

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, September 1, 2016, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m. The meeting was preceded by a workshop at 6 p.m. on water/wastewater projects strategy and funding, and another workshop at 6:30 p.m. to review the June financial statements.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Chris Maines	Misty Savo	Curt Armstrong
Andy Anderson	Paul Liedberg		

Staff in attendance:

Rose Loera	Navin Bissram	Janice Williams	Ken Morton
Dan Pasquariello	Courtenay Carty		

Guest(s): Attorney Brooks Chandler – attended via teleconference

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, August 18, 2016

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of August 18, 2016.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

APPROVAL OF AGENDA

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager reported on the following items not included in her report:

- Recommended a workshop on the landfill prior to the October Council meeting;
- Crane bid: no responses;
- Jim Bingman's appeal was denied by the Supreme Court.

b. Standing Committee Reports

There were no standing committee meetings since the last Council meeting.

6. PUBLIC HEARINGS

Mayor Ruby opened the hearing on Ordinance No. and 2016-11. There being no comments the hearing closed.

- a. Adopt Ordinance No. 2016-11, An Ordinance of the Dillingham City Council Amending DMC Section 4.15.235 B, Costs of Foreclosure

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- a. Sergeant Luis Nieves, Alaska State Troopers

Sergeant Nieves reported he would be focusing his attention on the prevailing problem of heroin use. He wanted people to know they can contact the Troopers and feel comfortable they will remain anonymous. He was working with the Dillingham Public Safety Dept. and had identified some sources of distribution that they would be going after. He commented the Hospital's Child Advocacy program was one of the best in the State. Although the WAANT officer would still be in Anchorage, he felt support would be available if needed.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2016-11, An Ordinance of the Dillingham City Council Amending DMC Section 4.15.235 B, Costs of Foreclosure

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt Ordinance No. 2016-11.

VOTE: The motion to adopt Ordinance No. 2016-11 passed unanimously by voice vote.

- b. Adopt Resolution No. 2016-48 (AM), A Resolution of the Dillingham City Council Waiving Section 3.95 of the City's Personnel Regulations in Order to Allow Chrissie Messer to continue her employment as an Executive Assistant with the City of Dillingham Administrative Department While Her Brother, Christopher Maines, and Grandfather, Andy Anderson, Serve on The City Council

MOTION: Holly Johnson moved and Misty Savo seconded the motion to adopt Resolution No. 2016-48 (AM).

Mayor Ruby noted Chris Maines and Andy Anderson did not have a financial investment, and, therefore, no conflict of interest.

VOTE: The motion to adopt Resolution No. 2016-48 (AM) passed unanimously by voice vote.

- c. Adopt Resolution No. 2016-49, A Resolution of the Dillingham City Council Waiving Section 3.95 of the City's Personnel Regulations in order to Allow Craig Maines to Continue his Employment as a Police Officer with the City of Dillingham's Public Safety Department While his Brother, Chris Maines, and Grandfather, Andy Anderson, Serve on the City Council

MOTION: Misty Savo moved and Holly Johnson seconded the motion to adopt Resolution No. 2016-49.

Mayor Ruby noted Chris Maines and Andy Anderson did not have a financial investment, and, therefore, no conflict of interest.

VOTE: The motion to adopt Resolution No. 2016-49 passed unanimously by voice vote.

- d. Adopt Resolution No. 2016-50, A Resolution of the Dillingham City Council Authorizing the Use of General Funds to Match a Municipal Matching Grant for the Repair of the Lift Stations

MOTION: Paul Liedberg moved and Andy Anderson seconded the motion to adopt Resolution No. 2016-50.

Manager Loera reported she would continue to look for other funding sources, and would update at the October or November meeting. She noted the City could use the balance in the water and sewer funds as a match.

VOTE: The motion to adopt Resolution No. 2016-50 passed unanimously by voice vote.

- e. Adopt Resolution No. 2016-51, A Resolution of the Dillingham City Council Authorizing the City of Dillingham to Issue General Obligation Refunding Bonds in the Principal Amount of Not to Exceed \$11,000,000 to Refund Certain Outstanding General Obligation Bonds of the City, Fixing Certain Details of Such Bonds and Authorizing Their Sale

Manager Loera reported this resolution would provide management with the authority to move forward to work with the bonding agents.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt Resolution No. 2016-51.

VOTE: The motion to adopt Resolution No. 2016-51 passed unanimously by voice vote.

- f. Adopt Resolution No. 2016-52, A Resolution of the Dillingham City Council Authorizing the Expenditures from the Carlson Estate Fund to Install New Siding on the Library

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to adopt Resolution No. 2016-52.

Manager Loera reported the City had applied for grant funds through the Rasmusson Foundation to replace the siding at the Library, and for work on the Senior Center. Since she did not know if the work could be done by the end of the year, they postponed review to November, and also noted funding was considerably less than prior years. Manager Loera reported \$4,000 had been transferred from the Carlson House Fund in each of the current and past year to help pay for utilities.

Discussion ensued:

- Concerned using the funds since the City hadn't come up with a solid solution on the Carlson House; and
- Concerned the City not get too far from the scope of the funding uses.

VOTE: The motion to adopt Resolution No. 2016-52 passed with Paul Liedberg, Andy Anderson, Misty Savo, and Chris Maines in favor, and Curt Armstrong and Holly Johnson opposed.

