



Alice Ruby, **Mayor**

**Council Members**

- Holly Johnson (Seat A) • Chris Maines (Seat B) • Bob Himschoot (Seat C)
- Keggie Tubbs (Seat D) • Tracy Hightower (Seat E) • Paul Liedberg (Seat F)

**DILLINGHAM CITY COUNCIL**  
**MEETING AGENDA – Revised 9.29.2014**

**David B. Carlson Council Chambers**

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

<b>WORKSHOP – REVIEW UNAUDITED JUNE FINANCIAL STATEMENTS AND REPORT ON PUBLIC SAFETY EMPLOYEE TURNOVER</b>	<b>6:00 P.M.</b>	<b>OCTOBER 2, 2014</b>
<b>REGULAR MEETING</b>	<b>7:00 P.M.</b>	<b>OCTOBER 2, 2014</b>

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- A. Regular Council Meeting, August 7, 2014 .....page 5
- B. Regular Council Meeting, September 4, 2014 .....page 15
- C. Special Council Meeting, September 24, 2014 .....page 21

**IV. APPROVAL OF CONSENT AGENDA**

- A. Resolution No. 2014-54, A Resolution of the Dillingham City Council Expressing Thanks and a Commendation to Bob Himschoot for Serving on the City Council Since 2008 .....page 55
- B. Resolution No. 2014-55, A Resolution of the Dillingham City Council Expressing Thanks and a Commendation and Thank You to Steve Foy for Serving as an Election Judge Since 2005 .....page 57

**APPROVAL OF AGENDA**

**V. STAFF REPORTS .....page 59**

**VI. PUBLIC HEARINGS**

**VII. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)**

- A. Rae Belle Whitcomb – Squaw Creek Road

**VIII. ORDINANCES AND RESOLUTIONS**

- A. Ordinance No. 2014-15, An Ordinance of the Dillingham City Council Amending Section 4.20.050 of the Dillingham Municipal Code, Sales Tax Exemption.page 111
- B. Ordinance No. 2014-16, An Ordinance of the Dillingham City Council Amending Title 6 to Remove Business Licenses and Regulations, to transfer Chapter 6.08 Alcoholic Beverages to Title 8, Health and Safety, rename it as new Chapter 8.20 Alcoholic Beverages, and Rename Title 6 to be Title 6 (Reserved) .....page 115
- C. Resolution No. 2014-52 (AM), A Resolution of the Dillingham City Council Approving the Write Off of Bad Debts Payable to the City for Personal Property Tax, Sales Tax, Harbor and Dock Invoices Dated 2007 and Prior .....page 119
- D. Resolution No. 2014-56, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Utilities on Second Avenue East ....page 123
- E. Resolution No. 2014-57, A Resolution of the Dillingham City Council Authorizing the Mayor to Submit a Petition to the Alaska Local Boundary Commission for Annexation of the Nushagak Commercial Salmon District and the Wood River Sockeye Salmon Special Harvest Area by the Legislative Review Method.page 129
- F. Resolution No. 2014-58, A Resolution of the Dillingham City Council Accepting Alaska Department of Commerce, Community, and Economic Development Legislative Grant for Repairs to Library and Museum Building .....page 133
- G. Resolution No. 2014-59, A Resolution of the Dillingham City Council Accepting Alaska Department of Military and Veterans Affairs 2014 State Homeland Security Grant ..... page 137
- H. Resolution No. 2014-60, A Resolution of the Dillingham City Council Waiving the Purchasing Restrictions for a Landfill Ash Cell Berm to Award a Contract to Bennett Enterprises LLC ..... page 143

**IX. UNFINISHED BUSINESS**

- A. Citizen Committee Appointments
  - 1. Cemetery Committee, 4 Seats Open
  - 2. Planning Commission, 2 Seats Open
  - 3. Parks and Recreation Committee, 3 Seats Open ..... page 149
  - 4. Senior Advisory Board, 2 Seats Open ..... page 151
  - 5. Library Advisory Board, 3 Seats Open ..... page 153

**X. NEW BUSINESS**

- A. Action Memorandum No. 2014-15, Authorize the City Manager to Execute a Contract to Vitus Energy LLC d/b/a Vitus Terminals for Purchase of Fuel and Gasoline at a Fixed Price Per Gallon for FY2015/2016 ..... page 159

- B. Special Meeting Scheduled for October 16, 2014 (DMC 3.70.040)
  - 1. Certify the October 7, 2014 Regular City Election
  - 2. Action Memorandum 2014-16, Award Contract for Janitorial Services
  - 3. Swearing in Ceremony of Newly Elected Council Members

**XI. CITIZEN'S DISCUSSION (Open to the Public)**

**XII. COUNCIL COMMENTS**

**XIII. MAYOR'S COMMENTS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**



**I. CALL TO ORDER**

A regular meeting of the Dillingham City Council was held on Thursday, August 7, 2014, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:03 p.m.

**II. ROLL CALL**

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Bob Himschoot (attended via teleconference)	Paul Liedberg
Tracy Hightower	Chris Maines
Holly Johnson	

Council Member Keggie Tubbs was absent and excused.

Staff in attendance:

Rose Loera, City Manager	Jody Seitz, Planning Director
Janice Williams, City Clerk	Carol Shade, Finance Director
Rodney Etheridge/Sergeant at Arms	City Attorney Brooks Chandler

**III. APPROVAL OF MINUTES**

A. June 5, 2014 Regular Council Meeting

B. June 19, 2014 Regular Council Meeting

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt the minutes of June 5, 2014 and June 19, 2014.

VOTE: The motion passed unanimously by roll call vote.

**IV. APPROVAL OF CONSENT AGENDA**

A. Proclamation – Extra Mile Day is November 1, 2014

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the consent agenda.

VOTE: The motion passed unanimously by roll call vote.

**APPROVAL OF AGENDA**

Mayor Ruby asked to add information item D. Bingman Property Update under Unfinished Business.

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to approve the agenda as amended.

VOTE: The motion passed unanimously by roll call vote.

## V. STAFF REPORTS

City Manager Loera reported on the following:

- Contracts awarded under \$20,000 will become a standing item in her manager's report;
- Action memorandum in the packet to ratify the award of a contract to Aleknagik Enterprises for delivering soil and gravel to the landfill;
- Purchasing riprap from Horizon Contractors, only contractor in town that can provide large rocks, for erosion at the outfall and Snag Point;
- RFP for two septic holding tanks will be awarded in the packet;
- RFP for design/build for aeration, only submittal came back as design only, but working with the vendor;
- Moved fish bin within landfill area and away from front gates, lots of dumping on the grounds;
- Landfill inspection improved from a score of 48 two years ago to 81; areas of improvement include burying metal pile, and a plan for an asbestos cell; received a quote to ship asbestos to Seattle;
- Incinerator is being shipped to the barge company;
- Compliance Order by Consent from AKDEC does not need to be signed since it would put city in a position of complying with time frames; they see the City as making progress;
- Hoping to at least get the pumps into the lagoon before winter.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to assign a review of the records management policy to the Code Committee's To Do List.

VOTE: The motion passed unanimously by roll call vote.

Mayor Ruby suggested adding grants applied for to the City Manager's report as a standing item.

Mayor Ruby reported on the possibility of merging some committees, since there have not been enough people to populate the cemetery committee that will sunset in October.

## VI. PUBLIC HEARINGS

Mayor Alice Ruby opened the public hearing. There being no comments, the public hearing closed.

- A. Adopt Ordinance No. 2014-13, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property, Identified in the Ordinance as Parcel A, for Use as a Public Driveway and Access Easement

- B. Adopt Ordinance No. 2014-14, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property, Identified in the Ordinance as Parcel B, for Use as a Public Driveway and Access Easement

**VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

- A. Jessica Walker

Jessica Walker did not make an appearance.

Danielle Laarsgard – Some civil PBTs (Portable Breathalyzer Tests) are being court ordered but the police department is no longer providing the testing. She was interested in knowing why they were no longer being done.

**VIII. ORDINANCES AND RESOLUTIONS**

- A. Adopt Ordinance No. 2014-13, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property, Identified in the Ordinance as Parcel A, for Use as a Public Driveway and Access Easement

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to adopt Ordinance No. 2014-13.

City Manager Loera reported this ordinance would provide an easement and access to two pieces of property located behind the public safety building and given to the City by the State.

VOTE: The motion passed unanimously by roll call vote.

- B. Adopt Ordinance No. 2014-14, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property, Identified in the Ordinance as Parcel B, for Use as a Public Driveway and Access Easement

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2014-14.

VOTE: The motion passed unanimously by roll call vote.

- C. Adopt Resolution No. 2014-30, A Resolution of the Dillingham City Council Authorizing Foreclosure Proceedings on Delinquent Properties for the Years 2008-2013, and Repealing Resolution No. 2013-17, and Resolution No. 2014-14

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to adopt Resolution No. 2014-30.

City Manager Loera reported the City had not started the process for the foreclosures listed on Resolution No. 2013-17 and 2014-14, but consolidated both lists.

VOTE: The motion passed unanimously by roll call vote.

- D. Adopt Resolution No. 2014-41, A Resolution of the Dillingham City Council Amending Alaska Department of Environmental Conservation Municipal Matching Grant #28306 in the Amount of \$3 Million for Water System Improvement Projects

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to adopt Resolution No. 2014-41.

Manager Loera reported the grant was reappropriated from water system improvements to wastewater system improvements during the last legislative session. The resolution would formally accept the grant in the amount of \$3 Million.

VOTE: The motion passed unanimously by roll call vote.

- E. Adopt Resolution No. 2014-42, A Resolution of the Dillingham City Council Approving a Draft Petition to Annex the Nushagak Commercial Salmon District and the Wood River Sockeye Salmon Special Harvest Area by the Legislative Review Method

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt Resolution No. 2014-42.

VOTE: The motion passed with Chris Maines, Holly Johnson, Bob Himschoot, Paul Liedberg voting in favor, and Tracy Hightower voting against Res. No. 2014-42.

- F. Adopt Resolution No. 2014-43, A Resolution of the Dillingham City Council Authorizing a Long Term Encroachment in Central Avenue and an Alley Between F and G Streets By Safe and Fear Free Environment (SAFE) to Tie Into the City's Sewer System

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-43.

Manager Loera reported SAFE was having issues with their sewer line and was looking to pass their gray water system through the City's system. They would be responsible for maintaining the line that tied into the City's sewer system. She confirmed item 5 under NOW, THEREFORE, BE IT RESOLVED be amended to read SAFE (not Nushagak) would restore the public right-of-way.

VOTE: The motion passed unanimously by roll call vote.

- G. Adopt Resolution No. 2014-44, A Resolution of the Dillingham City Council Authorizing a Long Term Encroachment Into First Avenue East by BBEDC to TIE Into the City's Sewer System

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-44.

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Manager Loera reported BBEDC had installed a new septic line because of a number of breaks and had connected it to the City's sewer line.

Mayor Ruby disclosed that she worked for BBEDC and would not gain financially.

VOTE: The motion passed unanimously by roll call vote.

- H. Adopt Resolution No. 2014-45, A Resolution of the Dillingham City Council Authorizing Boyd, Chandler & Falconer to Participate in an Appeal with the Lake and Peninsula Borough on the "SAVE OUR SALMON" Initiative

MOTION: Bob Himschoot moved and Paul Liedberg seconded the motion to adopt Resolution No. 2014-45.

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to amend the resolution to add language in the NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council authorize Boyd, Chandler & Falconer to participate on behalf of the City if there are other municipalities involved and the cost to the City of Dillingham does not exceed three thousand dollars

VOTE: The motion to amend the resolution passed unanimously by roll call vote.

VOTE: The motion to approve the amended resolution passed unanimously by roll call vote.

- I. Adopt Resolution No. 2014-46, A Resolution of the Dillingham City Council Approving the 2015-2020 Capital Improvement Plan and Adopting the FY 2016 Legislative Priorities List

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to adopt Resolution No. 2014-46.

Discussion:

- Noted would work through the School Facility Committee to include the school's projects in next year's city budget.

VOTE: The motion passed unanimously by roll call vote.

- J. Adopt Resolution No. 2014-47, A Resolution of the Dillingham City Council Amending Long Term Encroachment 2014-02 for Installation of Utilities to Tract D Mission Subdivision for a New Courthouse

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-47.

Manager Loera reported this resolution would amend a long term encroachment previously approved to include telephone service.

VOTE: The motion passed unanimously by roll call vote.

- K. Adopt Resolution No. 2014-48, A Resolution of the Dillingham City Council Designating Wastewater System Upgrades as the Number One Local State Funding Priority for Fiscal Year 2016

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-48.

Manager Loera reported this resolution was required annually by AkDEC if seeking funding.

VOTE: The motion passed unanimously by roll call vote.

- L. Adopt Resolution No. 2014-49, A Resolution of the Dillingham City Council Authorizing the City Manager to Enter Into a Lease Agreement with Ford Motor Credit for a Public Safety Vehicle

MOTION: Paul Liedberg moved and Tracy Hightower seconded the motion to adopt Resolution No. 2014-49.

Manager Loera reported the funds had been budgeted.

VOTE: The motion passed unanimously by roll call vote.

## **X. UNFINISHED BUSINESS**

### **A. Citizen Committee Appointments**

1. Cemetery Committee, 4 Seats Open
2. Planning Commission, 2 Seats Open
3. Parks and Recreation Committee, 3 Seats Open
4. Senior Advisory Board, 2 Seats Open

Mayor Ruby reported there were no letters of interest to present.

### **B. Annexation Reconsideration Update**

1. Public Hearing Set for September 24 at 6 PM, in the Council Chambers

Manager Loera reported the City of Dillingham was holding this public hearing to present the City's draft petition. The public hearing would be advertised on the City's website and posted around town.

### **C. Squaw Creek Road Update**

Manager Loera reported on a letter from the city dated 1993 to the private owners that stated there was some BIA road money available that could be applied for. It appeared they could not come to an agreement on the width of the right-of-way, but in any case it did not go any further. Agreed a copy of AkDot's reply letter would be dispersed to the residents along the road, BBNA, and Curyung Tribal Council.

D. City of Dillingham vs. James Bingman Sr.

Manager Loera reported the City had received a final judgment in the amount of \$292,000 and would pursue the next step to foreclosure, a lengthy process.

**X. NEW BUSINESS**

A. Action Memorandum No. 2014-11, Award Contract for a Design/Build Thermal Conversion Building to G&S Management

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve Action Memorandum No. 2014-11.

VOTE: The motion passed unanimously by roll call vote.

B. Action Memorandum No. 2014-12, Award Contract for Engineering Services to Michael L. Foster & Associates, Anchorage

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to approve Action Memorandum No. 2014-12.

Manager Loera and Gary Gordon had visited with and interviewed the top four companies. Michael Foster's staff was very experienced, had the lowest bid, and their references were excellent.

VOTE: The motion passed unanimously by roll call vote.

C. Action Memorandum No. 2014-13, Ratify the Award of a Contract to Aleknagik Enterprises for Providing Soil to Build a New Landfill Cell

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to approve Action Memorandum No. 2014-13.

Manager Loera reported Res. No. 2014-38 gave staff approval to move forward with a RFP. There were three bids, and Aleknagik Enterprises was the lowest. The City would only be responsible for paying to transport the free soil.

VOTE: The motion passed unanimously by roll call vote.

D. Action Memorandum No. 2014-14, Authorize the Purchase of Two 9,000 Gallon Septic Holding Tanks

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MOTION: Chris Maines moved and Paul Liedberg seconded the motion to approve Action Memorandum No. 2014-14.

