



Alice Ruby, Mayor  
City Council Members

- Doug Holt • Paul Liedberg • Bob Himschoot
- Keggie Tubbs • Tracy G. Hightower • Tim Sands

**DILLINGHAM CITY COUNCIL  
MEETING AGENDA**

David B. Carlson Council Chambers  
Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

**SPECIAL MEETING**

**6:00 P.M.**

**JUNE 14, 2012**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF AGENDA**

**IV. NEW BUSINESS**

**A. Committee of the Whole**

1. Review Draft FY 13 Budget

*(Clerk Note: The committee of the whole allows the entire group to discuss an issue with the freedom of a committee.)*

- B. Introduce Ordinance No. 2012-14, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY 2012 City of Dillingham Budget** *(Clerk Note: This item will be available at the meeting.)*

- C. Resolution No. 2012-31, A Resolution of the Dillingham City Council Establishing the Rate of Levy of Tax, the Date Taxes are Due, and the Delinquent Date for 2012, and Accepting the Certification of the Tax Roll**

**V. CITIZEN'S DISCUSSION (Open to the Public)**

**VI. COUNCIL COMMENTS**

**VII. MAYOR'S COMMENTS**

**VIII. ADJOURNMENT**

CITY OF DILLINGHAM, ALASKAq

**RESOLUTION NO. 2012-31**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ESTABLISHING THE RATE OF LEVY OF TAX, THE DATE TAXES ARE DUE, AND THE DELINQUENT DATE FOR 2012, AND ACCEPTING THE CERTIFICATION OF THE TAX ROLL**

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WHEREAS, AS 29.45.240 provides for the rate of levy of tax, the date of equalization of the tax, and the date when taxes shall become delinquent, to be fixed by resolution; and

WHEREAS, the rate of levy of tax, the date of equalization of the tax, and the date when the taxes shall become delinquent shall be fixed before June 15 of each year per DMC 4.15.020, Property Subject to Taxation, Rate, Council Resolution; and

WHEREAS, the assessed valuation of real and personal property in the City of Dillingham is \$158,353,907 for calendar year 2012, according to the certified tax assessment roll (copy attached); and

WHEREAS, the City Council will appropriate the funds required for the City of Dillingham to provide services and perform the business necessary to municipal government;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. Rate of Levy. The rate of levy on each dollar of taxable property as of January 1, 2012 in the City of Dillingham is hereby fixed at 13 mills.
2. Date Taxes Due and Delinquent. The first payment of property taxes is due to be paid in person or postmarked on or before the first business day in November. Should the first one-half of the total amount due not be paid on or before the payment due date, the entire amount of taxes owed shall immediately become due and payable. The second payment and final payment of property taxes is due to be paid in person or postmarked on or before the first business day in December. A penalty of ten percent (10%) of the total taxes due shall be assessed if the second installment is not paid on time and a penalty has not been previously added. Interest of six percent (6%) per annum shall accrue on all delinquent property taxes beginning the first business day in December 2012 and continue until paid in full.
3. Certification of the Tax Roll. The tax roll for 2012 has been signed and certified by the City Manager that it is complete and reflects the changes approved by the Board of Equalization at their May 3, 2012 meeting.

PASSED and ADOPTED by the Dillingham City Council on June 14, 2012.

SEAL:

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

\_\_\_\_\_  
Janice Williams, City Clerk

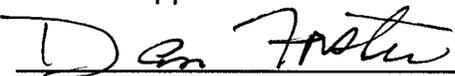
**Subject:** Subject: A resolution of the Dillingham City Council establishing the rate of levy of tax, the date taxes are due and the delinquent date for 2012, and accepting the certification of the tax roll

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Agenda of: June 14, 2012

Council Action:

Manager: Recommend approval.

City Manager:   
Dan Forster

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade		
X	City Clerk / Janice Williams		

**Fiscal Note:** Yes \_\_\_\_\_ No X Funds Available: Yes \_\_\_\_\_ No \_\_\_\_\_

**Attachment(s):**

- Certification of 2012 Tax Roll
- Supporting Spreadsheet – 2012 Assessed Values

**Summary Statement.**

The rate of levy of tax, the date of equalization of the tax, and the date when the taxes shall become delinquent shall be fixed before June 15 of each year per DMC 4.15.020, Property Subject to Taxation, Rate, Council Resolution. The Board of Equalization met on May 3, 2012. Any adjustments approved are included in the Certification of the Tax Roll.



