

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2014-01

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET BY ADOPTING BUDGET AMENDMENT NO. 1 AND APPROPRIATING FUNDS FOR THE FY 2014 CITY OF DILLINGHAM BUDGET

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY 13 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2014 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 14 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 14 Operating Budget and Capital Improvement Budget amendment as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget as amended by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2014.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation summary. The original appropriation from the Treasury in Section 4 was a total of \$14,298,593 and the amended appropriation is \$15,153,697.

Section 4. Appropriations.

A. General Fund Government Operations

City Council	\$ 72,576
City Clerk	144,760
Administration	300,646
Finance	621,998
Legal	90,000
Insurance	106,016
Non-Departmental	200,901
Planning	180,696
PS Administration	180,993
PS Dispatch	459,683
PS Patrol	848,754
PS Corrections	675,535
PS DMV	107,523
PS Animal Control Officer	132,416
PS Fire Department	267,701
PS IT Support	32,000
PW Administration	178,909
PW Buildings & Grounds	322,415
PW Shop	171,990
PW Streets	669,517
Library	133,242
Meeting Hall	3,680
Foreclosures	20,000
City School District	1,300,000
Transfer Subsidy for Operations	848,827
Transfer to Equipment & PS Plan Fund	120,000
Total General Fund Appropriations:	\$ 8,191,004

Special Revenue & Other Funds Appropriations	
Nushagak Fish Tax	\$ 491,139
Water	219,642
WasteWater	262,976
Landfill	364,042
Port-Dock	640,105
Port-Harbor	250,552
Asset Forfeitures	7,700
Senior Center	399,202
Debt Service	1,176,090
Equipment Replacement Fund	586,757
Public Safety Building Planning	20,000
Ambulance Replacement Fund	242,000
Mary Carlson Estate	6,996
Library Book/Audio Visual Grants	52,492
Total Special Revenue & Other Funds Appropriations	<u>\$ 4,719,693</u>
Capital Improvement Projects	
Water Treatment Plant	\$ 2,000,000
Library Roof	<u>243,000</u>
Total Capital Improvement	<u>\$ 2,243,000</u>
Total Appropriations	<u>\$ 15,153,697</u>

Section 5. Revenues

General Fund

Taxes

Sales Taxes	\$ 2,700,000
Alcohol Sales Taxes	300,000
Transient Lodging Sales Taxes	80,000
Real Property Taxes	1,500,000
Personal Property Taxes	500,000
Penalty and Interest on Property Taxes	80,000
Penalty and Interest on Sales Taxes	15,000
Gaming Sales Tax	65,000
Payment in Lieu Taxes (PILT)	422,987

Other Revenues

Jail Contract Revenue	641,300
Revenue Sharing	210,704
Shared Fisheries	33,000
Raw Fish Tax	276,513
Revenues from State of Alaska	395,178
Revenues from Federal Government	-0-
Administrative Overhead	348,137
Charges for Current Services	70,000
Licenses Fees Fines and Permits	22,900
Lease and Rental Income	38,071

Investment Income	35,000
Other Revenues	112,706
Transfer from Nushagak Fish Tax	400,920
Total General Fund Revenues	\$ 8,247,416

Special Revenue & Other Funds Revenues	
Nushagak Fish Tax	\$ 460,139
Water	186,450
Waste Water	265,381
Landfill	177,861
Port – Dock	645,594
Port – Harbor	140,114
E-911	70,000
Senior Center	200,588
Debt Service	824,488
Ambulance Reserve Fund	3,794
Library Book/Audio Visual Grants	52,492
Mary Carlson Estate Permanent Fund	1,500
Total Special Revenue Funds & Other Funds Revenues	\$ 3,028,401

<u>Capital Improvement Projects</u>	
Water Treatment Plant	\$ 2,000,000
Library Roof	243,000
Total Capital Improvement Projects	\$ 2,243,000

Total Revenues **\$ 13,518,817**

Section 6. Transfers

Transfer from General Fund to Other Funds	
Water	\$ 33,192
Landfill	186,181
Senior Center	198,614
Equipment Replacement Fund	121,000
Public Safety Building Fund	20,000
Ambulance Reserve	63,500
Debt Service	351,602
Total General Fund Transfers	\$ 953,089

Transfer from NFT to Equipment Replacement	31,000
Transfer from Dock Fund to Harbor Fund	110,438
Transfer from Dock Fund to Equipment Replacement	400,000

Total Revenues	\$ 15,013,344
Total Appropriations	\$ 15,153,697
Net Increase (Decrease) to Fund Balances	\$ (140,353)

Section 7. Effective Date. This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham
FY14 Mid-Year Budget Review Summary

