

I. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, December 4, 2014, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

II. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Tracy Hightower	Holly Johnson	Misty Savo
Chris Maines – attended via teleconference		Paul Liedberg

Staff in attendance:

Rosé Loera – attended via teleconference	Carol Shade
Janice Williams	Jody Seitz
	Sergeant-at-Arms Rodney Etheridge

III. APPROVAL OF MINUTES

A. Minutes of November 6, 2014 Regular Council Meeting

MOTION: Tracy Hightower moved and Holly Johnson seconded the motion to approve the minutes of November 6, 2014.

VOTE: The motion passed unanimously by roll call vote.

IV. APPROVAL OF CONSENT AGENDA

A. Resolution No. 2014-64, A Resolution of the Dillingham City Council Expressing Thanks and a Commendation to Keggie Tubbs for Serving on the City Council Since 2000

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to approve the consent agenda.

VOTE: The motion passed unanimously by roll call vote.

APPROVAL OF AGENDA

Mayor Ruby reported the Code committee was asking to delay action on Ordinance No. 2014-17, to allow for a further review.

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to approve the amended agenda to remove Ordinance No. 2014-17.

VOTE: The motion passed unanimously by roll call vote.

V. STAFF REPORTS

Manager Loera reported on the following:

- Confirmed that the City had received its new fire truck, and the City had yet to make a decision on the purchase of new ambulance that was included in the budget;
- Library Advisory Board recommended appointing Erica Schneider as presiding officer and to change Friday's hours from noon to 7 PM to 11 AM to 6:30 PM;
- Recommended sending the Library Advisory Board Resolution [No. 2013-71] back to code to review some of the duties as being more appropriate as managerial functions.

MOTION: Paul Liedberg moved and Misty Savo seconded the motion to approve the Library Board's recommendations

VOTE: The motion passed unanimously by roll call vote.

Paul Liedberg, Chair of Code Review Committee meeting, referred to the minutes of the Nov. 13 Code meeting and highlighted several items:

- Ordinance regarding improper dumping of prohibited waste at landfill
- and of fish waste;
- Clarification on animal control issues, abandoned and unwanted animals; and
- Application of sales tax on fuel deliveries made outside city limits.

Mayor Ruby, Chair of Finance and Budget Committee, reported on the following:

- Discussed pros and cons of fluoridating water;
- Reviewed proposed equipment rental rates;
- Reviewed water and sewer rates focusing on the size of the pipe serving the building; some may be overbuilt and no longer serving its original purpose resulting in higher rates;
- Discussed sales tax applied to fuel deliveries made outside of Dillingham city limits; law allows 2 communities to work with each other to establish a comprise rate.

Mayor Ruby, Chair of Port of Dillingham Advisory Committee, reported on the following:

- Studying whether there should be restrictions on alcohol consumption in the harbor;
- Reviewing proposed increases in harbor and dock rates that will be coming before the Council for approval.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

VIII. ORDINANCES AND RESOLUTIONS

- A. Introduce Ordinance No. 2014-17, An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Add a Definition for Adoption Eligible to Chapter 7.02, and to Cross Reference Chapter 7.09, Impoundment, with Chapter 7.11, Euthanasia

- B. Adopt Resolution No. 2014-57, A Resolution of the Dillingham City Council Authorizing the Mayor to Submit a Petition to the Alaska Local Boundary Commission for Annexation of the Nushagak Commercial Salmon District and the Wood River Sockeye Salmon Special Harvest Area by the Legislative Review Method (*Postponed to January 15, 2015*)
- C. Adopt Resolution No. 2014-65, A Resolution of the Dillingham City Council Urging Swift Congressional Action to Exempt Vessels Less Than 79 Feet and All Fishing Vessels from EPA Permits for Discharges Incidental to the Normal Operation of the Vessel

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-65.

VOTE: The motion passed unanimously by roll call vote.

- D. Adopt Resolution No. 2014-66, A Resolution of the Dillingham City Council to Accept a Rasmuson Grant for the Senior Center in the Amount of \$25,000

MOTION: Tracy Hightower moved and Holly Johnson seconded the motion to adopt Resolution No. 2014-66.

Manager Loera reported the total cost of the stove and dishwasher was more than the \$25,000, by a little more than \$1,000, but the City could use the increase it received in its Nutrition and Transportation Grant to make up the difference.

VOTE: The motion passed unanimously by roll call vote.

- E. Adopt Resolution No. 2014-67, A Resolution of the Dillingham City Council Approving the Downtown Streets Agreement

MOTION: Tracy Hightower moved and Holly Johnson seconded the motion to adopt Resolution No. 2014-67.

Manager Loera reported the DOT downtown streets agreement was reviewed by the City's Attorney. The agreement recognizes the City is taking care of its share of the cost of the project and firms up the agreement that the City will take on the maintenance and ownership of the streets that are part of the project, Main Street and D Street.

VOTE: The motion passed unanimously by roll call vote.

- F. Adopt Resolution No. 2014-68, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Utilities to Serve the Landfill Incinerator Building

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-68.

