

CITY OF DILLINGHAM, ALASKA

**ORDINANCE NO. 2010-07  
(INTRODUCED AS ORDINANCE NO. 2010-06 IN ERROR)**

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AND APPROPRIATING FUNDS FOR THE FY 2011 CITY OF DILLINGHAM BUDGET.**

WHEREAS, the City manager has presented the proposed Operating Budget and Capital Improvement Budget for FY 2011 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and,

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget recommendations presented and made various changes therein; and,

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2011 budget at 13 mills; and,

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and,

WHEREAS, the FY2011 funds are ready for appropriation by ordinance,

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY2011 Operating Budget and Capital Improvement Budget as recommended by the City Manager and as amended by the City Council, are hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget as reviewed by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2011.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT FURTHER ENACTED by the Dillingham City Council that:

Section I. CLASSIFICATION:

This ordinance is a non-code ordinance.

Section II. SEVERABILITY

If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section III. APPROPRIATION SUMMARY

The appropriation from the Treasury in Section IV is a total of \$ 24,282,669.

Section IV. APPROPRIATIONS

A. General Fund Government Operations

01	City Council	\$85,950
04	Administration	272,017
06	City Clerk	144,936
08	Finance	545,887
10	Legal	30,000
12	Insurance	100,996
13	City School	1,300,000
14	Non-Departmental	173,675
15	Contributions	97,500
16	Planning	126,123
19	Dispatch	401,489
20	Patrol	895,650
22	Corrections	480,417
23	Dept. of Motor Vehicles	77,810
30	Fire	287,459
40	Community Services Officer	110,145
42	Buildings and Grounds	250,815
44	Shop	196,423
46	Street	453,344
48	Public Works Administration	113,694
60	Library	156,368
80	Transfers/Contingencies	794,962
90	Transfers to Equipment/Capital Reserves	<u>95,000</u>

TOTAL GENERAL FUND APPROPRIATIONS \$7,190,660

**SPECIAL REVENUE FUNDS & OTHER FUNDS APPROPRIATIONS**

06	Water & Sewer	\$414,634
07	Landfill	323,878
08	Port - Dock	363,469
09	Port - Boat Harbor	223,196
10	E-911	170,000
12	Senior Center	482,072
15	Debt Service	1,177,840
34	Mary Carlson Estate Permanent Fund	<u>8,610</u>

**TOTAL SPECIAL REVENUE FUNDS  
& OTHER FUNDS APPROPRIATIONS** \$3,163,699

**CAPITAL APPROPRIATIONS**

Equipment Replacement Capital Project Fund	203,000
Capital Improvement Projects	<u>13,725,310</u>
<b>TOTAL CAPITAL APPROPRIATIONS</b>	<u>13,928,310</u>

**TOTAL APPROPRIATIONS** \$24,282,669

**Section V. REVENUES**

**General Fund**

**Taxes**

Sales Taxes	\$2,500,000
Alcohol Sales Taxes	250,000
Transient Lodging Sales Taxes	60,000
Real Property Taxes	1,496,896
Personal Property Taxes	427,495
Penalty and Interest on Property Taxes	42,450
Penalty and Interest on Sales Taxes	30,000
Gaming Sales Tax	85,000
Payment in Lieu Taxes (PILT)	417,196

**Other Revenues**

Jail Contract Revenue	428,000
Revenue Sharing	240,762
Raw Fish Tax	176,000
Revenues from State of Alaska	174,452
Revenues from Federal Government	151,000
Administrative Overhead	365,962
Charges for Current Services	20,850
Licenses Fees Fines and Permits	90,900
Lease and Rental Income	52,558
Investment Income	84,500
Other Revenues	<u>5,000</u>