Manager Loera noted with the addition of the two tanks and the use of geotubes, it would keep from dumping raw sewage directly into the lagoon.

VOTE: The motion passed unanimously by roll call vote.

E. DMV Options

Manager Loera felt the options were a lot to absorb in one meeting, and was not in favor of continuing to subsidize the DMV office. The state would put it out for bid for someone else to operate if the City did not want to continue providing the service. The item was sent to the Finance and Budget Committee to come back with a recommendation.

**XI. CITIZEN'S DISCUSSION (Open to the Public)**

There was no citizen's discussion.

**XII. COUNCIL COMMENTS**

Bob Himschoot:

- Thanked the council for being patient while he attended by teleconference.

Chris Maines:

- Thanked staff for the work they did on the petition for annexation, noting he was looking forward to the public hearing on September 24.

Paul Liedberg:

- Thanked staff for not scheduling meetings this summer.

Tracy Hightower:

- Received a complaint from Jessica Walker [regarding City not providing PBTs] and felt the City should not be defying the court order; and
- Noted there was a rumor going around that the City was looking to raise the sales tax to 8%.

Holly Johnson: No comment.

**XIII. MAYOR'S COMMENTS**

Mayor Ruby:

- Thanked public works for the work they did around BBEDC this past summer;
- Encouraged public to run for Council seat;
- Noted the City's attorney usually visits in the fall and if he was coming out for annexation maybe could get a presentation on the City's current legal activity;

- Asked Mgr. Loera and Police Chief Pasquariello to bring back a report next month on the issue of providing PBTs; and
- Asked for a moment of silence to recognize those lost since the last meeting.

**XIV. EXECUTIVE SESSION**

- A. Legal Matter – Discuss Village of Ekuk vs. Local Boundary Commission
- B. Personnel Matter – Discuss City Manager Contract

**MOTION:** Chris Maines moved and Holly Johnson seconded the motion to enter into executive session to discuss Legal Matters, Ekuk vs. Local Boundary Commission and Personnel Matter, Discuss City Manager Contract [8:34 p.m.].

**VOTE:** The motion to enter into executive session passed unanimously.

*(The meeting recessed for a short break.)*

Mayor Alice Ruby invited Manager Loera and Janice Williams into the executive session on Ekuk vs. Local Boundary Commission, which was joined by Attorney Brooks Chandler.

**MOTION:** Chris Maines moved and Paul Liedberg seconded the motion to come out of executive session [9:12 p.m.].

**GENERAL CONSENT:** The motion to come out of executive session passed without objection.

**MOTION:** Paul Liedberg moved and Holly Johnson seconded the motion to direct staff to send a letter to the neighboring communities and regional organizations inquiring if they would like to invite the City to a meeting to discuss the petition for annexation.

**GENERAL CONSENT:** The motion passed unanimously by roll call vote.

**XV. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 9:13 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

**ATTEST:** [SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk  
Approval Date: \_\_\_\_\_



**I. CALL TO ORDER**

A regular meeting of the Dillingham City Council was held on Thursday, September 4, 2014, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Tracy Hightower	Chris Maines
Bob Himschoot – (attended via teleconference)	Keggie Tubbs
Paul Liedberg	

Council Member Holly Johnson was absent and excused.

Staff in attendance:

Rose Loera, City Manager	Janice Williams, City Clerk
Carol Shade, Finance Director	Dan Pasquariello, Police Chief/Sergeant at Arms

**III. APPROVAL OF MINUTES**

A. August 7, 2014 Regular Council Meeting minutes were unavailable.

**IV. APPROVAL OF CONSENT AGENDA**

**APPROVAL OF AGENDA**

**MOTION:** Keggie Tubbs moved and Paul Liedberg seconded the motion to approve the agenda.

**VOTE:** The motion passed unanimously by roll call vote.

**V. STAFF REPORTS**

City Manager Loera reported on the following (these items were in addition to the August monthly report in the packet):

- Offered the position of police officer, waiting for a background check on another, and then should have a full police force;
- Michael Foster and several associates visited Dillingham; suggested doing a second test on the ground soil at the landfill and see if it produced the same results;
- Expecting to receive a letter from a citizen regarding the mill rate assessed on private planes;
- Visit from Alaska Rural Water Association – rep showed staff that they needed to agitate the intake lagoon before they take their samples; and
- Four Acre Group is available to conduct a strategic session November 8.

Paul Liedberg, Chair for Code Review Committee, reported an ordinance to add plant starts as an exemption from sales tax was recommended, and the committee had reviewed imposing a fine for improper dumping of fish waste and for dumping hazardous materials at the landfill.

Alice Ruby, chaired the Finance and Budget Committee, and reported the meetings were being moved to the 3<sup>rd</sup> Monday of the month to accommodate getting information in the Council packet; staff was continuing to work on fiscal policy development; committee was reviewing: equipment rates and harbor and dock fees and reviewed options for operating DMV; and DMV staff would be logging time spent on DMV transactions.

### VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution No. 2014-51, A Resolution of the Dillingham City Council Supporting the Proposed EPA Determination on the Pebble Mine

MOTION: Tracy Hightower moved and Chris Maines seconded the motion to adopt Resolution No. 2014-51.

VOTE: The motion passed unanimously by roll call vote.

- B. Adopt Resolution No. 2014-52, A Resolution of the Dillingham City Council Approving the Write Off of Bad Debts Payable to the City for Personal Property Tax, Sales Tax, Harbor and Dock Invoices

MOTION: Keggie Tubbs moved and Paul Liedberg seconded the motion to postpone Resolution No. 2014-52 to the next meeting.

VOTE: The motion passed unanimously by roll call vote.

*(Bob Himschoot dropped off the teleconference line at 7:24 PM.)*

- C. Adopt Resolution No. 2014-53, A Resolution of the Dillingham City Council Accepting Alaska Department of Public Safety Edward Byrne Memorial Grant Justice Assistance Grant (JAG)

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to adopt Resolution No. 2014-53.

City Manager Loera reported staff had applied for a full-time position in the public safety dept. The City was funded for one half the amount (\$50,000). If accepted, the city would assign one of the police officers to be the new WAANT officer 50% of their time. The City would not be required to have the position for a certain number of years if the grant was accepted.

VOTE: The motion passed unanimously by voice vote.

### IX. UNFINISHED BUSINESS

A. Citizen Committee Appointments

1. Cemetery Committee, 4 Seats Open
2. Planning Commission, 2 Seats Open
3. Parks and Recreation Committee, 3 Seats Open
4. Senior Advisory Board, 2 Seats Open
5. Library Board School Seat

Mayor Ruby recommending appointing Erika Schneider to represent the Dillingham City Schools on the Library Advisory Board.

MOTION: Keggie Tubbs moved and Tracy Hightower seconded the motion to concur with the Mayor's recommendation.

VOTE: The motion passed unanimously by voice vote.

B. Annexation Reconsideration

1. Public Hearing Set for September 24 at 6 PM, in the Council Chambers

Manager Loera reported consultant Barb Sheinberg would be in Dillingham September 23 & 24 to assist the City with the public hearing. Letters were sent out to the various communities with an offer to present information on the proposed annexation. Keggie Tubbs reported he might be out of town on the 24<sup>th</sup>.

**X. NEW BUSINESS**

A. Broadband Discussion

Mayor Ruby reported she had been invited to attend a meeting with one of the FCC commissioners, staff members from the congressional delegation, and other local leaders to discuss broadband services, noting the report put together by BBNA was very well done.

**XI. CITIZEN'S DISCUSSION (Open to the Public)**

Gabe Dunham introduced himself noting he was the new U of A Fairbanks Marine Advisory Program agent for all of Bristol Bay.

**XII. COUNCIL COMMENTS**

Tracy Hightower:

- Explained he had voted against the draft petition to annex, because he felt the City should push for a borough first; and
- Noted he gets a lot of questions on the City's tax structure, mainly the inventory tax.

Paul Liedberg:

- Thanked staff throughout the City for everything they do.

Keggie Tubbs:

- Welcomed City Clerk back and offered his condolences for losing a family member; and
- Suggested if the traffic was going to be rerouted to Waskey Road over the weekend, might want to consider grading it.

### **XIII. MAYOR'S COMMENTS**

Mayor Ruby:

- Asked if any of the Council members were interested in attending the Alaska Municipal League Conference in November, especially new Council members, to let her know;
- Asked for the Council's concurrence for staff to present an assessment at the October meeting on the retention of employees at the Public Safety Dept.; and
- Asked for a moment of silence to recognize those lost since the last meeting.

### **XIV. EXECUTIVE SESSION**

#### **A. Personnel Matter**

##### **1. Manager's Contract**

#### **B. Legal Matter**

##### **1. Public Safety Department – Investigations Report**

**MOTION:** Keggie Tubbs moved and Chris Maines seconded the motion to enter into executive session to discuss two matters, Personnel Matter - Manager's Contract, and Legal Matter - Public Safety Department-Investigations Report [7:48 p.m.).

**VOTE:** The motion to enter into executive session passed unanimously by voice vote.

Mayor Ruby invited Manager Loera, and Police Chief Pasquariello into the executive session on Public Safety Department, Investigations Report.

*(The meeting recessed for a short break.)*

**MOTION:** Keggie Tubbs moved and Tracy Hightower seconded the motion to come out of executive session [9:24 p.m.].

**VOTE:** The motion to come out of executive session passed unanimously by voice vote.

### **XV. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 9:24 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk

Approval Date: \_\_\_\_\_

DRAFT



**I. CALL TO ORDER**

The Special Meeting of the Dillingham City Council was held on Wednesday, September 24, 2014, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 6:03 p.m. The teleconference line was opened at 5:45 p.m.

**II. ROLL CALL**

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Tracy Hightower
Chris Maines	Paul Liedberg
Bob Himschoot – attended via teleconference	

Keggie Tubbs - absent and excused

Staff in attendance:

Rose Loera	Jody Seitz	Dan Pasquariello
Janice Williams	Carol Shade	Bernadette Packa

Guests:

Attorney Brooks Chandler	Barb Sheinberg
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An attendance sheet for the public hearing is attached to these minutes.

**III. SPECIAL BUSINESS**

Mayor Ruby welcomed all to the meeting, and reviewed the process for conducting the public hearing for those that wanted to testify via the teleconference (1 person) and from the audience (22 people). It was noted copies of the petition were available on the table as well as at 17 locations as advertised on the City’s website.

**A. PUBLIC HEARING**

1. Present Draft Petition to the Local Boundary Commission for Annexation of Commercial Salmon District Waters and Wood River Sockeye Salmon Special Harvest Area Waters and Land
  - a. Legislative Review Process and Procedures

Attorney Brooks Chandler provided the overview noting State law required that the City hold a public hearing to discuss certain information (four items listed under item A) before any annexation petition could be submitted to the Local Boundary Commission (LBC).

The draft is an update of the 2010 petition which was approved by the Council and a date set September 24 for public hearing. The requisite advertising was done 30 days prior to the public

hearing to allow sufficient time to provide input. Invitations went out to surrounding communities to hold informational meetings, of which one was scheduled with the City of Manokotak, and another one pending with the City of New Stuyahok. The Council will have an opportunity to review any amendments made to the draft petition resulting from the public hearing at their October 2, Council meeting, and vote whether to submit the petition to the LBC. The process is similar to what was followed when the petition was submitted in 2010, and the City would be asking to expedite the process because many of the steps had already taken place with the 2010 petition, which was fully vetted and reviewed by LBC staff and passed by the LBC. If the LBC followed its standard process it would not formally vote on it until 6 - 12 months after submittal. If they approved the petition, it would be submitted to the Alaska Legislature. They would have an opportunity to veto it within 45 days. A legislative review from the LBC could only be submitted during the first ten days of a legislative session, Jan. 19-29. Deadline is the same for 2015 and 2016.

b. Annexation Standards and their Application to Petition

Consultant Barbara Sheinberg spent about 20 minutes explaining the annexation standards that were located in the draft petition Exhibit E. Supportive Brief. The LBC determined in December 2011 that the proposed annexation met each of the seven standards for annexation.

c. Reasonably Anticipated Effects of Annexation

Consultant Barbara Sheinberg shared a list of observations that were learned as the result of annexation being in place for two years:

1. Dillingham levied a 2.5% fish tax which brought in an average of \$664,000 after two full fishing seasons.
2. Dillingham was no longer the only commercial fishing district in the BB region without a local fish tax.
3. Dillingham made good on its word and provided tax relief to real property owners who owned property in Dillingham.
4. Dillingham made good on its word and provided a tax refund to low income fishers no matter where they resided.
5. Local fish tax didn't appear to be affecting local participation in the Nushagak fishery comparing 2008 data with 2013 (tax was in effect in 2013, the amount of the harvest was half in 2013, more local residents participating percentage wise 2013 over 2008).
6. Local fish tax was bringing in tax revenue to Dillingham from people that lived outside the region and state; in 2013 approx. 69% of the local fish harvested was caught by fishermen outside the region.
7. Dillingham was now collecting tax revenue from Nushagak Bay fish that no one was getting before. 46% of the Nushagak Bay fish were processed outside the region. When there's no local fish tax, the state fisheries business tax was based on the point of processing not harvest, so other regions would be getting that revenue.
8. Dillingham was already using some of the fish tax collected, including the emergency purchase of a new loader to put the harbor floats in when its loader was no longer usable.
9. If the annexation passed the legislative review process, Dillingham would again collect the local fish tax to help build the Nushagak Fish Tax fund for fisheries related expenditures, support a Fisheries Infrastructure Fund (Regional Fisheries Improvement Fund), support a Borough Study Fund, and property tax relief and low income refunds.

## d. Proposed Transition Plan

Manager Loera referenced Exhibit D in the draft petition. In the 2010 petition the City informed it would:

1. Levy and collect raw fish severance and sales tax. If the draft 2014 petition is approved, the transition to collecting taxes will be seamless since the City has already developed the system.
2. Provide increased environmental protection within City Boundaries by purchasing and maintaining an oil spill response cache at the City Boat Harbor and possibly in other areas.
3. Enhance public safety response and coordination by better support for volunteer search and rescue, enhanced coordination with Alaska State Troopers, and cross training and use procedures between harbor and police staff for use of the City skiff.

Progress in these areas include:

1. The COD developed the tax structure and a fish tax refund program for fishers owning real property, and for low-income fishers regardless of residency, and established the Regional Fisheries Improvement Fund.
2. The COD will be purchasing Oil Spill Response equipment this spring along with equipment for cleaning soiled material and a container to put the equipment in. This past spring the barge that spilled fuel on the Nushagak River was assisted by Harbor staff by lending pumps to wash down the oil sheen on Kanakanak beach.
3. Public Safety efforts to work out a mutual aide agreement with the Alaska State Troopers hit a dead end once the appeal was filed. Plan to have the AST remain the "first" responders on the water similar in other regions. Work on a MAA with AST.
4. The City of Dillingham Police and Alaska State Troopers has worked together numerous times to respond to emergencies in the annexed water using State boats. Public Safety and AST continues to work cooperatively together on drug issues and emergencies.
5. The DPD purchased rescue equipment and PFDs for all their patrol vehicles to respond to emergencies in and outside the harbor.
6. DPD participated in boat operation training sponsored by US Fish & Wildlife. Will continue to work with other agencies on joint training of staff.
7. The harbor skiff assists fishermen to secure and protect their boats.
8. Harbor staff worked with Coast Guard, F & G and other agencies to monitor the sinking of the Lone Star in Igushik during the 2013 commercial fishing season.

