

October 21, 2016

To: Mayor Alice Ruby , City of Dillingham

From: Amy Ruby

Re: Library Advisory Board

I have been a member of the Library Advisory Board for several years. I am a supporter of our local public library and of literacy as a key to success and understanding. My term is up and I would like to renew my seat on this board.

Thank you for considering my request.

Sincerely,
Amy Ruby

MEETING MINUTES

Project: **Dillingham to Manokotak Road Feasibility Study**

Bristol Project No: 32160009

Reference: Project Kick-off Meeting

Date of Meeting: October 4, 2016, 2:00pm – 3:40pm

Location of Meeting: Dillingham, AK; Chog Conference Room

Participants:

Isaac Pearson, PE	Bristol
Michelle Humphry	Norther Econ (phone)
Francisca Demoski	Bristol Bay Native Corporation (BBNC) (phone)
Mischa Ellanna	BBNC (phone)
Russell Phelps	BBNC
Edward Nick	Manokotak Village Council
Bonnie Ayojiak	Manokotak Natives Limited
Melvin Andrew	City of Manokotak
Tessa Nickerson	Manokotak Village Council
Alice Ruby	City of Dillingham
Rose Loera	City of Dillingham
Ricky Tennyson	Chogging Limited

Agenda / Discussion Items:

1. Safety Moment
 - a. **Discussed fire safety in the home / steam bath**
 - b. **Discussed emergency exits in the building.**
2. Introductions
 - a. **See attached sign-in sheet and participant list above.**
3. Project Background
 - a. Objectives
 - b. Stake Holders
 - i. **Add BBNA to stakeholder list.**
4. Project Schedule
 - a. Meeting Schedules
 - i. **First round of meetings week of November 7, 2016 is acceptable.**
 - ii. **Second round of meetings week of February 20, 2017 is ok, but we may try move closer to Beaver Round-up, first week in March or have a booth for information.**

- iii. **Final meeting week of May 17, 2017 is acceptable.**
 - b. **Outreach Efforts**
 - i. **A sample letter from Northern Econ was distributed at the meeting, see attached.**
 - 1. **Executive team to brainstorm individuals that one on one interviews should occur with.**
 - ii. **Use Survey Monkey for broad based response after public meetings.**
 - iii. **Inform all participants that this is a “Local Initiative”.**
 - iv. **Can anyone participate in the survey’s?**
 - 1. **We decided yes.**
 - v. **Provide an incentive for participating in the meetings and survey’s. Possible ideas as follows.**
 - 1. **DLG boat launch coupons.**
 - 2. **KMO boat launch coupons.**
 - 3. **Nushagak phone and electric coupons.**
 - c. **Report Submission Schedules**
 - i. **Report submission schedule acceptable as outlined in power point presentation.**
5. **Route Alternatives (preliminary)**
 - a. **Review and Comment**
 - b. **Bristol handed out five potential routes for the meeting, see attached. These routes have not been vetted and are preliminary in nature. General comments are as follows.**
 - i. **Add Snake Lake Route (route north of refuge).**
 - ii. **Clearly understand and identify land ownership along all routes.**
 - iii. **Add KMO winter trail as a route.**
 - iv. **Discuss routes with FAA to ensure no conflicts with active facilities.**
 - v. **Bristol to look at routes on old Dock FS for KMO side.**
6. **Brainstorming**
 - a. **Historical Information**
 - i. **Nushagak may have an old Feasibility Study.**
 - 1. **Potential Contacts:**
 - a. **Henry Strub**
 - b. **Ward Jones**
 - c. **Coolie Heyano**
 - ii. **Route from Snake Lake to KMO may have been done by ADOT.**
 - iii. **Ask Sue Flensburg (BBNA) for ideas.**
 - b. **Impacts on historical/cultural resources**
 - i. **None discussed.**
 - c. **Economic benefits**
 - i. **Renewable Resources**
 - 1. **Wind**
 - 2. **Hydro**
 - 3. **Tidal**

4. Academic Resources

- a. Peter Crimp (AK Energy Authority)
 - i. Alice to provide contact.
- b. Todd Tadenbout (UAA)
 - i. Alice to provide contact.
- c. Lucey Goode (son)
 - i. Russell to provide contact.
- d. Dr. Marsek
 - i. Alice to provide contact.

ii. Non-Renewable Resources

1. Gravel
2. Hard Rock
3. Tourism
4. Wood Cutting
5. Subsistence
6. Potential oil / gas
7. Port in Snake River
8. Fishing industry

- d. Potential Land Use's
 - i. See economic benefits.
 - e. Areas of concern/interest (economic/cultural)
 - i. Manokotak is dry and Dillingham is wet, in regards to alcohol. How will the road affect this?
 - f. Budget / Funding Sources
 - i. Add road to STIP of nominations open up.
 - g. Identify key stakeholders for interviews
 - i. Melvin to provide recommendations.
7. Elect an Executive Board (added during meeting)
- a. Melvin Andrew (KMO)
 - b. Alice Ruby (DLG)
 - c. Russell Phelps or Francisca Demoski (BBNC)
8. Closing Comments
- a. Bristol to reach out to Patty Heyano (BBNA Transportation).
 - b. Melvin: 60% of KMO residents are in favor of new road.
 - c. Who will won / maintain road? Bristol to address in report.
 - d. BBNC and Chog to coordinate maps and land ownership.

Action Items:

- Alice to reach out to Nushagak Board to discuss being a project contributor.
- Bristol to include BBNA on stakeholder list.
- Bristol to schedule first round of public meetings.
- DLG and KMO to look into public participation initiatives.
- Bristol to update routes, as identified above, prior to first public meeting(s).
- Alice to provide contact info for academic resources as outlined above.
- Russel to provide contact info for academic resources as outlined above.
- Melvin to provide recommendations for stakeholder inverviews.

Distribution of Meeting Notes:

- All project stakeholders.

Attachments:

- Sign in sheet
- Power Point
- Interview Request Letter
- Potential Route Figures

DLG - KMO ROAD FS
 KICK-OFF MTC
 DILLINGHAM, AK
 10/4/2016

NAME	ORGANIZATION
ISAAC PEARSON Edward Nick	BRISTOL ENGINEERING MVC
Bonnie Agapiak	Manokotak Natives Ltd.
Melvin P. Andrew	City of Manokotak
Alice Raley	City of Dillingham
Rose Loefer	City of Dillingham
Russell Phelps	Bristol Bay Native Corp.
Rick Tenneyson	Chagssung Ltd
Tessa Nickerson	Manokotak Village Council

Hello!

