

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2013-02

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL EXTENDING THE CONTRACT WITH NUSHAGAK TECHNICAL SERVICES (NTS) TO PROVIDE THE CITY OF DILLINGHAM DEPARTMENT OF PUBLIC SAFETY (DPS) WITH TECHNICAL SUPPORT**

WHEREAS, the City of Dillingham's authorized a contract with Nushagak Technical Services (NTS) for the period covering August 5, 2011 – June 30, 2012, to provide IT support for the Dillingham Department of Public Safety (DPS); and

WHEREAS, a contract for such services was not provided to NTS for the contract period; and

WHEREAS, the City of Dillingham budgeted IT support in 2013 for the DPS and the City is now 6 months into FY 2013; and

WHEREAS, the City of Dillingham Department of Public Service advertised for RFP submittals for outsourced IT support services per DMC 4.30.090 in 2011; and

WHEREAS, Nushagak Technical Services proposal provided the City with the scope and sequence of support services needed by the City and provided such services during the time frame without a contract; and

WHEREAS, the City feels it is in the best interest of the DPS to extend the authorization to contract with NTS until the end of the fiscal year on 6/30/13 as authorized in 2011; and

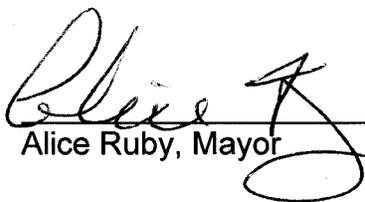
WHEREAS, the City will extend a new RFP for a three year period to start on 7/1/2013 and end on 6/30/2016;

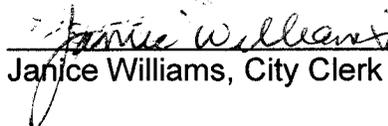
NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council hereby authorizes the City Manager to extend the contract with Nushagak Technical Services to provide technology support services for the DPS for the time period from July 1, 2012 – June 30, 2013 and to prepare a new RFP for FY 2014.

PASSED and ADOPTED by the Dillingham City Council on Jan. 10, 2013.

SEAL:

ATTEST:

  
\_\_\_\_\_  
Alice Ruby, Mayor

  
\_\_\_\_\_  
Janice Williams, City Clerk

**Subject:** A Resolution of the Dillingham City Council extending a contract with Nushagak Technical Services (NTS) to provide the City of Dillingham Department of Public Safety (DPS) With Technical Support

Agenda of: January 10, 2013

Council Action:

Manager: Recommend approval.

City Manager: Rose Loera  
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	CS	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes X No \_\_\_\_\_ Funds Available: Yes X No \_\_\_\_\_

Other Attachment(s): Resolution No. 2011-69

**Summary Statement.** The need for IT Support services continues with the Department of Public Safety. NTS has been providing such support without a contract and has always responded promptly. Resolution 2011-69 authorized the City Manager to execute a contract with NTS from 8/5/11 – 6/30/12 which was not executed. The City is 6 months into FY 2013 and Administration is recommending extending the authorization given in 2011 through 6/30/13. Staff will issue an RFP for FY 14 for a three year period to be effective 7/1/13 – 6/30/2016 prior to the end of FY 13.

If approved a contract will be executed based on the 2011 response to the RFP.

City of Dillingham  
Fiscal Note

Agenda Date: January 10, 2013

Request:

ORIGINATOR: Carol Shade

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: <p style="text-align: right;">\$ 14,930.00</p>		FUNDING SOURCE <p style="text-align: center;"><b>General Fund: Public Safety - IT</b></p>	
FROM ACCOUNT 1000 7940 20 29 0000 00 Computer Support \$ 14,930.00		Project <p style="text-align: center;"><b>IT Support Contract for Public Safety</b></p>	
TO ACCOUNT:	VERIFIED BY: Carol Shade	Date:	1/10/2013

EXPENDITURES

OPERATING	FY13	FY14	FY15	FY16
Personnel				
Fringe Benefits				
Computer Support	\$14,930.00			
Equipment				
Land/Buildings				
Miscellaneous				
<b>TOTAL OPERATING</b>	<b>\$ 14,930.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL				
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REVENUE				
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FUNDING

General Fund	\$ 14,930.00			
State/Federal Funds				
Other				
<b>TOTAL FUNDING</b>	<b>\$ 14,930.00</b>			<b>\$ -</b>

POSITIONS

Full-Time	1	1	1	
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)      See Attached Information Memorandum IM 2013-02

PREPARED BY: Carol Shade

January 10, 2013

DEPARTMENT: Finance Department

January 10, 2013

APPROVED BY: \_\_\_\_\_

\_\_\_\_\_

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2011-69

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH NUSHAGAK TECHNICAL SERVICES TO PROVIDE THE CITY OF DILLINGHAM DEPARTMENT OF PUBLIC SAFETY WITH TECHNICAL SUPPORT**

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WHEREAS, the City of Dillingham's IT support contract ended on June 30, 2011; and

WHEREAS, the City of Dillingham Department of Public Service advertised for RFP submittals for outsourced IT support services per DMC 4.30.090; and

WHEREAS, Nushagak Technical Services proposal provides the City with the scope and sequence of support services needed by the City; and

WHEREAS, the City received two proposals of which Nushagak Technical Services is the lowest and responsive bidder at \$25.00 per hour Monday through Friday 8:00 am to 6:00 p.m. and \$37.50 per hour from 6:00 p.m. to 8:00 a.m. Monday through Friday, and all day Saturday and Sunday;

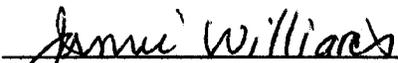
NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council hereby authorizes the City Manager to contract with Nushagak Technical Services to provide technology support services for the time period from August 5, 2011 through June 30, 2012.

PASSED and ADOPTED by the Dillingham City Council on Aug 4, 2011, 2011.

SEAL:

  
Alice Ruby, Mayor

ATTEST:

  
Janice Williams, City Clerk

