NON-CODE ORDINANCE

Introduced: June 2, 2011
Public Hearing: June 16, 2011
Enacted: June 16, 2011

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2011-05 (Amendment A)

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET AND APPROPRIATING FUNDS FOR THE FY 2012 CITY OF DILLINGHAM BUDGET

WHEREAS, the City Council has approved the proposed Operating Budget and Capital Improvement Budget for FY 2012 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2012 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles; and

WHEREAS, the City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2012 funds are ready for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2012 Operating Budget and Capital Improvement Budget amendment A as recommended by the City Manager is hereby adopted for the City of Dillingham.

2. The amounts set forth in the budget as amended by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2012.

3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.

4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED by the Dillingham City Council that:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation summary. The original appropriations from the Treasury in Section 4 are a total of $12,813,186 and amended appropriation from the Treasury in Section 4 is a total of $12,961,827.

Section 4. Appropriations.

Department	Introduced 6/2/2011	Amendment	Change
General Fund Government Operations			
City Council	$ 96,600	$ 96,600	$ -
Administration	308,900	305,901	(2,999)
City Clerk	113,139	113,139	-
Finance	601,292	572,124	(29,168)
Legal	40,000	40,000	-
Insurance	86,899	86,899	-
City School District	1,300,000	1,300,000	-
Non-Departmental	207,625	207,625	-
Contributions	4,000	4,000	-
Planning	129,287	129,287	-
Dispatch	453,670	451,553	(2,117)
Patrol	961,642	986,290	24,648
Corrections Facility	566,183	542,107	(24,076)
DMV	90,590	90,590	-
Fire & EMS	291,021	290,146	(875)
Animal Control/Community Services	116,306	116,306	-
Buildings & Grounds	301,920	298,358	(3,562)
Shop Maintenance	305,083	301,689	(3,394)
Street Maintenance	515,390	513,425	(1,965)
Public Works Administration	143,863	133,943	(9,920)
City Apartment Bldg/Foreclosed Prop	19,850	19,850	-
Library	151,727	150,852	(875)
Bingo Hall/Potato House	9,905	9,905	-
Transfers/Contingencies	724,793	858,075	133,282
Transfer to Equipment/Capital Reserves	170,000	170,000	-
Emp Portion Health Insurance Premium	(80,816)	-	80,816
TOTAL GENERAL FUND APPROPRIATIONS	$ 7,628,869	$ 7,788,664	$ 159,795
Special Revenue Funds & Other Appropriations			
Water & Sewer Expenses	$ 459,953	$ 457,633	$ (2,320)
Landfill Expenses	345,778	344,493	(1,285)
Dock Expenses	370,304	369,429	(875)
Boat Harbor Expenses	212,419	211,544	(875)
E-911 Expenses	45,000	45,000	-

Department	Introduced 6/2/2011	Amendment	Change
Senior Center Expenses	467,220	461,420	(5,800)
Debt Service Expenses	1,177,840	1,177,840	-
Carlson House Expenses	7,420	7,420	-
TOTAL SPECIAL REVENUE & OTHER APPROPRIATIONS	$ 3,085,934	$ 3,074,779	$ (11,155)
Equipment Replacement Fund	100,000	100,000	-
Ambulance Reserve Fund	45,000	45,000	-
Capital Improvement Projects	1,953,384	1,953,384	-
TOTAL CAPITAL APPROPRIATIONS	$ 2,098,384	$ 2,098,384	$ -
TOTAL APPROPRIATIONS	$12,813,186	$12,961,827	$148,640

