

I. CALL TO ORDER

The Special Meeting of the Dillingham City Council was held on Wednesday, December 14, 2011, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 12:17 p.m.

II. ROLL CALL

Mayor Alice Ruby present.

Council Members present and establishing a quorum:

Paul Liedberg, Seat B
Bob Himschoot, Seat C
Keggie Tubbs, Seat D (*via teleconference*)
Tracy Hightower, Seat E
Tim Sands, Seat F

Council Members absent:

Elizabeth Pearch, Seat A (excused)

Staff in attendance:

Dan Forster, City Manager
Carol Shade, Finance Director
Steve Cropsey, Special Project Manager
Janice Williams, City Clerk

III. APPROVAL OF AGENDA

MOTION: Tim Sands moved and Paul Liedberg seconded the motion to approve the agenda as revised.

VOTE: The motion passed unanimously.

IV. SPECIAL BUSINESS

A. Resolution No. 2011-86, A Resolution of the Dillingham City Council to Waive the Advertising Requirements to Provide Engineering Design Services to Relocate an Endangered Portion of the Snag Point Force Main

MOTION: Tim Sands moved and Tracy Hightower seconded the motion to adopt Resolution No. 011-86.

Project Manager Steve Cropsey was asking the Council to waive the advertising requirements, which he reported was legal under the City's code, and agreed upon by the State since the funding for the project would come from a legislative grant. PND Engineering Services had been providing services to the City in front of the bulkhead on several different projects. He was

hoping to award a contract by May 1, and estimated the contract work would take 3-4 weeks to complete.

MOTION: The motion to approve Resolution No. 2011-86 passed unanimously.

- B. Resolution No. 2011-87, A Resolution of the Dillingham City Council Awarding a Contract to PND Engineers Inc. to Provide Engineering Design Services to Relocate an Endangered Portion of the Snag Point Force Main

MOTION: Bob Himschoot moved and Paul Liedberg seconded the motion to adopt Resolution No. 2011-87.

Project Manager Cropsey reported the contract was for a not-to-exceed amount of \$166,095. The firm would be responsible to secure, by January 9, a determination on the easements that would be needed under private properties, the construction would be around 40' underground. He noted horizontal directional drilling with pipe laid in the drilling was current technology, and the only connections would be at both ends, and no joints below grade.

VOTE: The motion to adopt Resolution No. 2011-87 passed unanimously.

- C. Resolution No. 2011-88, A Resolution of the Dillingham City Council Adopting an Alternative Allocation Method for the FY12 Shared Fisheries Business Tax Program and Certifying that this Allocation Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in the Bristol Bay Fisheries Management Area (FMA 5)

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to adopt Resolution No. 2011-88.

City Manager Forster reported that this was a routine annual resolution required by the State in order to accept the money from the State's fish tax program. Finance Director Shade noted the allocation method used by the State had been decided many years ago.

VOTE: The motion to adopt Resolution No. 2011-88 passed unanimously.

- D. Resolution No. 2011-89, A Resolution of the Dillingham City Council Creating a City of Dillingham Parks and Recreation Committee

MOTION: Tim Sands moved and Tracy Hightower seconded the motion to adopt Resolution No. 2011-89.

Mayor Ruby reported the resolution was the result of a working group of community members, noting the committee would sunset December 31, 2013. They had agreed to start small and give the committee an opportunity to see if it met the needs of the community.

VOTE: The motion to adopt Resolution NO. 2011-89 passed unanimously.

V. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

VI. COUNCIL COMMENTS

Keggie Tubbs:

- appreciated being able to attend via teleconference;
- praised Mayor Ruby for her leadership that culminated in the formation of the Parks and Recreation Committee; and
- wished everyone Happy Holidays.

Bob Himschoot:

- thanked those who contributed to the luncheon.

Tim Sands:

- hoped Council Members Tubbs and Pearch would feel better for the holidays; and
- wished everyone Happy Holidays and safe travel.

Paul Liedberg:

- wished everyone the best for the holidays.

Tracy Hightower: no comment

VII. MAYOR COMMENTS

Mayor Ruby:

- asked Council to let either herself or City Clerk know soon, if they were interested in attending two upcoming events, SWAMC and AML's Juneau Legislative conference, since there were some registration deadlines and to allow for adhering to the travel budget;
- wished everyone a Happy Holiday and thanked staff for all their hard work; and
- noted they'd been invited to the Employee Christmas Party on Friday.

VIII. EXECUTIVE SESSION

A. Legal Matter

1. Gladden vs. Dillingham

MOTION: Tim Sands moved and Paul Liedberg seconded the motion to enter into executive session under DMC, 2.09.050, regarding legal matters [at 12:37 p.m.].

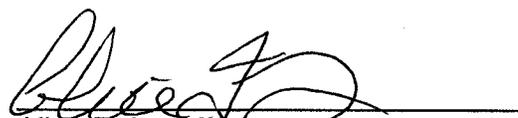
VOTE: The motion to enter into executive session passed unanimously.

MOTION: Keggie Tubbs moved and Tim Sands seconded the motion to come out of executive session [at 12:51 p.m.]

GENERAL CONSENT: The motion passed without objection.

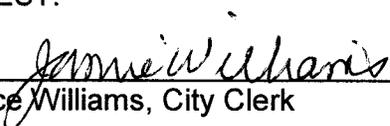
IX. ADJOURNMENT

The meeting adjourned at 12:51 p.m.



Alice Ruby, Mayor

ATTEST:



Janice Williams, City Clerk

Approved: 
_____ January 19, 2012