

I. CALL TO ORDER

The Special Meeting of the Dillingham City Council was held on Thursday, November 3, 2011, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 12:06 p.m.

II. ROLL CALL

Mayor Alice Ruby present.

Council Members present and establishing a quorum:

Elizabeth Pearch, Seat A
Bob Himschoot, Seat C
Keggie Tubbs, Seat D
Tracy Hightower, Seat E

Council Members absent:

Tim Sands, Seat F, excused
Seat B, vacant

Staff in attendance:

Carol Shade, Acting City Manager
Dan Forster, City Manager (*via teleconference*)
Steve Cropsey, Special Project Manager
Janice Williams, City Clerk

III. APPROVAL OF AGENDA

Mayor Ruby asked to add item 2. Annexation Petition under item VIII. Executive Session.

MOTION: Tracy Hightower moved and Elizabeth Pearch seconded the motion to approve the agenda as revised.

VOTE: The motion passed unanimously.

IV. SPECIAL BUSINESS

A. Adopt Resolution No. 2011-37 (SUB), A Resolution of the Dillingham City Council to Authorize the City Manager or Mayor to Sign ACWF (Alaska Clean Water Fund) Loan #283051

MOTION: Bob Himschoot moved and Tracy Hightower seconded the motion to adopt Resolution No. 2011-37 (SUB).

Project Manager Cropsey reported the loan with DEC Alaska Clean Water Fund was for a line-of-credit, which was initiated to address the force main issue. The loan was strictly a contingency in case the funds were needed. There would be no cost to the City if it was never

used. The first payment would become due one year after the first disbursement at 1.5% per year, twenty year payback. If it was not used within two years, DEC could withdraw it.

Discussion:

- voiced concern that in the conditions of the loan the City might be subjected to DEC's approval of a sewer ordinance and a user charge system; and
- noted monies had been budgeted in FY 2012 for rate studies for both water and sewer, \$10K each, and the cost could be borrowed down from the loan.

MOTION: Keggie Tubbs moved the previous question. *(Clerk Note: The effect of this motion is to immediately stop debate.)*

VOTE: The motion passed unanimously.

V. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

VI. COUNCIL COMMENTS

There were no council comments.

VII. MAYOR'S COMMENTS

There were no mayor comments.

VIII. EXECUTIVE SESSION

A. Personnel Matter

1. Manager's Contract
2. Annexation Petition

MOTION: Bob Himschoot moved and Keggie Tubbs seconded the motion to enter into executive session under DMC, 2.09.050, regarding legal matters [at 12:31 p.m.].

GENERAL CONSENT: The motion passed without objection.

MOTION: Keggie Tubbs moved and Bob Himschoot seconded the motion to come out of executive session [at 1:42 p.m.]

GENERAL CONSENT: The motion passed without objection.

MOTION: Keggie Tubbs moved and Elizabeth Pearch seconded the motion to waive a provision in the Personnel Policies to allow City Manager Forster to use his accrued leave due to a catastrophic event.

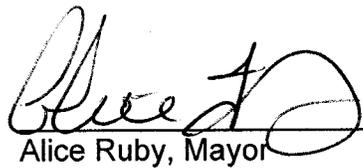
Mayor Ruby commented that the Council was interested in changing the leave policy, which would be brought back to the November 17 Council meeting.

MOTION: Keggie Tubbs moved the previous question. *(Clerk Note: The effect of this motion is to immediately stop debate.)*

VOTE: The motion passed unanimously.

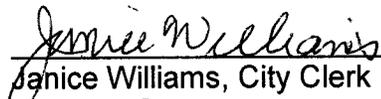
IX. ADJOURNMENT

The meeting adjourned at 1:45 p.m.



Alice Ruby, Mayor

ATTEST:



Janice Williams, City Clerk

Approved: 