*(The meeting recessed around 7:03 p.m. for a short break.)*

## 2. Public Testimony on Draft Plan (Limited to Three Minutes)

Mayor Ruby reviewed the process for presenting testimony, limited to three minutes, same as Council meetings. Written testimony as well as verbal testimony would be submitted to the LBC.

Public testimony began at 7:10 p.m.

Tom Tilden, a drift fisher, lived on a Native allotment in Dillingham, paid boat and harbor fees, and was a recipient of other City services. He favored annexation. He wished the City would be

talking about Borough formation instead of annexation, but favored the tax. Future predicted State deficit-spending which would result in declining City revenues. Money will have to be made up somehow, or do without some services. BUT, we have to live with our neighbors, and hopes the City will work hard and close with local communities to give breaks.

Diane Wetter, Ekuk fisher. She felt collecting a tax on a public resource without sharing it with others was wrong. Asked not to approve annexation.

Norm Van Vactor, CEO of BBEDC. Spoke on behalf of BBEDC and the 17 communities they represent; New Stuyahok and Koliganik are not within the BBEDC governance. In 2010 BBEDC's Board opposed the annexation and raw fish tax, and that position has not changed. Spoke about the concern with sustaining communities and the fairness of placing a tax burden on the Nushagak fishery which would only benefit DLG. BBEDC questions- what conversations about fish-related issues affecting their communities have taken place, tax sharing with other communities. DLG is choosing to go down this path on its own, should be reaching out more to the surrounding communities, because their opinions matter.

Billy Maines, DLG resident and former council member who had pushed for annexation. When it was later put in place, he thought it was a done deal. He noted the numbers presented by the consultant spoke for itself. It was generating revenues that were now going away. There is a small group of homeowners (not on native allotments) that pay the bulk of city taxes. He was fully in favor of continuing the process and to continue to provide relief for low income and homeowners.

Ferdinand Sharp, Manokotak resident and an Igushik set netter. He noted that he did not receive any Dillingham services and that was why he opposed annexation. During the oil spill in Igushik, they did not get any service from Dillingham. They lost out on fishing that season. There were other incidents, when their cabins flooded, when they needed police service, that they did not get any service from DLG.

Carolyn Smith, Aleknagik resident, and a drift netter. Was in favor of the annexation petition, because she liked what taxes could do to sustain the ability of a community. She noted about 30-40 people drove to Dillingham which provided an economic opportunity. People that come here for a couple of months don't really support services. Maybe the extra fish tax could lead to sales tax exemption for food.

Moses Toyukak Sr., from Manokotak, speaking for his City Council. Thanked the Council for the upcoming visit to Manokotak for an informational meeting, for an opportunity to hear what their residents have to say. He asked to have the meeting treated as an official meeting and put on record for the LBC. He noted over 100 Manokotak vessels fished the Nushagak district. The proposed annexation was the biggest city annexation ever proposed in Alaska. Does not want DLG to control subsistence and economic resources and urged the City to drop the Igushik section from the proposed annexation. Also wanted revenue sharing and tax relief for village based fishermen. Manokotak was looking for grants to prepare their own annexation petition. (Copy of written testimony attached.)

Richard O'Connor, Ekuk set netter. He was opposed to annexation and the tax. He felt the two year test trial was a failure. He agreed the City needed revenue sources, but couldn't see where

not sharing the tax with the neighboring communities was a good thing. He did not see evidence of money actually spent to support commercial fishery industry. He felt the purchase of a loader did not count because it does other things than put floats in. He noted another example where the taxes would go to city streets, in the spring of 2013 at the end of Wood River Road, the road fell apart, and the City did not fix their own street, because they said Icicle had torn it up. Icicle had to pay a construction company to repair it. While the vessel was sunk in the Igushik, DLG was unable to respond to it. Petition said money would be put towards off shore spill response, but there was no response and DLG did not do anything to help Manokotak. We should not have collected tax from them that year, they had a hard year. Public safety went down when the City annexed the fishing district. State troopers were not willing to respond to calls of intoxicated vessel operators or domestic violence because they said it was Dillingham's jurisdiction. City did not have the personnel or equipment to respond.

Robert Heyano, represented Ekuk Village Council. (A copy of his written statement provided.) Judge Douglas's decision made it clear that the public hearing was the public's chance to put on record their opposition and for the City to hear those concerns. He questioned how serious the Council was taking this decision by allowing only three minutes for testimony. Economically and physically Dillingham was the envy of the region. He noted the commercial fishing industry already paid more than its fair share in taxes. Overall the fishing industry was a big financial plus for Dillingham not a financial liability. The City stated the importance of the people deciding the annexation. He felt the closeness of the election was evidence of the popularity of annexation.

Robert Clark worked for BBAHC. The Health Corp. was opposed. All the villages needed to share, if there was a regional entity that would be best. He wanted Dillingham to succeed, but not at the expense of the other villages. Even if there was a regional government there would still be a concern that DLG would get most of the benefit. He was concerned with the trails to town blocked off to snowmobilers from outlying villages. Shouldn't have to struggle to get their gas and food. Make Dillingham a welcome place. He saw lots of needs, and some improvements, if we want more, we need to find a way to pay for it. He felt there should be more meetings with the villagers, and look at a region-wide borough.

Jane Gottshalk, Mayor of Aleknagik. City of Aleknagik opposed the petition to annex. She presented a copy of Resolution 11-10 (copy attached) to replace resolution on p. 62 of the draft petition as it was incomplete.

Susan Jenkins Brito, Dillingham resident, and her husband owned and operated a drift boat. She was in favor with some serious reservations. She understood the need for a tax or some way to capture the revenue from the salmon resource to alleviate some of the burden put on the City's infrastructure. DLG was only one community of eight in the region who have fisheries that will inevitably fish in the district and pay the raw fish tax, but some of those communities may not use the services in Dillingham. Should have some tax revenue sharing in place. She was in favor of the low income fishers rebate and real property owner rebate. The City needed more outreach and education to make sure folks know rebates exist.

Dan Dunaway, Dillingham resident, and his son was a commercial fisher. He strongly supported the annexation. He felt the original annexation effort was done properly and Judge Douglas was wrong and did not do her due diligence. He sat in on efforts to form a borough two or three times

and it was shot down. The LBC required that Dillingham do additional hearings and meetings after annexation. Some of the communities that say they have not had a say could never organize a meeting for the representatives of the City to go and talk to them. Time to move on. DLG essentially acts like a borough already, providing the essential infrastructure with its harbor, docks, airports, and a lot of other facilities. Most every villager benefits somewhat from strength and the function of the infrastructure the City provides. He was concerned that the harbor would slowly slough off, because the City now had to come up with matching funds to fix it, and where would the money come from. He would like to see a plan for other communities to join/merge with DLG and explore revenue sharing. Alternative funding sources are drying up. Fish tax here evens out the competitive advantage, attractiveness of this bay to people coming from other areas, reduces the competition if we locally fish here. He respected the concerns of his neighbors.

Mike Davis, was a fisher and property tax payer and supported the annexation petition. He hoped an outcome would result in working more closely with other communities and move towards the formation of a borough.

Curt Armstrong, in favor of annexation. He commended the Council for pursuing the annexation, noting borough formation had been an issue since 1961. He felt it was a smokescreen at this time; the villagers claimed they wanted more sharing, but believed a borough was the way to go but the villages were resistant. He felt Judge Douglas had made an error in her decision. The local voter option provided more opportunity to participate, glad that occurred first, and now the City should move forward. He noted this was a revenue source that was not being collected. 70% went to Washington and Oregon. In his view the election was not a close election. With all the effort that went into ax the tax, he felt the election was a landslide.

Tina Tinker, Vice Mayor of Aleknagik, opposed annexation. She felt that now there would be support for a borough, and there should be revenue sharing. She noted in Aleknagik's resolution there was reference to forming a borough.

Joe Faith, opposed annexation and the tax proposed. Commercial fishing already pay business tax, personal property tax on boats, fisheries business tax passed through to DLG, sales tax related to commercial fishing, real property tax. He had never seen data on revenue realized from commercial fishing. If there was a fish tax there should be revenue sharing within region and sharing with other villages. Borough formation has not happened, because the villages do not want to be dominated by Dillingham. He thought changes in state tax on fishing should be explored.

Kay Andrews, Aleknagik resident, Ekuk set netter. She noted she was giving the same testimony presented in 2010 with a few changes. She was asking the Council to reconsider the petition, because it is a shared natural resource and infringes on the boundaries of existing communities. She noted it is not cheap to move a family to Ekuk for the fishing season. She believes in local support, and purposely purchases all her goods, supplies and fuel in DLG and uses the local barge service. She understood the need to tax and the potential benefits, but she was opposed to seeing DLG benefitting and would rather the revenue go to where it was derived from. The tax is lost revenue to the families that already don't have much. How does this help the Nushagak communities collectively? Does it help with their infrastructure and basic essential needs? Only see City of Dillingham reaping the benefits. The petition would essentially be

banning those communities from the same opportunities to seek revenues that would sustain their communities. Hoped the City would have an opportunity to visit the communities so they could share their concerns. Commended the City of Dillingham for looking for revenues for its needs impacted by public users, but we all share in the same dilemma. Leave the money on the table until it can be shared.

Jerry Liboff noted he was resubmitting the testimony previously given to LBC (copy attached). He was still opposed to annexation. One thing he has learned is that the local tradition is one of sharing. A common belief is Dillingham is only for Dillingham. He was still in favor of some kind of Borough. He thinks it will be more difficult to get people to form a borough unless additional steps are taken: 1) Travel to every village to listen in public hearings; 2) should have another opportunity for people to speak who didn't get their entire presentation in three minutes. It would go a long way; 3) Need to include revenue sharing and will get lots more support.

Patricia Treydte, taxpaying resident of Dillingham, various majority of her income derives from commercial fishing. She felt with the tax she was getting a double whammy supporting the City. Acknowledged the City needed money, but this was an unfair way to get money. There is a good reason we are the only district that does not have fish tax. When the season was poor in 2013, the number of residents weren't deterred, but were paying a bigger percentage. We are taxing region fishers out of proportion. A lot has been made that we want to tax the outside fishermen, they catch more fish per boat, therefore they will pay more tax, but that is not how it works. The expenses are the same no matter how many fish you catch. We are being taxed an income tax on gross income. Take the expenses away, we are taxing ourselves a way higher percent, percentage-wise. For a resident of Manokotak that is the majority of their income. They are being taxed a way higher percentage. If we share the revenue, which we should do, will we be ahead or not? There must be a more fair way.

Dave Piazza, Superintendent with SW Region School District. Read from a resolution opposing annexation that was adopted 9/23/14 (copy attached).

Dave Gladden. He was opposed to annexation for all reasons stated in the testimony. He felt the new tax would drive people away, that it getting so expensive to live here. We need to be back at borough formation before we have annexation discussion. Should have done this first.

Frank Woods, Dillingham resident all his life and a commercial fisher. He commercial fishes in pretty much every district. In favor of fish tax because he pays a fish tax everywhere else no matter where he goes. It is not a hindrance. Our infrastructure lacks because we do not have a tax, noting the comparison with Naknek and its large fishing dock. The harbor is expensive to run, and the infrastructure around that harbor should be developed on both sides. There is no infrastructure to handful the fleet other than PAF boatyard and a handful of outsiders providing services. There is enough business that people could move in set up shop and make a living year round. Would like to see the property refund go towards the property tax on his boat.

Mayor Ruby noted it was not too late to enter comment cards or additional written testimony. The due date to submit is by September 30, at 5 PM. (Information can be found on the notice of the public hearing and on the City's website.)

The hearing portion of the meeting concluded at 8:34 PM.

**IV. CITIZEN'S DISCUSSION**

Kay Andrews:

- Commended the COD for its recent improvements including the store renovations, the gardening, building murals, repairs to the roads and airport; and
- Asked how a record of the testimony would be submitted.

Mayor Ruby answered the minutes would be taken, and a disk copy of the recorded meeting submitted to the LBC.

Misty Savo:

- noted those that had adhered to the three minute time limit were put to a disadvantage, had they known they could have had a longer time would have had a stronger position, but did not think others going over the time limit had been allowed in a biased way.

Dan Dunaway:

- Stated he was frustrated with the poor road construction, soft spots, near Scandinavian Creek, had shared a number of complaints with the project manager.

**V. COUNCIL COMMENTS**

Paul Liedberg:

- Thanked everyone for coming out and being part of the public process, that's what was needed, don't have all the answers.

Chris Maines:

- Echoed Paul's comments; learned a lot.

Holly Johnson:

- Thanked everyone for coming out that it was important that the communities are recognized.

Tracy Hightower:

- Thanked everyone for coming out; was listening to all the comments.

Bob Himschoot:

- Thanked everyone for the participation and to ensure the Council was listening.

**VI. MAYOR'S COMMENTS**

Mayor Ruby:

- Received responses from Manokotak and New Stuyahok to hold meetings, asked Council members to inform her if they had scheduling conflicts; and
- Appreciated Dan being the road advocacy, good to have citizen input.

**VII. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 8:42 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk

Approval Date: \_\_\_\_\_

DRAFT



**CITY OF DILLINGHAM  
PUBLIC HEARING - ANNEXATION OF COMMERCIAL FISHING WATERS  
SPECIAL COUNCIL MEETING HELD SEPTEMBER 27, 2014, 6 PM, COUNCIL CHAMBERS**

#	PRINT NAME LEGIBLY	CITY (and STATE if OUT OF STATE)	DO YOU WISH TO PROVIDE TESTIMONY? YES / NO
✓1.	Thomas Tilden	Dillingham	YES
2.	Janice Williams	"	N
✓3.	Diane Wetter	Dig	Yes
✓4.	Noona Van Vactor	Dig	Yes
✓5.	Billy Maines	Dig	Yes
✓6.	Richard O'Connor	Dlg	Yes
✓7.	Moses Toyukcak Sr	Manokotaka	Yes
✓8.	Sosie Jenkins-Brito	DLG	Yes
9.	Bronson Brito	DLG	No
✓10.	Dan Dunaway	DLG	Yes

**CITY OF DILLINGHAM  
PUBLIC HEARING - ANNEXATION OF COMMERCIAL FISHING WATERS  
SPECIAL COUNCIL MEETING HELD SEPTEMBER 27, 2014, 6 PM, COUNCIL CHAMBERS**

#	PRINT NAME LEGIBLY	CITY (and STATE if OUT OF STATE)	DO YOU WISH TO PROVIDE TESTIMONY? YES / NO
1.	DAVID PIAZZA	Dillingham AK	<del>NO</del> Yes
2.	Carolyn Smith	Aleknagik, AK	yes
3.	Tony O'Connor	Sitka, AK	NO
4.	Robert Heyano	Dillingham, AK	Yes
5.	MIKE MASON	DLG, AK	NO
6.	Robert J. Clark	DLG, AK 99576	yes
7.	JAN GOFFSCHALK	Aleknagik	yes.
8.	Mike Davis	DLG	YES
9.	Misty Savo	DLG	NO
10.	Curt Armstrong	Dillingham	Yes

**CITY OF DILLINGHAM  
PUBLIC HEARING - ANNEXATION OF COMMERCIAL FISHING WATERS  
SPECIAL COUNCIL MEETING HELD SEPTEMBER 27, 2014, 6 PM, COUNCIL CHAMBERS**

#	PRINT NAME LEGIBLY	CITY (and STATE if OUT OF STATE)	DO YOU WISH TO PROVIDE TESTIMONY? YES / NO
1.	Tina Tinker	Alexandria	<del>NO</del> YES
2.	Tom Corbett	Dillingham	No
3.	BRENT WETTER	DUNWINTON	No
4.	Cady O'Connor	Dillingham	NO
5.	Joe Faith	Dillingham	Yes
6.	Rene O'Connor	DLG	<del>YES</del> NO
7.	KAY ANJONEWS	Alexandria	Yes
8.			
9.			
10.			