A	B	C	D	Difference E	F	G
	Final FY13 Budget	Original FY14 Budget	Amended FY14 Budget	D-C Change	FY14 Actuals at 12/31/13	%Exp Revised
General Fund Appropriations						
Department						
City Council	\$ 88,800	\$ 72,576	\$ 72,576	\$ -	\$ 22,979	32%
City Clerk	132,282	135,549	144,760	9,211	66,425	46%
Administration	319,445	303,750	300,646	(3,104)	134,771	45%
Finance	581,108	588,161	621,998	33,837	284,004	46%
Legal	135,000	90,000	90,000	0	33,330	37%
Insurance	88,642	106,016	106,016	0	100,773	95%
Non-Departmental	204,975	197,950	200,901	2,951	82,258	41%
Planning	153,591	149,566	180,696	31,130	67,462	37%
PS Administration	273,506	179,141	180,993	1,852	90,265	50%
PS Dispatch	428,354	452,639	459,683	7,044	200,233	44%
PS Patrol	577,922	848,754	848,754	0	350,250	41%
PS Investigations/WAANT	126,659	0	0	0	0	
PS Corrections	571,597	613,386	675,535	62,149	292,813	43%
PS DMV	103,356	87,938	107,523	19,585	43,149	40%
PS Animal Control Officer	131,564	131,116	132,416	1,300	54,302	41%
PS Fire Department	299,447	272,879	267,701	(5,178)	86,485	32%
PS K-9	83,719	0	0	0	0	
PS IT Support	20,000	32,000	32,000	0	6,907	22%
PW Administration	237,953	223,562	178,909	(44,653)	63,320	35%
PW Buildings & Grounds	326,357	314,813	322,415	7,602	142,270	44%
PW Shop	267,525	211,918	171,990	(39,928)	105,429	61%
PW Streets	605,656	617,911	669,517	51,606	315,954	47%
Library	203,996	132,478	133,242	764	58,958	44%
Meeting Hall	3,680	3,680	3,680	0	1,770	48%
Contributions	4,000	0	0	0	0	
Foreclosures	0	0	20,226	20,226	20,203	100%
City School District	1,300,000	1,300,000	1,300,000	0	650,000	50%
Transfer Subsidy for Operations	933,383	859,087	848,827	(10,260)	213,583	25%
Transfer to Equipment/Capital Reserves	100,000	120,000	120,000	0	120,000	100%
Total General Fund Appropriations:	\$ 8,302,517	\$ 8,044,870	\$ 8,191,004	\$ 146,134	\$ 3,607,892	44%
Total General Fund Revenue:	\$ 8,204,314	\$ 8,104,577	\$ 8,247,416	\$ 142,839	\$ 5,395,893	65%
Net General Fund:	\$ (98,203)	\$ 59,707	\$ 56,412	\$ (3,295)	\$ 1,788,001	

City of Dillingham
FY14 Mid-Year Budget Review Summary

A	B	C	D	E	F	G
	Final FY13 Budget	Original FY14 Budget	Amended FY14 Budget	Difference D-C Change	FY14 Actuals at 12/31/13	%Exp Revised
<u>Nushagak Fish Tax Funds</u>						
Nushagak Fish Tax Refunds Expense	15,500	22,408	22,408	0	12,521	56%
Borough Study	16,155	13,804	13,804	0	0	0%
Fisheries Fund	26,925	23,007	23,007	0	0	0%
Transfer to Equipment Replacement Fund	0	0	31,000	31,000	0	0%
Transfer to General Fund	400,920	400,920	400,920	0	0	0%
Total Fish Tax Expenses	<u>459,500</u>	<u>460,139</u>	<u>491,139</u>	<u>31,000</u>	<u>12,521</u>	<u>3%</u>
Nushagak Fish Tax Revenues	459,500	460,139	460,139	0	354,785	77%
Net Increase/Decrease to Fund Balance	<u>0</u>	<u>0</u>	<u>(31,000)</u>	<u>(31,000)</u>	<u>342,265</u>	
<u>Special Revenue Funds dependent on General Fund</u>						
2100 Water Expenses	223,979	217,781	219,642	1,861	100,554	46%
Water Revenue	178,368	178,723	186,450	7,727	100,086	54%
Due to/(from) General Fund	<u>(45,611)</u>	<u>(39,058)</u>	<u>(33,192)</u>	<u>5,866</u>	<u>(468)</u>	<u>1%</u>
2100 Waste Water Expenses	263,138	250,598	262,976	12,378	104,523	40%
Waste Water Revenues	232,150	242,881	265,381	22,500	121,525	46%
Due to/(from) General Fund	<u>(30,988)</u>	<u>(7,717)</u>	<u>2,405</u>	<u>10,122</u>	<u>17,002</u>	<u>707%</u>
2200 Landfill Expenses	339,298	354,228	364,042	9,814	180,800	50%
Landfill Revenues	156,071	179,106	177,861	(1,245)	126,963	71%
Due to/(from) General Fund	<u>(183,227)</u>	<u>(175,122)</u>	<u>(186,181)</u>	<u>(11,059)</u>	<u>(91,614)</u>	<u>49%</u>
2600 Senior Center Expenses	469,969	406,466	399,202	(7,264)	187,562	47%
Senior Center Revenues	188,264	184,378	200,588	16,210	110,891	55%
Due to/(from) General Fund	<u>(281,705)</u>	<u>(222,088)</u>	<u>(198,614)</u>	<u>23,474</u>	<u>(76,671)</u>	<u>39%</u>
Debt Service Expenses	1,177,840	1,176,090	1,176,090	0	1,177,840	100%
Debt Service Revenues	824,488	824,488	824,488	0	217,674	26%
Due to/(from) General Fund	<u>(353,352)</u>	<u>(351,602)</u>	<u>(351,602)</u>	<u>0</u>	<u>0</u>	
Equipment Replacement Fund Expenses	0	0	586,757	586,757	155,757	27%
Equipment Replacement Fund Revenues	0	0	0	0	0	
Due to/(from) General Fund	<u>0</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>0</u>	<u>(155,757)</u>	
Due to/(from) Dock Fund	0	0	(400,000)	(400,000)	0	0%
Due to/(from) Nushagak Fish Tax Fund	0	0	(31,000)	(31,000)	0	0%