Section 5. Revenues

General Fund			
Taxes			
Sales Taxes	$ 2,525,000	$ 2,525,000	-
Alcohol Sales Taxes	250,000	250,000	-
Transient Lodging Sales Taxes	80,000	80,000	-
Real Property Taxes	1,455,000	1,455,000	-
Personal Property Taxes	476,715	476,715	-
Penalty and Interest on Property Taxes	42,000	42,000	-
Foreclosed Properties	338,000	338,000	-
Penalty and Interest on Sales Taxes	10,000	10,000	-
Gaming Sales Tax	80,000	80,000	-
Payment in Lieu Taxes (PILT)	407,000	407,000	-
Payment in Lieu Taxes (BBHA)	15,000	15,000	-
Other Revenues			
Jail Contract Revenue	429,000	460,725	31,725
Revenue Sharing	280,288	280,288	-
Shared Fisheries	40,000	40,000	-
Raw Fish Tax	298,000	290,000	(8,000)
Revenues from State of Alaska	280,011	280,011	-
Revenues from Federal Government	30,757	30,757	-
Administrative Overhead	309,419	309,419	-
Licenses Fees Fines and Permits	78,500	78,500	-
Lease and Rental Income	15,500	15,500	-
Investment Income	45,000	45,000	-
Other Revenues	115,256	142,256	27,000
TOTAL GENERAL FUND REVENUES	$ 7,600,446	$ 7,651,171	$ 50,725
Special Revenue Fund & Other Fund Revenues			
Water & Sewer	$ 441,920	$ 400,294	$ (41,626)
Landfill	180,607	180,607	-
Dock	639,466	639,466	-
Boat Harbor	110,482	110,482	-
E-911	20,650	20,650	-
Asset Forfeitures	10,000	10,000	-
Senior Center	178,984	178,984	-

Department	Introduced 6/2/2011	Amendment	Change
Debt Service	924,488	924,488	-
Equipment Replacement	15,000	15,000	-
Mary Carlson Estate Permanent Fund	7,420	7,420	-
TOTAL SPECIAL REVENUE FUNDS AND OTHER FUNDS REVENUES	2,529,017	$ 2,487,391	$ (41,626)
Capital Improvement Projects			
Dillingham Middle/High/Elementary	$ 953,384	$ 953,384	-
Tower Road Construction	1,000,000	1,000,000	-
TOTAL CAPITAL IMPROVEMENT	$ 1,953,384	$ 1,953,384	$ -
TOTAL ALL REVENUES	$12,082,847	$12.091.946	$9,099
Section 6. Transfers			
Transfers from General Fund			
Water & Sewer	$ 18,033	$ 57,339	$ 39,306
Landfill	165,171	163,886	(1,285)
Harbor		101,062	101,062
Senior Center	288,236	282,436	(5,800)
Debt Service	253,352	253,352	-
Captial Equipment Fund	100,000	100,000	-
Public Safety Building Planning	20,000	20,000	-
Dillingham School District Request	50,000	50,000	-
TOTAL TRANSFERS FROM GENERAL FUND	$ 894,792	$ 1,028,075	$ 133,283
TOTAL ALL REVENUES & TRANSFERS	$12,977,639	$13,120,021	$ 142,382
Section 7. Summary			
Total Revenues	$12,977,639	$13,120,021	$ 142,382
Total Appropriations	$12,813,186	$12,961,827	$ 148,640
NET INCREASE (DECREASE) TO FUND BALANCE	**$ 164,453**	$ 158,194	$ (6,259)

Section 8. Effective Date. This ordinance is effective upon passage.

ENACTED by the Dillingham City Council on June 16, 2011.

SEAL:

Alice Ruby, Mayor

ATTEST:

Janice Williams, City Clerk

City of Dillingham Information Memorandum No. R2011-05 (Amendment A)

Subject: A Resolution of the Dillingham City Council Amending the budget as introduced and appropriating funds for the FY2012 City of Dillingham Budget.

Agenda of: June 16, 2011

City Council Action:

Manager: Recommend approval.

City Manager: Carol A. Shade
Carol A. Shade, Acting City Manager

Route To:	Department / Individual	Initials	Remarks
X	Finance	CA	
X	City Clerk	JW	

Attachment (s). Fiscal Note: Yes ____ No ___X Funds Available: Yes __X___ No _____

Summary Statement.