We are:

**Bristol Engineering Services Corporation &
Northern Economics**

**Isaac Pearson, P.E. &
Michelle Humphrey**

We are here to discuss:

**DILLINGHAM TO MANOKOTAK ROAD
FEASIBILITY STUDY**

Agenda Items:

- ▶ **Safety Moment**
- ▶ **Introductions**
- ▶ **Project Background**
- ▶ **Project Schedule**
- ▶ **Preliminary Route Alternatives**
- ▶ **Brainstorming**
- ▶ **Closing Comments**

Safety Moment

Introductions

Project Background

▶ Objective

- Through input from the Community's and Project Stakeholders develop a planning document to better understand the cultural and economic impacts of a road connecting the Community's.

▶ Stakeholders

- City of Dillingham
- Manokotak Natives Limited
- Clarks Point Village Council
- Choggiung Limited
- GCI
- City of Manokotak
- Manokotak Village Council
- Saguyak, Inc.
- BBNC
- Nushagak Cooperative

FEASIBILITY STUDY OUTLINE

Background & Data Collection

- ▶ **Historical Data Collection**
 - Previous Reporting
- ▶ **Site Selection & Engineering Considerations**
 - Evaluate Five (5) Routes
- ▶ **Environmental Considerations**
 - Archeological and Permitting Challenges
- ▶ **Economic Considerations**
 - Quantify Monetarily
- ▶ **Cultural Impacts**
 - Identify Cultural Concerns / Impacts
- ▶ **Project Cost Estimates**
 - Develop Comprehensive Cost Estimates For Each Route

FEASIBILITY STUDY OUTLINE

Report Development

- ▶ Draft Report
- ▶ Final Draft Report
- ▶ Final Report

Project Schedule

- ▶ Outreach Efforts
 - Handout
- ▶ Meeting Schedules
 - Community Meetings #1
 - Week of November 7th, 2016
 - Week of February 20th, 2017
 - Final Stakeholder Meeting
 - Week of May 17th, 2017
- ▶ Report Submission Schedules
 - Draft Report: February 2, 2017
 - Final Draft Report: April 28, 2017
 - Final Report: June 30, 2017