City of Dillingham
FY14 Mid-Year Budget Review Summary

A	B	C	D	E	F	G
	Final FY13 Budget	Original FY14 Budget	Amended FY14 Budget	Difference D-C Change	FY14 Actuals at 12/31/13	%Exp Revised
Public Safety Building Planning Expenses	20,000	0	20,000	20,000	2,558	13%
Public Safety Building Planning Revenues	0	0	0	0	20,000	
Due to/(from) General Fund	(20,000)	(20,000)	(20,000)	(20,000)	17,443	
Ambulance Reserve Fund Expenses	0	242,000	242,000	0	190	0%
Ambulance Reserve Fund Revenues	0	3,794	3,794	0	0	0%
Due to/(from) General Fund	(38,000)	(63,500)	(63,500)	0	0	0%
Total Transfers from General Fund	(952,883)	(979,087)	(953,089)	(1,719)	(307,067)	
<u>Special Revenue Funds not dependent on General Fund</u>						
2300 Dock Expenses	426,996	593,419	640,105	46,686	603,583	94%
Dock Revenues	627,603	626,910	645,594	18,684	273,178	42%
Net Increase/Decrease to Fund Balance	200,607	33,491	5,489	(28,002)	(330,405)	
2400 Boat Harbor Expenses	214,524	242,414	250,552	8,138	118,880	47%
Boat Harbor Revenues	153,426	136,014	140,114	4,100	35,587	25%
Due to/(from) Dock Fund	(61,098)	(106,400)	(110,438)	(4,038)	(19,549)	18%
2550 E-911 Expenses	51,292	0	0	0	0	
E-911 Revenues	74,650	70,000	70,000	0	38,870	56%
Net Increase/Decrease to Fund Balance	23,358	70,000	70,000	0	0	0%
Asset Forfeitures Expenses	0	7,700	7,700	0	7,185	93%
Asset Forfeitures Revenues	0	0	0	0	0	
Net Increase/Decrease to Fund Balance	0	(7,700)	(7,700)	0	(7,185)	93%
Overall Budget Surplus/(Deficit):	64,664	49,098	13,763	(35,335)	1,430,862	
<u>Restricted & Capital Project Funds</u>						
Carlson House Expenses	10,000	6,996	6,996	0	2,434	35%
Carlson House Revenues	10,000	1,500	1,500	0	444	30%
Net Increase/Decrease to Fund Balance	0	(5,496)	(5,496)	0	(1,991)	
Snag Point Sewer Relocation Expenses	1,800,000	0	0	0	17,714	
Snag Point Sewer Relocation Revenues	1,800,000	0	0	0	91,187	
Net Increase/Decrease to Fund Balance	0	0	0	0	73,473	

City of Dillingham
FY14 Mid-Year Budget Review Summary

A	B Final FY13 Budget	C Original FY14 Budget	D Amended FY14 Budget	Difference E D-C Change	F FY14 Actuals at 12/31/13	G %Exp Revised
Waste Water Treatment Plant Expenses	2,280,000	2,000,000	2,000,000	0	1,374,391	69%
Waste Water Treatment Plant Revenues	2,280,000	2,000,000	2,000,000	0	1,355,699	68%
Net Increase/Decrease to Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(18,692)</u>	
Library Grants (Books/Videos) Expense	0	52,892	52,492	(400)	13,500	26%
Library Grants (Books/Videos) Revenues	0	52,892	52,492	(400)	13,500	26%
Net Increase/Decrease to Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Library Roof Expenses	243,000	243,000	243,000	0	141,196	58%
Library Roof Revenues	243,000	243,000	243,000	0	142,654	59%
Net Increase/Decrease to Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,458</u>	
<u>Appropriations by Category</u>						
General Fund Appropriations	\$ 8,302,517	\$ 8,044,870	\$ 8,191,004	\$ 146,134	\$ 3,607,892	44%
Special Revenue Fund Appropriations	3,197,036	3,550,584	4,228,554	677,970	2,655,366	63%
Nushagk Fish Tax Appropriations	459,500	460,139	491,139	31,000	12,521	3%
Total Special Rev & NFT Appropriations	<u>3,656,536</u>	<u>4,010,723</u>	<u>4,719,693</u>	<u>855,104</u>	<u>2,667,887</u>	<u>57%</u>
Restricted & Capital Project Funds	4,323,000	2,243,000	2,243,000	-	1,533,301	68%
Total All Appropriations	<u>\$ 16,282,053</u>	<u>\$ 14,298,593</u>	<u>\$ 15,153,697</u>	<u>\$ 855,104</u>	<u>\$ 7,809,080</u>	<u>52%</u>
<u>Revenues by Category</u>						
General Fund Revenues	\$ 8,204,314	\$ 8,104,577	\$ 8,247,416	\$ 142,839	\$ 5,395,893	65%
Special Revenue Fund Revenues	2,445,020	2,500,686	2,568,262	67,576	1,058,718	41%
Nushagak Fish Tax	459,500	460,139	460,139	-	354,785	77%
Total Special Rev & NFT Revenues	<u>2,904,520</u>	<u>2,960,825</u>	<u>3,028,401</u>	<u>67,576</u>	<u>1,413,503</u>	<u>47%</u>
Restricted & Capital Project Funds	4,323,000	2,243,000	2,243,000	-	1,589,540	71%
Total All Revenues	<u>\$ 15,431,834</u>	<u>\$ 13,308,402</u>	<u>\$ 13,518,817</u>	<u>\$ 210,415</u>	<u>\$ 8,398,936</u>	<u>62%</u>
Total General Fund Transfers	\$ 921,895	\$ 979,087	\$ 953,089	\$ 25,998	\$ 290,065	
Total NFT Transfer	-	-	31,000	31,000	-	
Total Dock to Equipment Replacement Transfer	-	-	400,000	400,000	-	
Total Dock to Harbor Transfer	61,098	106,400	110,438	(4,038)	19,549	
Total Inter Fund Transfers	<u>\$ 982,993</u>	<u>\$ 1,085,487</u>	<u>\$ 1,494,527</u>	<u>\$ 452,960</u>	<u>\$ 309,614</u>	
Total Revenues & Fund Transfers	<u>\$ 16,414,827</u>	<u>\$ 14,393,889</u>	<u>\$ 15,013,344</u>	<u>\$ 619,455</u>	<u>\$ 8,708,550</u>	
Net Increase(Decrease) to Fund Balances	<u>\$ 132,774</u>	<u>\$ 95,296</u>	<u>\$ (140,353)</u>	<u>\$ (235,649)</u>	<u>\$ 899,470</u>	