CITY OF DILLINGHAM  
 PUBLIC HEARING - ANNEXATION OF COMMERCIAL FISHING WATERS  
 SPECIAL COUNCIL MEETING HELD SEPTEMBER 27, 2014, 6 PM, COUNCIL CHAMBERS

#	PRINT NAME LEGIBLY	CITY (and STATE if OUT OF STATE)	DO YOU WISH TO PROVIDE TESTIMONY? YES / NO
1.	DANE BENDINGER	DLG	No
2.	Jerry Liboff	DLG	Yes
3.	Patricia Treydte	DLG	Yes
4.	Dave Gladden	DLG	Yes
5.	Frank Woods	DLG	Yes
6.	Ferdinand Sharp	teleconference Manokotak	Yes
7.	Nancy Sharp	teleconference Manokotak	No
8.			
9.			
10.			

Statement on Dillingham Annexation Proposal  
Pre-filing Hearing, Dillingham, Alaska, September 24, 2014

by

Moses Toyukak, Sr.

City of Manokotak City Council

Good evening, Mayor Ruby and City Council members. I am Moses Toyukak, Sr. I'm on the Manokotak City Council. I'm here representing my City and its residents.

First, we want to thank you for planning an informational meeting in Manokotak. It's good for the City of Dillingham to go and hear what other Manokotak people have to say. Not everyone can pay to come to Dillingham for your hearing here tonight. But an informational meeting is not the same as an official hearing like this, where everything goes on record for the LBC. We asked for a pre-filing hearing in Manokotak, but the City didn't agree. Therefore, we respectfully ask that the City record and document what is said at the meeting in Manokotak, just like LBC regulations require for this pre-filing hearing. Manokotak people deserve to have what they say saved and put on record for the LBC. If the City thinks our part of Nushagak Bay is close enough to annex, then we're not too far away to be heard in the official record. We hope the City will respectfully agree to this.

Now, everyone here should know that we Manokotak people use the Igushik and Snake Rivers to go to Nushagak Bay. We go back every year to the old Igushik village site where some of us were born. We go back to our fish camps and set net sites near the river mouths and up and down the coastline. We fish Nushagak Bay for subsistence and commercial fishing, and for other traditional food-gathering as well. Almost all the set netters and drift netters who fish our part of the Bay are from Manokotak. The Manokotak fleet numbers over 100 vessels ranging from 14 feet to 32 feet. The commercial fishermen deliver mostly to tenders stationed nearby. Most of the local fishermen store their boats near Manokotak. Few of them use Dillingham's harbor facilities.

So, we object to this big annexation that Dillingham is proposing, the biggest city annexation ever proposed in Alaska. Manokotak isn't looking to take anything away from Dillingham. We don't want Dillingham to take anything away from us, especially control over our subsistence and economic resources, and make us pay for the favor.

We urge you to drop the Igushik Section of the Nushagak Commercial Salmon District from your annexation proposal.

Then, if Dillingham decides to go for a major annexation and a raw fish tax elsewhere in the Bay, we urge these two things. First, the Dillingham should provide revenue sharing with other Nushagak Bay communities. Second, Dillingham should provide tax relief for village-based commercial fishermen. If tax relief is right and fair for Dillingham fishermen, then it's even more right and fair for village fishermen who don't even live in Dillingham or use its boat harbor much.

Lastly, I want to tell you that the City of Manokotak is looking now for grant funds to prepare our own annexation petition. We just want to annex our part of Nushagak Bay, the part that Manokotak people have used traditionally and use and rely on today.

In addition to my statement, I am also submitting for the record comments collected from Manokotak residents. I hope what you hear at the informational meeting in Manokotak becomes part of the record, too.

Thank you.

**Statement of Robert Heyano  
President of Ekuk Village Council**

**Public Hearing on the City of Dillingham's Draft Annexation Petition for  
Annexation of Nushagak Commercial Salmon District Waters and Wood  
River Sockeye Salmon Special Harvest Area Waters and Land**

**City of Dillingham  
September 24, 2014**

Good evening Mayor Ruby and City Council members. I am Robert Heyano and I'll provide a print copy of my statement for the record. I am speaking mainly for the Ekuk Village Council. But my comments will also include many concerns that tribal, city, and regional organizations and many subsistence and commercial fisherman raised about the City's last failed annexation attempt. You are considering a new petition, so those concerns have to be restated for you and for the LBC's record.

I welcome this chance to speak at this pre-filing hearing, before you finalize any annexation petition. Judge Douglass's decision vacating the last annexation attempt made one thing clear. This hearing is an important opportunity that the public was denied the last time around. Judge Douglass also made it clear that this hearing is not meant to be an empty exercise. It's the public's chance to put on record its concerns about a proposed annexation. And it's the City's chance to hear and consider those concerns before it finalizes any petition.

My first point is this. The Nushagak Bay villages and Dillingham have shared the bounty of Nushagak Bay since long before any of us here today got here. They have also shared the burden of supporting each other's fishermen and the commercial fishing industry. No single community monopolized the bounty. No single community monopolized the burden. We shared then and we share now.

During the LBC's comment period and public hearing, the City's last petition roused many concerns throughout the region. All of those concerns apply to the current petition as drafted, plus one new important concern that I'll come back to later. The City's draft petition is very long and full of details, too much to reply to here. Instead, my statement focuses on three central issues. It:

1. Underlines some of the widespread concerns about the geographic scale of the proposed annexation;
2. Points out some practical revenue alternatives the City might pursue before settling on an excessive annexation; and

3. Suggests ways to design any eventual annexation petition so that it meets the City's revenue needs **and** respects the territorial and economic interests of others who share the Bay with Dillingham.

First, let me underline some of the main concerns people throughout the region have about the proposed annexation.

1. The village fishermen of Ekuk, Clark's Point, Manokotak, Aleknagik, New Stuyahok, Koliganek, and Ekwok are all deeply concerned. They have traditionally used and continue to use Nushagak Bay and/or Wood River for subsistence and commercial fishing. The Alaska Department of Fish and Game and other researchers have documented their use in many studies. Various tribal and city councils, village corporations, and regional agencies have documented it in resolutions to the LBC opposing annexation. The residents of these villages are concerned that Dillingham is seeking city jurisdiction over their traditional subsistence and commercial fishing grounds. Since most of their resident commercial fishermen make little or no use of Dillingham's boat harbor or related services, they think it's unfair to tax them for Dillingham's benefit.
2. Similarly, many non-resident commercial fishermen who fish distant Nushagak Bay make little or no use of Dillingham's facilities and services. Many deliver their catch to near-shore tenders and on-shore processors far from Dillingham. They think it unfair for Dillingham to tax them for services and facilities they do not need or much use.
3. The Bristol Bay Native Association opposed the last annexation. BBNA noted that several Nushagak Bay villages – not just Dillingham - deliver various shore-based services to the Nushagak Bay commercial fishery in their vicinity.
4. The Bristol Bay Area Health Corporation opposed the last annexation. BBAHC was concerned that the annexation and new raw fish tax would disrupt the ability of village health clinics to continue local delivery of services. BBAHC also noted that the villages throughout Nushagak Bay help fund local health clinics that serve the fishing industry.

5. The Southwest Region School District urged the LBC to deny the last petition. The District cited annexation's negative impact on the economic, health, and educational well-being of the villages it serves, and on the viability of any future borough.
6. The President/CEO of the Bristol Bay Economic Development Corporation told the LBC about how approving the annexation and raw fish taxes that Dillingham sought would further undermine the economic sustainability of the village-based commercial fishery in Nushagak Bay.

These are not baseless or trivial concerns. They all deserve to be taken into account by the City before it finalizes any annexation petition. The city would do itself good to hold more face-to-face hearings like this one in other communities of the region, so that people living there can believe they have been truly heard before a petition is filed with the Local Boundary Commission.

Now, let's turn to the main issue that seems to be driving the City's annexation effort – more money for city services.

Dillingham is by far the region's richest community. It enjoys by far the region's best-funded city facilities and services. Economically and fiscally, Dillingham is the envy of the region. For this, Dillingham owes thanks largely to the commercial fishing industry. The fishing industry already pays more than its fair share in sales taxes, property taxes, user fees, etc., to fund city services, including city schools and many other facilities and services non-local fisherman do not use. Overall, the fishing industry is a big financial plus for the City of Dillingham, not a liability.

But if the City still needs some more revenue for its small boat harbor or harbor-side trash collection, there is a simple and fair solution. Charge everyone who uses those services – city and non-city residents alike – honest user fees that cover the cost of the services. Or just make them user-funded enterprises like a lot of other cities do. And if Dillingham-based processors don't pay their way for the City, then the City should

charge them their honest costs. End of fiscal problem. These are not wild ideas. They are ideas that the LBC staff guidebook on annexation recommends that cities consider first as alternatives to annexation. Another money-saving idea from the LBC guidebook: look at cutting back on services the city delivers outside its boundaries.

If the City doesn't like any of these fiscal solutions, well, its latest financial report shows it has a general fund balance of \$5,664,380 as of July 31, 2014. That's a pretty healthy unbudgeted surplus. The city should consider using a small part of this surplus, much of which came from the fishing industry, to help cover harbor operations.

But if after considering all these alternatives, the City still thinks it must pursue some sort of boundary change, then I suggest this: that the City and other impacted parties in the region first work together to see if there might be a new will to create a regional borough designed to meet the needs of the city and the communities that may wish to join. If that fails, then I suggest a joint effort to develop a scaled-back annexation proposal that meets the City's legitimate need for money **and** respects the legitimate concerns of the rest of the region **and** that all parties can accept and support before the LBC. Depending on the extent of a reduced annexation, a revised annexation that involves a new raw fish tax may need to offer substantial tax relief for all affected resident commercial fishermen in the region, not just Dillingham residents. And it may need to include some revenue sharing with the other communities that share the bounty and burden of the Bay's commercial fishery.

To sum up, I think there are workable solutions to the City's fiscal needs that do not involve an urgent and aggressive annexation that offends almost everyone in the region outside Dillingham. The City does not have to hurry itself and the Local Boundary Commission and the rest of the region down the path of another contentious, costly and risky annexation attempt.

Now, earlier I said that the current petition raises one important new concern. I remember something Mayor Ruby swore to here in Dillingham at the LBC's hearing on

the failed petition. Mayor Ruby told the Commission why the city council wanted a vote of the residents before the petition and tax became final. Mayor Ruby said then that, "The city council in Dillingham strongly and unanimously supported the community election route. They felt very strongly this is an important decision and it's best made by the people directly impacted and who will live with the consequences in the future".

The city council got that part right then, even if only some of the people directly impacted got to vote. As the closeness of the election showed, the annexation and new fish tax isn't all that popular in Dillingham either. The city council should do it right again, if it pursues another annexation. The City should put approval of annexation and a new raw fish tax to a vote by its residents.

To sum up my remarks, I urge the City to:

1. Give full consideration to all the concerns voiced by the other impacted people who share Nushagak Bay with Dillingham;
2. Pursue practical revenue alternatives to meet the City's money needs before pursuing annexation; and
3. If the City chooses to pursue annexation, work with other directly impacted people in the Bay area to draft an annexation petition that can win broad regional support and sure success before the LBC.

Thank you.

CITY OF ALEKNAGIK  
Resolution 11-10

A RESOLUTION OF THE ALEKNAGIK CITY COUNCIL TO APPOINT A  
REPRESENTATIVE TO NEGOTIATE ON BEHALF OF THE CITY OF ALEKNAGIK  
ON POST-ANNEXATION FINANCIAL MATTERS

**WHEREAS,** the Local Boundary Commission has approved an annexation petition submitted by the City of Dillingham dated June 14, 2010.

**WHEREAS,** in it's petition the City of Dillingham would be permitted to annex the waters of the Nushagak Commercial Salmon District and the Wood River Sockeye Special Harvest Area. Upon approval of the annexation by the qualified voters of the City of Dillingham, the city would impose a 2.5 cent tax on the sales of raw fish within the annexed territory.

**WHEREAS,** the petition was granted on the condition the City of Dillingham attempted to meet with the cities of Aleknagik, Clark's Point, New Stuyahok, Ekwok, and Manakotak and the entities of New Koliganek Village Council (dba Native Village of Koliganek) and the Native Village of Ekuk regarding post-annexation financial matters affecting such parties due to the annexation and file a report of the meeting attempts, whether or not held, and meetings held, if any with the Local Boundary Commission by no later than 11/30/2011.

**WHEREAS,** it is in the best interest of the Western Bristol Bay Region that the communities listed above collectively form a board of individuals appointed from each community for the purpose of meeting with the City of Dillingham to discuss a fair and equitable solution to post-annexation financial matters.

**NOW THEREFORE BE IT RESOLVED THAT:**

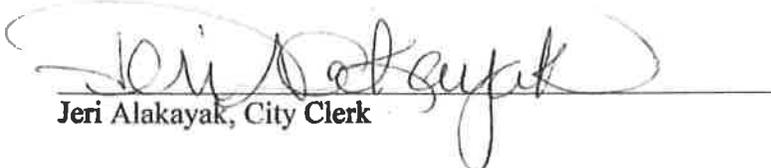
- (1) The Council of the City of Aleknagik appoints Berna Andrews to serve as it's representative on a board made up of representatives of the municipalities and entities named in the Local Boundary Commission decision. This representative has the authority to negotiate on behalf of the City of Aleknagik to arrive at a fair and equitable solution to post-annexation financial matters affecting the residents of the City of Aleknagik.
- (2) The appointed representative shall inform the council members during the course of the meetings in a timely manner
- (3) The City of Aleknagik continues to oppose the annexation of the Nushagak Commercial Salmon District to the City of Dillingham and in furtherance of that opposition will contribute a pro-rata part of the cost incurred by the Native Village of Ekuk of appealing the decision of the Local Boundary Commission to

the Superior Court of the State of Alaska. It is the intent of this resolution that the contribution will not exceed \$3,000.

SIGNED:

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Jeri Alakayak, City Clerk

APPROVED JUN 18 REC'D

CITY OF ALEKNAGIK

RESOLUTION 11-16

A RESOLUTION SUPPORTING AN ENGAGEMENT TO THE  
FORMATION OF A WESTERN BRISTOL BAY REGION  
BOROUGH

**WHEREAS**, the City of Aleknagik in resolution 97-20 supported a petition to annex with Lake and Peninsula Borough; and,

**WHEREAS**, the City of Dillingham conducted a Dillingham Area Analysis of a Borough Formation that included Dillingham, Aleknagik, Ekuk, Clarks Point, Portage Creek, Ekwok, New Stuyahok, and Koliganek, September 2003; and,

**WHEREAS**, the City of Dillingham petitioned the Alaska State Local Boundary Commission on June 14, 2010 for annexation of Nushagak Commercial Salmon District Waters and Wood River Sockeye Salmon Special Harvest Area Waters, together consisting of approximately 396 square miles of water and 3 square miles of land (small islands) of which 99.2 % is water, using the local option (voter approval) method; and,

**WHEREAS**, the City of Aleknagik is therefore committed to assisting in organizing a Bristol Bay Western Region Borough that could include the communities of Aleknagik, Dillingham, Ekuk, Clarks Point, Portage Creek, Ekwok, New Stuyahok, Koliganek, Manokotak, and Togiak; and,

**WHEREAS**, formation of a Bristol Bay Western Region Borough would allow unincorporated communities an opportunity to continue to share in the Bristol Bay Commercial Salmon District Waters including the Wood River Sockeye Salmon Harvest Area Waters and its potential to provide revenue which is a primary economic resource engine for all communities in Bristol Bay; and,

**WHEREAS**, all communities mentioned herein are tributaries of the Western Bristol Bay Region; and,

**WHEREAS**, fiscal independence from uncertain forms of revenue for overall governmental operations is critical for all communities;

**NOW, THEREFORE BE IT RESOLVED;** that the Council and the Mayor or Designee is directed by this resolution to encourage the City of Dillingham to postpone the annexation vote in order to allow said communities an opportunity to engage in the formation of a borough that would allow all to share in the primary economic resource of the Bristol Bay Commercial Salmon Fishery Industry of Western Alaska.

