

CAPITAL BUDGET

SB 138 / FY17 Capital Budget

This bill has languished in Senate Finance since the opening bell in January. The last hearing was conducted on April 11th. The latest work draft funds two more projects for Dillingham beyond the governor's original budget. Projects added at this point are two DOT line items that include \$13,250,000 for the *Runway Pavement Rehab* and \$5 million for the *Downtown Streets Reconstruction and Rehab*. These are in addition to the Dept. of Education's line item for \$11.05 million for the Bristol Bay School as submitted by the governor.

PENDING ACTION – FLOOR or COMMITTEE

SB 91 / Omnibus Crime Bill

As I write, this bill was advanced to third reading May 2nd on the House Floor. They began the amendment process the same day with about 36 amendments in the cue. After several hours, 13 of the amendments had come forward with some being approved. The process will continue on the House Floor on May 3rd. This legislation is a much-anticipated rewrite of the criminal justice statutes. The current draft stands at 116 pages long. This bill would provide savings through improved treatment services, sentencing restricting, intensified prison re-entry programs and many other measures. An earlier task force worked with the Pew Charitable Trust to review current procedures and best practices. Most of those recommendations have found their way into this proposal. The bill will have to go back to the Senate for concurrence with the House changes.

SB 196 / PCE Fund

This bill creates a revenue stream for the "new" Community Assistance Program (SB 210) through excess funds from the Power Cost Equalization fund. When there are excess funds in the PCE, up to \$30 million will be appropriated to the Community Assistance Program and distributed to communities using the new formula. Debate is over how much money goes into the Community Assistance program versus inflation proofing the PCE fund. A compromise passed out of the conference committee that was chaired by Rep. Edgmon. The conference committee version changed the balance where the excess funds go first, but it maintains the same general principal with 70% of excess going to the Community Assistance Program and 30% going back into the PCE to strengthen the fund. While it is not a perfect solution, it will sustain the program and help support those smaller rural communities who have a lesser ability to raise revenue from other sources such as property or sales taxes. The next step is consideration by the Senate and House of the compromise that's been worked out.

HB 247 / Oil and Gas Tax Credit Revisions

The linchpin to finding a way forward towards a fiscal plan may well be the governor's oil tax credit proposal. The House has yet to pass this on after exhaustive debate in Finance and a rewrite. The oil tax credits are one of the largest expenses in the entire budget. The weblink below will give you access to documents explaining what this proposal will do and how much money it saves the state.

http://www.legis.state.ak.us/basis/get_complete_bill.asp?session=29&bill=HB247

HB 245 and SB 128 / Permanent Fund Restructure

Both Finance committees unveiled new versions of a bill to restructure the Alaska Permanent Fund. The bill uses a POMV approach to determine an annual withdrawal of a set amount each year to pay for government services. The PFD would be set at \$1,000 for three years. After that it would depend on the markets and other factors. Go to BASIS to learn more.

DEAD BILLS

HB 337 / MARIJUANA TAXES; EXCESS POSSESSION; BONDS

As reported last month, I thought it unlikely to pass out. This legislation provided penalties for unlicensed growers, those growing too much, and requirements for a surety or cash bond, and keeping records verifying wholesale prices. It was referred to House Finance, but never heard.

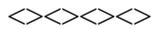
SB 1 / REGULATION OF SMOKING

The likelihood of passage was high, but then was capriciously held by the chair of the House Judiciary Committee. No real explanation was forthcoming from her, just politics.



PERS/TRS

SB 209/PERS and SB 207/TRS – These two bills were proposed late by the Senate Finance Committee. After further review they decided to just let them die for this year. I suspect they will be back as new legislation next year. Both of these bills would increase what communities pay for the state's indebtedness to those retirement systems.



GOVERNOR'S CORNER <http://gov.alaska.gov>

Governor Walker delivered a “state of the budget” speech this past month in an effort to explain to Alaskans what is at stake and why we need to fix the budget problem this year. Senator Anna MacKinnon and Senate Minority Leader Berta Gardner each gave a pre-recorded response.

The governor recognized Crime Victims’ Rights Week and encourage all Alaskans to work together to create an environment of support, healing, and hope for victims of crime in Alaska and to express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime. In similar proclamations, he stated that April 2016 was Child Abuse Prevention and Awareness Month in Alaska as well as Sexual Assault Awareness Month.

Governor Walker has named Walt Monegan the new Commissioner for the Dept. of Public Safety. Mr. Monegan served briefly in the same capacity under the Palin administration.

The governor thanked the Alaska Legislature for confirming his board and commission appointees. They did approve the selection of Dean Williams as the commissioner for the Dept. of Corrections.



COMMITTEES / FLOOR SESSIONS

Go to the BASIS – <http://www.legis.state.ak.us> ‘Click’ on the appropriate section – Right side of page

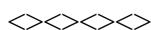
Live on the Web [www.360north.org]

Most committee hearings can be seen and heard on Gavel Alaska/360 North. It is broadcast on both local access TV and on the Internet.