CITY OF DILLINGHAM
FY 2014 Revenues Budget
February 6, 2014 Council Workshop

ACCOUNT NAME	FY 2014	Mid Year Approved FY 2014	Variance Inc/(Dec)	Actual FY14 at 12/31/13	Percent at 12/31/13	4 yr Average	Actual FY 2013	Actual FY 2012	Actual FY 2011	Actual FY 2010
GENERAL FUND REVENUES										
6% SALES TAX	2,700,000	2,700,000	-	1,169,034	43%	2,625,466	2,713,102	2,555,633	2,749,183	2,483,948
PENALTY/INTEREST	13,000	15,000	2,000	7,525	50%	14,218	19,213	25,052	3,769	8,839
10% ALCOHOL SALES TAX	265,000	300,000	35,000	150,143	50%	264,948	346,744	247,219	246,528	219,300
10% TRANSIENT LODGING TAX	80,000	80,000	-	40,971	51%	79,493	84,771	102,317	63,388	67,495
REAL PROPERTY TAX	1,500,000	1,500,000	-	1,578,248	105%	1,487,905	1,545,616	1,554,387	1,425,378	1,426,238
PILT - BBHA	8,000	8,000	-	-	0%	7,476	3,251	5,720	15,345	5,589
PERSONAL PROPERTY TAX	500,000	500,000	-	524,540	105%	448,958	521,464	484,505	383,517	406,345
PENALTY AND INTEREST	43,000	80,000	37,000	52,609	66%	49,760	80,390	43,370	46,984	28,295
6% GAMING TAX	65,000	65,000	-	29,715	46%	77,430	79,532	103,508	46,439	80,240
SMALL CLAIM COSTS	500	500	-	-	-	237	500	500	-	(51)
BUSINESS LICENSE	13,800	13,800	-	9,300	67%	13,921	13,450	17,482	12,950	11,800
BUSINESS LICENSE PENALTY	3,000	300	(2,700)	300	100%	2,025	1,500	3,000	3,600	-
RENT REVENUE - REAL PROP.	36,071	36,071	-	1,600	4%	19,629	26,500	34,595	8,711	8,711
RENTAL INCOME (Rooms)	4,000	2,000	(2,000)	800	40%	2,028	5,200	2,000	420	490
INVESTMENT INCOME	35,000	35,000	-	5,735	16%	32,436	21,234	35,712	29,329	43,471
EQUIPMENT SALES	25,000	10,000	(15,000)	500	-	21,520	3,012	55,518	27,551	-
FORECLOSED PROPERTIES	0	35,906	35,906	35,906	-	169,000	338,000	338,000	-	-
MISCELLANEOUS REVENUE	15,000	12,000	(3,000)	1,365	11%	10,497	1,727	12,186	24,540	3,536
REVENUE SHARING	209,869	210,704	835	210,704	100%	252,031	300,237	282,614	209,543	215,730
RAW FISH TAX (State)	263,000	276,513	13,513	276,513	100%	302,962	339,410	446,588	238,589	187,259
PAYMENT IN LIEU OF TAXES	419,516	422,987	3,471	422,987	100%	417,619	429,642	421,879	407,511	411,446
SHARED FISHERIES BUSINESS	33,000	33,000	-	-	0%	38,586	32,207	48,256	40,358	33,524
TELEPHONE Gross Receipts Tax (3%)	75,000	75,000	-	-	0%	75,322	73,328	76,532	76,127	75,300
MOTOR VEHICLE TAX	25,000	25,000	-	20,135	81%	25,267	27,031	26,361	27,647	20,028
STATE PERS RELIEF	232,178	232,178	-	190,814	82%	178,092	175,776	278,850	151,433	106,308
LIQUOR LICENSE	1,500	1,500	-	-	0%	4,225	6,800	1,500	7,100	1,500
LAND USE PERMITS	700	700	-	675	96%	959	1,260	750	875	950
DOCUMENT COPIES	100	100	-	37	37%	88	149	13	85	106
PLATTING FEES	600	600	-	-	0%	731	931	784	443	766
RESEARCH REVENUE	50	50	-	-	0.00%	39	-	-	156	-
SOA TROOPER CONTRACT	20,000	20,000	-	5,000	25%	15,000	20,000	-	20,000	20,000
COURT DEPOSITS	3,000	12,000	9,000	6,735	56%	1,392	3,613	695	535	724
REPORTS TO PUBLIC	250	250	-	65	26%	93	180	-	192	-
Transfer in from E-911	-	-	-	-	-	250	-	-	-	1,000
TITLE 47 USER FEES	15,000	15,000	-	11,880	79%	11,770	6,332	13,162	8,303	19,284
DPD-MISCELLANEOUS/DONATIONS	5,000	5,000	-	-	0%	6,231	75	1,245	9,325	14,277
JAIL CONTRACT	613,386	641,300	27,914	480,975	75%	341,564	480,417	27,914	428,963	428,963
COMMISSARY REVENUE	4,000	4,000	-	2,600	65%	2,084	4,348	-	2,799	1,188
FINGERPRINTS, ETC	1,000	1,000	-	180	18%	486	694	-	475	776
DOG LICENSE & FEES	2,000	2,600	600	1,391	54%	2,221	2,174	2,129	3,042	1,537
ACO - DONATIONS	-	200	200	100	50%	49	198	-	-	-
DMV COMMISSION REVENUE	43,000	43,000	-	18,119	42%	42,391	40,466	45,972	42,688	40,439
AMBULANCE FEES	70,000	70,000	-	26,996	39%	48,415	34,988	52,088	79,780	26,802
FIRE DEPT - DONATIONS	-	100	100	55	55%	572	2,288	-	-	-

