

Planning Commissioners

Terry Hoefflerle, Deputy Chair, Seat A
Paul Liedberg, Chair, Seat B
Bill Rodawalt, Seat C



Rachel Muir, Seat D
Andy Anderson, Seat E
Izetta Chambers, Seat G

**REGULAR MEETING MINUTES
September 18, 2012**

I. CALL TO ORDER

The regular meeting of the Planning Commission was held on September 18, 2012, at the Dillingham City Council Chambers, Dillingham, Alaska. Paul Liedberg, Chair, called the meeting to order at 5:35 p.m.

II. ROLL CALL

Members present: (Quorum is four)

Terry Hoefflerle, Seat A
Paul Liedberg, Chair, Seat B
Bill Rodawalt, Seat C
Andy Anderson, Seat C

Members absent:

Rachel Muir, Seat D, excused
Izetta Chambers, Seat G – Absent, excused

Staff in Attendance: Jody Seitz, City Planner
Malcolm Brown, Public Works Director

III. APPROVAL OF AGENDA

MOTION: Terry Hoefflerle moved and Bill Rodawalt seconded the motion to approve the agenda.

VOTE: The motion passed unanimously.

MOTION: Terry Hoefflerle moved to take Resolution 2012-15 off the table, to allow discussion of vacating the alley easement between lots 6 and 7 block 18 USS 2732. Added to old Business.

Terry Hoefflerle also amended agenda to remove 5A and 5B

VOTE: Unanimous approval to amend agenda as suggested.

IV. APPROVAL OF MINUTES

MOTION: Terry Hoefflerle moved and Andy Anderson seconded the motion.

GENERAL CONSENT: The motion passed unanimously.

V. COMMUNICATIONS

A. Communications to the Planning Commission

Planner reported on a potential Neighborhood Initiative proposal to establish Carlson property as a veteran's park. Planner reported that more grants were expected to be submitted and to exceed revenues and wanted to bring to Planning Commission this fall. General consent to bring all the grant proposals to the next Planning Commission meeting.

B. Planner's Report

ADEC inspection. Poor reviews due to lack of sorting of garbage prior to burning.

Malcolm Brown, Public Works Director, reported on waste to energy project with Smart Tower Energy. It's on hold. The SMTE plan relied primarily on fish waste to work. Company needs to do to iron out logistics and determine feasibility.

Planner Seitz reported on Downtown Streets project. Will bring Planning Commission information to get back up to speed on the project. Utilities can be moved at federal expense if they have a permit to be where they are.

VI. PUBLIC HEARINGS

Public Hearing on the Six Year Capital Improvement Plan 2013-2018

5:53 Chair Liedberg opened the hearing for public comment. Chair Liedberg recognized there was no public comment and closed the hearing at 5:53 p.m.

Note: no members of the public attended this meeting.

VII. OLD BUSINESS

A. Six Year Capital Improvements Plan

- Planner Seitz explained how the six year CIP and the FY14 legislative priority list was developed and process for the PC and CC.
- Terry Hoefflerle commented he likes the process.
- Commented on Emergency Bank Stabilization project match, that just getting matching funds did not seem like a project.

- Discussion about large cost of proposed animal shelter and what it included. Chair Liedberg indicates the City Manager is interested in reopening the discussion at some point to look into alternatives.
- Discussion about when and how the six year CIP will be modified.
- Discussion about providing better descriptions of some projects in the six year CIP spreadsheet.
- Discussion that the spreadsheet with costs per year is not provided due to the changing nature of the costs and lack of good cost information for many projects.
- Discussion that school district needs be included in the six year CIP packet.
- Discussion about how the six year plan spreadsheet reflects priorities.

6:30 – Planning Commission break

6:41 p.m. Meeting resumes.

B. Resolution 2012-15 Vacating Alleyway.

Discussion around:

- Location of sewer line
- Amount of easement needed
- Urgency for reserving more easement to meet current standards unknown
- Unknown if City would request more easement of both property owners on either side.

MOTION: Terry Hoefflerle moves to remove Resolution 2012-15 from the table.
No second. Motion died. Asked that the resolution remain tabled until the next meeting.

VIII. NEW BUSINESS

A. Resolution 2012-18 Six Year CIP

MOTION: Terry Hoefflerle moves, Bill Rodawalt seconds.

VOTE: Motion approved unanimously.

B. Resolution 2012-19 Commending Dillingham City Schools for Scholastic Achievement.

MOTION: Bill Rodawalt moved, Terry Hoefflerle second.

VOTE: Motion passed unanimously.

VII. COMMISSION COMMENTS

Andy Anderson: none

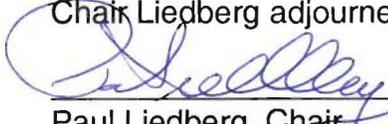
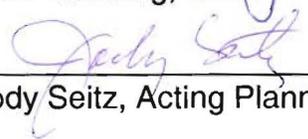
Terry Hoefflerle: none

Bill Rodawalt: none

Paul Liedberg: City Elections coming up October 2. Please vote.

VIII. ADJOURNMENT

Chair Liedberg adjourned the meeting at 6:55 p.m.

 Paul Liedberg, Chair	<u>11/29/2012</u> Date
 Jody Seitz, Acting Planning Commission Clerk	<u>11/29/2012</u> Date