Streaming Video

Meetings streamed outside of Juneau are archived to the Legislature’s Vimeo site:

<https://vimeo.com/aklty> or <http://alaskalegislature.tv>



WEBSITES OF INTEREST

2016 2nd Session List of Legislators and staff http://akleg.gov/docs/pdf/session_phone_list.pdf

2015 1st Interim List Legislators <http://akleg.gov/docs/pdf/InterimPhoneList.pdf>

2016 House / Senate – Standing and Special Committees <http://akleg.gov/docs/pdf/commlist.pdf>

Legislative Finance Website: <http://www.legfin.akleg.gov>

This link provides you with options to view specifics for the Capital and Operating Budgets.

Legislative Finance Division's 175-page overview of the Fiscal Year 2017 Governor's budget request
<http://www.legfin.akleg.gov/Overview/Overview2017.pdf>

Governor's Office of Management & Budget (OMB) website - <https://www.omb.alaska.gov>
Pick the *Quick Link* on the right column for your inquiry.

Congressional Delegation websites –

<http://murkowski.senate.gov/public> www.sullivan.senate.gov <http://donyoung.house.gov>

In the event of an earthquake or other natural disaster, here are a couple of contacts to have handy.

The State Emergency Operations Center can be reached at 907-428-7100 or visit www.ready.alaska.gov

[**Alaska 2-1-1**] Free, confidential hotline to connect Alaskans with a health and social services provider.
Contact them by dialing 2-1-1 or 1-800-478-2221, or online at www.alaska211.org

On the Radio and Web [<http://www.alaskapublic.org>]

News of Alaska and the political scene can be heard at the website above.



COMING NEXT MONTH

A wrap up for the extended session and any special session that might be called.



Happy Summer! Enjoy your families!

~ Cliff

~ End Report ~

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: May 3, 2016
To: Rose Loera, City Manager
From: Janice Williams, City Clerk
Subject: Monthly Staff Report

Two ordinances are up for adoption May 12, 2016:

- Adopt Ordinance No. 2016-06, An Ordinance of the Dillingham City Council Amending Section DMC 4.15.030, Exemptions, to Provide a Cap on Personal Property Tax for Aircraft if the Assessed Valuation is More Than \$300,000
- Adopt Ordinance No. 2016-07, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property by Lease

Update on the 2008-2013 Foreclosure List.

The process started October 2014, publishing the identification of 47 properties that were subject to foreclosure. The city is now in the final process, Expiration of the Redemption Period. There is one property that will need to be redeemed by May 21, or sometime in June the City will request the deed to the property.

Carlson House Property Update.

We collected \$1,387 in donations from the sale of books that came from the Carlson House Library. We can thank Friends of the Library, Library Advisory Board and our Library staff for reducing the amount of books. FOL will receive ½ of those donations for helping to sort the books and get them ready for sale. The plan is to meet and discuss the future of the books, including more sales, possibly one in May and one in June. There is still a lot of interest.

IPADs.

The subject of providing IPADs to Dillingham Council members to review their packets in lieu of a paper copy has come up in the past, and most recently resurfaced. If there is enough interest to look into it, I attached a poll taken in 2012 of IPAD use in other Alaskan cities.

STANDING ITEM(S):

Marijuana & Liquor License Renewals/Transfers/New Licenses.

Status report on establishing marijuana policies and guidelines:

1. The administration will develop policies and guidelines for reviewing marijuana facility license applications before May council meeting and present them to the Council at their May 12 meeting.
2. Between April 7 meeting and May 12 meeting: Develop the above policies and guidelines.
Code Committee is meeting May 5 to review the recommendations made by the Marijuana Advisory Committee that may require an ordinance.
3. May meeting: Present policies and guidelines to Council for review/comment/approval. *If* Mr. Kase's application is complete by this meeting, inform Council and let it know that the administration, (and possibly the Code Review Committee), will review the application in accordance with the just approved policy and guidelines and prepare report for council (as local marijuana authority) before the June 2 meeting.
4. June/July (depending upon when Mr. Kase's application is complete) meeting: Council reviews application, takes public comment, and votes to protest or not protest.

Commission/Board Seats Vacant.

Planning Commission

There are two seats open. There are no letters of interest on file.

Library Advisory Board

There are two seats open. There are no letters of interest on file.

HELPFUL TIP(S).

Motion to Table.

This motion:

- requires a second,
- cannot be debated,
- cannot be amended, and
- takes a majority to pass.

The purpose is to put something temporarily aside until the group has dealt with another item. For example, if a speaker has arrived early and the group does want to allow the speaker to give his presentation, the pending motion may be "tabled". Once that item is finished, there must be a motion to "take from the table".

If a motion is not taken from the table during the same session or the next regular business session (provided that the next regular business session occurs within a quarterly interval or the next three months, it dies.