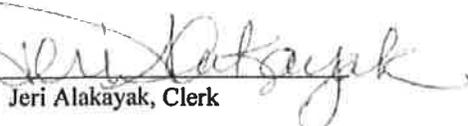
Passed and approved by a duly constituted quorum of the City of Aleknagik this 15<sup>th</sup> day of November 2011.

SIGNED:

  
Carolyn M. Smith, Mayor

  
DATE

ATTEST:

  
Jeri Alakayak, Clerk

  
DATE



## LIBOFF TESTIMONY BEFORE THE BOUNDARY COMMISSION

### 1. MY CREDENTIALS....

My name is Jerry Liboff. I have been a resident of BB since 1969 and a resident of Dilly since 1980.

I commercial fish for salmon and have been doing so for over 35 years.

I manage 2 small Ak Native Village Corporations.... Koliganek and Igiugig.

I am a loan correspondent for CFAB Bank, helping local fishers fill out loan apps for boats and permits.

And, I have a tax preparation business, which I have operated since 1971. I file taxes for many people here in Dilly, and the surrounding villages. This year I did approximately 100 taxes for residents of Dilly, and about 150 taxes for folks from Clarks Point, Manokotak, Aleknagik, Ekwok, Stuyahok, Togiak, Twin Hills, and Koliganek. Approximately ½ of these taxes were for people who commercially fished.

I sit on a number of local boards, including : KDLG radio station advisory board, BBCRSA board, and the BBNC Ed Foundation Board.

I WISH TO EMPHASIZE THAT I AM SPEAKING ONLY FOR MYSELF, AND NOT FOR ANYONE ELSE.

### 2. I HAVE 3 CONCERNS WITH THE CITY ANNEXATION PROPOSAL WHICH I WOULD LIKE TO SHARE WITH YOU

- a. The process of developing the proposal to annex and tax the fishery did not include the surrounding villages.
- b. The results of the annexation, if approved, will leave the surrounding villages with no revenue from the tax collected,
- c. AND, the tax will impose a disproportionate burden on fishers from the villages

### 3. FIRST.... THE PROCESS

Just like Dillingham. Services which include fishery related infrastructure, like boat storage, boat hauling, and road maintenance. If a fish tax transpires, should not these city governments get monies from this tax? I THINK SO. Do they not have community service needs equal to or maybe greater than Dillingham? I THINK SO. IF THERE IS A TAX, IT SHOULD BE SHARED BY ALL THE SURROUNDING VILLAGES. Especially since the villages have a larger share of its residents who are poor and out of work.

5. MY THIRD CONCERN.....

The BBEDC commissioned a study in 2009 by Northern Economics called "The importance of the BB Salmon Fisheries to the region and its residents". This study talks in length about the outmigration of permits for BB watershed residents. Resident BB drift permits have dropped from about 700 in 1980 to about 400 today. BB resident setnet permits have dropped from about 450 to 300 in the same period. And, they continue dropping. The percentage of permit loss, in my opinion, is even greater in the villages, than in Dillingham.

AND, to compound the loss, every drift fisher hires 2-3 crewmen. In the villages, these crewmen are generally family or neighbors from the village. So a permit lost to a community here, results in the loss of 3-4 village seasonal jobs.

The fishery has been very profitable for some people, but for most locals, it has not been very profitable. The NES indicates that the average BB watershed resident DRIFT FISHER grossed \$35000-\$45000/year in the period 2005-2008. My experience as a tax preparer for fishers in the area tells me that, on average, a fisher will take home about 20%-30% of his gross income after expenses. This equates to \$7000-\$14,000 for local permit holders. The study also shows that only 25% of resident fishers have other jobs. So, 75% of resident BB fishers had no other jobs, and earned only \$7000-\$14,000/year during the years 2005-2008. It was worse in the period from 1999-2005 when prices and average catches were less. This is less than minimum wage. My experience doing taxes in the surrounding villages tells me that this percentage of non working fishers is even more pronounced in the villages outside Dillingham. I think only 10%-15% of village fishers have other work in their communities. It is no surprise that we see an outflow of permits in the bay. Many of Our locals are barely surviving in the fishery. SHOULD WE BURDON THESE VILLAGERS WITH AN ADDITIONAL 2 1/2% tax? Drifters are already paying a 1% tax to support the Regional seafoods marketing association. I think it will just add to their difficulty in surviving in the fishery. Therefore, I believe, if a tax scheme is imposed, it should give these fishers some credits and reductions in the tax they pay.

SUMMARY....

Dillingham is a HUB for all the surrounding communities, and even more, is a REGIONAL HUB for all 32 BB villages. Its long term health and success as a community requires healthy villages around it, growing communities which will come to Dillingham to shop, go to the regional hospital, take classes at the local branch of the University of Alaska,, stop in to the regional offices of the State and Federal Government, and utilize Dillingham's fishery related services. If our villages wither and die, if the villages and their local governments cant sustain themselves, then Dillingham will surely follow. I think passing this proposal as written, will add one more nail to the coffin . None of us who live here want that. That much we all agree on.

I thank the city fathers of Dillingham for being concerned enough about the health of our community to bring this issue to the table for discussion. I commend them for their time and effort. We all agree that we must find a way to pay for the services we want. I believe that if we go back to the drawing board, and address the issues I outlined above, AND, bring into the discussions , leaders from the surrounding villages, we will come up with an equitable plan that we all can support.

Thank You for Your time.....





**Southwest  
Region  
School  
District**

September 24, 2014

City of Dillingham  
Attn: Mayor Alice Ruby  
141 Main Street  
P.O. Box 889  
Dillingham, AK 99576

To Mayor Ruby:

*P.O. Box 90  
574 Kenny Wren Road  
Dillingham, AK 99576*

*(907) 842-5287 • Phone  
(907) 842-5428 • Fax*

Please find attached a resolution in which the Southwest Region School District opposes the City of Dillingham efforts for annexation because it would impose taxes on the residents of the area without provision of services which reduction income is likely to negatively impact the health of families in the area with attendant decreases in student's educational performance or force families to move from the communities, leaving insufficient populations to support school sites.

The Resolution was passed, approved and adopted by the School Board of the Southwest Region School District on September 23, 2014.

Sincerely yours,

A handwritten signature in black ink, appearing to read "David Piazza".

David Piazza  
Superintendent

*Aleknagik*

*Clark's Point*

*Ekwok*

*Koliganek*

*Manokotak*

*New Stuyahok*

*Portage Creek*

*Togiak*

*Twin Hills*



SOUTHWEST REGION SCHOOL BOARD

RESOLUTION NO. 15-03

A RESOLUTION REGARDING THE PETITION FOR ANNEXATION BY THE CITY OF DILLINGHAM

WHEREAS Southwest Region School District serves students in a Regional Educational Attendance Area bordered by Bristol Bay to the south, the Kuskokwim Mountains to the west and north, and the Aleutian Range to the east including the communities of Aleknagik, Ekwok, Koliganek, Manokotak, New Stuyahok, Togiak, and Twin Hills;

WHEREAS the villages served by Southwest Region Schools are located 15 to 75 miles from Dillingham, the largest community in the region. Of the seven villages, only Aleknagik is accessible by road from Dillingham and all of the other villages are accessed by air, primarily using small, single engine planes;

WHEREAS the families of a significant percentage of the students served by Southwest Region Schools live below the poverty line;

WHEREAS the region's primary economic base is commercial fishing in the summer, and subsistence hunting and fishing in the winter. The permanent populations of some of the communities served by Southwest Region schools are relatively small;

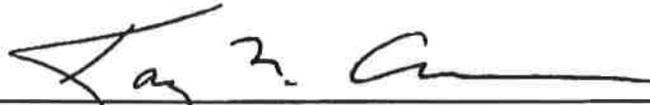
WHEREAS the Southwest Region School District is concerned that if the fishermen who live in the communities whose students it serves are required to pay new taxes to the City of Dillingham without receiving equivalent services in exchange, those fishermen may not have sufficient funds available to take care of the basic needs of themselves and their families, resulting in reductions in the quality of life of school children and associated decreases in educational performance or in families being forced to leave the village and thereby decreasing the permanent population below levels necessary to support a school;

WHEREAS the proposed annexation may also affect the Southwest Region School District, which has the power to petition to create a borough in the region, 3 AAC 110.410(a)(5). If Dillingham annexes and taxes fishing activity in territory that is part of the region, but not really part of the community of Dillingham, then that may lessen the capacity of surrounding areas to produce or maintain revenue to support a borough or may foster Dillingham opposing borough formation. In light of these dynamics, the boundary commission should consider the appropriateness of creating a borough before permitting the City of Dillingham to claim that territory;

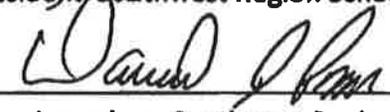
NOW THEREFORE BE IT RESOLVED that the Southwest Region School District affirms the need for stable minimum populations in the communities it serves to provide sufficient numbers of students to maintain its school sites;

**BE IT FURTHER RESOLVED** that Southwest Region School District urges the Local Boundary Commission to deny the petition for annexation because it would impose taxes on the residents of the area without provision of services which reduction in income is likely to negatively impact the health of families in the area with attendant decreases in student's educational performance or force families to move from the communities, leaving insufficient populations to support school sites.

**PASSED, APPROVED AND ADOPTED BY THE SCHOOL BOARD OF THE SOUTHWEST REGION SCHOOL DISTRICT THIS 23<sup>RD</sup> DAY OF SEPTEMBER, 2014:**

  
\_\_\_\_\_  
President, Southwest Region Schools

9-23-14  
Date

  
\_\_\_\_\_  
Superintendent, Southwest Region Schools

9/23/14  
Date

CITY OF DILLINGHAM, ALASKA

**RESOLUTION NO. 2014-54**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL TO OFFER THANKS AND  
COMMENDATION TO BOB HIMSCHOOT FOR HIS SERVICE ON THE DILLINGHAM  
CITY COUNCIL**

---

WHEREAS, Bob Himschoot was elected to the Dillingham City Council October 2008, and again October 2011, serving two three-year terms;

WHEREAS, Council members make legislative decisions dealing with topics such as the allocation of funding to provide for public services, community development projects, or issues of land use and budget matters; and

WHEREAS, Bob Himschoot took his role as a Council member very seriously, contributing from his wide base of knowledge and experience; and

WHEREAS, Bob Himschoot, participated in many other Council committee meetings, as well as chairing the Finance & Budget Committee;

WHEREAS, the responsibilities of a Council member can often take them away from other priorities and places a great demand on their time; and

NOW, THEREFORE, BE IT RESOLVED that it is with sincere thanks that the City and staff offers their gratitude and a commendation for Bob Himschoot's selfless time, participation, and leadership while serving on the Dillingham City Council.

PASSED and ADOPTED by the Dillingham City Council on October 2, 2014.

---

Alice Ruby, Mayor

ATTEST:

[SEAL]

---

Janice Williams, City Clerk



CITY OF DILLINGHAM, ALASKA

**RESOLUTION NO. 2014-55**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL TO OFFER THANKS AND  
COMMENDATION TO STEVE FOY FOR HIS SERVICE AS AN ELECTION JUDGE**

WHEREAS, an election judge is responsible for proper and orderly voting in local precincts; and

WHEREAS, Steve Foy has attained considerable distinction as an election judge who has provided service to the election process, serving in local elections as well as primary and general elections for the past ten years beginning in 2005;

NOW, THEREFORE, BE IT RESOLVED that it is with sincere thanks that the City and staff welcome this opportunity to acknowledge their gratitude and a commendation to Steve Foy for his selfless and lengthy service as an election judge.

PASSED and ADOPTED by the Dillingham City Council on October 2, 2014.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk



**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
Holly Johnson  
Chris Maines  
Bob Himschoot  
Keggie Tubbs  
Tracy Hightower  
Paul Liedberg

## MEMORANDUM

**Date:** September 23, 2014  
**To:** Mayor and City Council  
**From:** Rose Loera, City Manager  
**Subject:** September Report

---

**Vacancies** – current vacancies include a Heavy Equipment Operator and Library Aide. Public Safety does not have any vacancies.

### **Contracts/Agreements Signed –**

- An extension to the DMV agreement until December 31, 2014 was signed. We continue to communicate with them about additional funding.
- An Agreement was signed with the Ketchikan Gateway Borough for the use of their Access Real Property Valuation software program. The first year of use is free. In 2016 the licensing will have an annual cost of about \$4,200. This is a data base program that our assessor is inputting all of our Real Property information on.

### **Grants –**

- Awarded a Homeland Security Grant for \$74,800 for police gear, radio encryption equipment and oil spill response equipment. We needed \$35,000 in the oil spill response equipment and was funded \$25,000.
- Awarded \$84,942.11 from DCRA for repairs to the Library. This was a re-appropriation of a grant for the roof and now can be used for the entire building.
- Applied for \$1,757 Southern Region EMS mini grant for purchasing drug boxes, hot packs, cloth tape and volunteer t-shirts. There is a 50% match that will come from utility expenses we pay for the ambulances.

**Landfill** – The cement for the incinerator building is scheduled to be poured by the end of September. The incinerator and building material should be in Dillingham by mid-October. Three reps from Penram should be here the same time to start to assemble the incinerator. So far, we are within our budget from the landfill legislative grant funds for the project.

---

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. \* We will take a leadership role and partner with others to achieve economic development and other common goals. \* We will develop a high quality City workforce to serve the community. \* We will promote excellence in education.*



FARLEY & GRAVES, P.C. RECEIVED

LAW OFFICES

807 G STREET, SUITE 250  
ANCHORAGE, ALASKA 99501

TELEPHONE (907) 274-5100  
FACSIMILE (907) 274-5111

AUG 07 2014

CITY OF DILLINGHAM

IONA GOLD  
PARALEGAL  
APRIL NEY  
PARALEGAL  
NINA BINGHAM  
PARALEGAL

LAURA L. FARLEY  
CHERYL L. GRAVES\*  
JIM C. WILKSON  
PATRICK J. McKAY, Jr.  
THERESA M. HENNEMANN, Of Counsel

\*ADMITTED IN WASHINGTON & ALASKA

August 5, 2014

Altman, Rogers & Co.  
ATTN: Barcheski  
425 G Street, Suite 500  
Anchorage, AK 99501

RE: Claimant : David Gary Gladden  
Insureds : City of Dillingham, et al.  
Claim No. : 2012011000  
Date of Loss :  
Our File No. : AMLJIA.31251

To Whom It May Concern:

In response to City of Dillingham's request, we provide the following information. The only claim that remains pending is the appeal in *David Gary Gladden v. City of Dillingham*. Briefing was completed at the end of 2013 and there is nothing to be completed except waiting for a decision by the Supreme Court. There are no other pending or threatened litigation claims or unasserted claims that we are aware of.