Alice Ruby, Mayor  
City Council Members

- Doug Holt • Paul Liedberg • Bob Himschoot
- Keggie Tubbs • Tracy G. Hightower • Tim Sands

### CERTIFICATION OF 2012 TAX ROLL

I, Daniel Forster, City Manager for the City of Dillingham, hereby certify that the 2012 tax roll is complete and reflects the changes approved by the Board of Equalization at their May 3, 2012 meeting.

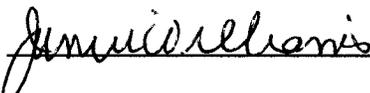
Real Property Assessment Values*	\$133,560,937
Less Exemptions:	
Senior Citizen/Disabled Veteran Exemption	(\$9,383,200)
HUD 85% Exemption	(\$6,098,240)
Total Exemptions	(\$15,481,440)
Subtotal	\$118,079,497
Business Property Assessment	\$26,950,058
Personal Property Assessment	\$13,324,352
Subtotal	\$40,274,410
<b>Total</b>	<b>\$158,353,907</b>

\* Real Property Assessment Values for city, federal, and state government agencies, tribal organizations, non-profits, churches and native allotments, have historically not been included in the certified tax rolls. The City does maintain a property file for some of these exempt properties, but it is not complete.

  
Daniel Forster, City Manager

Subscribed and sworn before me on this 11 day of June, 2012.

Notary Public in and for the State of Alaska

  
My commission expires: Mar. 18, 2015



2012 ASSESSED VALUES

Information Available from March 15, 2012 Valuations and as of June 1, 2012

Locally Taxed Property	Locally Taxable Value	Mill Rate	Tax Assessed	Fees		Total Tax	Compare w/ Prior Year	Difference
				Force File	Late			
<b>Real Property</b>								
Real Property Without Exemptions	133,560,937	0.013	1,736,292			1,736,292	1,710,375	25,917
<b>Real Property Exemptions</b>								
Senior Exemptions	(9,233,200)	0.013	(120,032)			(120,032)	(104,810)	(15,222)
Disabled Veterans Exemptions	(150,000)	0.013	(1,950)			(1,950)	(1,950)	-
<b>Subtotal Senior/Disabled Exemptions</b>	<u>(9,383,200)</u>	<u>0.013</u>	<u>(121,982)</u>			<u>(121,982)</u>	<u>(106,760)</u>	<u>(15,222)</u>
HUD 85% Exemptions	(3,597,115)	0.013	(46,762)			(46,762)	(73,041)	26,279
BBHA two (2) Apt Complexes	(2,501,125)	0.013	(32,515)			(32,515)	(32,515)	-
<b>Subtotal HUD 85% Exemptions</b>	<u>(6,098,240)</u>	<u>0.013</u>	<u>(79,277)</u>			<u>(79,277)</u>	<u>(105,556)</u>	<u>26,279</u>
Total Exemptions	(15,481,440)	0.013	(201,259)			(201,259)	(212,316)	11,057
Net Taxable Real Property	118,079,497	0.013	1,535,033			1,535,033	1,498,059	36,974
Personal Property								
Total Business	26,950,058	0.013	350,351	1,500	50	351,901	310,333	41,568
Total Personal	13,324,352	0.013	173,217	9,200	800	183,217	216,842	(33,625)
<b>Subtotal Personal Property</b>	<u>40,274,410</u>	<u>0.013</u>	<u>523,567</u>	<u>10,700</u>	<u>850</u>	<u>535,117</u>	<u>527,175</u>	<u>7,942</u>
<b>Total Combined Property Value</b>	<b>158,353,907</b>	<b>0.013</b>	<b>2,058,601</b>	<b>10,700</b>	<b>850</b>	<b>2,070,151</b>	<b>2,025,234</b>	<b>44,917</b>
Amounts Assessed on Real Prop Exemptions								
Senior Exemption (Amount over \$150,000)	3,420,500	0.013	44,467					
Disabled Veteran Exemption (Amt over \$150k)	4,900	0.013	64					
HUD 85% Exemption (Amount Taxable)	634,785	0.013	8,252					
BBHA two Apt Complexes/ P/T 15% est-funded	441,375	0.013	5,738					
<b>Total Assessed on Real Prop Exemptions</b>	<u>4,501,560</u>	<u>0.013</u>	<u>58,520</u>					

## Janice Williams

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**From:** Dan Forster [manager@dillinghamak.us]  
**Sent:** Friday, June 08, 2012 2:55 PM  
**To:** Alice Ruby; 'Bob Himschoot'; Doug Holt; Keggie Tubbs; Paul\_Liedberg@fws.gov; 'Sands, Tim M (DFG)'; Tracy Hightower  
**Cc:** 'Doug Dombroski'; dan\_boyd@dillinghamak.us; Janice Williams  
**Subject:** Michael Filipek and Fox Trapping  
**Attachments:** Filipek Sr Trapping Letter.doc; MEMO Slab Trapping Foxes.docx

To: Mayor and Council,

Per request of the Council I have prepared the following report regarding Mr. Filipek's presentation at last evenings Council meeting.