Poll of AAMC - Council Packet Presentation

Municipality	Electronic Device (Which Type) or Paper	Notes
Aleutians East Borough	iPads for about a year	packets are downloaded from website
Anchorage, Municipality of Barrow, City of	Electronic agenda with .pdf documents + paper	
Bristol Bay Borough	paper	
Coffman Cove, City of		
Cordova, City of		
Craig, City of		
Denali Borough	paper and CD packets	packets are posted to the borough's website; many hard copies for public
Delta Junction, City of	paper	
Dillingham, City of	paper (20 packets-Council and dept. heads)	scanned copy posted to city's website
Fairbanks, City of		
Fairbanks North Star Borough	iPads most recently	previously used laptops for several years
False Pass, City of		
Haines Borough	epackets and iPads (Sept. 2012)	hard copy for library and permanent record
Homer, City of	iPads starting in December 2012	used both paper and electronic packets for a couple of years
Hoonah, City of	paper	
Hugonson, City of	electronic, computer monitor	one council member requests paper; paper for the public
Keegan, City of	paper	create 18 paper packets (way too many!) and uploads all contents on website
Kenai, Borough		
Ketchikan, City of	iPads	started using iPads June of 2012. Produce no paper packets.
Ketchikan Gateway Borough	3 members use iPads, remainder use laptops	installed computer screens at each station at the dais for meeting use
Kodiak, City of	paper	
Kodiak Island Borough	iPads for almost a year	paperless for almost four years
Juneau, City and Borough	paper	post packets to the internet, but do not provide a viewing device
Mat-Su Borough	paper and paperless	3 paper copies; rest go out to FTP site to download to computers/iPads
Nome, City of	paper with scanned pdf on website	
North Pole, City of		
North Slope Borough	paper and website access	each have a laptop to be used at the assembly meeting
Nunapitchuk, City of		
Ouzinkie, City of		
Palmer, City of	paper	
Pelican, City of	iPads	
Petersburg, City of		begin using in December 2012
Quinhagak, City of		

Saint Mary's, City of

Poll of AAMC - Council Packet Presentation		
Municipality	Electronic Device (Which Type) or Paper	Notes
Seward, City of	paper	
Sitka, City and Borough	paper	produce pdf of the packet
Skagway, Municipality of	paper	
Soldotna, City of	paper packet	one member uses his personal iPads; do not produce a paper copy for him
Unalaska, City of	laptops	copy packet to a flash drive for each member; turn them in after each meeting
Valdez, City of	live with iPads on December 3	use SIRE agenda Management software
Wasilla, City of	paper	hopefully iPads in a couple of years
Wrangell, City and Borough of	still paper	trying to go with iPads; not sure if that would take us totally paperless
Yakutat, City and Borough of	paper	looking to go with flash drives for large reports from staff and large docs

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council

Holly Johnson
Chris Maines
Misty Savo
Andrew Anderson
Paul Liedberg
Neil C. Armstrong

MEMORANDUM

Date: April 25, 2016
To: Rose Loera
City Manager
From: Navin Bissram
Finance Director
Subject: February 29, 2016 Financial Report

As of the end of February 2016, we should have received 66% of the FY16 budgeted revenues and not have spent more than 66% of the FY16 budgeted expenditures. As you can see by the chart below at February 29, 2016:

- General Fund Revenues were 76% and Expenditures were 66%
- Special Revenue Fund Revenues were 91% and Expenditures were 73%

In comparison as of February 28, 2015:

- General Fund Revenues were 79% and expenditures were 61%
- Special Revenue Fund Revenues were 64% and Expenditures were 62%

Following is a schedule showing the comparison of revenues and expenditures by category:

<u>Category</u>	<u>FY16 Budget</u>	<u>FY16 Actual</u>	<u>FY16 %</u>	<u>FY15 Budget</u>	<u>FY15 Actual</u>	<u>FY15 %</u>
Revenues						
General Fund	\$8,111,066	\$6,130,393	76%	\$8,113,468	\$6,431,991	79%
Special Revenues	2,436,932	2,208,821	91%	2,334,493	1,485,850	64%
Expenditures						
General Fund	\$8,306,640	\$5,511,314	66%	\$8,329,395	\$5,086,704	61%
Special Revenues	2,418,610	1,756,918	73%	2,450,119	1,518,040	62%

Below shows the property tax receivables existing as of January 31, 2016:.

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

REAL PROPERTY TAX RECEIVABLES

	<u>Tax</u>	<u>Penalty & Interest</u>	<u>Total</u>
2015	\$132,606.15	\$16,885.12	\$149,491.27
2014	46,662.73	10,351.05	57,013.78
2013	30,805.90	9,249.22	40,055.12
2012 & Prior	<u>75,301.39</u>	<u>22,777.88</u>	<u>98,079.27</u>
	\$279,905.61	\$58,393.56	\$344,639.44

PERSONAL PROPERTY TAX RECEIVABLES

	<u>Tax</u>	<u>Penalty & Interest</u>	<u>Total</u>
2015	\$97,781.67	\$12,007.90	\$109,789.57
2014	12,336.47	4,769.51	17,105.98
2013	7,637.50	2,110.91	9,748.41
2012 & Prior	<u>55,541.79</u>	<u>10,080.28</u>	<u>65,622.07</u>
	\$173,297.43	\$28,968.60	\$202,266.03

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

City of Dillingham
Revenues and Expenditures As of February 29, 2016
Unaudited Figures

