

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2012-02 (Amendment A)

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET BY ADOPTING BUDGET AMENDMENT NO. 1, AND APPROPRIATING FUNDS FOR THE FY 2012 CITY OF DILLINGHAM BUDGET

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY 2012 in accordance with Title 4 of the Dillingham Municipal Code pursuant to AS 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2012 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles; and

WHEREAS, the City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, the FY 2012 funds are ready for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2012 Operating Budget and Capital Improvement Budget Amendment No. 1 as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget as reviewed by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2012.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.

4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED by the Dillingham City Council that:

Section 1. Classification: This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation Summary. The appropriation from the Treasury in Section 4 is a total of \$13,632,716, and the amended revenues are \$13,761,653.

Section 4. Appropriations.

A. General Fund Government Operations

01	City Council	\$ 109,100
04	Administration	305,901
06	City Clerk	113,139
08	Finance	572,124
10	Legal	200,000
12	Insurance	86,899
13	City School	1,300,000
14	Non-Departmental	220,125
15	Contributions	4,000
16	Planning	144,287
19	Dispatch	451,553
20	Patrol	986,290
22	Corrections	542,107
23	Dept. of Motor Vehicles	90,590
30	Fire & EMS	290,146
40	Animal Control Officer	116,306
42	Buildings and Grounds	298,358
44	Shop	301,689
46	Street	513,425
48	Public Works Administration	133,943
49	Foreclosed Properties	150,000
60	Library	156,852
7x	Bingo Hall/Potato House Rentals	9,905
80	Transfers/Contingencies	844,045
90	Transfers to Equipment/Capital Reserves	<u>170,000</u>

TOTAL GENERAL FUND APPROPRIATIONS \$8,110,784

SPECIAL REVENUE FUNDS & OTHER FUNDS APPROPRIATIONS

06	Water & Sewer	\$457,633
07	Landfill	344,493
08	Port - Dock	369,429
09	Port - Boat Harbor	211,544
10	E-911	-0-
12	Senior Center (Operations)	467,220
12	Senior Center (Water Damage)	387,969
15	Debt Service	1,177,840
34	Mary Carlson Estate Permanent Fund	<u>7,420</u>

**TOTAL SPECIAL REVENUE FUNDS
& OTHER FUNDS APPROPRIATIONS** \$3,423,548

CAPITAL APPROPRIATIONS

	Equipment Replacement Capital Project Fund	100,000
	Ambulance Reserve Fund	45,000
	Capital Improvement Projects	<u>1,953,384</u>
	TOTAL CAPITAL APPROPRIATIONS	<u>\$ 2,098,384</u>

TOTAL APPROPRIATIONS \$13,632,716

Section 5. Revenues.

General Fund

Taxes

	Sales Taxes	\$2,550,000
	Alcohol Sales Taxes	250,000
	Transient Lodging Sales Taxes	95,000
	Real Property Taxes	1,455,000
	Personal Property Taxes	476,715
	Penalty and Interest on Property Taxes	50,000
	Foreclosed Properties	338,000
	Penalty and Interest on Sales Taxes	10,000
	Gaming Sales Tax	65,000
	Payment in Lieu Taxes (PILT)	421,879
	Payment in Lieu Taxes (BBHA)	5,720

Other Revenues

	Jail Contract Revenue	460,725
	Revenue Sharing	282,614
	Shared Fisheries	40,000
	Raw Fish Tax	446,588
	Revenues from State of Alaska	314,511
	Revenues from Federal Government	37,907

Administrative Overhead	309,419
Licenses Fees Fines and Permits	97,500
Lease and Rental Income	39,000
Investment Income	25,000
Other Revenues	<u>72,756</u>

TOTAL GENERAL FUND REVENUES \$7,843,334

SPECIAL REVENUE FUNDS & OTHER FUNDS REVENUES

06 Water & Sewer	\$404,444
07 Landfill	180,607
08 Port - Dock	680,966
09 Port - Boat Harbor	121,482
10 E-911	65,650
11 Asset Forfeitures	10,000
12 Senior Center	555,833
15 Debt Service	924,488
34 Mary Carlson Estate Permanent Fund	<u>7,420</u>

TOTAL SPECIAL REVENUE FUNDS
& OTHER FUNDS REVENUES \$2,950,890

Capital Improvement Projects

Dillingham Middle/High/Elementary Schools	\$953,384
Tower Road Construction	<u>1,000,000</u>
Total Capital Improvement Projects	<u>\$1,953,384</u>

TOTAL REVENUES \$12,747,608

Section 6. Transfers.