**TOTAL GENERAL FUND REVENUES** \$7,099,021

## SPECIAL REVENUE FUNDS & OTHER FUNDS REVENUES

06	Water & Sewer	\$392,130
07	Landfill	323,878
08	Port - Dock	600,451
09	Port - Boat Harbor	223,196
10	E-911	125,000
12	Senior Center	482,072
15	Debt Service	1,177,840
30	Equipment Replacement	50,000
32	Ambulance Reserve	47,500
34	Mary Carlson Estate Permanent Fund	12,500
50	Landfill Capital Project Fund	<u>8,500</u>

TOTAL SPECIAL REVENUE FUNDS  
& OTHER FUNDS REVENUES \$3,443,067

### Capital Improvement Projects

Dillingham Middle/High/Elementary Schools	\$5,135,450
Water Tank Repair	1,508,600
Water Treatment Plant	2,998,191
Water Line #2 to Water Treatment Plant	226,345
Neqleq Well Development	357,392
Landfill Projects	175,000
Tower Road Construction	1,000,000
Water-Front North Bulkhead	<u>2,324,332</u>
Total Capital Improvement Projects	<u>\$13,725,310</u>

TOTAL REVENUES \$24,267,398

### SECTION VI. TRANSFERS

#### Transfers from General Fund to Other Funds:

Landfill	\$143,085
Harbor	108,458
Senior Center	300,067
Ambulance Reserve	47,500
Debt Service	243,352
Equipment Replacement	<u>50,000</u>

Total Transfers From General Fund \$892,462

Transfer from E911 Fund 10 to General Fund 01 Dispatch \$45,000

SECTION VII. SUMMARY

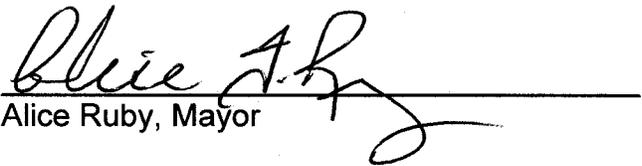
Total Revenues	\$ 24,267,398
Total Expenses	24,282,669
Net (Decrease) to Fund Balances	(\$ 15,271)

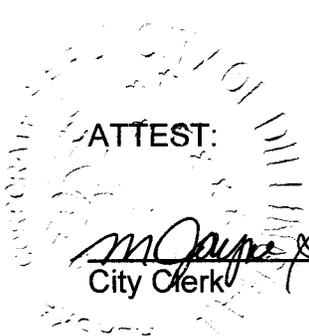
SECTION VIII. EFFECTIVE DATE.

This ordinance is effective upon passage.

ADOPTED by the Dillingham City Council on JUNE 24, 2010.

SEAL:

  
\_\_\_\_\_  
Alice Ruby, Mayor



ATTEST:

  
\_\_\_\_\_  
City Clerk

**SUBJECT:** Ordinance No. 2010-07, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY 2011 City of Dillingham Budget.

Agenda of: June 24, 2010

Council Action:
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Manager: Recommend approval.

City Manager: Janice Shilanski  
Janice Shilanski

Route To:	Department / Individual	Initials	Remarks
X	Finance		
X	City Clerk		

**Fiscal Note:** Yes \_\_\_\_\_ No  X

**Attachment(s):** - Draft FY 2011 Operating and Capital Budget (from the June 17, 2010 council meeting)  
  
- Amendments recommended by Finance and Budget Committee will be distributed on to the Council on Tuesday, June 22, 2010

**Summary Statement:**

Ordinance No. 2010-07 was tabled for the June 17 meeting. The Finance and Budget Committee is recommending several amendments to the Budget. The recommended amendments are considered as being not substantive. The amendments will be distributed to Council Members on Tuesday, June 22, 2010 and discussed at the Budget Workshop, tentatively scheduled for June 24 at 6 pm to be followed by the approval of the Budget at the Special Meeting set for 7 pm, on June 24.