	February 29, 2016			February 28, 2015		
	Budget - FY16	MTD	YTD	Percent	YTD	INC/(DEC)
REVENUES:						
General Fund Revenues						
General Sales Tax	\$ 2,700,000	205,754	1,551,906	57%	\$ 1,556,077	\$ (4,171)
Alcohol Sales Tax	300,000	24,899	162,801	54%	169,697	(6,896)
Transient Lodging Sales Tax	85,000	4,185	50,250	59%	51,981	(1,731)
Gaming Sales Tax	75,000	-	22,985	31%	63,431	(40,446)
Total Sales Tax	3,160,000	234,838	1,787,943		1,841,186	(53,243)
Real Property Tax	1,600,000	(2,898)	1,690,227	106%	1,659,498	30,729
Personal Property Tax	550,000	(2,594)	643,938	117%	562,721	81,217
Total Property Taxes	2,150,000	(5,492)	2,334,165	109%	2,222,219	111,946
Telephone Gross Receipts State Tax	75,000	-	-	0%	-	-
Raw Fish Tax	300,000	-	433,564	145%	407,654	25,910
Shared Fisheries	20,000	-	-	0%	-	-
Revenue Sharing	198,898	-	201,764	101%	210,165	(8,401)
Payment in Lieu of Taxes (PILT)	420,000	-	443,838	106%	446,844	(3,006)
State Jail Contract	508,000	-	263,426	52%	493,923	(230,498)
Admin Overhead	377,214	-	228,602	61%	204,397	24,205
PERS on Behalf	486,183	11,119	152,281	31%	339,770	(187,489)
Other Revenues	415,771	26,630	284,811	69%	265,833	18,978
Total	2,801,066	37,749	2,008,285	72%	2,368,586	(360,301)
Total General Fund Revenues	\$ 8,111,066	\$ 267,095	\$ 6,130,393	76%	\$ 6,431,991	\$ (301,598)
	2,436,932	-	2,208,821	91%	1,485,850	
Total Special Revenue Funds Revenues	\$ 10,547,998		\$ 8,339,214	79%	\$ 7,917,841	
Special Revenue Funds Revenues						
Nushagak Fish Tax	-	-	-	-	13,727	(13,727)
Water	186,496	14,258	312,852	168%	144,746	168,106
Sewer	313,166	21,925	207,023	66%	214,012	(6,989)
Landfill	602,344	6,042	414,900	69%	187,386	227,514
Dock	564,559	-	859,374	152%	471,432	387,942
Dock Insurance Payment	-	-	-	-	-	-
Boat Harbor	244,864	1,515	108,492	44%	98,678	9,814
Asset Forfeiture Fund	-	-	-	-	-	-
E-911 Service	76,760	5,574	46,484	61%	52,550	(6,066)
Library Grants	108,685	18,907	73,363	68%	45,319	28,044
Senior Center (Grant)	134,459	33,207	100,468	75%	109,149	(8,681)
Senior Center (Non-Grant)	205,599	2,644	85,867	42%	148,851	(62,984)
Total Special Revenue Funds Revenues	\$ 2,436,932	\$ 104,071	\$ 2,208,821	91%	\$ 1,485,850	\$ 722,971
Misc. Grants	-	129,407	118,487	-	1,965,341	(1,846,854)
Fisheries Infrastructure	-	-	-	-	-	-
Borough Study Fund	-	-	-	-	-	-
Mary Carlson Estate Permanent Fund Revenue	3,000	5,800	5,360	179%	743	4,617
Ambulance Reserve Capital Project Fund Revenue	60,500	-	-	-	-	-
Equipment Replacement Capital Project Fund	70,000	-	64,338	92%	115,000	(50,662)
School Bond Project	-	10	23	-	206	(183)
Public Safety Planning	-	-	-	#DIV/0!	20,000	(20,000)
Debt Service Fund Revenue	1,179,590	-	435,556	37%	273,045	162,511
Landfill Closure Fund	-	-	-	-	-	-

Total Capital Project Revenues	\$ 1,313,090	\$ 135,217	\$ 623,764	48%	\$ 2,374,335	\$(1,750,571)
Total Revenues	<u>\$ 11,861,088</u>	<u>\$ 506,383</u>	<u>\$ 8,962,978</u>	<u>76%</u>	<u>\$ 10,292,176</u>	<u>\$(1,329,198)</u>

City of Dillingham
Revenues and Expenditures As of February 29, 2016
Unaudited Figures