CITY OF DILLINGHAM
 FY 2014 Revenues Budget
 February 6, 2014 Council Workshop

ACCOUNT NAME	FY 2014	Mid Year Approved FY 2014	Variance Inc/(Dec)	Actual FY14 at 12/31/13	Percent at 12/31/13	4 yr Average	Actual FY 2013	Actual FY 2012	Actual FY 2011	Actual FY 2010
JOINT LIBRARY AGREEMENT	8,000	8,000	-	-	0%	5,875	8,000	-	8,000	7,500
LIBRARY FINES & FEES	4,000	4,000	-	2,027	51%	3,616	4,348	3,771	3,442	2,903
INSURANCE CLAIM		-	-			13,285	23,635	29,506		
ADMINISTRATIVE OVERHEAD	348,137	348,137	-	164,862	47%	371,745	441,171	288,962	411,724.00	345,121
TXFR IN FROM NUSHAGAK FISH TAX	400,920	400,920	-	-	0%	-	400,920	79,523		
TOTAL GENERAL FUND	8,104,577	8,247,416	142,839	5,451,138	66.10%	7,489,907	8,665,824	7,749,798	7,266,767	6,757,680

CITY OF DILLINGHAM
FY 2014 Revenues Budget
February 6, 2014 Council Workshop

ACCOUNT NAME	FY 2014	Mid Year Approved FY 2014	Variance Inc/(Dec)	Actual FY14 at 12/31/13	Percent at 12/31/13	4 yr Average	Actual FY 2013	Actual FY 2012	Actual FY 2011	Actual FY 2010
NUSHAGAK FISH TAX	460,139	460,139	-	380,949	83%	464,216.40	848,910	79,523		
BOROUGH FUND			-			12,426.49	24,853	-		
FISHERIES INFRASTRUCTURE FUND			-			23,210.82	46,422	-		
TOTAL NUSHAGAK FISH TAX	460,139	460,139	-	380,949		499,854	920,184	79,523	-	-
SPECIAL REVENUE FUNDS										
WATER & SEWER SPECIAL REVENUE FUND										
PENALTY AND INTEREST	9,000	9,000	-	4,782	53.14%	8,542	5,516	13,421	9,746	5,486
INTEREST INCOME	-	-	-	-	-	650	-	-	-	2,600
EQUIPMENT RENTAL	-	-	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUE	5,000	5,000	-	-	-	3,268	-	2,749	9,452	870
STATE PERS RELIEF	8,183	8,183	-	-	0.00%	6,383	-	13,931	5,902	5,700
FED GRANT REVENUE	-	-	-	-	-	301	-	-	-	1,203
CONSUMER SALES, RESIDENT	64,146	67,353	3,207	42,764	63.49%	93,854	63,779	104,387	103,075	104,177
CONSUMER SALES, COMMERCIAL	90,394	94,914	4,520	60,264	63.49%	51,188	88,842	39,091	38,850	37,966
WATER HOOKUP FEE	2,000	2,000	-	2,942	147.12%	865	2,989	140	140	190
CONTRIB FROM GEN. FUND	39,058	33,192	(5,866)	23,055	69.46%	7,323	29,293	-	-	-
Total Water	217,781	219,642	1,861	133,808	60.92%	172,374	190,419	173,719	167,165	158,192
CONSUMER SALES - SEWER	220,000	242,500	22,500	151,889	62.63%	220,151	226,081	214,789	219,489	220,244
WASTEWATER DUMPING	5,000	5,000	-	5,977	119.54%	3,177	5,977	6,730	-	-
SEWER CONNECT FEE	100	100	-	666	665.59%	240	732	90	90	50
STATE PERS RELIEF	8,781	8,781	-	-	-	-	-	-	-	-
PENALTY AND INTEREST	9,000	9,000	-	5,171	-	2,070	8,281	-	-	-
CONTRIB FROM GEN. FUND	7,717	-	(7,717)	15,494	#DIV/0!	-	49,303	-	-	-
Total Waste/Water	250,598	265,381	14,783	179,197	67.52%	225,638	290,374	221,609	219,579	220,294
LANDFILL SPECIAL REVENUE FUND										
LANDFILL FEES	165,000	165,000	-	73,723	44.68%	138,919	132,640	136,240	130,011	156,784
STATE PERS RELIEF	14,106	12,861	(1,245)	-	0.00%	5,582	-	12,202	7,749	2,376
CONTRIB FROM GEN. FUND	175,122	186,181	11,059	91,614	49.21%	229,363	242,572	278,820	227,344	168,717
TOTAL LANDFILL	354,228	364,042	(1,245)	165,337	45.42%	373,864	375,213	427,262	137,760	159,160
DOCK SPECIAL REVENUE FUND										
PENALTY AND INTEREST	2,000	2,000	-	-	-	1,556	-	-	4,998	1,226
DOCKING	71,000	45,000	(26,000)	26,797	59.55%	69,113	59,309	34,989	97,223	84,930
WHARFAGE AND HANDLING	450,000	450,000	-	201,063	44.68%	424,172	314,338	433,852	507,098	441,400
LABOR INCOME	3,500	3,500	-	70	2.00%	2,929	1,999	2,408	3,383	3,925
INTEREST INCOME	2,000	2,000	-	-	0.00%	3,530	-	-	1,733	12,387
EQUIPMENT RENTAL	35,000	35,000	-	9,457	27.02%	39,706	54,487	22,375	44,672	37,290
MISCELLANEOUS REVENUE	21,000	21,000	-	335	1.60%	18,675	750	930	3,891	69,127
FUEL FLOWAGE FEE	24,000	50,000	26,000	35,455	70.91%	31,285	31,394	28,069	65,676	-
STATE PERS RELIEF	18,410	37,094	18,684	-	0.00%	7,880	-	15,171	10,077.35	6,270
TOTAL DOCK	626,910	645,594	18,684	273,177	42.31%	598,844	462,276	537,794	738,752	656,555