**City of Dillingham**  
**FY 2011 Budget Review Summary**

<u>Fund No.</u>	<u>Department</u>	<u>Original Budget FY 2011</u>	<u>Amended Budget FY 2010</u>	<u>Difference Net Change</u>
1	City Council	85,950	127,065	(41,115)
4	Administration	272,017	303,950	(31,933)
6	City Clerk	144,936	116,200	28,736
8	Finance	545,887	509,930	35,957
10	Legal	30,000	30,000	0
12	Insurance	100,996	120,794	(19,798)
13	Cont. to DCSD	1,300,000	1,300,000	0
14	Non-Departmental	173,675	174,050	(375)
15	Contributions	97,500	6,500	91,000
16	Planning	126,123	117,250	8,873
19	Dispatch	401,489	386,540	14,949
20	Patrol	895,650	902,130	(6,480)
22	Corrections	480,417	455,225	25,192
23	DMV	77,810	75,640	2,170
30	Fire	287,459	277,150	10,309
40	Animal Control	110,145	90,850	19,295
42	Buildings & Grounds	250,815	241,100	9,715
44	Shop	196,423	200,150	(3,727)
46	Streets	453,344	562,280	(108,936)
48	PW Director	113,694	119,560	(5,866)
60	Library	156,368	117,850	38,518
80	Transfer Subsidy for Operations	794,962	767,230	27,732
90	Transfer to Equipmt/Capital Reserves	95,000	113,500	(18,500)
	<b>Total General Fund</b>	<b>7,190,660</b>	<b>7,114,944</b>	<b>75,716</b>
	<b>Total General Fund Revenue</b>	<b>7,099,021</b>	<b>6,947,454</b>	<b>151,567</b>
	<b>Net General Fund</b>	<b>(91,639)</b>	<b>(167,490)</b>	<b>75,851</b>
	<b>Special Revenue Funds</b>			
6	Water & Sewer Expenses	414,634	423,405	(8,771)
	Water & Sewer Revenues	392,130	394,700	(2,570)
		<i>*Note</i> (22,504)	(28,705)	6,201
7	Landfill Expenses	323,878	360,727	(36,849)
	Landfill Revenues	323,878	356,780	(32,902)
		0	(3,947)	3,947
8	Dock Expenses	363,469	385,865	(22,396)
	Dock Revenues	600,451	550,500	49,951
		236,982	164,635	72,347
9	Boat Harbor Expenses	223,196	228,935	(5,739)
	Boat Harbor Revenues	223,196	228,935	(5,739)
		0	0	0
10	E-911 Expenses	170,000	36,000	134,000
	E-911 Revenues	125,000	16,000	109,000
		<i>*Note</i> (45,000)	(20,000)	(25,000)
11	Asset Forfeitures Expenses	0	11,059	(11,059)
	Asset Forfeitures Revenues	0	11,059	(11,059)
		0	0	0
12	Senior Center Expenses	482,072	466,240	15,832
	Senior Center Revenues	482,072	466,240	15,832
		0	0	0
15	Debt Service Expenses	1,177,840	1,178,000	(160)
	Debt Service Revenues	1,177,840	1,178,000	(160)
		0	0	0
30	Equipment Replacement Fund Expenses	203,000	0	203,000
	Equipment Replacement Fund Transfer In	50,000	50,000	0
		<i>*Note</i> (153,000)	50,000	(203,000)
32	Ambulance Reserve Fund Expenses	0	0	0
	Ambulance Reserve Fund Transfer In	47,500	56,000	(8,500)
		47,500	56,000	(8,500)
34	Carlson House Expenses	8,610	6,841	1,769
	Carlson House Revenues	12,500	11,275	1,225
		3,890	4,434	(544)
50	Landfill Capital Fund Expenses	0	0	0
	Landfill Reserve Fund Transfer In	8,500	7,500	1,000
		8,500	7,500	1,000
	<b>Net Special Revenue &amp; Other Funds</b>	<b>76,368</b>	<b>229,917</b>	<b>(153,549)</b>
	<b>Overall Budget Surplus/(Deficit)</b>	<b>(15,271)</b>	<b>62,427</b>	<b>(77,698)</b>

Note \* The amount is paid out of fund balance carried forward in this fund from prior years.