	February 29, 2016			February 28, 2015	
	Budget - FY16	MTD	YTD	Actual	INC/(DEC)
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 74,350	\$ 4,203	\$ 37,370	\$ 51,828	\$ (14,458)
City Clerk	138,638	9,288	87,823	86,128	1,695
Administration	321,478	23,977	217,587	202,585	15,002
Finance	633,685	50,154	428,662	420,944	7,718
Legal	109,000	11,142	47,395	39,332	8,063
Insurance	122,082	-	78,655	112,615	(33,960)
Non-Departmental	187,675	12,734	143,897	135,340	8,557
Planning	141,331	-	5,999	83,764	(77,765)
Foreclosures	15,000	1,540	118,089	14,560	103,529
Meeting Hall above Fire Station	3,000	240	1,765	1,787	(22)
Public Safety Administration	177,277	12,275	107,949	121,885	(13,936)
Dispatch	495,228	37,165	318,877	300,846	18,031
Patrol	892,426	58,557	502,830	539,751	(36,921)
Corrections	600,800	45,108	417,386	459,102	(41,716)
DMV	54,810	3,415	30,177	94,214	(64,037)
Animal Control Officer	106,881	7,783	73,052	64,629	8,423
PS IT	14,000	996	7,496	10,242	(2,746)
Fire	297,591	13,886	133,471	166,102	(32,631)
Public Works Administration	203,921	12,284	102,527	129,948	(27,421)
Building and Grounds	348,178	19,710	191,609	192,114	(505)
Shop	398,006	25,595	232,469	94,411	138,058
Street	502,817	25,495	281,144	320,566	(39,422)
Library	125,265	7,703	68,888	80,356	(11,468)
City School	1,300,000	-	975,000	975,000	-
Transfers to Other Funds	1,043,201	-	901,198	388,655	512,543
Total General Fund Expenditures	\$ 8,306,640	\$ 383,250	\$ 5,511,314	\$ 5,086,704	\$ 424,610
Special Revenue Funds Expenditures					
Nushagak Fish Tax	-	-	-	-	-
Water	218,252	10,654	313,374	144,746	168,628
Sewer	268,183	16,788	182,993	182,549	444
Landfill	602,344	44,780	512,992	269,140	243,852
Dock	583,153	8,661	339,574	493,824	(154,250)
Dock (ATD Damages)	-	-	-	-	-
Boat Harbor	244,864	6,484	127,377	110,938	16,439
Asset Forfeiture Fund	-	-	-	-	-
E-911 Service	53,071	-	-	7,130	(7,130)
Library Grants	108,685	9,965	94,672	44,744	49,928
Senior Center (Grant)	134,459	7,189	90,423	90,312	111
Senior Center (Non-Grant)	205,599	14,210	95,513	174,657	(79,144)
Total Special Revenue Fund Expenditures	\$ 2,418,610	\$ 118,731	\$ 1,756,918	\$ 1,518,040	\$ 238,878
	10,725,250	501,981	7,268,232	6,604,744	
Misc. Grants	-	48,216	623,522	1,937,067	(1,313,545)
Fisheries Infrastructure Fund	-	-	-	-	-
Borough Study	-	-	-	-	-
Mary Carlson Estate Permanent Fund	6,780	338	2,271	5,691	(3,420)
Ambulance Reserve Capital Project Fund	259,000	-	1,120	5,730	(4,610)
Equipment Replacement Capital Project Fund	-	45,000	109,338	-	109,338

School Bond Project	-	\$ 67,682			12,182	55,500
Public Safety Planning	20,000	-		0%	11,918	(11,918)
Debt Service Fund	1,179,590	-		22%	273,045	(15,750)
Landfill Closure Fund	-	-			-	-
Total Capital Project Funds Expenditures	\$ 1,465,370	\$ 93,554	\$ 1,061,229	72%	\$ 2,245,633	\$ (1,184,404)
Total All Expenditures	\$ 12,190,620	\$ 595,535	\$ 8,329,460	68%	\$ 8,850,377	\$ (520,917)
Revenues Over (Under) Expenditures	\$ (329,532)	\$ (89,152)	\$ 633,517		\$ 1,441,799	\$ (808,282)

City of Dillingham
 Revenues and Expenditures As of February 29, 2016
 Preliminary Figures - Unaudited

	Fund Bal. 6/30/2015 Audited	FY'16 Revenues	FY'16 Expenditures	Add or (-) Fund Bal	Fund Bal. 2/29/2016 Unaudited
General Fund	\$ 4,318,627	\$ 6,130,393	\$ 5,511,314	\$ 619,079	\$ 4,937,706
Nushagak Fish Tax	301,838	-	-	-	301,838
Fisheries Infrastructure Fund	67,480	-	-	-	67,480
Borough Study	37,442	-	-	-	37,442
Water & Sewer	58,482	519,874	496,367	23,507	81,989
Landfill	5,722	414,900	512,992	(98,092)	(92,370)
Dock	697,233	859,374	339,574	519,800	1,217,033
Boat Harbor	15,705	108,492	127,377	(18,884)	(3,179)
Asset Forfeitures Fund	4,113	-	-	-	4,113
E-911 Service	149,008	46,484	0	46,484	195,492
Library Grants (Books, Erate, etc.)	-	73,363	94,672	(21,309)	(21,309)
Senior Center	350	186,334	185,936	398	748
Mary Carlson Estate Permanent Fund	382,156	5,360	2,271	3,089	385,245
Ambulance Reserve Capital Project Fund	616,267	-	1,120	(1,120)	615,147
Equipment Replacement Capital Project Fund	151,651	64,338	109,338	(45,000)	106,651
School Bond Project Capital Project Fund	65,006	23	67,682	(67,659)	(2,653)
Public Safety Planning	31,826	-	-	-	31,826
Debt Service	-	435,556	257,295	178,261	178,261
Landfill Closure Fund	172,044	-	-	-	172,044
Other	(155,469)	118,487	623,522	(505,036)	(660,505)
Total	\$ 6,919,480	\$ 8,962,978	\$ 8,329,460	\$ 633,517	\$ 7,552,997

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
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Misty Savo
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Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: May, 2, 2016
To: Rose Loera, City Manager
From: Braden Tinker, Acting Fire Coordinator
Subject: Department Head Report

Summarization of EMS Responses – 11 Calls; 15 Total Man Hours

- 5 Sick Person
- 0 Chest Pain
- 1 Shortness of Breath
- 1 Seizures
- 2 Trauma
- 2 Medevac Transports

Summarization of Fire Responses – 1 Call; 2.5 Total Man Hour

- 1 Fire Calls

PROJECTS COMPLETED

- F.D Labor jobs have been posted and will be filled by 5/4/16;
- 4/27/16 first grade field trip to the Lake Road Station went very well;
- Apparatus check-offs are complete;
- All Ambulance reports are up to date, billing for April will go out this week;
- All of the month of April's trainings were held. Also an extra training was held on the 27th of April for high performance CPR with the Lucas device.