There are no fees and costs outstanding as of June 30, 2014.

Regards,

FARLEY & GRAVES, P.C.

By   
LAURA L. FARLEY

LLF:klh

cc: Ms. Rose Loera  
City of Dillingham

31251 ph050202





**GORDON**  
**& ASSOCIATES INC.**  
Building Alaska With Alaskans

Accounting Office  
P.O. Box 876130  
Wasilla, AK 99687  
Phone: 373-6654  
Fax: 373-6679

P.O. Box 708 Dillingham, AK 99576, Phone: 907-842-3485 Fax: 907-842-3482

## September Monthly Council Report

I have updated this report to include current progress on projects underway in the City. The City hired a new engineering firm Michael L. Foster & Associates. The principal came to Dillingham and reviewed our current and forth coming projects.

Waste Water Treatment – all sub projects below are from this grant  
Septage System – removing pumper truck waste from lagoon  
Aeration System – getting proper air supplied into the lagoon  
Lift Station 6, by City Dock – remodel and replacement

Landfill – all sub projects below are from this grant  
Garbage Compactor – The City purchased a Cat 816 trash compactor  
New Cell Berm – is complete until closing cell and final cover  
New Ash Cell – we are building a new ash cell for incinerator, burner, and geotubes  
New Building for Incinerator – a new building to house incinerator at transfer site  
Pennram – purchase of incinerator, testing, and installation

Seawall – stabilization work to the last 400' of Snag Point Seawall

Mitigation – gravel and E1 from Knik for City roads  
Culverts – installation of two new 36" culverts in the two low spots being filled on Emperor North

**The waste water treatment grant has three sub components being worked on at this time.**

Septage System: The two 8500 gallon tanks for the septage disposal system were ordered, but failed to be fabricated in time for the last barge. We plan to ship and install them next spring. Next year I will order the polymer(mixing agent) and pumping equipment required to transfer from tanks to geotubes.

Aeration System – The Aaron/GV Jones proposal was not acceptable, so we declined. Our new engineering firm has a lot of experience designing these systems. They are currently working with us to size new air pumps, so we can get them installed this year. The design will continue and bid documents prepared over the winter for early spring bidding season.

Lift Station Six – LS6- all the bid documents are complete, and we are having our new engineering firm review. It is our intent to standardize all seven lift stations.

**The landfill grant has three active sub components to complete this year.**

**New Ash Cell:** we have the area prepared and survey complete. Berm construction bids should be a topic of discussion for approval.

**New Building:** the concrete is scheduled to start the week of 10/22<sup>9</sup>. The dirtwork and concrete foundation will be built, the incinerator placed on the slab and the builder will complete the building around the unit.

**Penram:** The unit is on the Northland barge due to arrive 10/1/14. Three installers are scheduled to arrive after the last barge arrives and concrete cured so unit can be placed. The City will assist with the installation and local mechanics are scheduled to help.

**Seawall:** Public Works plans to complete this work yet this fall.

**Mitigation:** Public Works has placed the gravel in our designated spots. The balance of the gravel will be delivered to the landfill for cover material. The E1 is still scheduled to happen in these three areas this year. The balance will be stored at the Knik pit. The culverts have been put on hold until next year.

Sincerely,



Gary L. Gordon  
president

***City of Dillingham***  
**House District 36 / Senate District R**

~ 9/25/14 ~

***28<sup>th</sup> Alaska State Legislature ~ 2<sup>nd</sup> Interim***  
**SEPTEMBER 2014 – LEGISLATIVE REPORT**

*Cliff Stone and Ian Fisk / City Lobbyist's*



**ALASKA NATIONAL GUARD UPDATE**

Announced earlier this month, Brigadier General Jon K. Mott is leading a special project team that will implement the recommendations in the National Guard's Office of Complex Investigations' (OCI) assessment report.

This comes on the heels of the resignation of Alaska Adjutant General Tom Katkus.

General Mott, the assistant adjutant general for the Connecticut National Guard, has now presented his plan to establish separate collaborative working groups designed around each major recommendation in the OCI report, including sexual assault/misconduct, equal opportunity and equal employment opportunity, coordination with law enforcement, management of misconduct, command climate, and administration of justice. The review teams will be primarily made up of Guard members of different ranks and occupations, to encourage a wide range of expertise and viewpoints. He will provide weekly briefings on the special project team's progress.

This OCI assessment report follows the conclusion of a six-month independent review and assessment of open and closed investigations related to reports of sexual assault, rape and fraud among members of the Alaska National Guard.

The report found Guard members have a lack of trust and confidence in the Alaska National Guard leadership's ability to handle sexual assault cases and other misconduct. Further, the report found that favoritism, ethical misconduct and fear of reprisal have eroded trust and confidence in Guard leadership.

The state is seeking applications for the appointed position of adjutant general. Meanwhile, Brigadier General Leon M. Bridges will serve as the acting Adjutant General and Commissioner of the Alaska Department of Military and Veterans Affairs on an interim basis. This position also oversees the Alaska Division of Homeland Security and Emergency Management.



## ALASKA PERMANENT FUND

This years' Permanent Fund dividend amount was announced last week in the amount of **\$1,884**. The first dividends will be paid on October 2<sup>nd</sup> as a direct deposit into individual bank accounts. Otherwise, paper checks will enter the U.S. mail system on October 2<sup>nd</sup> from Juneau.

Alaskans wondering about their application status may use the "myPFInfo" online portal. It is a quick and easy way to review current and prior year application information. To use this feature, applicants should visit [pfd.alaska.gov](http://pfd.alaska.gov) and click on the blue "myPFInfo" button. To log in, applicants will need an Alaska driver's license, Alaska ID, or myAlaska credentials.



## NOVEMBER BALLOT INITIATIVES

With initiative hearings underway for ballot measures 2, 3, and 4, Lieutenant Governor Mead Treadwell announced that initiative hearing resources are available on the Online Public Notice System, accessible via the "Ballot Initiatives" button on the left column of the lieutenant governor's Web site: <http://ltgov.alaska.gov> For your info, ballot measure 4 is the "Bristol Bay Forever" initiative.

For comments on this initiative, you can E-mail: [bbaycomments@alaska.gov](mailto:bbaycomments@alaska.gov) or you can contact: Michaela Goertzen, (907) 269-7460 for more information.

Please refer to the Web site or the link below for hearing schedules, audio of completed hearings, proposed bill language, cost estimates, and pro and con statements for each of the three ballot measures. <http://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=173992>



## KANAKANAK ROAD CONSTRUCTION

Do you want to know more about what is going on with the road closure connecting the Airport Road to Kanakanak Road in Dillingham? There is a convenient DOT website that will give you general info and a weblink for specifics. It also provides contractor and DOT contact information.

This site is part of the **511 System**. Public and private sector initiatives and funding across the U.S. have created the Intelligent Transportation Systems (ITS) as a means of enhancing mobility, improving safety, and speeding freight to its destination.

Go to: <http://511.alaska.gov/alaska511/mappingcomponent/index> and click on the icon for your area.



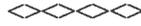
## COMMITTEE HEARINGS

*During the interim, some legislative work may continue in the form of any task force that was formed or other informational type meetings. Go to the Legislature's homepage – <http://www.legis.state.ak.us>*



**GOVERNOR'S CORNER** <http://gov.alaska.gov>

The governor's office will continue to post press releases and other items of interest at the website above.



**WEBSITES OF INTEREST**

2014 2<sup>nd</sup> **Interim** Legislator & Staff Contact List  
<http://akleg.gov/docs/pdf/InterimPhoneList.pdf>

House & Senate Committees: <http://w3.legis.state.ak.us/docs/pdf/commlist.pdf>

The full Legislative Publications List is at: <http://w3.legis.state.ak.us/pubs/pubs.php>

Congressional Delegation websites –

<http://murkowski.senate.gov/public>    <http://www.begich.senate.gov/public>    <http://donyoung.house.gov>



*Thank you for the trust you have placed in us.*

*~ Cliff and Ian*

~ End Report ~



**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
Holly Johnson  
Chris Maines  
Bob Himschoot  
Keggie Tubbs  
Tracy Hightower  
Paul Liedberg

## MEMORANDUM

**Date:** September 23, 2014  
**To:** Rose Loera, City Manager  
**From:** Janice Williams, City Clerk  
**Subject:** Monthly Report

### ELECTIONS

**Regular City Election** is scheduled for Tuesday, October 7, 2014, for the purpose of electing council and school board seats. Filing as a write-in candidate began September 3 and ends October 6, by 1PM. As of September 22, there have been no letter of intent filed.

### BALLOT

#### **Council**

Seat A Holly Johnson  
Seat C Misty Savo  
Seat D Keggie Tubbs

#### **School Board**

Seat B Sarah Andrew  
Bernina Venua  
Seat C Chris Napoli

**Voice/roll call vote.** The transition to voice vote ran very smoothly at our last Council Meeting. We will want to get our other committees using the same template. I created a template, which is being stored in the draw of the "Chair's" seat.

**Landfill Committee.** All boxholders will receive the following postcard by October 1.

### DID YOU KNOW?

✓ **GLASS MUST BE SEPARATED FROM GARBAGE.**

The City's new \*incinerator doesn't like glass.  
The glass will melt and damage the equipment. Not good!

**But! You can deliver GLASS to the boat harbor  
or the landfill FOR FREE!**

**Please KEEP GLASS OUT OF YOUR GARBAGE!**



City of Dillingham

Page 1 of 2

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy.  
\* We will take a leadership role and partner with others to achieve economic development and other common goals. \* We will develop a high quality City workforce to serve the community. \* We will promote excellence in education.*

\*The incinerator will be up and running later this year.  
Starting October 1, 2014, separate out your glass.

✓ **THE CITY RECYCLES ALUMINUM CANS.**  
**DROP THEM OFF AT THE LANDFILL.**  
**RECYCLE ALUMINUM CANS FOR FREE!**

We welcome your questions or comments.  
Please contact Manager Rose Loera at 842-5148.



**STANDING ITEMS:**

**Liquor License Renewals/Transfers/New Licenses**

*Indicate any licenses due to expire within 60 days. Under agenda item New Business, I will include a form for all renewal notices, requests for transfers, and requests for new licenses. If none pending, I will indicate no activity in my clerk report.*

Liquor License Status: No Activity

**Records Retention.**

Amending our code to add a records management program to our code has been added to the Code Review Committee's To Do list.

**Commission/Board Seats Vacant.** The City is advertising to fill vacant seats. There are no letters of interest on file at this time.

- Cemetery Committee – 4 seats vacant.

**Unless extended by the Council, the committee will expire October 31, 2014.**

The City began advertising in October 2012 to fill 6 vacant seats. The seats will be appointed when there is a full board (minutes of December 6, 2012.)

- Parks and Recreation Committee – 3 seats open. **Letter of interest in the packet.**
- Planning Commission – 2 seats open.
- Senior Advisory Board – 2 seats open. **Letter of Interest in the packet.**
- Library Advisory Board – 3 seats expiring September 30, 2014. **Three letters of interest in the packet.**

**Out of the Office.**

I will be out of the office on leave from October 10 through October 28. Acting City Clerk will cover absentee voting for the general election to be held November 4, during my absence.

**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
Holly Johnson  
Chris Maines  
Bob Himschoot  
Keggie Tubbs  
Tracy Hightower  
Paul Liedberg

**MEMORANDUM**

**Date:** September 23, 2014

**To:** Rose Loera  
City Manager

**From:** Carol Shade  
Finance Director

**Subject:** August 31, 2014 Financial Report

As of the end of August 2014, we should have received 17% of the FY15 budgeted revenues and not have spent more than 17% of the FY15 budgeted expenditures. As you can see by the chart below at August 31, 2014:

- General Fund Revenues were 35% and Expenditures were 16%
- Special Revenue Fund Revenues were 17% and Expenditures were 15%
- Capital Project Revenues were 18% and Expenditures were 27%

In comparison as of August 31, 2013:

- General Fund Revenues were 40% and expenditures were 15%
- Special Revenue Fund Revenues were 12% and Expenditures were 12%
- Capital Projects Revenues were at 98% and expenditures were at 114%

A note about the Capital Project Funds. The budgets change each year as the majority of the Capital Project Funds are multiyear funds. So the first year could be the year of the award and depending on what is happening the project could take two or three years to complete. Or it could have been a one-time award to buy equipment; in which case the award, the purchase and the revenues usually happen in the same Fiscal Year. So each year the budget amount needs to reflect what is remaining in the grant.

By the September report the FY15 budget amounts for the grants should be reflected in the budget column.

Following is a schedule showing the comparison of revenues and expenditures by category:

<u>Category</u>	<u>FY15 Budget</u>	<u>FY15 Actual</u>	<u>FY15 %</u>	<u>FY14 Budget</u>	<u>FY14 Actual</u>	<u>FY14 %</u>
<b>Revenues</b>						
General Fund	\$8,027,441	\$2,793,472	35%	\$8,247,416	\$3,290,195	40%
Special Revenues	2,251,058	377,529	17%	2,967,552	333,901	12%
<b>GF &amp; SRF Revenues</b>	<b>\$10,278,499</b>	<b>\$3,171,001</b>	<b>31%</b>	<b>\$11,214,968</b>	<b>\$3,624,096</b>	<b>32 %</b>

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. \* We will take a leadership role and partner with others to achieve economic development and other common goals. \* We will develop a high quality City workforce to serve the community. \* We will promote excellence in education.*

<b>Expenditures</b>						
General Fund	\$8,228,250	\$1,283,406	16%	\$8,304,017	\$1,234,733	15%
Special Revenues	2,353,444	343,108	15%	3,058,658	357,373	12%
<b>GF &amp; SRF Expenses</b>	<b>\$11,603,924</b>	<b>\$1,626,514</b>	<b>15%</b>	<b>\$11,362,675</b>	<b>\$1,592,107</b>	<b>14%</b>
Capital Projects Revenues	4,087,956	730,482	18%	1,326,640	1,306,420	98%
Capital Projects Expenses	3,859,553	460,346	27%	1,325,840	1,507,982	114%

Below shows what remains of the \$738,419.70 of property tax receivables for taxes that were assessed for the 2012 and prior tax years as of July 31, 2014.

<b>Real</b>	<b>Personal</b>	<b>Combined</b>	<b>Total Decrease</b>	<b>% Collected</b>
\$ 148,923.34	\$80,443.11	\$229,366.45	\$509,053.24	69%

2013 property taxes received through July 31, 2014:

<b>Invoiced to include Personal &amp; Real Property</b>	<b>Real Property Balance to be Collected</b>	<b>Personal Property Balance to be Collected</b>	<b>Total Collected</b>	<b>% Collected</b>
\$2,181,347.60	\$81,966.36	\$14,617.39	\$2,084,763.85	96%

As you can see by these charts there is a total of \$229,366.45 remaining receivables from the 2012 and prior real and personal property accounts. In comparison, there is only \$96,583.75 remaining in receivables from the 2013 real and personal property taxes. Combining all the years together results in a total of \$325,950.20 in real and personal property tax receivables that are remaining to be collected.

The Collections specialist sent out seven letters to delinquent sales tax filers and completed three additional promissory notes and mailed 36 promissory note reminders, and 11 Utility Delinquent letters during the month of August. There remained about 87 people on the denied service list. In addition there were about 178 assignment of rights filed against pfd's for Title 47 cases as of August 31, 2014 totaling about \$40,000.

