

**I. CALL TO ORDER**

The Special Meeting of the Dillingham City Council was held on Monday, June 25, 2012, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Doug Holt, Seat A  
Paul Liedberg, Seat B  
Bob Himschoot, Seat C  
Tracy Hightower, Seat E  
Tim Sands, Seat F

Keggie Tubbs, Seat D – was absent and excused

Staff in attendance:

Steve Cropsey, City Manager  
Carol Shade, Finance Director  
Jayne Bennett, Acting City Clerk

Guests:

Dan Forster

**III. APPROVAL OF AGENDA**

Mayor Ruby noted item C. could be removed from the agenda as the item had been reconciled.

**MOTION:** Tim Sands moved and Bob Himschoot seconded the motion to approve the agenda as amended.

**VOTE:** The motion to approve the amended agenda passed unanimously.

**IV. NEW BUSINESS**

A. Resolution No. 2012-35, A Resolution of the Dillingham City Council Authorizing Underground Utilities at the 1800 Block of Waskey Road

City Manager Cropsey reported this resolution would allow Nushagak Cooperative to put a fiber optic cable to their building, which would cross a public right-of-way.

**MOTION:** Tim Sands moved and Paul Liedberg seconded the motion to approve Resolution No. 2012-35.

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VOTE: The motion to approve Resolution No. 2012-35 passed unanimously.

- B. Resolution No. 2012-36, A Resolution of the Dillingham City Council Awarding a Contract to Trenchless Construction Services LLC for the Construction of the Snag Point Force Main

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to approve Resolution No. 2012-36.

City Manager Cropsey reported the project was funded for \$1.8M with a legislative grant, designed by PND Engineers, put out for bid for 30 days, and the City received two responsive bids. PND Engineers reviewed the bids and conducted the reference checks. The low bidder was Trenchless Services Construction LLC at \$1,156,500, leaving around \$350,000 left in the grant after project management fees, estimated at about \$50,000, and engineering fees, estimated at \$200,000, were paid out. The remaining undesignated funds would be brought back to the Council.

VOTE: The motion to approve Resolution No. 2012-36 passed unanimously.

- C. Resolution No. 2012-37, A Resolution of the Dillingham City Council Authorizing Eminent Domain and Use of Declaration of Taking Procedures to Acquire Property Interests Needed for the Installation of Buried Sewer Utilities Under Lots 9, and 9S Block 17, USS 2732 A&B

*(Clerk Note: The agenda was amended to remove item C. having been resolved prior to the meeting.)*

- D. Schedule August Meeting

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to reschedule the August regular Council meeting to August 9.

VOTE: The motion passed unanimously.

- E. Hire Interim Police Chief

Mayor Ruby reported administration had recommended bringing on an interim police chief instead of burdening the existing staff, and wait until the new manager came on board before hiring a permanent police chief.

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to authorize the City Manager to find and appoint an interim police chief for a starting term of six months, and longer, if needed.

VOTE: The motion passed unanimously.

- F. Other

There was nothing to add.

**V. CITIZEN'S DISCUSSION (Open to the Public)**

Mike Mason, KDLG Public Radio, asked the timeline for the sewer force main project.

Steve Cropsey reported the project was ready to start as soon as the contractors had their bond in place and a signed contract, construction time was expected to be about four weeks, and to be completed this year.

There was no other citizen's discussion.

**VI. COUNCIL COMMENTS**

Bob Himschoot:

- wished Dan Forster good luck.

Paul Liedberg: no comment

Doug Holt:

- asked about the policy for a fish waste container at the landfill, because based on his recent experience and comments from some community members, the container wasn't being placed outside the gate after hours, and a landfill staff member did not appear to be aware that it should be available after hours.

Manager Cropsey noted his view was the same as the Public Works Director, and that was the container was supposed to be outside the gate so it could be accessible at night.

Discussion:

- asked if the current container was bear proof, maybe the reason for it not being placed outside the gates.

Mayor Ruby noted it wasn't odorless, was hard to dump into to, because of its height, but it was supposedly bear proof and the City had made a commitment to make it accessible. The Public Works Director had agreed it could work. Manager Cropsey was asked to follow up.

Tracy Hightower: no comment

Tim Sands:

- thanked Dan Forster for his exit memorandum, and wished him good luck; and
- wished everyone good luck fishing.

**VII. MAYOR'S COMMENTS**

There were no mayor's comments.

**VIII. EXECUTIVE SESSION**

- A. Legal Matter
  - 1. Easement Issue

*(Clerk Note: This item was not needed since item C under New Business was removed.)*

- B. Personnel Matter
  - 1. Public Safety and Public Works Depts. – Staffing and Union Negotiations

MOTION: Tim Sands moved and Paul Liedberg seconded the motion enter into executive session under DMC, 2.09.050, regarding Personnel Matters.

VOTE: The motion passed unanimously.

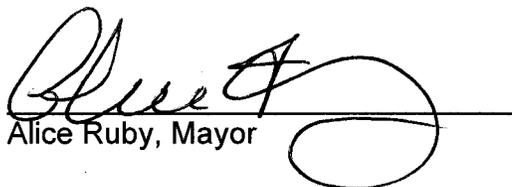
The City Council, Mayor, Manager Steve Cropsey, and Dan Forster entered into executive session at 7:18 p.m.

MOTION: Tim Sands moved and Doug Holt seconded the motion to come out of executive session [8:04 p.m.].

GENERAL CONSENT: The motion passed with no objection.

**IX. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 8:04 p.m.

  
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 Alice Ruby, Mayor

ATTEST:  
  
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 Jayne Bennett, Acting City Clerk

Approved: August 9, 2012