ON-GOING PROJECTS

- Run Reports;
- Code Blue Grant has passed the second round of approval with an unmet amount of \$154,950.00;
- Dagan has been regularly reporting to me about the modifications that will need to take place for the downtown station;
- We are getting ready to ship off five SCBA bottles for hydro testing later this month;
- I attended the EMT 1 class and have passed all test and practicals and waiting to hear from the state about my certification. Once the certification is processed, I will provide a copy to Manager and Fire Chief.

Mayor
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MEMORANDUM

Date: May 3, 2016
To: Rose Loera / City Manager
From: Jean Barrett / Port Director
Subject: April monthly report

To say that this has been the strangest April on record would be an understatement.

- All of the ice in the rivers, creeks, harbor and bay was gone by the first week of the month.
- The dock was up and running by the second week of April without a single load of snow needing to be dumped over the edge.
- The herring in Togiak showed up and started to spawn before a single boat was launched from Dillingham.
- I have already sold over 3 tons of ice to the Halibut fishermen who started to fish on the first of May.
- The survey of the depth of the Mud in the harbor has already been done and we are ready for the dredge crew to get to town to start clearing the harbor.

All of these examples are more than a week ahead of schedule.

City Dock

- April 4th was the first day of work at the dock for the crew. We hired another employee who transferred from Buildings and Grounds Department. We hope this will be the answer to our coverage problem in and out of the office.
- Our first two barges of the season have come in and gone. They were combined to one vessel in Naknek and came to us at the same time.
- The Port Department received the Grove crane we purchased last winter on the first barge. We have yet to move it off of the dock or give it a test run, but will do so soon as we have a crane mechanic and an inspection coming up and we would like to run it thru the paces first. If looks count for anything I believe we have made a good decision on this purchase.
- Delta Western will be drilling two test holes on or near our property adjacent to their fence line to test the ground water for any fuel contamination that may still

be present from their fuel spill from a few years back. These wells will be permanent and we have determined that they will not be in our way at any time in the future.

- We are getting very close to putting the bid out for the repair of the damage done on the all tide dock, the tug company has decided to pay for the repair. All that remains to iron out is the RFP and all that goes with that process. PND is taking care of this for us as they have for all of the permitting and design questions.
- We have a certified crane mechanic coming in either this week or early next to do some much needed and overdue work on the Manitowok crane. As I mentioned above we received the grove crane that we purchased last winter we will have both gone thru in time for the inspector to come to town and certify them for this year.

Harbor

- The early season special on harbor stickers was used by more boat owners this year than in years past. I attribute it to the fish prices last year.
- The surveyors have come in and run preliminary scans on the harbor and the outflow area so they have a base to compare the volume of mud and silt moved at the end of the dredge season. They will return early in June to do a comparison.
- The Dredge crew will be in Dillingham somewhere around the 7th or 8th of May. This is about a week earlier than in years past.
- As mentioned above I have already sold several tons of ice. The ice machine like other equipment is not without need of maintenance. We will need to level it before any more ice is produced as it lists and effects our production. The good news is that the machine started right up this year and made ice as it is supposed to do.

That is all from the soon to be busiest place in town, our own mud hole.

[Port of Dillingham Advisory Committee Meeting.](#)

No meeting is scheduled at this time

Mayor
Alice Ruby

Manager
Rose Loera



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Paul Liedberg

MEMORANDUM

Date: May 4, 2016
To: City Manager Rose Loera
From: Chief Dan Pasquariello
Subject: **Public Safety May 2016 report**

Police:

- ❖ 368 Calls for service
- ❖ 37 Incident reports
- ❖ 17 Persons arrested
- ❖ 16 Title 47/Protective custody
- ❖ 15 Citations issued

We have hired an officer that has graduated from the Fairbanks Police Academy. He arrives in Dillingham on May 9th. The patrol division is now fully-staffed. Just in time for our busy summer season!

We continue to interact with children. An officer gave a class on traffic laws and safety to driving age high schoolers. Another officer attended a firehouse tour with the first grade students, ate hotdogs with them, and helped them cross the road at the Nerka turnoff for a field trip to the beaver dam located there.

On the 5th we will be participating in the BBAHC disaster drill. The drill will be an active shooter scenario (*at the hospital*) to prepare the hospital, police, and EMS in the case such an event occurs in our community.

On the 21st we will assist the Curyung Tribal Council and BBAHC with their annual Bike Rodeo. We are currently working on an Alaska Highway Safety office grant to hold our own Bike Rodeo, where we would like to give out helmets to child participants.

All of our cars now have computers/printers in them. This equipment was provided to us by the Alaska State Troopers **at no cost**. They are for the TrACs system, which is a Statewide system for issuing traffic citations, the method preferred by the Alaska Court system. We no longer will be handwriting traffic citations. It will be computerized. We are still in the learning and familiarization process with this new system.

We have been extremely busy this month investigating several complex cases, trying to catch up on our paperwork, and responding to all the calls necessary to keep the peace in Dillingham.

Corrections:

- ❖ 27 Total Inmates
- ❖ 16 Title 47/Protective custody

We started the month of April fully-staffed, having hired a new CO who is currently being trained. Now, due to one of our COs transferring to the DMV, we once again have a vacant position.

