1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, June 18, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:04 p.m. The meeting was preceded by a workshop at 6:00 p.m. for a continuation of the review of the FY 2016 proposed budget.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Paul Liedberg	Chris Maines
Tracy Hightower	Misty Savo	

Council Members absent and excused:
Curt Armstrong

Staff in attendance:

Rose Loera	Janice Williams	Dan Pasquariello

Guest: Attorney Brooks Chandler – attended via teleconference

3. APPROVAL OF MINUTES

a. Regular Council Meeting, June 4, 2015

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of June 4, 2015.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to approve the agenda as presented.

5. STAFF REPORTS

a. City Manager and Staff Reports

City Manager Loera reported on the following:

- April Financial Statements – corrected the percentages showing in the expense and revenue table for March; 82% should be 89%, and 71% should be 79%;

- Finance Statement format: would entertain suggestions on the presentation of information starting with the new fiscal year;
- Incinerator: any problems with the new plant were external, but not the incinerator itself;
- Landfill building: continuing to deal with some of the critical issues, for which the City's Attorney and engineering firm were involved in discussions; currently withholding $210,000 from the contractor;
- Fish bin is in place: installed a camera to monitor illegal dumping of fish waste on the ground;
- Service dog: several city staff had had communication with the owner, and apparently offended him with innocent questions about having the dog in a City facility.

Discussion:

- Asked that a comprehensive report be presented in August on the progress with the landfill building construction issues and the status of engineering work that the City was waiting for.

b. Standing Committee Reports

There were no committee meetings to report on.

6. PUBLIC HEARINGS

Mayor Ruby opened the public ordinance on ordinances 2015-09, 2015-10, and 2015-11. There being no public comment, the public hearing closed.

a. Adopt Ordinance No. 2015-09, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY2016 City of Dillingham Budget

b. Adopt Ordinance No. 2015-10, An Ordinance of the Dillingham City Council Amending Chapter 15.04 of the Dillingham Municipal Code to Allow for a Review of Permit Applications by a Registered Professional Engineer at the Cost of the Applicant, and to Establish Criteria for Issuing Floodplain Development Permits for Functionally Dependent Uses and Modify Variance Standards

c. Adopt Ordinance No. 2015-11, An Ordinance of the Dillingham City Council Retaining Certain Tax Foreclosed Property for Public Use

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

8. ORDINANCES AND RESOLUTIONS

a. Adopt Ordinance No. 2015-09, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY2016 City of Dillingham Budget

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to adopt Ordinance No. 2015-09.

VOTE: The motion to adopt Ordinance No. 2015-09 passed unanimously by voice vote.

b. Adopt Ordinance No. 2015-10, An Ordinance of the Dillingham City Council Amending Chapter 15.04 of the Dillingham Municipal Code to Allow for a Review of Permit Applications by a Registered Professional Engineer at the Cost of the Applicant, and to Establish Criteria for Issuing Floodplain Development Permits for Functionally Dependent Uses and Modify Variance Standards

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Ordinance No. 2015-10.

VOTE: The motion to adopt Ordinance No. 2015-10 passed unanimously by voice vote.

c. Adopt Ordinance No. 2015-11, An Ordinance of the Dillingham City Council Retaining Certain Tax Foreclosed Property for Public Use

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to close the public notice period and postpone adoption of Ordinance No. 2015-11 to a future date to be determined.

Manager Loera reported adoption of the ordinance could not take place until 30 days from the date the first public notice was placed.

VOTE: The motion to close the public hearing and postpone Ordinance No. 2015-11 to a future date to be determined passed unanimously by voice vote.

d. Introduce Ordinance No. 2015-12, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code 5.30 to Accommodate Sale of Tax Foreclosed and Similar Property

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to introduce Ordinance No. 2015-12 and postpone the public hearing to a future date to be determined.

VOTE: The motion to introduce Ordinance No. 2015-12 and postpone the public hearing date to a future date to be determined passed unanimously by voice vote.

e. Resolution No. 2015-39, A Resolution of the Dillingham City Council Approving a RFP for an Engineering Design for a New Landfill Cell *(City Clerk Note: This will be a handout at the meeting.)*

Manager Loera asked to postpone any action since the information had only recently been received. She noted BESC provided the design study on the last landfill cell, and did not believe a hydrological study was necessary. She had previously discussed putting the design out for bid, but would be recommending the Council waive the procurement process.

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to postpone adoption of Resolution No. 2015-39 to a future date yet to be determined.

VOTE: The motion to postpone Resolution No. 2015-39 to a future date to be determined passed unanimously by voice vote.

9. UNFINISHED BUSINESS

a. Citizen Committee Appointments

1) Planning Commission, 1 Seat Open

2) Library Board, 2 Seats Open

There was nothing to report.

b. Annexation Update

Manager Loera reported the City had received a letter from the Local Boundary Commission stating the annexation petition passed its technical review. City staff was in the process of posting notices and the petition as outlined by LBC. The City of Manokotak was preparing its own petition to annex the Igushik section.

c. Interim Task Force Borough Feasibility Study Update

There was nothing to report.

10. NEW BUSINESS

a. Schedule a Special Meeting

1) Adopt Ordinance No. 2015-11, Retaining Certain Tax Foreclosed Property for Public Use

2) Adopt Ordinance No. 2015-12, Amending DMC 5.30 to Accommodate Sale of Tax Foreclosed and Similar Property

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to schedule a special meeting for Monday, July 13, at 5:30 p.m.

VOTE: The motion passed unanimously by voice vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

There were no Council comments.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Attended a regional meeting of the EPA Region 10 Tribal Operations Committee that was held in Dillingham; and
- Attended a meeting on the Manokotak proposed road, and of the $126,000 needed for the feasibility study had raised about $80,000; planned another meeting for the fall.

14. EXECUTIVE SESSION

a. Legal Matter – City of Dillingham vs. Jim Bingman

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to enter into executive session to discuss Legal Matter – City of Dillingham vs. Jim Bingman [7:48 p.m.].

VOTE: The motion to enter into executive session passed unanimously by voice vote.

Mayor Ruby invited Rose Loera and Janice Williams into the executive session attended by Attorney Brooks Chandler.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to come out of executive session [8:28 p.m.].

VOTE: The motion to come out of executive session passed unanimously by voice vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:28 p.m.

Mayor Alice Ruby

ATTEST: [SEAL]

Janice Williams, City Clerk
Approval Date: 7/13/15