Transfers from General Fund to Other Funds:

Water & Sewer	\$ 53,189
Landfill	163,886
Harbor	90,062
Senior Center	283,556
Debt Service	253,352
Capital Equipment Fund	100,000
Public Safety Building Planning	20,000
Dillingham School District Request	<u>50,000</u>

Total Transfers \$1,014,045

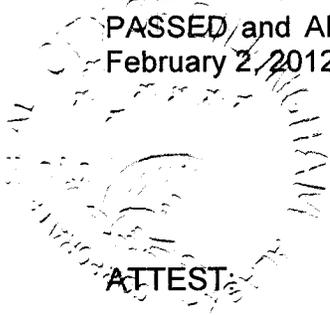
Transfer from E911 Fund 10 to General Fund 01 Dispatch \$0

Section 7. Summary.

Total Revenues	\$13,761,653
Total Appropriations	<u>\$13,632,716</u>
Net (Decrease) to Fund Balances	<u>\$ 128,937</u>

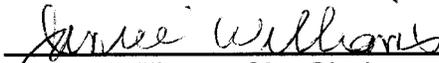
Section 8. Effective Date. This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on February 2, 2012.




Alice Ruby, Mayor

ATTEST:

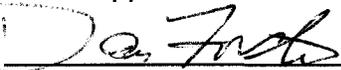

Janice Williams, City Clerk

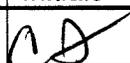
Subject: An ordinance of the Dillingham City Council amending the budget by adopting Budget Amendment No. 1, and appropriating funds for the FY 2012 City of Dillingham Budget

Agenda of: February 2, 2012

Council Action:

Manager: Recommend approval.

City Manager: 
 Dan Forster

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade		
X	City Clerk / Janice Williams		

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

Summary Statement.

Appropriations

The General Fund Appropriations net increase requested is \$322,120. The majority of this increase is due to legal fees and additional foreclosure costs. An itemized narrative for increased appropriations is attached.

The Special Revenues Fund Appropriations decrease was \$32,985. This is due to requesting a decrease in transfers from E-911 to Operations and a decrease in budgeted revenue for E911 and an increase in expenses for Asset Forfeiture.

The net increase in Total Appropriations is \$128,937.

General Fund

Revenues

Interest Income	\$	(20,000)
6% Gaming Tax		(15,000)
10% Transient Lodging Tax		15,000
Rental Income		2,000
Raw Fish Tax		156,588
Revenue Sharing		2,326
Rent Revenue - Real Prop		22,000
6% Sales Tax		25,000
Penalty & Interest		8,000
Payments in Lieu of Taxes		14,879
PILT - BBHA		(9,280)

Miscellaneous Revenue	10,000
E-911 Rate Monthly Charge	(45,000)
Court Deposits	1,500
Commissary Revenue	1,500
DMV Commission Revenue	3,000
Title 47 User Fees	12,000
IMLS Native Library Grant	1,000
Library Grant PLA	150
Library Fines and Fees	1,500
Gates Foundation	5,000
Total Revenues Change	<u>\$ 192,163</u>

Expenses	
City Council	\$ 12,500.00
Legal	160,000
Non-Departmental	12,500
Planning	15,000
Foreclosed Properties	130,150
Library	6,000
Transfer Subsidy for Operations	(14,030)
Total Expenses Change	<u>\$ 322,120</u>

Special Revenue Funds

Revenues	
Penalty & Interest	\$ 4,000
Sewer Connect Fee	150
Contribution from General Fund	(4,150)
Wharfage & Handling	60,000
Labor Income	1,500
Equipment Rental	10,000
Miscellaneous Revenue	(30,000)
Penalty & Interest	500
Boat Harbor Fees	20,000
Harbor Wharfage & Handling	10,000
Contribution from General Fund	(11,000)
BBEDC Ice Grant	(20,000)
Bathhouse Revenue	500
Transfer to General Fund	45,000
Rides and Donations	2,500
Congregate Meals	(2,500)
Home Delivered Meals	250
Guest Meals	(2,500)
Contribution from General Fund	11,120
Aluminum Recycle	50
Room Rental	(5,500)
Miscellaneous Revenue	(3,420)
Water Damage Repair	387,969