Dispatch:

- ❖ 472 Calls for service
- ❖ 78% Dispatched to Dillingham Police
- ❖ 16% Dispatched to Alaska State Troopers
- ❖ 2% Dispatched to EMS/Fire
- ❖ 4% Dispatched to Animal Control
- ❖ 105 911 calls received

We are currently in the process of updating the data in our E911 system. Our system is not able to be updated automatically. Any changes need to be entered manually. We now have a system in place to obtain updates from NTC and are entering changes. We are in contact with GCI to obtain updated phone lists.

Animal Control:

- ❖ 5 animals impounded
- ❖ 1 owner surrender dog
- ❖ 2 compassionate euthanasias
- ❖ 30 rabies/parvo shots given

We hosted a three day spay and neuter clinic with Alaska Rural Veterinary Outreach. A total of 43 animals were spayed/neutered, and 25 animals had wellness checks.

A citizen petitioned the court to obtain a Stalking Order against the Animal Control Officer. The citizen's allegations concerned actions the ACO took during the course of his duties. The hearing was a two day event. A City Attorney flew to Anchorage to represent our interests. Along with the ACO, the Mayor, City Manager, City Clerk, and Police Chief testified at this hearing. The Magistrate **denied** the Stalking Order.

DMV:

- ❖ 53 Registrations/Titles
- ❖ 80 Driver's License/IDs
- ❖ 9 CDLs
- ❖ 8 Road tests

Our DMV Agent retired after 28 years of service.

One of our long-time corrections offices is transferring out of corrections to become our new DMV Agent/Admin Assistant. He will assume DMV duties on May 16th, where he will have a week's worth of on-line training. He is scheduled to go to Anchorage the week of May 23rd for training at the Anchorage DMV. We anticipate re-opening the Dillingham DMV to the public on May 31st, just after the Memorial Day holiday. Just in time for our busy summer season!

Mayor
Alice Ruby

Manager
Rose Loera



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MEMORANDUM

Date: May 4, 2016
To: Rose Loera, City Manager
From: Francisco Garcia, Public Works Director
Cc: Dillingham City Council
Subject: Monthly Staff Report

Street Dept.:

- Grading roads and swept bike paths;
- Mobilized equipment to Snag point to address erosion on outfall line;
- Hauled glass bins to the landfill.

Water/Sewer Dept.:

- Conducted monthly water and sewer sampling;
- Keeping lift stations, sewer treatment and water treatment plant cleaned;
- Completing monthly DMR reports and turning them in to D.E.C.

Shop Dept.:

- Keeping up with equipment and vehicle maintenance;
- Removed and installed transmission on 821C case loader;
- Repaired front end on several patrol vehicles;
- Installed new sweeper on the trackless.

B&G Dept.:

- Maintaining city buildings;
- Hired a new B&G assistant;
- Performed monthly generator test.

Landfill Dept:

- Incinerator had an issue with a burner, but was fixed after replacing flame sensor;
- Collecting money and keeping up with paper work;
- Put up the electric fence up around the active cell;
- Picking up trash around cells.

Mayor
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MEMORANDUM

Date: May 3, 2016
To: Rose Loera
From: Ida Noonkesser
Subject: Staff Report

During the month of March, the Senior Center served 493 congregate meals to 50 individuals, 225 home delivered meals to 13 individuals, gave 276 assisted rides to 21 individuals and 245 unassisted rides to 29 individuals.

Other than our usual renters we had 3 rentals in the month of March. Our usual renters, the Pinochle player's group continues to use the dining room every Friday and every third Saturday the Quilters rent the Senior Center.

Larry Nunn updated the fire extinguishers around the whole building.

Our next Advisory Board meeting is scheduled for Wednesday, May 11, 1:15 PM, Senior Center.

1. CALL TO ORDER

The Code Review Committee met on Thursday, May 5, 2016, in the Council Chambers, Dillingham, AK. Chair Chris Maines called the meeting to order at 5:27 p.m.

2. ROLL CALL

Committee Members present:

Chris Maines	Holly Johnson	Misty Savo
Rose Loera	Janice Williams	

Mayor Ruby was absent.

3. APPROVAL OF MINUTES

- a. Minutes of February 29, 2016

MOTION: Holly Johnson moved and Misty Savo seconded the motion to approve the minutes of February 29, 2016.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Misty Savo seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. UNFINISHED BUSINESS

- a. Code Committee's To Do List

This is for information only.

- b. C7/14, Liquor License Renewals
 - 1) Proposed Ordinance for Liquor Licenses

The State Alcohol Board has been contacted for information on enforcement. The committee asked to bring the proposed ordinance to the next meeting.

- c. C22/15, Review Exempting Tax on A/C Value Over \$300,000 (Ordinance No. 2016-06 Introduced 4.6.2016)

This is for information only.

- d. Recommend Review of Recreational Boats and all Outboards Exempt from Personal Property Tax?

The Committee recommended taking no action.

6. NEW BUSINESS

- a. Review Marijuana Advisory Committee Recommendations

Misty Savo provided a recap of the recommendations included in the packet. Included was a recommendation for marijuana retail hours.

MOTION: Misty Savo moved and Holly Johnson seconded the motion to recommend the Council adopt the proposed ordinance on marijuana retail hours.

VOTE: The motion passed unanimously by voice vote.