CITY OF DILLINGHAM
FY 2014 Revenues Budget
February 6, 2014 Council Workshop

ACCOUNT NAME	FY 2014	Mid Year Approved FY 2014	Variance Inc/(Dec)	Actual FY14 at 12/31/13	Percent at 12/31/13	4 yr Average	Actual FY 2013	Actual FY 2012	Actual FY 2011	Actual FY 2010
HARBOR SPECIAL REVENUE FUND										
HARBOR LEASE LOTS	18,000	18,000	-	-9,766	54.26%	-	-	-	-	-
PENALTY & INTEREST	500	500	-	-	0.00%	394	-	-	1,535	42
BOAT HARBOR FEES	100,000	100,000	-	30,425	30.43%	104,106	95,312	100,127	118,027	102,958
MISCELLANEOUS REVENUE	4,500	100	(4,400)	45	45.00%	2,739	27	2,306	25	8,598
HARBOR DOCKING & MOORAGE	-	3,600	3,600	140	-	1,798	3,590	3,600	-	-
HARBOR WHARFAGE & HANDLING	4,500	100	(4,400)	64	64.00%	4,644	426	10,000	8,152	-
CONTRI FROM DOCK FUND	0	95,038	95,038	-	-	90,681	86,770	102,595	71,967	101,393
STATE PERS RELIEF	6,314	6,314	-	-	0.00%	2,504	-	6,041	2,480	1,495
BATHHOUSE REVENUE	1,500	1,500	-	655	43.67%	1,213	843	1,175	1,629	1,204
ICE MACHINE REVENUE	700	10,000	9,300	9,631	96.31%	967	924	650	1,250	1,044
BBEDC ICE GRANT	0	-	-	-	-	-	-	-	-	-
CONTRI FROM DOCK FUND	106,400	15,400	(91,000)	22,005	142.89%	-	-	-	0	-
TOTAL HARBOR	242,414	250,552	8,138	72,731	29.03%	209,046	187,893	226,494	205,065	216,734
SENIOR CENTER SPECIAL REVENUE FUND										
NTS GRANT	114,290	134,100	19,810	85,247	63.57%	134,290	134,100	135,719	133,672	133,669
NSIP GRANT	4,000	4,000	-	-	0.00%	4,488	5,198	4,034	3,198	5,520
RIDES & DONATIONS	3,000	3,000	-	1,859	61.96%	3,187	3,018	5,000	2,296	2,433
CONGREGATE MEALS	6,500	6,500	-	3,351	51.55%	6,172	7,019	4,000	4,588	9,080
HOME DELIVERED MEALS	150	150	-	-	0.00%	186	153	400	70	122
GUEST MEALS	3,200	1,600	(1,600)	614	38.38%	2,938	3,544	1,500	1,433	5,278
DONATED FOOD	250	250	-	-	0.00%	250	0	1,000	-	-
SENIOR APARTMENT RENT	9,600	9,600	-	4,800	50.00%	2,279	6,142	0	1,850	1,125
IA - ROOM RENTAL	-	-	-	-	-	1,610	0	3,500	2,938	-
OFFICE RENTAL	14,400	10,800	(3,600)	4,800	44.44%	105	-	-	420	-
FUNDRAISING	2,500	4,100	1,600	2,386	58.20%	279	460	250	240	167
ALUMINUM RECYCLE	2,000	4,000	2,000	4,000	100.00%	1,281	0	2,500	2,623	-
ROOM RENTAL	8,000	8,000	-	3,749	46.86%	5,654	6,062	-	5,859	10,697
MISCELLANEOUS REVENUE	2,500	500	(2,000)	66	13.20%	3,165	2,542	1,255	5,867	2,995
STATE PERS RELIEF	13,988	13,988	-	-	0.00%	8,005	0	14,879	9,769.06	7,373
TRANS. IN FR. GENERAL FUNDS	222,088	198,614	(23,474)	49,355	24.85%	232,870	384,291	-	264,364	282,824
WATER DAMAGE REPAIR	-	-	-	-	-	132,692	0	398,076	-	-
TOTAL SENIOR CENTER	406,466	399,202	(7,264)	160,226	40.14%	490,861	552,528	572,113	439,187	461,281
DEBT SERVICE FUND										
TRANS. IN FROM GEN. FUND	351,602	351,602	-	-	0.00%	271,811	352,581	253,352	234,855	246,454
TRANS. IN FR SCH. BD FUND INT	-	-	-	-	-	6,379	0	0	18,699	6,816
SOA BOND REIMBURSEMENT	824,488	824,488	-	823,591	99.89%	823,723	822,009	824,488	824,286	824,109
6th Year Payment = \$1,177,840.00; State Reimburses 70%										
CONTRIB. FR SCHOOL DISTRICT	-	-	-	-	-	100,000	0	100,000	100,000	100,000
TOTAL DEBT SERVICE	1,176,090	1,176,090	-	823,591		1,201,912	1,174,590	1,177,840	1,177,840	1,177,379
EQUIPMENT REPLACEMENT CAPITAL PROJECT FUND										
INTEREST INCOME	-	-	-	-	-	599	0	0	0	2,396
CONTRIB. FROM GEN. FUND	120,000	120,000	-	-	-	50,000	0	100,000	50,000	50,000
CONTRIB. FROM NUSH FISH TAX	-	31,000	31,000	-	-	-	0	0	0	-
CONTRIB. FROM DOCK FUND	-	400,000	400,000	-	-	-	0	0	0	-
SURPLUS EQUIP SALES	0	-	-	-	-	8,525	0	0	-	34,099
AMBULANCE RESERVE CAPITAL PROJECT FUND										
INTEREST INCOME	3,794	3,794	-	-	-	1,066	0	0	0	4,263