Contribution from General Fund	10,000
Surplus Equipment Sales	<u>(15,000)</u>
Total Special Revenues	<u>\$ 469,469</u>

Expenses	
Building Repair - Water Damage	<u>\$ 387,969</u>
Total Special Revenue Expenses	<u>\$ 387,969</u>

Ordinance 2012-02 Amending FY12 Budget Narrative

General Fund Budget Increases/(Decreases)

Expenses - Increase

Increase City Council Contributions	Council Contributions	\$ 2,500.00	01-01-690.000
To reflect increase in contributions: \$5,000 Kennek Survey, \$5,000 General Fund Op			
Original Budget	\$7,500	Revised Budget	\$10,000

<p>Increase City Council Annexation Public Information To reflect estimated cost for Annexation Referendum campaigning Original Budget \$96,600 Revised Budget \$106,600</p>	<p>Annexation PI</p>	<p>\$ 10,000.00</p>	<p>01-01-750.683</p>
<p>Increase Legal to estimated Actual To reflect actual and estimated costs for labor relations attorney costs for unionization efforts. Original Budget \$40,000 Revised Budget \$200,000</p>	<p>Legal</p>	<p>\$ 160,000.00</p>	<p>01-10-850.xxx</p>
<p>Increase Non-Departmental To increase Contract Labor by \$10,000 for Alaska USA Insurance Brokerage Contract and add \$2,500 for Mikunda Cottrell, Audit Contract, due to additional work performed during audit. Original Budget \$207,625 Revised Budget \$220,125</p>	<p>Contract Labor</p>	<p>\$ 12,500.00</p>	<p>01-14-750.610</p>
<p>Increase Planning To reflect actual request during FY2012 budget year for GIS mapping Original Budget \$129,287 Revised Budget \$144,287</p>	<p>Contract Labor</p>	<p>\$ 15,000.00</p>	<p>01-16-750.610</p>
<p>Increase Foreclosed Properties To reflect costs related to preparing properties for the foreclosure process. Legal fees, consulting fees. Original Budget \$5,400 Revised Budget \$73,297</p>	<p>Contract Labor</p>	<p>\$ 67,897.00</p>	<p>01-49-750.610</p>
<p>Increase Foreclosed Properties To reflect payment to the IRS for one of the foreclosed properties. Original Budget \$0 Revised Budget \$62,253</p>	<p>Third Party Payments</p>	<p>\$ 62,253.00</p>	<p>01-49-700.000</p>
<p>Library To reflect purchase of a copier that was approved in FY11 budget but did not get purchased until this year. Original Budget \$0 Revised Budget \$6,000</p>	<p>Major Equipment</p>	<p>\$ 6,000.00</p>	<p>01-60-800.810</p>

Expenses - Decrease

Transfer Subsidy for Operations

Transfers

\$ (14,030.00)

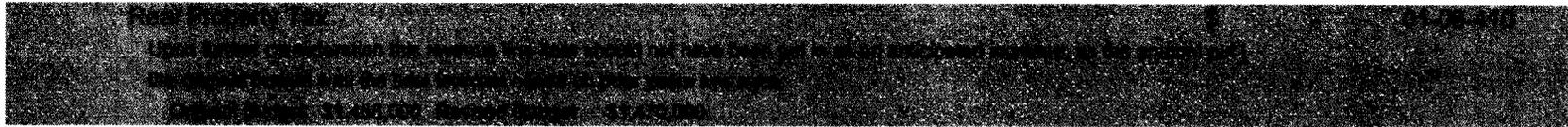
01-80-901.000

Reduce contribution to Special Revenues funds, due to increase in revenues to those funds. Harbor and Water and Sewer

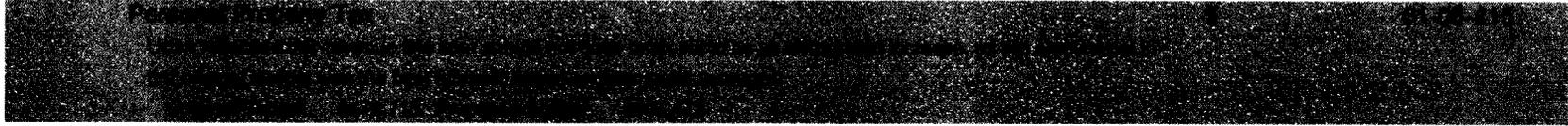
Original Budget \$858,075 Revised Budget \$844,045