- g. Adopt Resolution No. 2016-53, A Resolution of the Dillingham City Council Waiving the Competitive Bid Process and Extending a Contract with Tekmate LLC, an Alaskan Communications Corporation, to Provide Ongoing Information Technology Management and Support Services

MOTION: Misty Savo moved and Holly Johnson seconded the motion to adopt Resolution No. 2016-53.

VOTE: The motion to adopt Resolution No. 2016-53 passed unanimously by voice vote.

- h. Adopt Resolution No. 2016-54, A Resolution of the Dillingham City Council Extending the Lake Road Fire Station

MOTION: Chris Maines moved and Andy Anderson seconded the motion to adopt Resolution No. 2016-54.

Manager Loera noted the Station was overcrowded, storing some equipment outside. Plan was to move one of the engines from property leased from the State at \$500/month to the Station.

Discussion ensued:

- Concerned the impact on the cash reserves given the state of the budget; and
- Noted could use more information, how much equipment being housed, could some be eliminated; concerned expanding facilities especially with the cutbacks that are going to need to be made; and

- Suggested a workshop with a presentation from the fire department.

Mayor Ruby noted the resolution was only to approve an RFP to get a more concrete number for the cost of construction, but not for the Council to move ahead with construction.

VOTE: The motion to adopt Resolution No. 2016-54 passed unanimously by voice vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Planning Commission, 2 Seats Open
 - 2) Senior Advisory Commission, 1 Seat Open

Mayor Ruby reported there were no appointments to present.

- b. Annexation Update

Mayor Ruby reported the comment period had been extended to September 19, 2016, which would move the Local Boundary Commission hearing to later in the year.

- c. Interim Task Force Borough Feasibility Study Update

Mayor Ruby noted she had shared the agenda with the Council for a scheduled meeting.

- d. Protest Liquor License Transfer of Location for Kvichak Properties - Update

Mayor Ruby noted Attorney Brooks Chandler was attending via teleconference in case the Council had any questions.

Mayor Ruby reported Kvichak's attorney had asked to be placed on the next agenda with the hope the Council would withdraw their protest, which was based on lack of public notice especially to the neighbors. The City's attorney had advised the Council was not required to hold hearings or public meetings, it was now up to the Alcohol Board who would meet for a hearing in late October.

Attorney Chandler commented the applicant's attorney would want to show that they did meet the state regulations for providing public notice.

This item could be placed on the next agenda under Citizen's Discussion, which would provide an opportunity for the applicant's attorney to speak and the public to weigh in as well and held to a time limit. There was no opposition.

10. NEW BUSINESS

- a. Action Memorandum 2016-16, Authorize the City Manager to Contract with Bristol Alliance Fuels for the Purchase of Fuel and Gasoline at a Fixed Price Per Gallon for the Period Covering October 2, 2016 through October 1, 2017

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to adopt Action Memorandum No. 2016-16.

VOTE: The motion to adopt Action Memorandum No. 2016-16 passed unanimously by voice vote.

- b. Action Memorandum 2016-17, Authorize the City Manager to Award Task Order No. 1 to Elite Mechanical for Additional Work on the Dock Lift Station

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to adopt Action Memorandum No. 2016-17.

VOTE: The motion to adopt Action Memorandum No. 2016-17 passed unanimously by voice vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Paul Liedberg:

- Thanked staff for the information they had presented at the two workshops, and for all the good work they provide.

Misty Savo:

- Noted with school back in session appreciated that the parking lot was better lit, but dust is a problem; and
- Commented would like to see the crosswalks marked and educating the community, noting the signage is confusing where pedestrians have the right of way but no painted crosswalks.

Mayor Ruby suggested the Manager and Public Works Director could look into it further.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Noted Rep. Edgmon will bring in David Teal, Executive Director of the Legislative Finance Division, on September 27, for a public forum;
- Noted City had budgeted for Juneau travel, but not the AML conference scheduled for November, but would look for grant funding if several were interested in attending;
- Recommended rescheduling the December 1 Council meeting, because LBC is looking to schedule hearings that week; and will bring back optional dates;

- Noted when the Lieutenant Governor was in town met and discussed filling the DA position which had been budgeted, and increasing the State's contribution to the school bond payment recently cut back;
- Noted she would be circulating an evaluation form for the manager's evaluation;
- Reminded there would be a workshop on the landfill in October, a finance workshop in November, and a workshop on water and sewer in December; and
- Asked for a moment of silence to remember those lost since the last Council meeting.

14. EXECUTIVE SESSION

a. Legal Matter

1) Dillingham & Manokotak Annexation Petitions

MOTION: Misty Savo moved and Paul Liedberg seconded the motion to enter into executive session to discuss legal matter Dillingham & Manokotak Annexation Petitions. [8:32 p.m.].

VOTE: The motion passed unanimously by voice vote.

Holly Johnson and Chris Maines excused themselves.

The Council was joined by Manager Loera and Janice Williams, and attended by Atty. Chandler via teleconference.

MOTION: Paul Liedberg moved and Misty Savo seconded the motion to exit the executive session [8:50 p.m.].

VOTE: The motion passed unanimously by voice vote.

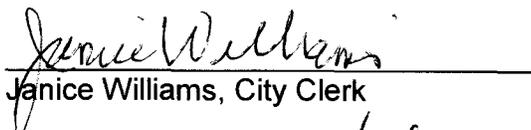
15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:50 p.m.


 Mayor Alice Ruby

ATTEST:

[SEAL]


 Janice Williams, City Clerk

Approval Date: 10/6/16