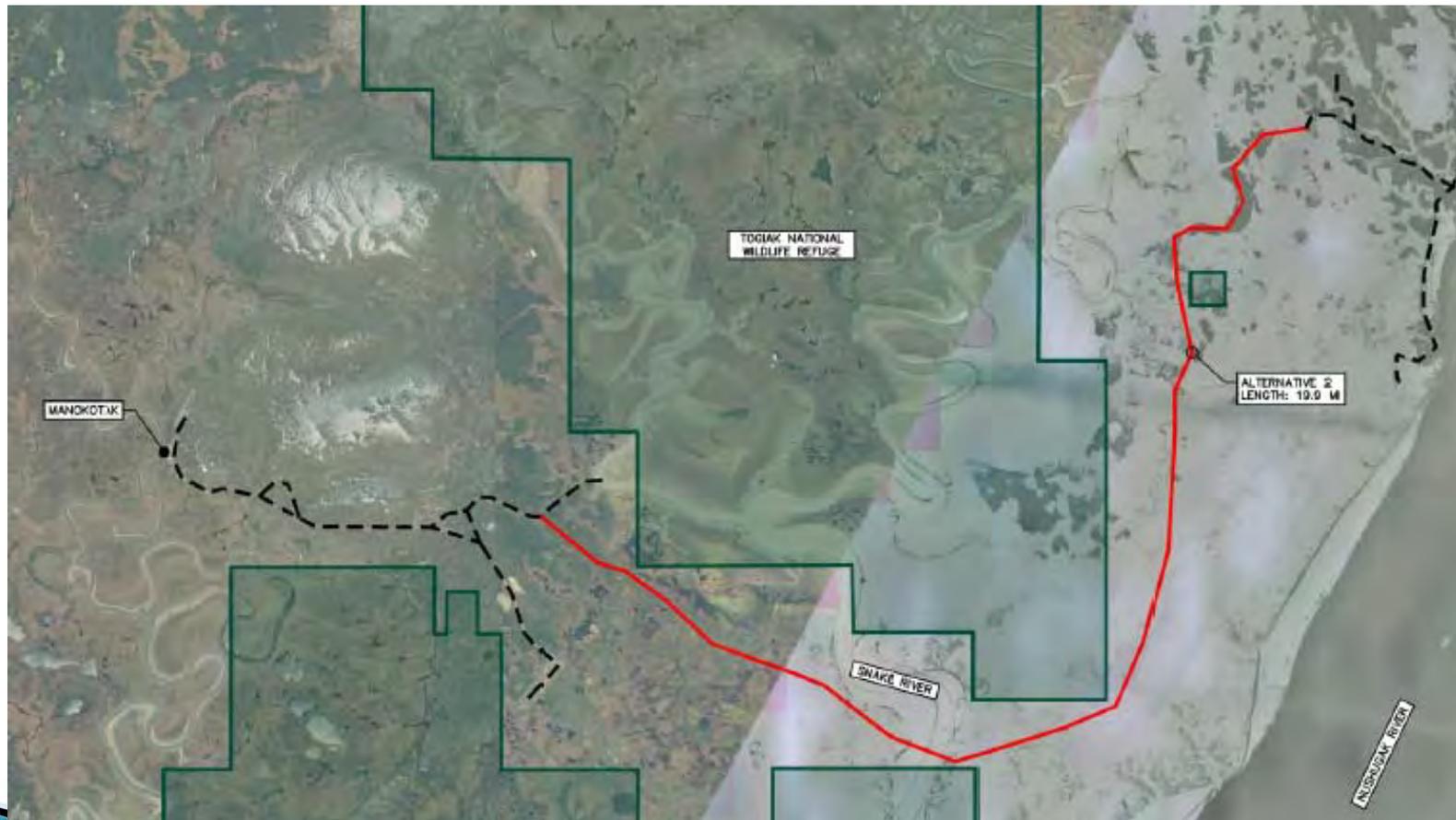
PRELIMINARY ROUTE ALTERNATIVES

Route 1



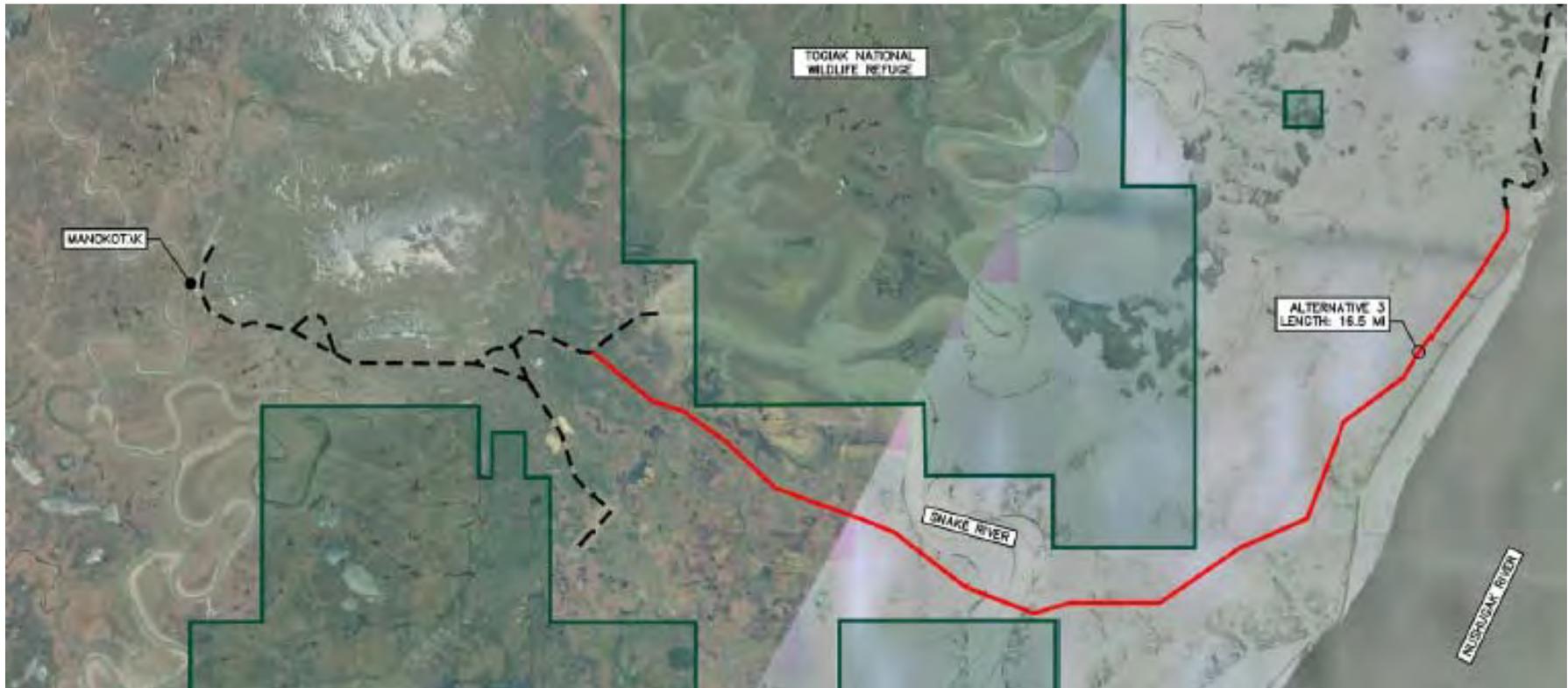
PRELIMINARY ROUTE ALTERNATIVES

Route 2



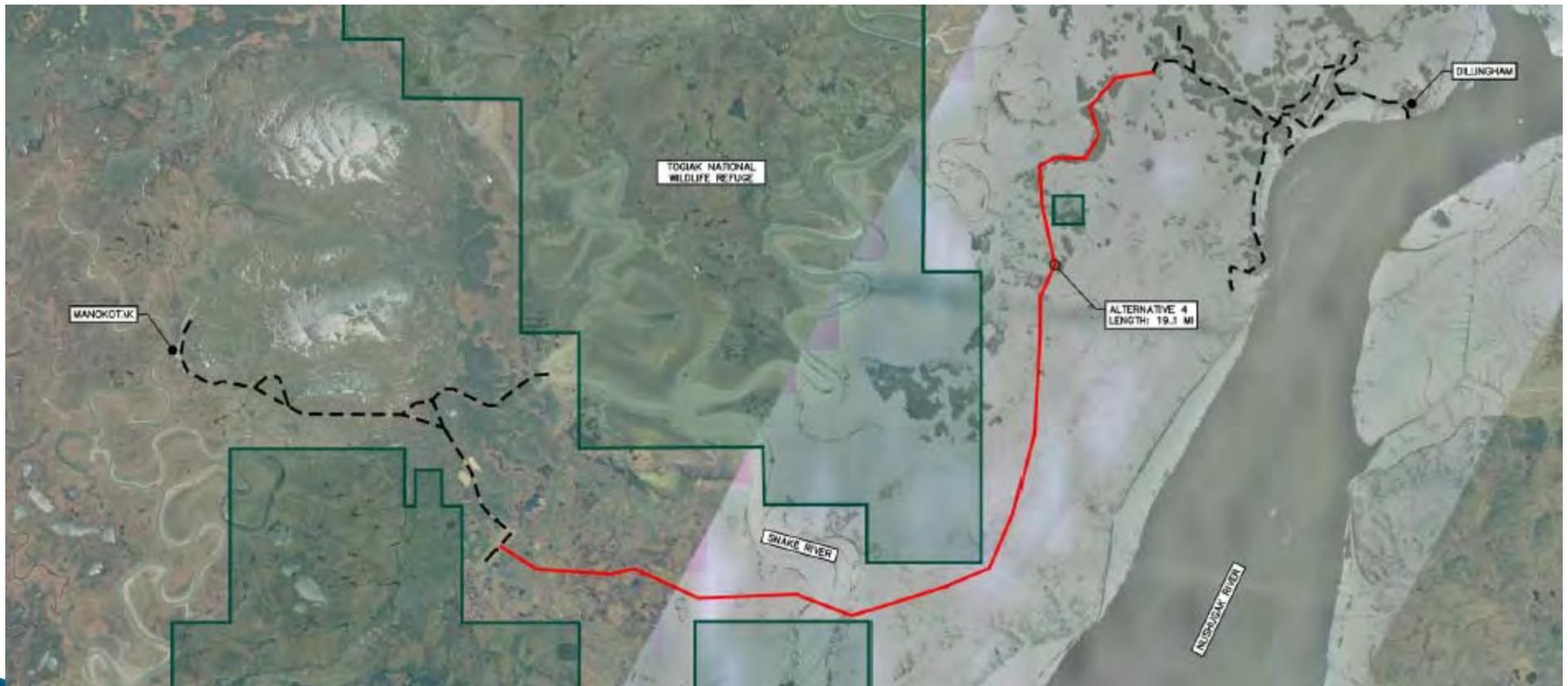
PRELIMINARY ROUTE ALTERNATIVES

Route 3



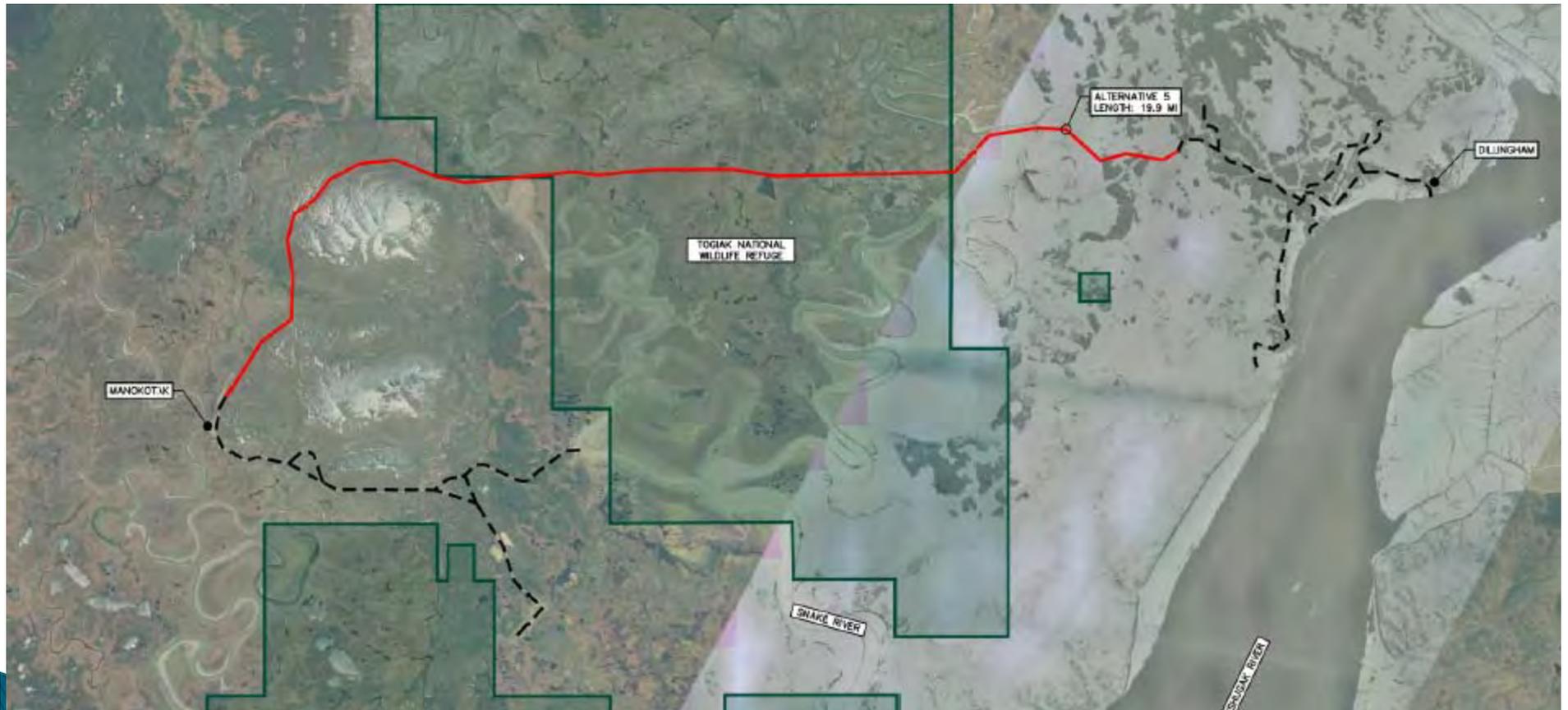
PRELIMINARY ROUTE ALTERNATIVES

Route 4



PRELIMINARY ROUTE ALTERNATIVES

Route 5



Brainstorming

- ▶ Historical Information
- ▶ Impacts on historical/cultural resources
- ▶ Economic benefits
- ▶ Potential Land Use's
- ▶ Areas of concern/interest (economic/cultural)
- ▶ Budget / Funding Sources
- ▶ Identify key stakeholders for interviews

Closing Comments



Quyana



October 4, 2016

Dear Dillingham to Manokotak Road Feasibility Study Participant:

Northern Economics, Inc., under contract with Bristol Engineering Services Corporation, will be analyzing the economic and community benefits of a road between Dillingham and Manokotak. While conducting these types of studies in the past we have found that the questions our clients are most interested in answering vary depending on the project, but some of the most common topics of interest are:

- Will the road reduce the cost of living in the newly connected community?
- Will the road result in increased quality of life?
- How will the road change local and regional travel patterns?
- How will the road affect subsistence users?
- Are the communities involved supportive of the road? How can their concerns be addressed?

In order to answer these questions and any others brought up during the kick-off meeting, we will be conducting a series of key informant interviews. We are interested in interviewing leaders of community organizations, including business groups, hospitals/clinics, school districts, and service providers. If you are interested in participating in a key stakeholder interview for this study, or know of someone who you think would provide valuable insight for this study, please fill out the form below. We will be conducting interviews in person and via phone to accommodate key informant schedules.

Thank you for your interest and participation in our study.