As you know Mr. Filipek has alleged that the Police Department/City (Dan Boyd) requested that he trap foxes on behalf of the City for pay and then when he had completed the work his invoice was denied.

I have attached a report written by Mr. Boyd regarding this matter. In that report Mr. Boyd relays a discussion regarding the trapping of foxes with Mr. Filipek but that there was never mention of an offer of employment by the City for Mr. Filipek to trap foxes. When an invoice was submitted Mr. Filipek was advised that there was no agreement for him to trap foxes for the City and that payment would not be made. This was put in writing and hand delivered to Mr. Filipek (attached).

I also made a courtesy call to Mr. Filipek after the letter was delivered to indicate that the letter does represent the City's position on the matter.

While Mr. Filipek's perception may be that an offer of pay for trapping was being made, I find the fact that it was not credible. Mr. Boyd is aware of the limits of his authority and that a contract of such a nature would require liability insurance not to mention Manager approval.

Please let me know if you have additional questions.

Dan Forster  
City Manager  
City of Dillingham, AK 99576  
Phone: 907-842-5148



# CITY OF DILLINGHAM

## Department of Public Safety

404 "D" Street  
P.O. Box 869  
Dillingham, Alaska 99576

24 hrs (907) 842-5354  
(907) 842-5172  
Fax (907) 842-5785

Monday, May 07, 2012

REF: FILIPEK SR. RECEIPT FOR TRAPPING

Mr. Filipek Sr.,

This letter is in reference to the receipt you submitted to the City of Dillingham on Tuesday, April 10, 2012. In your receipt you are requesting payment for total services rendered in the amount of \$4800.00.

It appears that there was never a written agreement between the City of Dillingham and you, Mike Filipek Sr. for trapping services. Carrying the issue further, I discussed this issue with Animal Control Officer Dan Boyd. ACO Boyd stated that you approached him at the police station in January 2012 to discuss a bill for the trapping and that ACO Boyd authorized you to start trapping. ACO Boyd stated that he did not contract your services.

ACO Boyd is not authorized to approve contracting your services. Authorization would have come from the City of Dillingham only and not the Dillingham Department of Public Safety. Any costs accrued, are your responsibility and will not be addressed by the City. Given that there is no contract for services between you and the City of Dillingham, we considered the matter closed.

If you have any further questions, or concerns, do not hesitate to contact the City of Dillingham.

Respectfully,

Sgt. T. Schiaffo

# Dillingham Dept. of Public Safety

## Memorandum

**To:** Chief Doug Dombroski  
**From:** Animal Control Officer Dan Boyd  
**Date:** 01/07/2012  
**Re:** Slab Trapping Foxes

On Friday, January 6, 2012, at about 1500 hrs, I had a person I only know as Slab come up to me in the Police Department parking lot. Slab is the person who has been trapping foxes down in the Boat Harbor. Slab told me he had trapped 8 foxes and was ready to give a bill to the City for the trapping of the foxes.

I asked why would you give the City a bill. Slab told me because I hired him to trap the foxes. I told Slab, No way did I hire him.

About the middle of December I responded to a dog running loose complaint at Slab's house on C street. During our conversation Slab's trapping of foxes in the past came up. I asked if he had seen the foxes in the downtown area. Slab said yes. I then said I'm surprised you're not out there trapping them. His response was "I'm waiting for their fur to get to its prime before I start trapping".

A couple of days later I received a phone call from Jean Barrett, Harbor Master, saying that Slab had set up a snare trap on the beach down by the Sea wall in the Boat Harbor and Jean thought it would be a good idea if I let the public know so dogs and cats wouldn't be getting caught in the trap. I told Jean I would run it by the Chief and go from there.

Over the course of the next couple of weeks, I received 2 phone calls from Slab with updates of how many foxes he had trapped. I also saw him once down at the National Guard Armory. There were a number of people in the room at that time, Officer John Casselman, Corrections Officer Gary Pullon, and Sergeant Pete Kapotak with the Guard.

At no time did I ever talk to Slab about hiring him. Nor did I say to anyone that the City had hired Slab to trap the foxes. I was always under the impression he was doing it for the money he would make from the hides. I had no idea until he came up to me in the parking lot and said he would be giving the City a bill.