**Recap of Amendments to FY2011 Operating and Capital Budget  
 FY 11 - Year Budget Review Summary - Page 1 of FY 2011 Budget**

	<u>Amount</u>	<u>Comments</u>	
1. Fund 1 - Dept. City Council: Increase Contract Labor	10,000	Compensation Study	
2. Fund 15 - Dept. Contributions	87,000	Sam Fox Museum - climate controlled cabinets	
3. Fund 20 - Dept. Patrol - Decrease Salaries/Benefits	(14,798)	Budgeted for regular - full-time/replaced 6 mths with Interim Police Chief	
4. Fund 46 - Dept. Streets	5,000	street repairs	
5. Fund 80 - Transfer Subsidy for Operations Dept. Senior Center: Decrease in Salary/Benefits	(20,203)	Difference between budgeted and actual for Director	
<b>Subtotal Funds</b>	<b>66,999</b>	<b>Increase in Expenses</b>	
6. Salary Adjustment Phase II of Wage and Salary Study -Job Classification and Salary Structure	0	Revisit at mid year	
7. Total General Fund Revenue			
Real Property Tax - Decrease	(2,869)	From Certification of Tax Roll	
Real Property Tax - Increase	16,950	Real Property Added to Tax Base	
Business Property Tax - Decrease	(38,721)	From Certification of Tax Roll	
<b>Total</b>	<b>(24,640)</b>		
8. <u>Summary</u>			
Fund 1 Council	<u>75,950</u>	<u>85,950</u>	<u>10,000</u>
Fund 15 Contributions	10,500	97,500	87,000
Fund 20 Patrol	910,448	896,448	(14,798)
Fund 46 Street	448,344	453,344	5,000
Fund 80 Transfer Subsidy	815,165	794,962	(20,203)
Total General Fund	7,123,661	7,190,660	66,999
Total General Fund Revenue	7,123,661	7,099,021	(24,640)
Net General Fund	0	(91,639)	(91,639)
 <u>Special Revenue Fund</u>			
1. Fund 10 E-911 Expenses	45,000	170,000	125,000
E-911 Revenues	65,650	125,000	59,350
			65,650

**Recap of Amendments to FY2011 Operating and Capital Budget  
 FY11 - Year Budget Review Summary - Page 1 of FY 2011 Budget (Continued)**

2.	Fund 12	Senior Center Expenses	502,275	482,072	(20,203)
		Senior Center Revenues	502,275	482,072	(20,203)
			<hr/>		
					0
3.	Fund 30	Equipmt Replacemt Exp	0	203,000	203,000
		Equipmt Replacemt Rev	50,000	50,000	0
			<hr/>		
			50,000	(153,000)	(203,000)
4.	Net Special Revenue & Other Funds		342,768	76,368	(266,400)
	Overall Budget Surplus/Deficit		342,768	(15,271)	(358,039)

**Capital Improvement Projects - Page 8 of FY 2011 Budget**

	<u>From</u>	<u>To</u>	<u>Difference</u>
CIP List updated as of June 21, 2010	11,614,396	13,725,310	2,110,914

Add the following two projects to the Capital Improvements List

		<u>Funding Source</u>
1.	Security Airport Parking Lot Cameras	10,000
		Apply for Homeland Security Grant

Recap of Amendments to FY2011 Operating and Capital Budget

Equipment Replacement Capital Project Fund - Page 9 of FY 2011 Budget

1.	FYI only	730A Grader		Apply for grant assistance with USDA & Denali
		From	20,000	for Maintenance care of Tower Road.
		To	<u>                    </u>	? ?\$ Matching grant funds
				Staff to research grant funding opportunities and report back to Council; may also do a capital lease purchase.
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2.	Delete	Roller-Vibrate Compactor	(47,000)	Review and re-submit with Street Repair Plan (Rent/Buy)
3.	Delete	Prisoner/Correction Vehicle	(18,000)	Review and study actual need for transportation/logistics
4.	TOTAL ALL			
		From	268,000	
		To	<u>203,000</u>	
		Difference	(65,000)	