Revenues Increase

Transient Lodging Tax						\$ 15,000.00	01-00-405
To reflect anticipated increase in tax based on 64% of originally budgeted revenues received at 12/31/11.							
Original Budget	\$80,000	Revised Budget	\$95,000				
Rental Income						\$ 2,000.00	01-00-432
To reflect actual rental revenues received at 12/31/11.							
Original Budget	\$0	Revised Budget	\$2,000				
Raw Fish Tax						\$ 156,588.00	01-00-492
To reflect actual Raw Fish Tax revenues received at 12/31/11.							
Original Budget	\$290,000	Revised Budget	\$446,588				
Revenue Sharing						\$ 2,326.00	01-00-494
To reflect actual Revenue Sharing revenues received at 12/31/11.							
Original Budget	\$280,288	Revised Budget	\$282,614				
Rent Revenue - Real Property						\$ 22,000.00	01-08-280
To reflect increase in lease agreement between COD and Alascom/AT&T							
Original Budget	\$15,000	Revised Budget	\$37,000				
6% Sales Tax						\$ 25,000.00	01-08-400
To reflect anticipated increase in sales tax based on 60% of tax received at 12/31/11 and 3 year average received.							
Original Budget	\$2,525,000	Revised Budget	\$2,550,000				



Penalty and Interest						\$ 8,000.00	01-08-413
To reflect anticipated increase in penalties and interest based on 103% of originally budgeted revenues received at 12/31/11.							
Original Budget	\$42,000	Revised Budget	\$50,000				



General Fund Revenues Increase (cont)

Payment in Lieu of Taxes				\$ 14,879.00	01-08-418
To reflect actual taxes received at 12/31/11					
Original Budget	\$407,000	Revised Budget	\$421,879		
Miscellaneous Revenue				\$ 10,000.00	01-08-450
To reflect actual miscellaneous revenues received through 12/31/11.					
Original Budget	\$15,000	Revised Budget	\$25,000		
Court Deposits				\$ 1,500.00	01-20-335
To reflect anticipated increase in court cost based on 62% of originally budgeted revenues received at 12/31/11.					
Original Budget	\$500	Revised Budget	\$2,000		
Commissary Revenue				\$ 1,500.00	01-22-378
To reflect anticipated increase in commissary revenues based on 101% of originally budgeted revenues received at 12/31/11.					
Original Budget	\$2,500	Revised Budget	\$4,000		
DMV Commission Revenue				\$ 1,500.00	01-23-375
To reflect anticipated increase in penalties and interest based on 57% of originally budgeted revenues received at 12/31/11.					
Original Budget	\$40,000	Revised Budget	\$43,000		
Title 47 User Fees				\$ 12,000.00	01-24-445
To reflect anticipated increase in Title 47 User fees based on 179% of originally budgeted revenues received at 12/31/11.					
Original Budget	\$8,000	Revised Budget	\$20,000		
IMLS Native Library Grant				\$ 1,000.00	01-60-300
To reflect actual funds received at 12/31/11.					
Original Budget	\$6,000	Revised Budget	\$7,000		
Library Grant PLA				\$ 150.00	01-60-305
To reflect actual funds received at 12/31/11.					
Original Budget	\$6,350	Revised Budget	\$6,500		
Library Fines & Fees				\$ 1,500.00	01-60-305
To reflect anticipated revenues based on 116% of original budgeted revenues received at 12/31/11.					
Original Budget	\$2,000	Revised Budget	\$3,500		
Gates Foundation				\$ 5,000.00	01-60-430
To reflect actual funds received at 12/31/11.					
Original Budget	\$0	Revised Budget	\$5,000		

General Fund Revenues - Decrease

Interest Income				\$ (20,000.00)	01-00-361
To reflect anticipated revenues based on actual interest rates on investments and the declining 3 year average.					
Original Budget	\$45,000	Revised Budget	\$25,000		
6% Gaming Tax				\$ (15,000.00)	01-00-402
To reflect anticipated revenues based on actual gaming revenues of 12% of original budget received to date and a declining 3 year average.					
Original Budget	\$80,000	Revised Budget	\$65,000		
PILT - BBHA				\$ (9,280.00)	01-08-419
To reflect actual revenues received at 12/31/11.					
Original Budget	\$15,000	Revised Budget	\$5,720		
E-911 Rate Monthly Charge				\$ (45,000.00)	01-19-376
To reflect keeping the E911 revenues in a fund balance for the purpose of using for replacement of E911 equipment.					
Original Budget	\$45,000	Revised Budget	\$0		

Special Revenue Funds Budget Increases/(Decreases)

Expenses - Increase

Senior Center	Build Repair-Water Damage	\$ 387,969.00	12-78-810.805
To reflect costs related to the repair of the Senior Center due to Water Damage. There is an offsetting revenue from insurance for this.			