The Receivables technician sent out 246 utility bills for the August billing and 143 miscellaneous Accounts Receivable bills, and processed two payrolls. She also completed the digital filing with the State of Alaska for Court fines totaling \$16,900.

The Accounting Tech IV technician spent about 40 hours helping with audit preparation, assisted with 13 computer issues, spent 8 hours on accounts receivable research, attended a collections committee meeting and a safety committee meeting.

The Payables Technician processed 29 purchase orders, 237 invoices. There were 107 payables checks processed totaling \$1,010,571.53.

We still continue to gather some of the final information the auditors have requested we have ready for their final field work in October.

With that being said attached statements reflect the City's financial status as of August 31, 2014.

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**City of Dillingham**  
**Revenues and Expenditures As of August 31, 2014**  
**Unaudited Figures**

REVENUES:	August 31, 2014				August 31, 2013	
	Budget - FY13	MTD	YTD	Percent	YTD	INC/(DEC)
<b>General Fund Revenues</b>						
General Sales Tax	\$ 2,700,000	245,812	226,526	8%	\$ 271,512	\$ (44,986)
Alcohol Sales Tax	300,000	64,330	35,370	12%	208	35,163
Transient Lodging Sales Tax	85,000	9,172	4,232	5%	11,975	(7,744)
Gaming Sales Tax	78,000	-	-	0%	2,417	(2,417)
Total Sales Tax	3,163,000	319,314	266,128	8%	286,112	(19,984)
Real Property Tax	1,500,000	-	1,657,132	110%	1,578,813	78,320
Personal Property Tax	500,000	-	562,402	112%	523,375	39,027
Total Property Taxes	2,000,000	-	2,219,534	111%	2,102,188	117,346
Telephone Gross Receipts State Tax	75,000	-	-	0%	-	-
Raw Fish Tax	350,000	-	-	0%	-	-
Nushagak Fish Tax (Proportion transfer in)	-	-	-	-	-	-
Shared Fisheries	30,000	-	-	0%	-	-
Revenue Sharing	208,636	-	-	0%	210,704	(210,704)
Payment in Lieu of Taxes (PILT)	420,000	-	-	0%	422,987	(422,987)
State Jail Contract	641,300	164,641	164,641	26%	160,325	4,316
Admin Overhead	375,029	-	-	0%	-	-
PERS on Behalf	294,526	49,813	92,268	31%	58,970	33,299
Other Revenues	469,950	21,084	50,901	11%	48,909	1,992
Total	2,864,441	235,538	307,810	11%	901,895	(594,085)
Total General Fund Revenues	8,027,441	554,852	2,793,472	35%	3,290,195	(496,723)
<b>Special Revenue Funds Revenues</b>						
Nushagak Fish Tax	-	130	13,727	-	4,831	8,896
Water	215,412	14,050	29,468	14%	29,438	30
Sewer	284,242	25,266	53,773	19%	40,147	13,627
Landfill	512,783	12,648	30,754	6%	39,712	(8,958)
Dock	490,327	149,252	169,990	35%	135,605	34,385
Dock Insurance Payment	-	-	-	-	-	-
Boat Harbor	244,979	16,333	25,879	11%	32,031	(6,152)
E-911 Service	76,000	6,955	13,356	18%	13,317	39
Senior Center (Grant)	138,100	-	34,018	25%	33,526	492
Senior Center (Non-Grant)	289,215	2,809	6,564	2%	5,295	1,269
Total Special Revenue Funds Revenues	2,251,058	227,444	377,529	17%	333,901	43,628
Fisheries Infrastructure	-	-	-	-	-	-
Borough Study Fund	-	-	-	-	-	-
Asset Forfeiture Fund	-	-	-	-	-	-
City Shoreline Erosion Control	-	-	-	-	270	(270)
Water System Improvement	-	-	-	-	-	-
WasteWater Treatment Plant	-	-	-	-	1,193,854	(1,193,854)
Force Main	-	-	-	-	33,656	(33,656)
Library Grants	73,692	1,304	5,349	7%	4,939	411
Library Roof	-	-	-	-	-	-
E911 Critical System Upgrades	133,787	133,787	133,787	100%	41	133,746
FEMA Fire Truck	405,000	-	-	0%	-	-
Jail Corrections Grant (Equipment)	-	-	-	-	-	-
SHSP Camera Upgrades	114,791	114,791	114,791	100%	-	-
Public Safety Planning	20,000	-	-	-	-	-
BVP Grant	-	-	-	-	-	-
Pollock Grant	-	-	-	-	6,095	(6,095)
BBEDC (Various Projects)	-	-	-	-	-	-
Ambulance Reserve Capital Project Fund Revenue	50,000	-	-	-	-	-
Equipment Replacement Capital Project Fund	115,000	-	-	0%	-	-
School Bond Project	-	35	81	-	145	(64)
Mary Carlson Estate Permanent Fund Revenue	4,596	706	1,473	32%	30	1,443
Debt Service Fund Revenue	1,176,090	-	-	0%	8,220	(8,220)
Landfill Equipment Purchase Grant	95,000	95,000	95,000	100%	-	-
Landfill Oxidation	1,900,000	-	380,000	20%	-	-
Landfill Phase 3	-	-	-	-	-	-
JAG Grant (Old Grant)	-	-	-	-	59,171	(59,171)
Total	4,087,956	345,622	730,482	18%	1,306,420	(1,165,729)
<b>Total Revenues</b>	<b>\$ 14,366,455</b>	<b>\$ 1,127,918</b>	<b>\$ 3,901,483</b>	<b>27%</b>	<b>\$ 4,930,516</b>	<b>\$ (1,618,824)</b>

**City of Dillingham**  
**Revenues and Expenditures As of August 31, 2014**  
**Preliminary Figures**

EXPENDITURES:	August 31, 2014				August 31, 2013	
	Budget - FY13	MTD	YTD	Percent	Actual	INC/(DEC)
General Fund Expenditures						
City Council	\$ 86,864	\$ 12,205	\$ 15,410	18%	\$ 11,927	\$ 3,483
City Clerk	130,310	15,892	24,139	19%	16,278	7,861
Administration	309,809	37,593	56,751	18%	40,721	16,029
Finance	619,503	75,849	114,415	18%	90,772	23,643
Legal	77,000	137	8,226	11%	7,495	731
Insurance	110,618	-	5,019	5%	96,516	(91,497)
Non-Departmental	185,400	12,100	41,752	23%	32,523	9,229
Planning	142,563	14,443	21,200	15%	14,532	6,668
Foreclosures	10,000	-	1,188	12%	781	407
Public Safety Administration	178,356	23,562	53,486	30%	41,363	12,122
Dispatch	468,894	53,209	87,581	19%	56,771	30,811
Patrol	831,789	70,586	123,070	15%	120,202	2,868
Corrections	692,590	69,887	132,792	19%	87,444	45,348
DMV	134,171	18,429	27,649	21%	11,932	15,717
Animal Control Officer	113,326	10,391	21,457	19%	26,771	(5,314)
PS IT	21,700	996	1,992	9%	795	1,197
Fire	294,448	22,465	43,625	15%	20,836	22,789
Public Works Administration	201,794	21,658	34,304	17%	14,160	20,144
Building and Grounds	286,991	19,622	29,932	10%	43,349	(13,417)
Shop	162,018	23,781	31,004	19%	34,526	(3,522)
Street	659,803	39,972	61,127	9%	120,853	(59,726)
Library	138,797	12,455	21,898	16%	18,830	3,069
Meeting Hall above Fire Station	3,575	196	392	11%	357	35
City School	1,300,000	-	325,000	25%	325,000	-
Transfers to Other Funds	1,067,931	-	-	0%	-	-
<b>Total General Fund Expenditures</b>	<b>8,228,250</b>	<b>555,426</b>	<b>1,283,406</b>	<b>16%</b>	<b>1,234,733</b>	<b>48,672</b>
<u>Special Revenue Funds Expenditures</u>						
Nushagak Fish Tax	-	-	-	-	-	-
Water	215,412	23,621	35,414	16%	35,531	(117)
Sewer	284,242	25,298	43,011	15%	30,992	12,018
Landfill	512,783	31,455	50,969	10%	65,540	(14,571)
Dock	622,513	56,172	108,065	17%	111,978	(3,914)
Dock (ATD Damages)	-	-	-	-	1,957	(1,957)
Boat Harbor	244,979	22,064	43,143	18%	47,667	(4,524)
E-911 Service	42,200	-	7,130	-	-	7,130
Senior Center (Grant)	138,100	16,132	26,819	19%	26,654	165
Senior Center (Non-Grant)	293,215	20,071	28,559	10%	37,054	(8,495)
<b>Total Special Revenue Fund Expenditures</b>	<b>2,353,444</b>	<b>194,814</b>	<b>343,108</b>	<b>15%</b>	<b>357,373</b>	<b>(14,265)</b>
Asset Forfeiture Fund	7,700	-	-	-	549	(549)
Fisheries Infrastructure Fund	-	-	-	-	-	-
Borough Study	-	-	-	-	-	-
City Shoreline Erosion Control	-	4,223	6,231	-	57,901	(51,671)
Water System Improvement	-	-	-	-	9,400	(9,400)
WasteWater Treatment Plant	-	9,119	16,690	-	1,379,133	(1,362,443)
Force Main	-	-	-	-	7,700	(7,700)
Library Grants	73,692	2,256	6,668	9%	7,860	(1,192)
Library Roof	-	-	-	-	372	(372)
E911 Critical System Upgrades	133,787	-	133,787	-	-	-
FEMA Fire Truck	-	-	-	-	-	-
Jail Corrections Grant (Equipment)	-	-	-	-	-	-
SHSP Camera Upgrades	-	-	3,687	-	-	-
Public Safety Planning	20,000	-	4,658	23%	-	-
BVP Grant	-	-	-	-	-	-
Pollock Grant	-	21	21	-	-	-
BBEDC Intems	39,686	10,752	17,648	44%	-	-
BBEDC (Various Projects)	44,277	7,261	8,728	20%	38,819	-
Ambulance Reserve Capital Project Fund	269,000	-	-	-	-	-
Equipment Replacement Capital Project Fund	103,425	-	-	-	-	-
School Bond Project	-	-	-	-	2,156	(2,156)
Mary Carlson Estate Permanent Fund	4,596	137	272	6%	1,062	(790)
Debt Service Fund	1,176,090	273,045	273,045	23%	-	273,045
Landfill Equipment Purchase Grant	95,000	95,000	95,000	100%	-	-
Landfill Oxidation	1,900,000	58,534	472,752	25%	2,372	470,380
Landfill Phase 3	-	-	-	-	1,208	-
<b>Total Capital Project Funds Expenditures</b>	<b>3,859,553</b>	<b>460,346</b>	<b>1,039,185</b>	<b>27%</b>	<b>1,507,982</b>	<b>(692,298)</b>
<b>Total All Expenditures</b>	<b>\$ 14,441,247</b>	<b>\$ 1,210,586</b>	<b>\$ 2,665,699</b>	<b>18%</b>	<b>\$ 3,100,089</b>	<b>\$ (657,890)</b>
<b>Revenues Over (Under) Expenditures</b>	<b>\$ (74,792)</b>	<b>\$ (82,668)</b>	<b>\$ 1,235,784</b>		<b>\$ 1,830,428</b>	<b>\$ (960,934)</b>

**City of Dillingham**  
**Revenues and Expenditures As of August 31, 2014**  
**Preliminary Figures**

	<u>Unaudited</u> <u>Fund Bal.</u> <u>6/30/2014</u>	<u>FY'15</u> <u>Revenues</u>	<u>FY'15</u> <u>Expenditures</u>	<u>Add or (-)</u> <u>Fund Bal</u>	<u>Fund Bal.</u> <u>8/31/2014</u> <u>Unaudited</u>
General Fund	\$ 4,290,053	\$ 2,793,472	\$ 1,283,406	\$ 1,510,066	\$ 5,800,119
Nushagak Fish Tax	286,068	13,727	0	13,727	299,795
Fisheries Infrastructure Fund	67,023	-	-	0	67,023
Borough Study	37,188	-	-	0	37,188
Water	20,145	29,468	35,414	(5,945)	14,200
Sewer	-	53,773	43,011	10,762	10,762
Landfill	-	30,754	50,969	(20,215)	(20,215)
Dock	788,471	169,990	108,065	61,926	850,397
Boat Harbor	-	25,879	43,143	(17,264)	(17,264)
E-911 Service	79,606	13,356	7,130	6,226	85,832
Senior Center	-	40,582	55,377	(14,796)	(14,796)
Asset Forfeitures Fund	6,072	-	-	-	6,072
City Shoreline Erosion Control	(155,467)	-	6,231	(6,231)	(161,698)
Water System Improvement	-	-	-	-	-
WasteWater Treatment Plant	-	-	16,690	(16,690)	(16,690)
Force Main	-	-	-	-	-
Library Grants (Books, Erate, etc.)	-	5,349	6,668	(1,319)	(1,319)
Library Roof	-	-	-	-	-
E911 Critical System Upgrade	-	133,787	133,787	-	-
FEMA Fire Truck	-	-	-	-	-
Jail Corrections Grant (Equipment)	-	-	-	-	-
SHSP Camera Upgrades	-	114,791	3,687	111,104	111,104
Public Safety Planning	23,744	-	4,658	(4,658)	19,087
BVP Grant	-	-	-	-	-
BBEDC (Various Projects)	-	-	8,728	(8,728)	(8,728)
Ambulance Reserve Capital Project Fund	641,946	-	-	-	641,946
Equipment Replacement Capital Project Fund	121,174	-	-	-	121,174
School Bond Project Capital Project Fund	76,763	81	-	81	76,844
Mary Carlson Estate Permanent Fund	395,847	1,473	272	1,201	397,048
Debt Service	-	-	273,045	(273,045)	(273,045)
Landfill Equipment Purchase Grant	-	95,000	95,000	-	-
Landfill Oxidation	-	380,000	472,752	(92,752)	(92,752)
Landfill Capital Project Fund	146,957	-	-	-	146,957
<b>Total</b>	<b>\$ 6,825,590</b>	<b>\$ 3,901,483</b>	<b>\$ 2,648,031</b>	<b>\$ 1,253,452</b>	<b>\$ 8,079,042</b>



**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
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Keggie Tubbs  
Tracy Hightower  
Paul Liedberg

## MEMORANDUM

**Date:** September 23, 2014  
**To:** Rose Loera, City Manager  
**From:** Sonja Marx, Librarian  
**Subject:** September Monthly Report

Since school started the last week of August, we have had two classes coming daily to use the library during their Literacy Block. We've recorded 34 classes (396 students and teachers) coming this month to use the facility and check out materials. I believe our Consortium Library Agreement is working well with the Dillingham City School District. They provide some funds and a 20-hour a week school librarian during the school year. She has done an excellent job working with the students and staff.

We took advantage of the library being closed during the Labor Day weekend to have the carpets cleaned. This requires time for staff to move furnishings and computers in the library and museum area in order for the cleaners to come in and shampoo the carpets and then have time for the carpets to dry. Everything had to be back in place and ready to go Tuesday morning for the classes when school started.

Three seats on the Library Advisory Board expire September 30<sup>th</sup>. I believe all three members would like to continue serving on the board. We'll have our workshop this coming Saturday. The Friends of the Library will have their next meeting October 11<sup>th</sup>.

The Library Aide/Clerk I position continues to be advertised.