DRAFT

Dillingham to Manokotak Road Feasibility Study

Key Informant Interviews: Contact Information Form

First Name _____

Last Name _____

Organization/Company _____

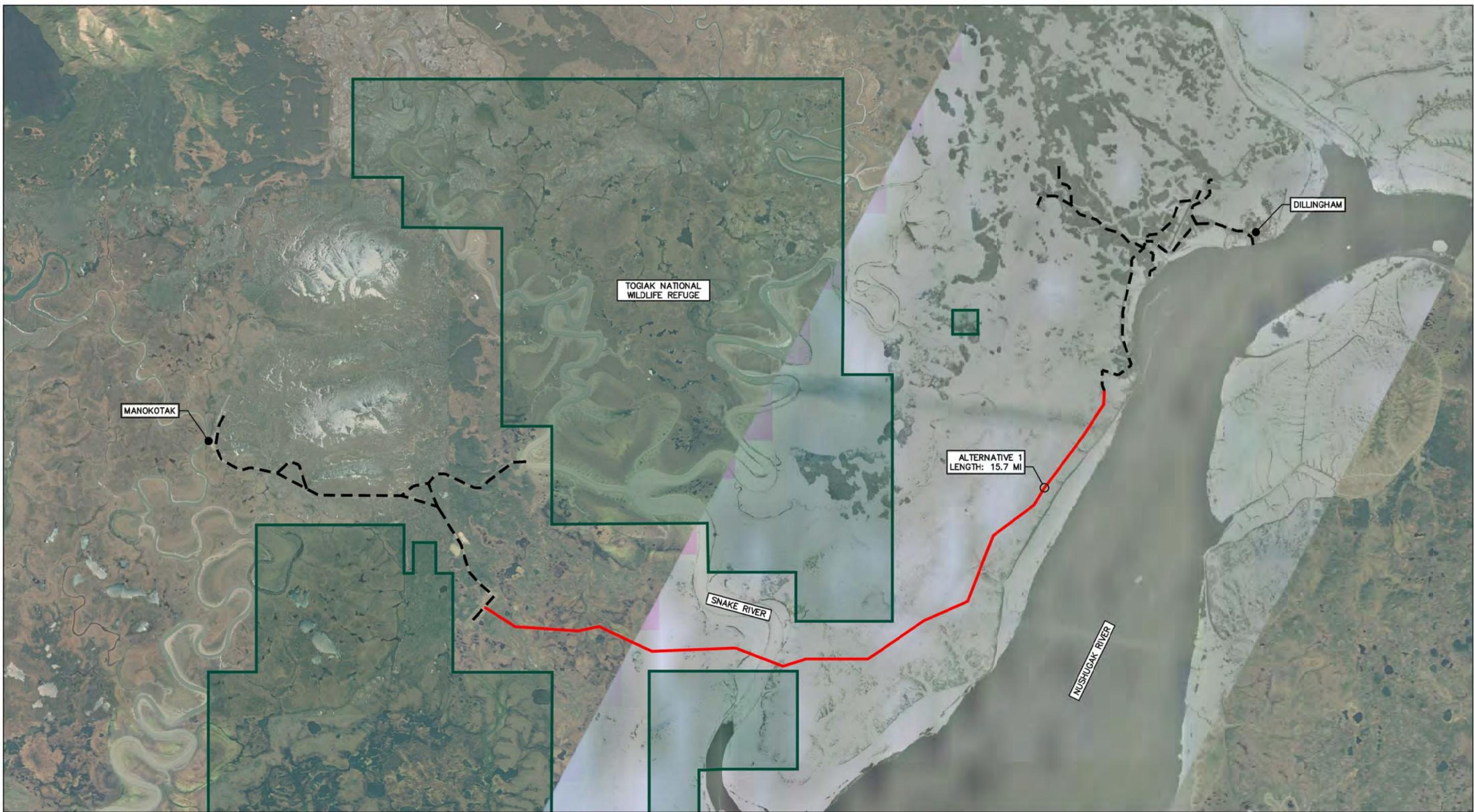
Place of Residence _____

Phone Number _____

Email Address _____

If you have any questions about the key stakeholder interviews or this study, please contact Michelle Humphrey at 907-264-5413 or michelle.humphrey@norecon.com.

Drawing: K:\JOBS\32160009.DWG KWO RD FSAACAD-DESIGN\FEASIBILITY STUDY\32160009.FIG 1-ROAD ALTERNATIVES.DWG - Layout: FIG 1
 User: JWANDER Jun 27, 2016 - 1:41pm Xrefs: BR_11X17L.DWG - Images: DILLINGHAM_A7.TIF DILLINGHAM_A8.TIF GOODNEWS_BAY_A1.TIF
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NOTES

IMAGE SOURCE: USGS TOPO

LEGEND

- EXISTING ROADS
- PROPOSED ROAD ALTERNATIVE
- NATIONAL WILDLIFE REFUGE BOUNDARY

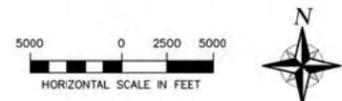
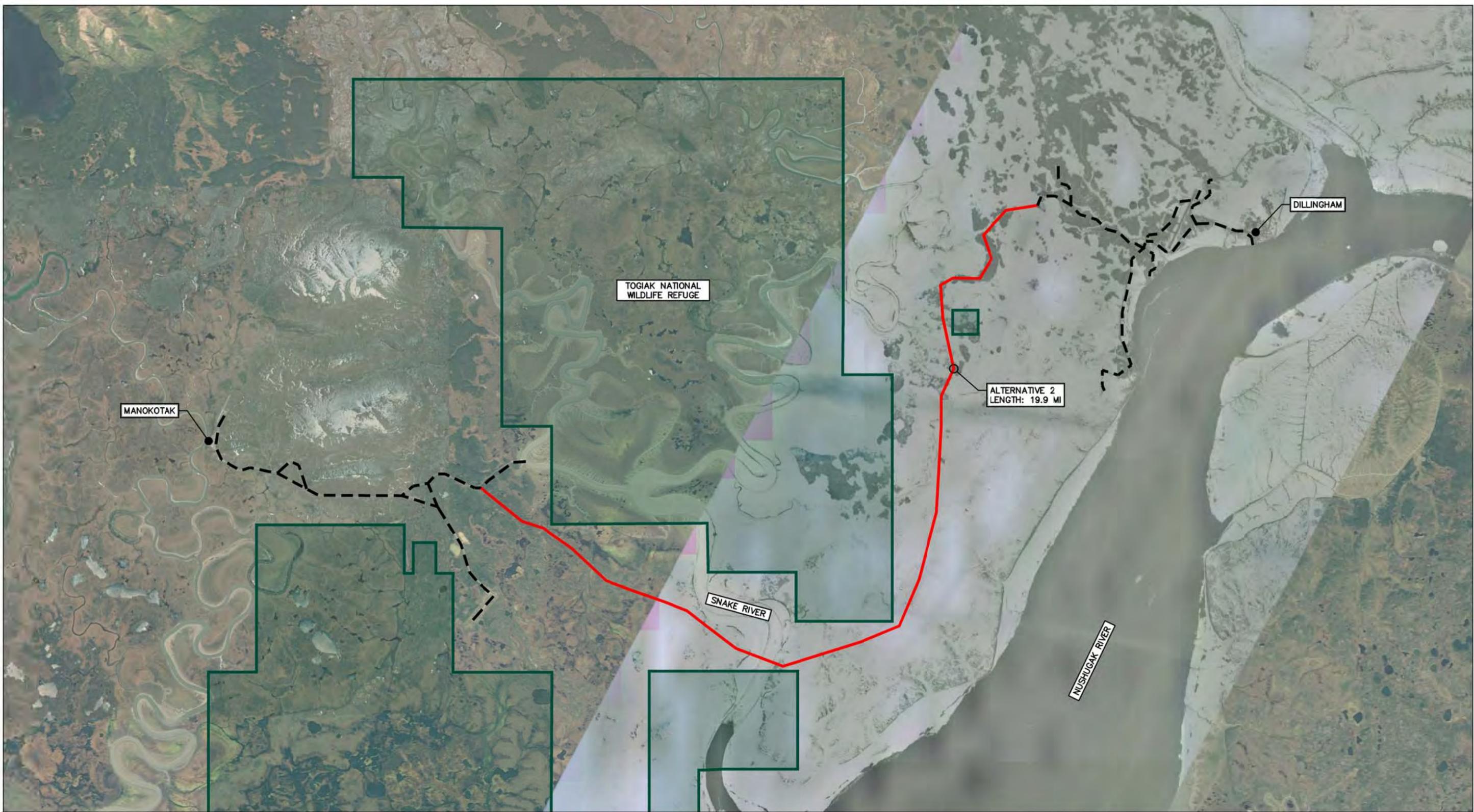