Follow-up:

- Ask Chief Pasquariello to review the proposed ordinance regarding use of marijuana on boats, vehicles, aircraft that are inoperable;
- Review a proposed ordinance regarding review of license applications for marijuana establishments; and
- Review a draft of the Marijuana Establishment License application.

7. PUBLIC COMMENT/COMMITTEE COMMENTS

There were no public/committee comments, other than Chris wishing the moms a Happy Mother's Day.

8. ADJOURNMENT

The meeting adjourned at 6:05 p.m.

Chris Maines, Chair

ATTEST:

Janice Williams, City Clerk

Approval Date: _____

1. CALL TO ORDER

The Finance and Budget Committee met on Monday, April 25, 2016, in the City Council Chambers, Dillingham, AK. Mayor Ruby called the meeting to order at 5:34 p.m.

2. ROLL CALL

Committee Members present:

Paul Liedberg
Andy Anderson

Mayor Alice Ruby
Curt Armstrong

Rose Loera
Navin Bissram

3. APPROVAL OF MINUTES

- a. Minutes of March 21, 2016

MOTION: Andy Anderson moved and Alice Ruby seconded the motion to approve the minutes of March 21, 2016.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Alice Ruby moved and Andy Anderson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. STAFF REPORTS

- a. February Financial Statements

Navin Bissram reviewed the February 2016 financial statements.

6. UNFINISHED BUSINESS

- a. Fiscal Policy Development - Review Internal Controls (*Placeholder*)

There was nothing to report.

- b. Tobacco Tax (*Placeholder*)

There was nothing to report.

- c. Sales Tax Exemption (*Placeholder*)

- 1) Update on Letters Sent Out

There was nothing to report.

- d. Recommend Adding Fixed Foreclosure Cost Fees to Task List

Manager Loera presented on the draft proposal to revise the way foreclosure costs are allocated to individual properties on the foreclosure list.

Follow-up:

- Determine the actual attorney costs;
- Propose an administrative overhead percentage to be incorporated in the flat fee for stage 1, and analyze the impact on the flat fee; and
- Bring back an updated analysis to the May finance meeting and bring forward an ordinance to the Council in June, and adopt mid June.

7. NEW BUSINESS

- a.

There was no new business.

8. PUBLIC/COMMITTEE COMMENT(S)

There were no public/committee comments.

9. ADJOURNMENT

The meeting adjourned at 6:19 p.m.

The Committee proceeded to continue their review of the FY17 City proposed budget.

Paul Liedberg, Chair

ATTEST:

Janice Williams, City Clerk

Approved: _____

1. CALL TO ORDER

The Marijuana Advisory Committee met on Wednesday, April 6, 2016, in the Council Chambers, Dillingham, AK. Chair Misty Savo called the meeting to order at 5:35 p.m.

2. ROLL CALL

Committee Members present:

Misty Savo	Tracy Hightower	Nick Rossi	Tim McCambly
Jason Munster	Kenda Horan	Gorden Isaacs – attended via teleconference	

Staff in attendance: Rose Loera

3. APPROVAL OF MINUTES

- a. Minutes of March 16, 2016

MOTION: Tracy Hightower moved and Nick Rossi seconded the motion to approve the minutes of March 16, 2016.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF AGENDA

MOTION: Nick Rossi moved and Tim McCambly seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by roll call vote.

5. UNFINISHED BUSINESS

- a. Dillingham Marijuana Buffer Detailed Map

Committee member confirmed youth centers are included in a buffer zone. The State left it up to the City to decide whether to include the university and licensed or unlicensed day care centers in a buffer zone.

- b. Marijuana Brokerages

Misty Savo reported this was no longer an issue.

- c. Resolution No. 2016-20, A Resolution of the Dillingham City Council Concurring with the Marijuana Advisory Committee's Recommendation Not to Ban or Limit Marijuana Facilities in Dillingham

Misty Savo reported the resolution to be presented to the Council was created from recommendations from the committee, and asked if it was a fair representation.

Discussed the resolution did not ban retail sales in residential areas, but future discussion would be in order.

6. NEW BUSINESS

a. Issues the City and State May Both Regulate

1) Operating Hours

MOTION: Nick Rossi moved and Tracy Hightower seconded the motion to recommend not allowing marijuana retail sales between the hours of midnight and 8 am, Sunday through Saturday.

Discussion ensued:

- Noted the hours did not follow the bar hours, and seemed arbitrary; and
- Commented the hours had been presented in the power point display as an example, and fell within the State guidelines.

VOTE: The motion passed with Misty Savo, Tim McCambly, Tracy Hightower, Jason Munster, Kenda Horan, Nick Rossi in favor and Gorden Isaacs opposed.

2) Distance from Child Care Facilities or Schools

Misty Savo noted this agenda item would be amended to add "or Residences".

Discussion ensued:

- Spoke in favor of making sales available only from major thorough fares where possible, but not in residential areas, recognizing there are residences downtown, and no zoning; and
- Noted the application process would provide an opportunity for citizens and residents to oppose a license application.

MOTION: Kenda Horan moved and Jason Munster seconded the motion to recommend not restrict residential areas.

Discussion ensued:

- Commented not banning residential areas would cause some dissent and understood that, but there were no zoning laws.

Dwayne Johnson asked if the City had the authority to restrict native allotments. Manager Loera answered it did not have the authority.