### **Library Stat report for August 25<sup>th</sup> – September 20<sup>th</sup>, 2014:**

**Patron Visits: 2,855 Computer Use: 736 Story Hour: 49**  
**Other Visits (including students): 434 Museum Use: 57**  
**Videoconferencing: 0 AWE Station Use: 14**  
**Approximately 14 volunteer hours logged**

**Library will be closed Monday, October 13<sup>th</sup> for Columbus Day**

**Library Advisory Board – No meeting scheduled for October**

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Janice Williams

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**Subject:** FW: Nice email from library patron

**From:** Sonja Marx <[librarian@dillinghamak.us](mailto:librarian@dillinghamak.us)>

**Date:** July 30, 2014 12:54:55 PM AKDT

**To:** Travis Tikka <[travistikka@yahoo.com](mailto:travistikka@yahoo.com)>

**Subject: Re: Return library card...**

Thank you for your kind words; they are very encouraging to us. I cannot take the credit; we have a tremendous staff, Friends of the Library group, and Library Advisory Board that work together to make it all possible. We are glad we could serve you while you were in our community this summer and hope you can return again.

Sonja Marx

On Jul 30, 2014, at 11:39 AM, Travis Tikka <[travistikka@yahoo.com](mailto:travistikka@yahoo.com)> wrote:

Sonja,

Thank you so much for running such a wonderful library, I enjoyed all the books, the computer use, and the book sale! You do an excellent job of in such a remote place, I and many others thank you for all the hard work you do. If there is anything I can do to let people know what a great job you do, please let me know. You and your library made my summer here in Dillingham that much better, you have an excellent selection of reading material, thank you so much. Thank you, thank you, thank you...

Sincerely,

Travis Tikka

91 Campus Drive PMB  
Missoula, Montana 59801

(406) 241-9846

**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
Holly Johnson  
Chris Maines  
Bob Himschoot  
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Tracy Hightower  
Paul Liedberg

## MEMORANDUM

**Date:** September 23, 2014  
**To:** Rose Loera, City Manager  
**From:** Jody Seitz, Director of Planning and Grants  
**Subject:** September Report

---

Appointed: Planning Commissioner Julie Baltar has been appointed to the Governor's Advisory Board for Community and Public Transportation.

Downtown Streets: ADOT has requested renewal of the MOU with the City for this project. It is in the packet.

Evergreen Cemetery: Avigation easement renewal agreement still pending. ADOT has requested the City ask Choggiung for a Quit Claim Deed for the Evergreen Cemetery. We'll meet with Choggiung regarding that and the Landfill trade survey next month.

Kanakanak Road Project: I'm still hearing concern despite the guardrails, about driving and walking along the Airport Wye at Kanakanak Road. ADOT still has a handrail to install on the Squaw Creek side of the multi-use path. There is no room for pedestrian traffic on the airport spur road over the creek on Airport Road. Pedestrians used to travel on the outside of the guardrail, as did snowmachiners. It appears the present option for snowmachiners and pedestrians would be to take the closed road to cross onto Kanakanak road.

Planning Commissioners commented on the need to improve signage when road closures are needed for projects. A commissioner suggested putting language in future contracts specifying that signage will be posted on the road with the dates and times of the road closures at least 2 days prior to the closures.

Ordinances: The Planning Commission is working on revising Title 17 to require a minimum acreage for subdivision lots. We are seeking input from the public as well as agencies and other experts on this. The commission is also revising Title 15, Floodplain regulations, to remove the requirement for a variance for water dependent structures. The Commission is interested in administering the Floodplain code and would like to host training for all interested Bristol Bay communities. The plan is to also improve Title 17 to make replatting more straightforward in the code and less expensive for landowners.

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Pending plats:

ASLS 2005-51: the two easements have been recorded. We await the final plat from the surveyor. This should be completed by the Planning Commission at the November or December meeting.

Crystal Subdivision: Waiting on improvements for final plat.

Edra Garage: will take up the preliminary plat at the October Planning Commission meeting.

Harbor Lease Lots: Surveyor is preparing the mylar.

L&M Subdivision: Awaiting formal refusal of half the alley by ADNR to complete the final plat.

Pacer Subdivision: BIA has one more review of the revised preliminary plat. Awaiting revised plat for administrative review.

Port Land Exchange: The state removed the reverter restriction from the ASLS 98-33, the old Job Service site, and it has been recorded. This area can now be included in the Port Land Exchange with N&N market.

Permitting:

Encroachment Permits: There are three pending: one for the utility poles installed on Second Avenue East which the Council will take up October 2; the others for a water line tie-in to the water line on Seward Street from the old Libby house next door to the Thai Inn which the Planning Commission will take up October 8; and an ADA ramp for the Choggiung tower/ripping parlor which the Commission will likely take up November 12.

Floodplain Management: Issued two permits: one for Choggiung Limited's fill pad at 900 Kanakanak Rd. across from the harbor; and the other for Icicle Seafoods' new maintenance shop at 3700 Dagnet Drive. The permit for Harbor Lease Lot 3A is pending the signing of the new contract with Motive Marine Power.

Land Use Permits: One issued for Icicle Seafoods. Pending: water line at 125 E Street West; storm water drainage at AC Company.

Stop Work Order: Lifted the Stop Work Order after Nushagak Cooperatives reported they had rerouted the electric lines at 133 B Street and the ones that are still there are dead. They'll be removed at some point.

Planning Commission: For better coordination with City Council meetings, the Planning Commission has moved their regular meeting to the second Wednesday of the month. The next regular meeting of the Planning Commission is October 8.

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Paul Liedberg

## MEMORANDUM

**Date:** September 20, 2014

**To:** Rose Loera

**From:** Jean Barrett

**Subject:** September monthly report

The Geese and Ducks are flocking up. There are only a handful of boats left in the harbor. There are only 2 more barges scheduled into the city dock this season. These are all signs that our beautiful summer is almost over and Old Man Winter will be taking over soon. Just a short 7 months we get to relive all the craziness of the busy summer season!

### Dock

- Only two more mainline barge sailings scheduled for this season; some smaller ones still on the horizon for shipments to the surrounding villages.
- We have made a couple of attempts to get the crushed rock in place in the past month but have run into snags: too dry to compact, too wet to compact and barge traffic. We hope to be able to get this work done before freeze up as it would be nice to let the rock set over the winter.
- Delta Western has a crew going great guns on their project in the corner of the dock property. They are in the process of pouring concrete and should wrap up their work and clean up the area before freeze up
- Staff and I have been working on changes to the Port Tariff. We have compared our tariff to those from Nome, Bethel, Bristol Bay and UnAlaska. We found that our tariff is almost identical to Bristol Bay Borough's so we started to compare our rates more closely and we found that there were some large differences in amounts charged for services rendered. The comparisons and suggested rate changes were brought to the Finance and Budget committee and will now be run by the Port Committee for any suggestions or questions. We hope to have the changes in place before January for use next spring

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- We have removed the last of the "Pollock fence" that ran parallel to the dock fence. Our hope is that next spring we can install new fencing and a new gate in this area in order to utilize all of our property at the dock. I have met with Nushagak several times to discuss the re-routing of the overhead power line that will be in the way when we move the fence.

## **Harbor**

- The East ramp has been out of the water since the 10<sup>th</sup> of September. The Float arm floats still need to be pulled and I hope to get that done before the end of the month.
- There are still a small handful of fishing boats hanging around on the south ramp, but the numbers have been dwindling every day.
- I have received a quote to separate the camera power in the harbor from the power that feeds the lights. The reason for this is to be able to shut off the lights for the winter and still have power to the cameras. This will keep them warm and eliminate any condensation which has been the demise of them in the past.
- I have been looking into new lighting for the harbor. I want to replace the old 1000 watt multi vapor lighting fixtures with a LED light, which will take approximately 25% of the energy to do the same job.
- I am hoping to replace the original boiler in the Harbor office with a new more energy efficient on demand boiler. We hope to get this done before it gets too cold. I have been discussing this change over with the Building and Grounds department.
- The Bath house is closed for the winter. We had very few problems this summer and hope to do some minor maintenance on it also before the winter arrives.
- In the next month I hope to wrap up the projects listed above along with removal of all of our docks and ladders from the water before freeze up.
- I will be attending the annual AAHPA convention which will be held in Ketchikan Alaska this year.

That is all from the Port Department.

**Jean**

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Rose Loera



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Paul Liedberg

## MEMORANDUM

**Date:** September 23, 2014  
**To:** City Manager Rose Loera  
**From:** Chief Dan Pasquariello  
**Subject:** **October 2014 Council Report** (*reporting period 8/24/14 to 9/23/14*)

### POLICE:

- ❖ 383 Calls for service
- ❖ 46 Incident reports
- ❖ 26 Persons arrested
- ❖ 35 Title 47/Protective custody
- ❖ 28 Citations issued

The patrol division is now fully-staffed. The two vacancies last month were filled with officers moving from smaller departments in the State. One comes from St. Paul and the other from the Bristol Bay Borough. Both of the officers have a little over one year of police experience in Alaska. They have begun their field training process.

We were awarded \$74,800 from a State Homeland Security grant. The grant is broken down as follows: \$40,000 to repair the encrypted radio capabilities of the police/fire radios; \$9,800 for police tactical equipment; \$25,000 for Port spill response equipment. This money, coupled with the \$50,000 obtained last month in the State JAG grant, brings a total of \$125,000 the Public Safety Department has obtained to supplement the City's General Fund.

### CORRECTIONS:

- ❖ 47 Total Inmates
- ❖ 35 Title 47/Protective custody

The corrections division is now fully-staffed. Our newest Corrections Officer, originally from Koliganek, started this month and is currently undergoing field training.

We are submitting an annual capital projects request to DOC for supplemental funding of needed equipment. We are asking for stainless steel walls for one of our pre-arraignment holding cells. The current vinyl sheeting on the cells gets torn off by violent inmate on about a

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monthly basis. If funded, the stainless steel walls will not be easily damaged and save us constant building repair costs. Additionally we are asking for updated lockers to store inmate property.

**DISPATCH:**

- ❖ 505 Calls for service
- ❖ 76% Dispatched to Dillingham Police
- ❖ 18% Dispatched to Alaska State Troopers
- ❖ 4% Dispatched to EMS/Fire
- ❖ 2% Dispatched to Animal Control
- ❖ 99 911 calls received

We have received our new recording unit for the Dispatch telephones and radios. We have set it up with TekMate to record onto our new server.

**ANIMAL CONTROL:**

- ❖ 5 Dogs/cats impounded
- ❖ 4 Dogs/cats returned to owners
- ❖ 1 animal euthanized
- ❖ 10 Rabies/Parvo shot given

Alaska Rural Veterinary Outreach will hold (*held*) a Spay and Neuter Clinic in the Animal Shelter the last weekend of September

**DMV:**

- ❖ 79 Registrations/Titles
- ❖ 61 Driver's License/IDs
- ❖ 3 CDLs
- ❖ 3 Road tests

Running smoothly.

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Keggie Tubbs  
Tracy Hightower  
Paul Liedberg

## MEMORANDUM

**Date:** September 23, 2014  
**To:** Rose Loera, City Manager  
**From:** Stephanie McCumber, Fire Coordinator  
**Subject:** September 2014 Department Head Report

---

### Summarization of EMS Responses in September – 6 Runs; 102.5 Total Man Hours

- Total of Ambulance Transports
  - 2 Unconscious/Fainting
  - 5 Medical Transport
  - 1 Shortness of Breath
  - 1 Sick Person
  - 4 Traumatic Injury
  - 1 Motor Vehicle Accident
  - 1 Pain
  - 2 Chest Pain

### Summarization of Fire Responses in September – 3 Runs; 15 Total Man Hours

- 2 False Alarms
- 1 Motor Vehicle Accident

### PROJECTS COMPLETED

- Combo Meeting was held for preplanning a motor vehicle accident (MVA) on a steep embankment/into a creek.
- Fire Training and Rescue Squad Training will be combined and be an exercise of an MVA on a steep embankment/into a creek.
- With the help of Aleknagik Fire Dept., we hired and tested all fire hose. We completed it in two weeks and had 18 pieces fail.
- We applied for the annual Mini-Grant by Southern Region EMS. The mini-grant is for up to \$2500 with a 50% match. We have applied for new drug kits for the ambulance, EMS supplies not obtainable through the Hospital and Dept. t-shirts for the volunteers.
- Ambulance billing is up to date.

### ON-GOING PROJECTS

- The new Tanker should arrive within the next 2 weeks on the last Northland barge.
- The Fire Coordinator is in still in the process of finalizing pump testing for our apparatus.

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City of Dillingham

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- We will soon be testing hydrants throughout the City.
- We are organizing and creating an inventory of all personal protective equipment at Lake Road Station.

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Rose Loera



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## MEMORANDUM

**Date:** September 24, 2014  
**To:** Rose Loera, City Manager  
**From:** Francisco Garcia, Public Works Director  
**Cc:** Dillingham City Council  
**Subject:** September monthly report 2014 – Public Works Department

---

### Street Dept.

- Worked on mitigation road project, Emperor Rd. and Lupine Road;
- Grading roads in and out of town;
- Filling pot holes around town with cold patch;
- Swept bike path;
- Repairing D street in front of the old Napa building; and
- Received our gravel and sand.

### Water/Sewer Dept.

- Doing monthly water and sewer sampling;
- Assisted Knick with relocating sewer force main line permanently by Scandinavian Creek;
- Washing down lift stations;
- Re-sampled well #5 at the landfill, sent sample to Analytica; and
- Assisted in repairing D Street.

### Shop Dept.

- Keeping up with equipment and vehicle maintenance;
- Assisted with hauling the trench boxes to water treatment plant;
- Hauled aluminum skiff to senior center for recycling;
- Preparing winter equipment for service; and
- Picked up containers for glass separation and start fabrication.

### Buildings and Grounds Dept.

- Keeping lawns cut and garbage cans emptied;
- Going thru all boiler facilities to get ready for winter;
- New buildings and grounds foreman started his position;

- Working on police department heating issues; and
- Working on senior center crawl space water issue.

Landfill Dept.

- Keeping landfill clean as possible;
- BBEDC seasonal employee is done for the year;
- Receiving the borrow from Knick for stock pile;
- Started knocking down the metal pile;
- Cleaning the fish bin now that the fishing season is over; and
- Burying the trash and covering it now that the rain has stopped.

Francisco (Pancho) Garcia  
Public Works Director  
(907)842-4598

**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



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## MEMORANDUM

**Date:** September 22, 2014  
**To:** Rose Loera  
**From:** Ida Noonkesser  
**Subject:** Staff Report

---

During the month of August, the Senior Center served 638 congregate meals to 70 individuals, 202 home delivered meals to 10 individuals, gave 400 assisted rides to 25 individuals and 229 unassisted rides to 29 individuals.

We had two new renters in the month of August. The Pinochle player's group continues to rent the dining room every Friday and every third Saturday, the Quilters rent the Senior Center.

Staff was busy again this month with Prize Bingo, and Elder Day. During the Elder Day, elders were treated to haircuts and manicures by local volunteers.

An ATLA-Assistive Technology of Alaska representative came and distributed special phones, alarms and other aids for the people who are hard of hearing or can't speak over the phone. A lot of people showed up and she answered many questions.

The last day for our BBEDC summer intern was August 15. It was good to have him working in the kitchen and helping out, we will miss him.

Peter Pan donated a bunch of fresh produce to the Senior Center. We gave some away to the elders, so it wouldn't get bad before we could serve it.

Our next Advisory Board is October 22, 2014 at 1PM at Senior Center.