FIGURE 1
 DILLINGHAM & MANOKOTAK, AK
 DILLINGHAM TO MANOKOTAK ROAD
ALTERNATIVE 1

Bristol
 ENGINEERING
 SERVICES CORPORATION

DATUM:	DATE	6/2016	SHEET
PROJECTION:	DWN.	JDW	
PROJECT No.	SCALE	1"=5,000'	1
32160009	APPRVD.	JPP	of
			5

Drawing: K:\JOBS\32160009.DWG KMO RD FSA\ACAD-DESIGN\FEASIBILITY STUDY\32160009.FIG 1_ROAD ALTERNATIVES.DWG - Layout: FIG 2
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NOTES

IMAGE SOURCE: USGS TOPO

LEGEND

- EXISTING ROADS
- PROPOSED ROAD ALTERNATIVE
- NATIONAL WILDLIFE REFUGE BOUNDARY

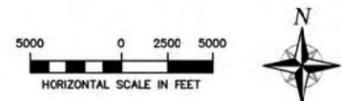
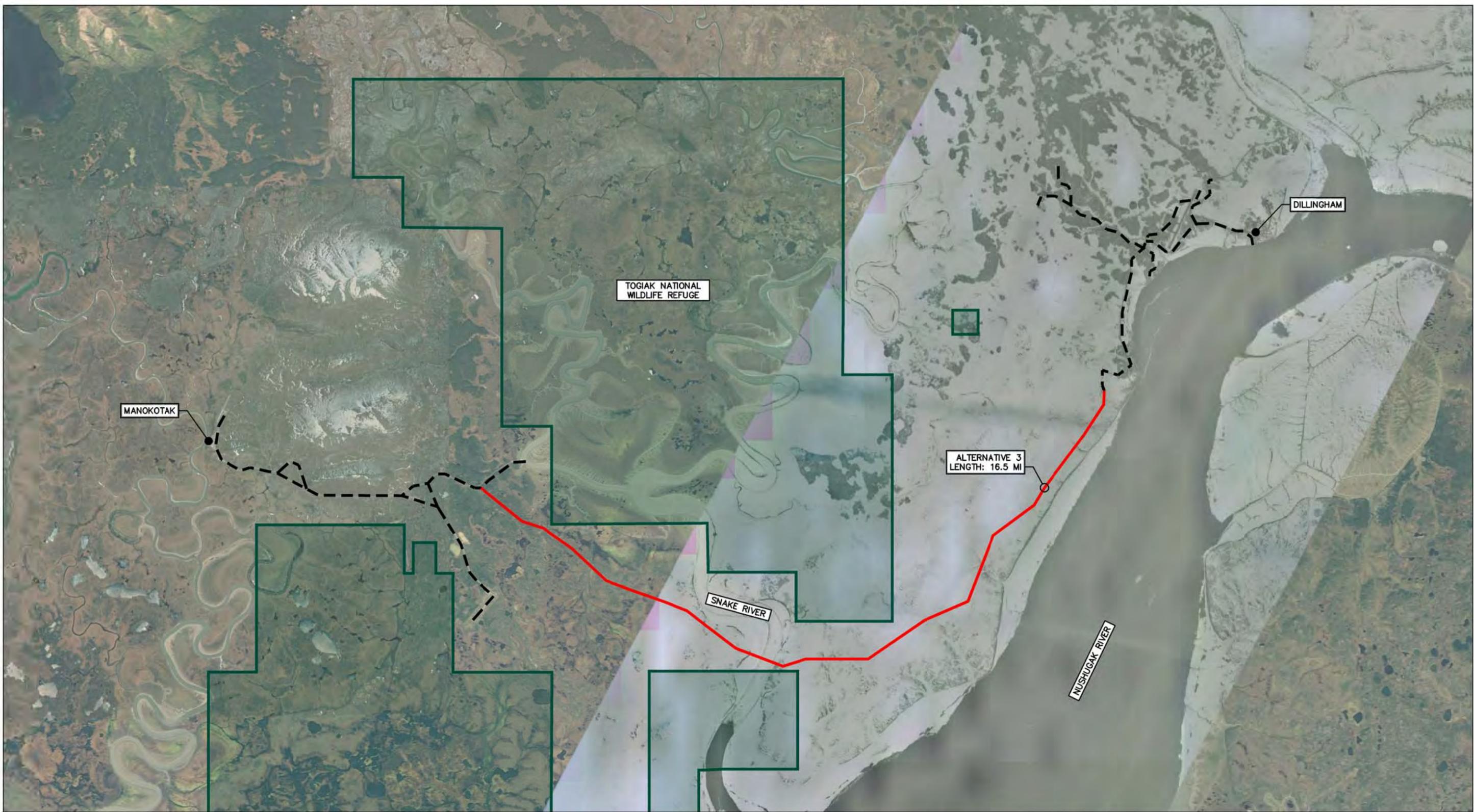


