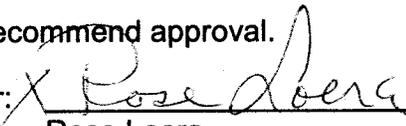

Alice Ruby, Mayor

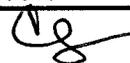
Subject: A Resolution of the Dillingham City Council Supporting the Dillingham City School's Application to participate in the 2012 BBEDC Arctic Tern Grant Program

Agenda of: February 7, 2013

Council Action:

Manager: Recommend approval.

City Manager: X 
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance Director / Carol Shade		
X	City Clerk / Janice Williams		

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

Summary Statement.

Pat Engen from Dillingham City School District has applied for BBEDC's Arctic Tern Grant Program and BBEDC is looking for a resolution of support endorsing this from the City Council and the Curyung Tribe. This grant would allow general education and special education high school students to attend a week long career connections camp in Juneau sponsored by South East Regional Resource Center. The camp explores career opportunities available in the State of Alaska, including tours of several workplaces, the university and technical center. Students will spend three days job shadowing in a field of interest.

The Tribal Council will receive the money and distribute to the camp to pay bills for individual students. The Dillingham City School District has participated for at least the last four years. There is no cost to the City.

Bristol Bay Economic Development Corporation

Arctic Tern

Program Description & Guidelines

Program Overview

The BBEDC Board feels strongly that introducing youth to the workplace can provide a small income as well as a head start on valuable work skills. These work skills will help them to succeed over the long term; whether it is as an employee or as a small business owner/operator. Further, providing these opportunities in their resident community encourages pride and a sense of community responsibility.

Also of value are educational activities related to employment opportunities, economic issues, career choices, leadership forums and educational opportunities. These activities enhance resident youths exposure to the world of work. This allows youth to gain the self-confidence, career awareness, financial literacy, and interpersonal competencies needed to succeed over the long term.

The BBEDC Board is aware that resident young people in BBEDC communities have limited opportunities for employment and communities have few resources for creating opportunities. Therefore the Board established the *Arctic Tern* Program as a vehicle for providing an annual grant to each of the CDQ communities to be used for jobs and educational activities for youth.

Purpose

To grant funds to BBEDC communities to be used to support and foster jobs, employment activities or learning opportunities for resident young people up to 17 years of age.

Grant Amounts

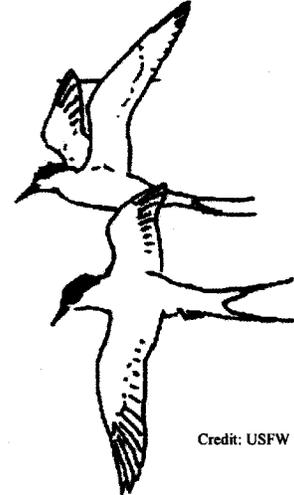
In 2013, funds are allocated for up to \$6,000.00 per community.

Eligible Entities

The fund recipient will be either the Tribal Council or City Council. In either case, if both entities exist within a community, both must provide a resolution in support of the project application. The resolution must contain language specified in the *Arctic Tern* application.

Recipient Responsibility

The recipient organization shall submit an application for the grant funds using the form provided by BBEDC. The application shall contain a plan that describes how the organization will use the grant funds and resolutions from the Tribal and/or City organization(s).



Credit: USFW

The recipient organization shall not discriminate in the selection of resident youth participants because of ethnic background, religious preference, sexual preference, gender or family affiliation.

The recipient organization is responsible for oversight of their community program, supervision of participants and reporting responsibilities to BBEDC. The Recipient Organization will execute an agreement with BBEDC. In accepting this grant, the Recipient agrees to indemnify, release, and hold BBEDC, its directors, officers, employees, contractors and agents, harmless from and against any disputes which might arise from activities and transactions performed or contemplated. This indemnity and release shall include costs and attorneys fees incurred by BBEDC in defending itself from any filed or threatened legal action related to this Grant or Agreement.

The Recipient Organization is responsible for assuring compliance with all local, state and federal employment, labor, Internal Revenue Service (IRS) and other laws.

Program Close-Out

The *Arctic Tern* Program has no deadline for grant applications. Arctic Tern grant funds allocated but not awarded will expire on December 31st of the year they are allocated. Arctic Tern funds must be spent within the year they are awarded. Final Reports are due from the recipient organization by December 31.

The Recipient Organization shall provide BBEDC with a close out report that describes how the funds were spent, the number of youth employed/involved in total, what activities were carried out, performance of the participants, what was contributed to the community and overall how the program was received in the community. The report should be significantly detailed to allow BBEDC to evaluate the effectiveness of the program on an annual basis.