On June 2, 2011 the City of Dillingham introduced the FY2012 budget. After discussions and an additional workshop held on June 13, 2011 the following changes were made to the budget:

Appropriations
The General Fund Appropriations net increase was $159,795. This was due to the actual amount of cost sharing on health insurance premiums as proposed by Resolution No. 2011-59. The original budget was prepared based on the percent of all premiums being shared by employees as opposed to just a share of the employee's dependent cost of premiums. It also include $101,062 transfer to the General Fund for the Harbor and the increase in transfer for the other Special Revenue Fund Changes in revenues and expenses.

The Special Revenues Fund Appropriations decrease was $11,155. This was due to the health insurance costs decreasing. The original budget had the Employee share of premiums listed as a reduction in expenses in the General Fund Appropriations as a total. The amended ordinance has the decreases entered by individuals in their respective departments.

The net increase in Total Appropriations is $148,640.

Revenues
General Fund

Jail Contract Increase (Actual Contract received from State)	$31,725
Raw Fish Tax Decrease	(8,000)
Other Revenues Increase (Mayor's Sale)	27,000
Total General Fund Revenues Increase	$50,725

Special Revenues

Water & Sewer (Remove 12.5% increase)	$(41,626)
Transfers	
Decreases to General Fund Balance	
Water & Sewer (Reduction in revenue)	$(39,306)
Harbor (Transfer Originally in Dock Fund)	(101,062)
Increases to General Fund Balance	
Landfill (Reduction in expenses due to Premium share)	1,285
Senior Center (Reduction in expenses due to Premium share)	5,800
Total Change in Transfers	$133,283

City of Dillingham
FY 2012 Budget Overview
6/13/2011 Budget Workshop

General Fund Expenses	**$**	**6,760,590**
General Fund Revenues		**7,651,171**
Revenues over (under) Expenses	**$**	**890,581**

Less: Transfers	Water	(28,168)
	Sewer	(29,171)
	Landfill	(163,886)
	Harbor	(101,062)
	Senior Center	(282,436)
	School Bond	(253,352)
Total Transfers to Special Revenue Funds		(858,075)
Balance after Transfers	**$**	**32,506**

Notes:

Revenues: Included in GF Revenue above

Foreclosed Properties Sales: Is not currently in A/R	338,000
Actual Jail Contract from State increased 32,725	460,725
Mayor's Sale Estimate	27,000
Reduction in Raw Fish Sales from $298,000 to $290,000	(8,000)

Expense Reductions: Included in Expenses Above

Employee portion of Health Insurance	53,600

General Fund Balance Prior to Capital Equipment & Special Request	**$**	**32,506**

Special Requests not usually in the Budget

Capital Equipment Replacement Fund: Increase of $50,000		100,000
Public Safety Building planning		20,000
Dillingham School District Request		50,000
Total Capital Equip, Infrastructure & Special Requests	**$**	**170,000**
Total Decrease to General Fund Balance	**$**	**(137,494)**

Extraordinary Maintenance/Capital Expenses/Onetime Events

Accounting Software	$	35,000
Annexation (Consultationg & Public Info)		30,000
Hardware Upgrade for faster internet		15,000
Public Safety Major Equipment		23,500
(Dispatch - $5,000, Patrol - $9,000, Corrections - $7,000, ACO - $2,500)		
Major Equipment (Water/Sewer)		20,000
Major Equipment Landfill		35,000
Extraordinary Maintenance/Capital Expenses	**$**	**158,500**

CITY OF DILLINGHAM ALASKA

NOTICE OF PUBLIC HEARING

The City of Dillingham will hold a public hearing on Thursday, June 16 , 2011, at 7:00 p.m. in the City Council Chambers for the purpose of taking comment from the public on the following two ordinances:

- Adopt Ordinance No. 2011-05, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY 2012 City of Dillingham Budget

- Adopt Ordinance No. 2011-06, An Ordinance of the Dillingham City Council Amending DMC Chapter 3.10.020, Voter Qualifications This ordinance would further clarify the voter qualifications to specify must be a registered voter at a residence address in Dillingham at least 30 days prior to the election and further explains the rules for determining residence.