**CAPITAL IMPROVEMENT PROJECTS FY 2011 - Revised 6/22/2010**

Description	FUNDING SOURCES											
	Project Amount	Revenue Bond	City Funds *	Denali-BIA	ANTHC	AML	USDA	BBEDC	ARRA	AkDEC	BBRSDA	EDA
A DLG MS/HS and Elementary	5,135,450	5,135,450										
B Water Tank Repair	1,508,600		22,000				773,150			713,450		
C New Water Treatment Plant	2,998,191		106,957		665,000	127,500				2,098,734		
D Water Line from #2 to Water Treatment Plant	226,345		25,121					42,783		158,442		
E Neqleq Well Development	357,392							57,217	225,000	75,174		
F Landfill (3) Projects	175,000							55,000		120,000		
G Tower Road Const.	1,000,000			1,000,000								
H Water Front-Nth Bulkhead	2,324,332							30,612		1,271,720	22,000	1,000,000
<b>TOTAL</b>	<b>13,725,310</b>	<b>5,135,450</b>	<b>154,078</b>	<b>1,000,000</b>	<b>665,000</b>	<b>127,500</b>	<b>773,150</b>	<b>185,612</b>	<b>225,000</b>	<b>4,437,520</b>	<b>22,000</b>	<b>1,000,000</b>

13,725,310

**NOTE:**

Items B, C and D.

City funds to be offset by BBEDC Comm. Block Grant accepted Res. 2009-65 for \$100K toward water projects.

Remaining uncovered amount of \$54,078 is anticipated to be offset by BBEDC FY 2010 Community Block Grant. Staff is in the process of filing an application for \$150K.

F. Plan to use remaining AkDec Funds in the amount of \$120K for additional landfill projects including replacement of burnbox; will require a match. Match is anticipated to come from BBEDC Community Block Grant that staff is in the process of filing an application.

**FY 2011 Equipment Replacement Capital Project Fund Budget Items - Revised 6/21/2010**

<u>5 yr</u>					
list ID#	EQUIPMENT NAME	NEEDS AMOUNT	COMMENTS	FUNDING SOURCE	
1 104	730 A Grader	\$20,000	To be financed under warranty with a lease agreement Mthly Payments. Request USDA Grant.	Wells Fargo Lease \$350,000	
2 177	Work Truck	\$35,000	For Buildings and Grounds	Replacement Fund	
3 138	Sewer Jet Machine	\$50,000	For Water and Waste Water Usage	Replacement Fund	
4 103	End Dump Truck	\$60,000	Streets and Snow removal	Replacement Fund	
5 169	Yellow Tanker/Fire Pump pre-order and grant application	\$20,000	Tanker replacement with multi function Fire/Tanker Fighter	FEMA GRANT \$350,000	
6 150-5	Small Transport Vehicle	\$18,000	Fire Hall Transport	Replacement Fund	
<b>TOTAL ALL</b>		<b>\$203,000</b>	<b>Total Funds in Equipment Replacement Fund FY 2011 are</b>	<b>\$268,000</b>	

Notes:

- 1 Grader can be purchased via "Capital Lease " having equipment under warranty and budgeted annually  
Grants are also available through USDA and Denali Commission, but will require a match; will come back to the Council.
- 2 Replace current Coffee Van with more efficient and functional mode of transportation
- 3 Sewer Jet an upgrade of efficiency and portability to location - lift stations
- 4 Replacement of Western Star Dump Truck that has had near fatal incident when dumping materials
- 5 To replace old Yellow Tanker which is non functional as emergency vehicle and need to upgrade  
functionality to tank/pump system --- FEMA Application and detail description by Former Fire Coordinator John Dunson
- 6 Replace Fire Support Director Vehicle (Jeep)