FIGURE 2
 DILLINGHAM & MANOKOTAK, AK
 DILLINGHAM TO MANOKOTAK ROAD
ALTERNATIVE 2

Bristol
 ENGINEERING
 SERVICES CORPORATION

DATUM:	DATE	6/2016	SHEET
PROJECTION:	DWN.	JDW	
PROJECT No.	SCALE	1"=5,000'	2 of 5
32160009	APPRVD.	JPP	

Drawing: K:\JOBS\32160009 DLG KMO RD FSA\ACAD-DESIGN\FEASIBILITY STUDY\32160009_FIG 1_ROAD ALTERNATIVES.DWG - Layout: FIG 3
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NOTES

IMAGE SOURCE: USGS TOPO

LEGEND

- EXISTING ROADS
- PROPOSED ROAD ALTERNATIVE
- NATIONAL WILDLIFE REFUGE BOUNDARY

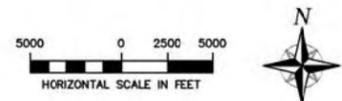


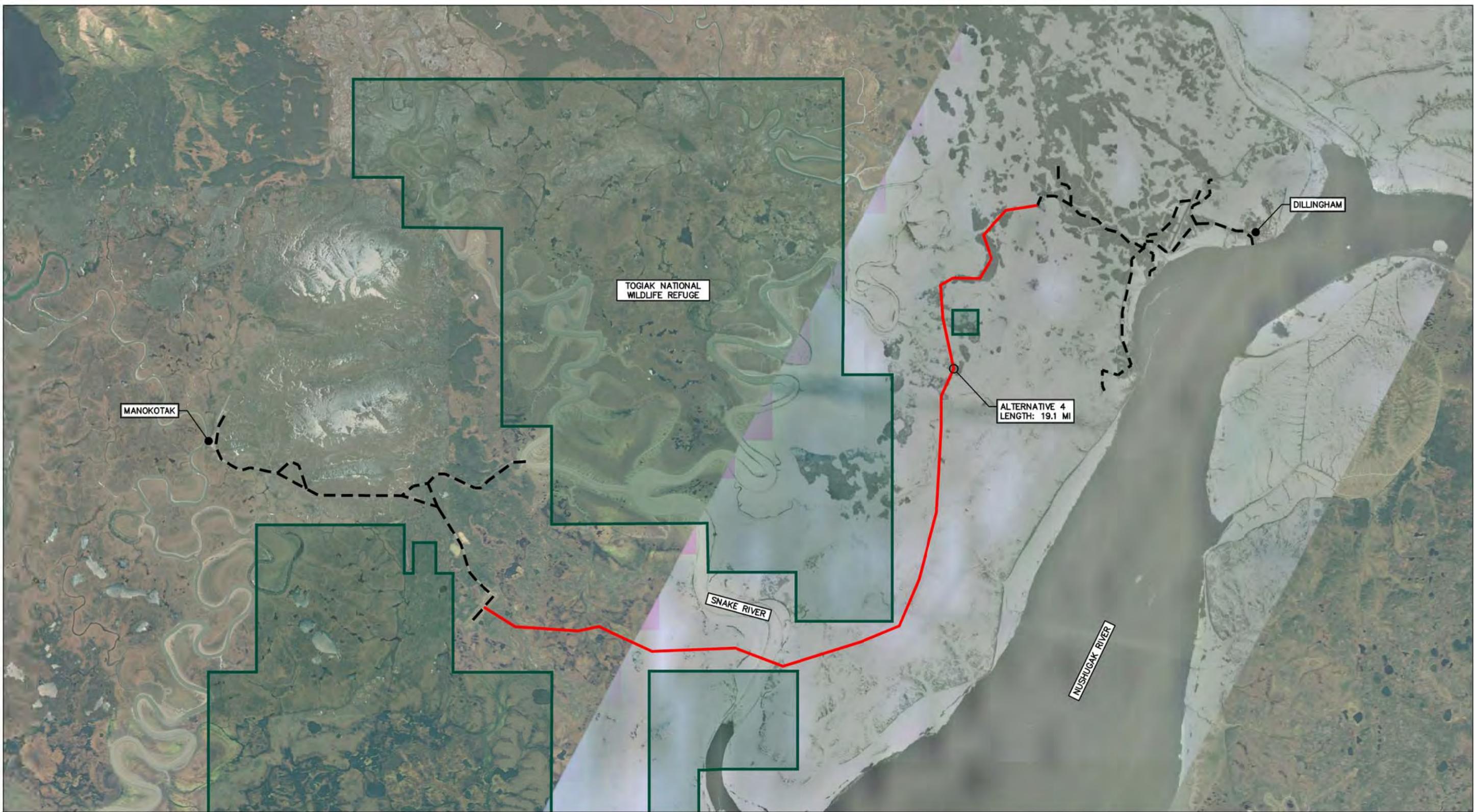
FIGURE 3
 DILLINGHAM & MANOKOTAK, AK
 DILLINGHAM TO MANOKOTAK ROAD
ALTERNATIVE 3

Bristol

ENGINEERING
SERVICES CORPORATION

DATUM:	DATE: 6/2016	SHEET
PROJECTION:	DWN. JDW	3
PROJECT No. 32160009	SCALE: 1"=5,000	of
	APPRVD. JPP	5

Drawing: K:\JOBS\32160009 DLG KMO RD FSA\ACAD-DESIGN\FEASIBILITY STUDY\32160009_FIG 1_ROAD ALTERNATIVES.DWG - Layout: FIG 4
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NOTES