Revenues Increases

Penalty and Interest		\$ 4,000.00	06-00-322
To reflect anticipated increase in revenues based on 98% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$6,000	Revised Budget	\$10,000
Sewer Connect Fee		\$ 150.00	06-65-323
To reflect anticipated increase in revenues based on 51% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$50	Revised Budget	\$200
Wharfage and Handling		\$ 60,000.00	08-00-331
To reflect anticipated increase in revenues based on 103% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$440,000	Revised Budget	\$500,000
Labor Income		\$ 1,500.00	08-00-332
To reflect anticipated increase in revenues based on 76% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$3,000	Revised Budget	\$4,500
Equipment Rental		\$ 10,000.00	08-00-432
To reflect anticipated increase in revenues based on 82% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$35,000	Revised Budget	\$45,000
Penalty and Interest		\$ 500.00	09-00-322
To reflect anticipated increase in revenues based on 175% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$500	Revised Budget	\$1,000
Harbor Wharfage & Handling		\$ 10,000.00	09-00-331
To reflect anticipated increase in revenues based on revenues received at 12/31/11.			
Original Budget	\$0	Revised Budget	\$10,000
Boat Harbor Fees		\$ 20,000.00	09-00-335
To reflect anticipated increase in revenues based on 21% of originally budgeted revenues received at 12/31/11 and reflect 3 year average.			
Original Budget	\$80,000	Revised Budget	\$100,000
Bathhouse Revenue		\$ 500.00	09-32-455
To reflect anticipated increase in revenues based on 72% of originally budgeted revenues received at 12/31/11 and reflect 3 year average.			

Original Budget \$1,500 Revised Budget \$2,000

Special Revenue Fund Revenue Increases (cont)

Rides & Donations		\$ 2,500.00	12-75-380
To reflect anticipated increase in revenues based on 93% of originally budgeted revenues received at 12/31/11 and reflect 3 year average.			
Original Budget	\$2,500	Revised Budget	\$5,000
Home Delivered Meals		\$ 250.00	12-75-382
To reflect anticipated increase in revenues based on 145% of originally budgeted revenues.			
Original Budget	\$150	Revised Budget	\$400
Water Damage Repair		\$ 387,969.00	12-78-460
To reflect actual estimated revenue from insurance company			
Original Budget	\$0	Revised Budget	\$387,969

Revenue Decreases

Miscellaneous Revenue		\$ (30,000.00)	08-00-450
To reflect actual estimated revenue for this line item, based on 3 year average			
Original Budget	\$60,000	Revised Budget	\$30,000
BBEDC Ice Grant		\$ (20,000.00)	09-31-456
To reflect actual estimated revenue from this grant as grant was not applied for.			
Original Budget	\$20,000	Revised Budget	\$0
E-911	Transfer to General Fund	\$ 45,000.00	10-00-390
To remove amount to transfer to general fund for dispatch costs, so these funds can build E-911 fund balance for replacing equipment.			
Congregate Meals		\$ (2,500.00)	12-75-381
To reflect anticipated decrease in revenues based on 3% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$6,500	Revised Budget	\$4,000
Guest Meals		\$ (2,500.00)	12-75-384
To reflect anticipated decrease in revenues based on 6% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$4,000	Revised Budget	\$1,500
Room Rental		\$ (5,500.00)	12-78-432
To reflect anticipated decrease in revenues based on 20% of originally budgeted revenues received at 12/31/11.			
Original Budget	\$9,000	Revised Budget	\$3,500

Speical Revenue Fund Revenue Decreases (cont)

Miscellaneous Revenue \$ (3,420.00) 12-78-432

To reflect anticipated decrease in revenues based on 11% of originally budgeted revenues received at 12/31/11.

Original Budget \$4,420 Revised Budget \$1,000

Surplus Equipment Sales \$ (15,000.00) 30-00-480

To correct revenue estimate for surplus sales. This was recorded in Equipment Sales in Fund 01 on original budget.

Original Budget \$15,000 Revised Budget \$0