

I. CALL TO ORDER

The Regular Meeting of the Dillingham City Council was held on Thursday, February 3, 2011, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:05 p.m.

II. ROLL CALL

Mayor/Council Members present:

Mayor Alice Ruby
Elizabeth Pearch, Seat A
Bob Himschoot, Seat C – attended via teleconference
Keggie Tubbs, Seat D
Sue Mulkeit, Seat E
Tim Sands, Seat F

Seat B is vacant

Staff in attendance:

Steve Cropsey, Interim City Manager
Doug Dombroski, Sergeant-at-Arms
Dan Boyd, Animal Control Officer
Jody Seitz, Planning Director
Carol Shade, Finance Director
Janice Williams, City Clerk

III. APPROVAL OF MINUTES

A. Special Meeting, January 18, 2011

MOTION: Tim Sands moved and Elizabeth Pearch seconded the motion to approve the minutes of January 18, 2011.

Discussion:

- noted a correction to Action Memorandum No. 2011-05 to correct the final vote to read No. 2011-05 in place of 2011-11 and PW Director Hank Boggs was not in attendance;
- spoke that the corrections were not substantive and to approve the minutes.

(Clerk note: the two corrections were made.)

VOTE: The motion passed unanimously.

IV. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Keggie Tubbs moved and Tim Sands seconded the motion to approve the revised agenda dated February 2, 2011.

Discussion: None

VOTE: The motion passed unanimously.

V. STAFF REPORTS

A. City Manager Report

Interim Manager Steve Cropsey:

- introduced Police Chief Doug Dombroski and Animal Control Officer Dan Boyd; and
- read from his written staff report.

Discussion:

- referred to Animal Control Officer's report, asked for a review of policies and procedures prior to the City taking over the animal shelter;
- referred to Public Works Director's report, noted where there was a reference to the question of the placement of stop signs at the Tower Road intersection, the issue was why the stop signs were located where they were, that this was the same arrangement prior to the construction of Tower Road.

B. Standing Committee Reports

Mayor Ruby reported the Code Committee would be looking to fill the Chair's seat.

Mayor Ruby reported the MOU Committee was working to pull together a meeting.

There were no standing committee reports.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

A. Todd Radenbaugh, University of Alaska Fairbanks Bristol Bay Campus – Tidal Energy Proposal

University employee Todd Radenbaugh reported on a proposed tidal energy project which would involve a team effort and would include New Energy Corp. out of Calgary. He noted Snag Point was the best spot for the demonstration project which was close to the power grid, and a good launch site using the City's dock. He was hoping the City would take an interest in the project, become a partner, and at a minimum allow access to the City's infrastructure including its crane, wharf and harbor. He wasn't asking for financial support, but the City could be the recipient of the grant.

Discussion:

- requested approval of a written proposal for the March 3 meeting; and
- asked that the proposal be shared beforehand with the City's manager and department heads who might be involved in the project.

There was no other citizen's discussion.

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to suspend the rules to immediately take up item XIV. Executive Session. [7:30 p.m.]

Discussion: None

MOTION: Keggie Tubbs moved the previous question. (*Clerk Note: The effect of this motion is to immediately stop debate.*)

VOTE: The motion to suspend the rules passed without objection.

XIV. EXECUTIVE SESSION (7:30 p.m.)

A. Legal Matter

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to enter into executive session [7:31 p.m.] under DMC 2.09.050, regarding legal matters.

Mayor Ruby invited Chief Dombroski, Dan Boyd, and Janice Williams into executive session.

Discussion: None

VOTE: The motion to enter into executive session passed unanimously.

Mayor Ruby asked for a two minute break.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to come out of executive session [at 10:42 p.m.]

GENERAL CONSENT: There was no objection.

Mayor Ruby reported that the Council would resume the normal order of business starting with item VIII. Ordinances and Resolutions.

VIII. ORDINANCES AND RESOLUTIONS

- ##### **A. Resolution No. 2011-13, A Resolution of the Dillingham City Council Setting the Date for May 12, 2011 to Convene the Board of Equalization for Calendar Year 2011.**

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Resolution No. 2011-13.