IMAGE SOURCE: USGS TOPO

LEGEND

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- PROPOSED ROAD ALTERNATIVE
- NATIONAL WILDLIFE REFUGE BOUNDARY

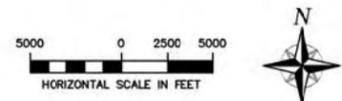
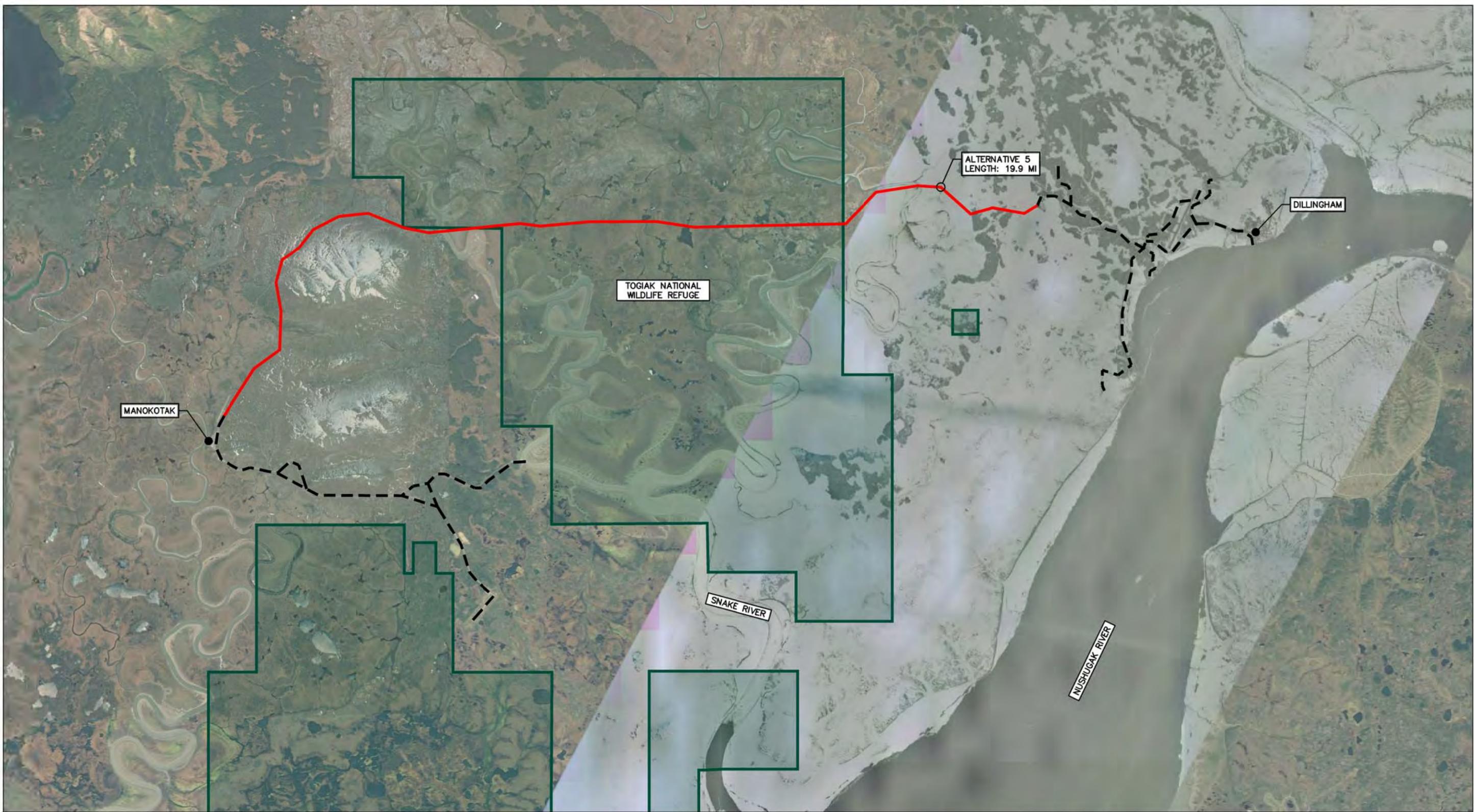


FIGURE 4
 DILLINGHAM & MANOKOTAK, AK
 DILLINGHAM TO MANOKOTAK ROAD
ALTERNATIVE 4

Bristol
 ENGINEERING
 SERVICES CORPORATION

DATUM:	DATE	6/2016	SHEET
PROJECTION:	DWN.	JDW	
PROJECT No.	SCALE	1"=5,000'	4
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NOTES

IMAGE SOURCE: USGS TOPO

LEGEND

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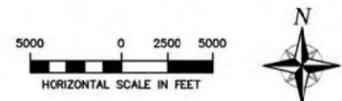


FIGURE 5
 DILLINGHAM & MANOKOTAK, AK
 DILLINGHAM TO MANOKOTAK ROAD
ALTERNATIVE 5

Bristol

ENGINEERING
SERVICES CORPORATION

DATUM:	DATE 6/2016	SHEET
PROJECTION:	DWN. JDW	5
PROJECT No.	SCALE 1"=5,000'	of
32160009	APPRVD. JPP	5

City of Dillingham Action Memorandum Agenda of: November 3, 2016
Action Memorandum No. 2016-22

Subject:
Award Contract for the Design of the Lake Road Fire Station Extension

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No **Funds Available:** Yes No

Other Attachments:

Summary Statement:

At the September 1, 2016 Council meeting the council adopted Resolution 2016-54 to advertise an RFP to extend the Lake Road Fire Station using funds from the Ambulance Replacement Fund.

The RFP was advertised from 9/16 - 10/17/2016. We had three engineering firms respond to the RFP with LCG Lantech, Inc receiving the highest score with a not-to-exceed amount of \$55,629.

Staff recommends award of the contract to get this work designed with the understanding that we may not go out for bid for the project until sometime in the future.

Action Memorandum No. 2016-22

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
X	Finance Director	
X	Fire Department	
X	City Clerk	

City of Dillingham
Fiscal Note

Agenda Date: November 3, 2016

Contract w/ LCG Lantech for Design of Lake Road Fire House Extension

ORIGINATOR: Rose Loera

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$55,629		FUNDING SOURCE Ambulance Replacement Fund	
FROM ACCOUNT 7110 7620 20 27 0000 0 \$55,629		Project Design Lake Road Fire House Extension	
TO ACCOUNT:	VERIFIED BY: <u>Navin Bissram</u>	Date: <u>10/28/2016</u>	

EXPENDITURES

OPERATING	FY17			
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ -

CAPITAL	\$ 55,629.00			
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REVENUE				
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FUNDING

General & Special Rev. Funds				
State/Federal Funds				
Other	\$ 55,629.00			
TOTAL FUNDING	\$ 55,629.00	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Action Memorandum 2016-22

PREPARED BY: Navin Bissram

October 28, 2016

DEPARTMENT: Finance

APPROVED BY: _____