CITY OF DILLINGHAM
 FY 2014 Revenues Budget
 February 6, 2014 Council Workshop

ACCOUNT NAME	FY 2014	Mid Year Approved FY 2014	Variance Inc/(Dec)	Actual FY14 at 12/31/13	Percent at 12/31/13	4 yr Average	Actual FY 2013	Actual FY 2012	Actual FY 2011	Actual FY 2010
CONTRIB. FROM GEN. FUND	63,500	63,500	-	-	-	40,001	36,722	45,903	53,468	23,912
E911 SPECIAL REVENUE FUND										
INTEREST INCOME	0	-	-	-	-	338	-	-	445	906
E911 REVENUE	70,000	70,000	-	38,870	55.53%	47,623	70,263	59,580	45,501	15,149
TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-	-	-	-
TOTAL E911	70,000	70,000	-	38,870	55.53%	47,961	70,263	59,580	45,946	16,055
ASSET FORFEITURES SPECIAL REVENUE FUNDS										
INTEREST INCOME	-	-	-	-	-	206	0	0	4	820
ASSET FORFEITURES-FEDERAL	-	-	-	-	-	-	0	0	-	-
ASSET FORFEITURES-LOCAL	-	-	-	-	-	-	0	0	-	-
AHSO - IMPAIRED DRIVING EQUIP	-	-	-	-	-	-	-	-	-	-
TOTAL ASSET FORFEITURES	-	-	-	-	-	275	0	0	4	820
TOTAL SPECIAL REVENUE FUNDS	3,991,920	4,468,936	465,957	2,227,886	49.85%	3,911,420	4,260,462	3,621,838	3,234,761	3,143,824
MARY CARLSON ESTATE PERMANENT FUND										
INVESTMENT INCOME	1,500	1,500	-	-	0.00%	2,973	(237)	1,430	4,989	5,712
CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
IMLS NATIVE LIB. GRANT	7,000	7,000	-	7,000	100%	5,334	6,421	-	9,902	5,011
CONTINUING ED GRANT REVENUE	1,000	1,000	-	-	0%	1,000	1,000	2,000	-	1,000
LIBRARY GRANT PLA	7,000	6,600	(400)	6,500	98%	4,688	6,500	(400)	6,300	6,350
ALASKA STATE LIBRARY - OWL	37,892	37,892	-	-	46%	1,774	2,000	2,000	3,067	30
Total Library Grants	52,892	52,492	(400)	13,500	26%	12,795	15,921	3,600	19,269	12,391
CAPITAL IMPROVEMENT PROJECTS										
WATER TREATMENT PLANT	2,000,000	2,000,000	-	-	-	644	-	-	713	1,862
LIBRARY ROOF	243,000	243,000	-	-	-	6,266	-	-	20,031	5,034
	2,243,000	2,243,000	-	-	-	3,750	-	-	7,500	7,500
TOTAL ALL OTHER FUNDS	2,297,392	2,296,992	34,557	2,241,386	97.58%	3,904,700	4,204,872	3,626,868	3,266,523	3,206,742
TOTAL	14,393,889	15,013,344	643,353	9,920,410	66.08%	15,306,027	17,131,157	14,998,503	13,768,050	13,108,246