VOTE: The motion passed unanimously by roll call vote.

- G. Adopt Resolution No. 2014-69, A Resolution of the Dillingham City Council Approving a Requests for Proposals for a Survey to Complete the Landfill Exchange with Choggiung Ltd

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-69.

Manager Loera reported the landfill exchange between the City and Choggiung Ltd had never been finalized, which included the road leading to the landfill. As part of the process the City was going out for a RFP for a survey. A portion of the funds would have to come from a mid-year budget amendment.

VOTE: The motion passed unanimously by roll call vote.

IX. UNFINISHED BUSINESS

A. Citizen Committee Appointments

- 1. Cemetery Committee, 4 Seats Open
- 2. Planning Commission, 1 Seat Open
- 3. Parks and Recreation Committee, 1 Seat Open + School Rep Seat Open

There were no letters of interest on file.

B. Borough Formation Update

Mayor Ruby referred to a letter from BBNA executive Ralph Andersen looking to form an interim task force to advance conducting a Borough Feasibility Study.

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to appoint Mayor Ruby to the Interim Task Force.

VOTE: The motion passed unanimously by roll call vote.

X. NEW BUSINESS

- A. Action Memorandum No. 2014-18, Approve Administrative Leave for Christmas and New Year Holiday

MOTION: Tracy Hightower moved and Misty Savo seconded the motion to approve Action Memorandum No. 2014-18.

Mayor Ruby noted the City had started this several years ago, because it did not have the ability to pay bonuses or gifts to show its appreciation. If the admin holiday fell on a work day for some employees, they would take another day off. The administrative leave was for straight time only.

VOTE: The motion passed unanimously by roll call vote.

- B. Action Memorandum No. 2014-19, Award Contract to NRC Emerald for Oil Spill Container and Equipment

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to approve Action Memorandum No. 2014-19.

Manager Loera reported the Homeland Security grant funding the oil spill container equipment required the City go out for an RFP. The cost of the equipment and freight above \$25,000, around \$7,300, would come from the Port fund.

VOTE: The motion passed unanimously by roll call vote.

- C. Reschedule the January 1, 2015 Council Meeting to January 15, 2015

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to reschedule the January 1 meeting to January 15.

VOTE: The motion passed unanimously by roll call vote.

- D. Appoint Council Member to Seat D – Interim Appointment

Mayor Ruby reported the City had received five letters of interest. She was basing her recommendation on someone with former Council experience, because the City was going to be faced with some hard financial decisions this coming year, with revenue sharing and PILT getting cut, and was recommending Curt Armstrong.

MOTION: Misty Savo moved and Chris Maines seconded the motion to concur with the Mayor's recommendation.

VOTE: The motion passed unanimously by roll call vote.

- E. Council Member Committee Appointments

Mayor Ruby recommended Chris Maines as chair of the Code Review Committee, with Holly, Misty, herself, the manager, and the city clerk as members, and Paul Liedberg as chair of the Finance and Budget Committee, with Tracy, Curt, herself, the manager and the finance director as members. The mayor pro tempore was Tracy Hightower with the longest sitting time as a Council member.

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to concur with the appointments to the Finance and Budget and Code Review Committee.

VOTE: The motion passed unanimously by roll call vote.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. COUNCIL COMMENTS

Chris Maines:

- Thanked the Council for appointing him as chair of the Code Review Committee.

Paul Liedberg:

- Congratulated Chris on his new baby;
- Thanked staff and wished everyone best of holidays; and
- Reminded all of the Christmas lighting downtown on Saturday at 6 PM.

Tracy Hightower:

- Congratulated Chris on his new baby and wished him a Happy Birthday.

Holly Johnson:

- Congratulated Chris; and
- Noted the Veterans Memorial was almost trash free, the volunteers were clearing limbs from power lines, and would get with the City Manager regarding some structural repairs.

Misty Savo:

- Congratulated Chris;
- Thanked Holly for working on the Veterans Memorial;
- Congratulated Curt for his appointment to the Council and thanked all those who submitted a letter of interest; and
- Wished Chris a Happy Birthday.

XIII. MAYOR'S COMMENTS

Mayor Ruby:

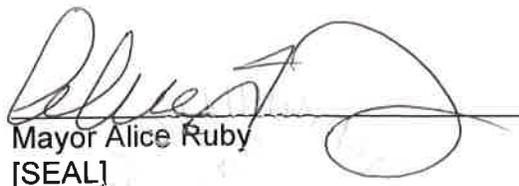
- Echoed Paul's comments about getting out to the Christmas tree lighting ceremony;
- Thanked staff, especially when everyone else is at home and they are at work; and
- Asked for a moment of silence to recognize those who had passed, noting former resident Perry Atkinson had made a huge influence on her life encouraging her to be an EMT, and was the first teacher to be selected as Teacher of the Year in Dillingham.

XIV. EXECUTIVE SESSION

There was no executive session.

XV. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:39 p.m.



Mayor Alice Ruby
[SEAL]

ATTEST:



 Janice Williams, City Clerk
 Approval Date: 12/15/14