Discussion: None

VOTE: The motion to adopt Resolution No. 2011-13 passed unanimously.

- B. Resolution No. 2011-14, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Advertising Requirements to Contract for Services to Provide Consulting Support Through the Next Steps of the Annexation Process

MOTION: Tim Sands moved and Elizabeth Pearch seconded the motion to adopt Resolution No. 2011-14.

Discussion: None

VOTE: The motion to adopt Resolution No. 2011-14 passed unanimously.

- C. Resolution No. 2011-15, A Resolution of the Dillingham City Council Approving a Contract with George Cannelos & Associates LLC to Provide Consulting Support Through the Next Steps of the Annexation Process

MOTION: Tim Sands moved and Elizabeth Pearch seconded the motion to adopt Resolution No. 2011-15.

Discussion: None

VOTE: The motion to adopt Resolution No. 2011-15 passed unanimously.

- D. Resolution No. 2011-16, A Resolution of the Dillingham City Council Authorizing the City to Apply for a Loan from the Alaska Clean Water Fund

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Resolution No. 2011-16.

Interim Manager Cropsey reported that filling out the application would not obligate the City.

Planning Director Seitz reported that she had talked to USDA about securing a \$3M loan from the water and sewer grant program for urgently needed funds for new construction to move the sewer main line, and the loan would require a match.

Discussion:

- applauded staff for pursuing grant funds to construct the sewer main line and asked staff to continue to pursue every grant program available, and/or a direct legislative appropriation, in order to avoid having the City take on any more debt.

VOTE: The motion to adopt Resolution No. 2011-16 passed unanimously.

IX. UNFINISHED BUSINESS

- A. Annexation

Mayor Ruby reported that her interview on the Preliminary Report released by the LBC staff was available on KDLG's website.

B. City Manager Hire

Mayor Ruby reported that interviews with proposed candidates were being scheduled for late February.

X. NEW BUSINESS

A. Council Appointment to Seat B

Mayor Ruby commented that the City had received one letter of interest which came from Scott King. She recommended his appointment based on his previous experience on the Council.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to approve the recommendation to appoint Scott King to fill the vacant Council seat.

Discussion: None

VOTE: The motion passed unanimously.

B. Action Memorandum No. 2011-06, Appoint Acting City Manager

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Action Memorandum No. 2011-06.

Discussion: None

VOTE: The motion to adopt Action Memorandum No. 2011-06 passed unanimously.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. COUNCIL COMMENTS

Keggie Tubbs: No comment

Tim Sands:

- welcomed the police chief; and
- thanked staff, especially for keeping the roads plowed.

Sue Mulkeit:

- welcomed the police chief.

Elizabeth Pearch:

- welcomed the police chief;
- thanked staff for the work they're doing; and
- thanked Tim Pearson, that she had learned a lot from his presentation.

Bob Himschoot:

- welcomed the police chief and Scott King;
- recognized Todd Radenbaugh for interacting with the City Council; and

- reported his job would be taking him in and out of town for the next several months, but was planning to be in Dillingham for the manager interviews.

XIII. MAYOR'S COMMENTS

Mayor Ruby:

- reported that the Council would need to set a joint meeting with the Planning Commission for February 22, at 7:00 p.m. to review the Comprehensive Plan.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to approve a joint meeting for February 22 at 7:00 p.m. to review the comprehensive plan.

Discussion: None

VOTE: The motion passed unanimously.

Mayor Ruby:

- thanked Dan Boyd for coming to the Council meeting; and
- reported the Council would need a motion to schedule a review of the audit.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to approve a workshop to review the audit for 6:00 p.m. prior to the March 3 Council meeting.

GENERAL CONSENT: The motion passed without objection.

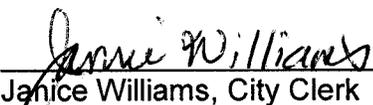
XV. ADJOURNMENT

Mayor Alice Ruby adjourned the meeting at 11:00 p.m.



Alice Ruby, Mayor

ATTEST:



Janice Williams, City Clerk