Eligible Activities

Recipients may use the grant funds as wages to employ youth in positions within the community or to fund youth participation in educational and learning activities.

Participants may be employed to work, under supervision provided by the recipient organization, in any capacity within the law that benefits the community in general. Activities may include assistance to elderly or disabled residents (shoveling snow, assist in household activities, pack water and wood for steams, etc.), assisting city or tribal departments (phone/mail duties, pick up litter, shoveling snow, paint community equipment such as benches, garbage cans or other), assisting with school extra curricular and/or community related activities (organize and assemble specific events such as after school activities, community events, and etc.).

Funds may be used to fund participation in educational and learning activities. Funds may be used to pay for travel, registration or other fees associated with sending resident youth to an educational and or learning activity (career/employment events, college exploration events, leadership events such as AFN Youth Conference, etc.).

Ineligible Activities

No more than \$500.00 of the grant funds may be used for project/grant management. Grant management activities include but are not limited to: office/facility costs, indirect costs, supervision/chaperone costs and other costs not directly related to wages or travel for youth participants.

Fund Accountability

By applying for the fund, the applicant acknowledges and agrees to the BBEDC Accountability Policy as outlined below.

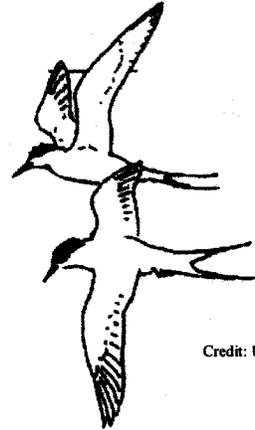
Failure to comply with the accountability requirements can result in denial of payment and the applicant may become ineligible for funding of later phases of the current fund and/or subsequent fund cycles.

Specific Policy (Applies to all BBEDC Fund Projects):

- A. A Budget that is reasonably detailed must be included with the application.
- B. The Application proposal must include a reasonably detailed Project Timeline that fits the BBEDC required ending date.
- C. The entity receiving the fund must select and identify whom they wish to be the project manager.
- D. Grant funds will be issued to the Recipient Organization in one lump sum after approval of the application. Payment will be made to the Recipient Organization only.
- E. The Recipient Organization will be required to submit a close out report. The report must contain the information required with supporting receipts, check copies and financial reports.
- F. A limit of 10% of the total approved grant up to a maximum of \$500.00 may be used as indirect, administrative and/or project management.

Bristol Bay Economic Development Corporation

Arctic Tern Program
Application



Credit: USFW

Instructions: Applicant shall use this page as a cover sheet for their application. The remainder of the application may be the following form or may be submitted as a simple narrative in whatever format is desired, provided it contains the information required.

Date -- 01/09/2013

Name & Address of Entity Requesting Grant:

Curyung Tribe

Specific Contact Person:

Name:	Patricia Engen	Phone Number:	908-842-6768
Title:	Dillingham High School	Fax Number:	907-842-4145
Address:	PO Box 170	E-mailAddress:	
	Dillingham, AK 99577		pengen@dlgsd.org
Project Title:	Career Connections Camp		

Total Amount Being Requested: \$6000

Brief Description of Project General education and special education high school students attend the week-long Career Connections camp in Juneau sponsored by South East Regional Resource Center (SERRC). The camp explores career opportunities available in the state of Alaska, including tours of several workplaces, the university and technical center. After an introduction to job seeking and job-related skills, students spend three days job shadowing in a field of interest. The job shadow positions are well-supervised, with an employer's critique at the end.

Signature by an authorized official of the Recipient Organization below acknowledges the intent to operate according to the program purpose and guidelines and assures that all information contained in this application is true and correct.

Signature

Date

Bristol Bay Economic Development Corporation, P.O. Box 1464, Dillingham, Alaska, 99576 Ph: (907) 842-4370, (800) 478-4370, Fax: (907) 842-4336, Fax: (888) 325-4336

Career Connections Camp Budget

STUDENT EXPENSES

Camp Fees: \$850-\$375 paid by Wells Fargo=\$475 per student
(Covers room and board at Juneau International Hostel, all
transportation, camp tuition, lunch money, and miscellaneous
camp program expenses)

Transportation to Juneau and back=	\$604.50 per student
	<hr/>
	\$1079.50 per student

X 6 students =\$6477 TOTAL for Students

CHAPERONE

Camp Fees: \$650 + airfare of \$604.50 = \$1254.50 TOTAL for
Chaperone

TOTAL COST OF CAREER CAMP
\$7731.50