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2014-02 (SUB-1)

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING DMC SECTION 2.09.010, REGULAR MEETINGS, TO REMOVE THE OBLIGATION TO HOLD A COUNCIL MEETING THE THIRD THURSDAY IN APRIL AND MAY TO REVIEW THE BUDGET

WHEREAS, the budget shall be prepared by the City Manager; and

WHEREAS, the Council shall determine the time and place of the public hearing on the budget and shall adopt a budget by June 30th; and

WHEREAS, the Finance and Budget Committee is responsible for guiding the City of Dillingham toward long-term financial stability and promote fiscal responsibility; and

WHEREAS, the Finance and Budget Committee reviews the City's operating and capital budget and recommends its adoption to the full Council; and

WHEREAS, the Finance and Budget Committee's role in reviewing the budget has removed the obligation of the Council to hold a meeting for that purpose the third Thursday in April and May as stated in Chapter 2.09.010.A.;

BE IT ENACTED BY THE VOTERS OF THE CITY OF DILLINGHAM:

Section 1. Classification. This is a code ordinance.

Section 2. Amend Section 2.09.010, Regular Meetings of the Dillingham Municipal Code is hereby amended as follows (added items are **emboldened** and underlined; deleted items are shown as strikethrough):

2.09.010 Regular Meetings

A. All regular meetings of the council shall be held on the first Thursday of each month at seven p.m. Regular meetings during budget time will be scheduled on the first and third Thursday during ~~April, May and June~~ in order to adopt the budget in a timely manner.

B. The usual place of council meetings shall be at the offices of the city at the ~~old Territorial School Building~~ **City Hall David B. Carlson Chambers**; provided, however, that in the event of any condition which renders the meeting ~~room~~ **unfit** to conduct any regular meeting of the Council, the meeting may be moved to the ~~high school~~ **another facility suited to the public.**

C. All regular meetings of the Council shall be public, and the public shall have reasonable opportunity to be heard.

Section 3. Effective Date. This ordinance is effective upon passage.

(Substitute 1 language is indicated in gray-shading.)

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on ____
_____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

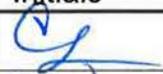
Subject: An ordinance of the Dillingham City Council amending DMC Section 2.09.010, Regular Meetings, to remove the obligation to hold a Council meeting the third Thursday in April and May to review the budget

Agenda of: March 13, 2014

Council Action: At the February 6, 2014 Regular Council Meeting a substitute version was introduced that included the recommendations from the Finance and Budget Committee from their January 27, 2014 meeting.

Manager: Recommend approval.

City Manager: 
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade		
X	City Clerk / Janice Williams		

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

- Public Hearing is scheduled to be advertised in the March 6, 2014 edition of Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing

Summary Statement.

This ordinance was vetted through the Finance and Budget Committee and is being recommended for adoption.

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2014-03

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 4.20 OF THE DILLINGHAM MUNICIPAL CODE TO EXEMPT FROM SALES TAX SALES OF ELECTRICITY AND TELEPHONE SERVICES TO USERS OUTSIDE THE CITY, PROFESSIONAL SERVICES PROVIDED OUTSIDE THE CITY, AND NON-COMMERCIAL PERSONAL PROPERTY ORDERED FOR DELIVERY FROM OUTSIDE AND DELIVERED TO A PERSON WITHIN THE CITY

WHEREAS, the City has become aware of ambiguities in its sales tax code regarding the taxability of certain transactions; and

WHEREAS, the City Council wishes to clarify that certain transactions, identified herein, are not taxable transactions because they occur primarily or entirely outside of the City of Dillingham; and

WHEREAS, the exemptions identified herein codify existing practice and are not intended to relieve any taxpayer of responsibility for taxes previously paid or owed, nor to suggest that similar transactions that have occurred in the past should have been taxed under then-existing law;

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 4.20.050. Section 4.20.050 of the Dillingham Municipal Code is hereby amended to read as follows: (Additions are underlined and emboldened and deletions are shown as strikethrough.)

4.20.050 Exemptions.

The tax levied shall not apply to the following:

... (subsections A – P omitted)

Q. Charges for long distance telephone conversations; provided, however, that the furnishing of telephone service to subscribers within the city is taxable. **Telephone service furnished to subscribers whose primary residence or business is located outside the city is not taxable;** ~~and also to subscribers outside the city who are furnished such service from within the city;....~~

... (subsections R – Z omitted)

AA. Sales of goods and services made by persons not required to obtain a business license under Chapter 4.16;~~;~~

BB. Sales of electricity if the customer's physical location of service is not within the city;

CC. Professional services provided to a customer or client whose principal residence or place of business is not within the city of Dillingham if the services are provided or performed primarily or entirely outside the city;

DD. Personal property, food products, and other household goods not intended for resale or commercial use that are shipped by a seller located outside the city of Dillingham for delivery within the city.

Section 3. Effective Date. This ordinance shall be made effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

_____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject: An ordinance of the Dillingham City Council amending Chapter 4.20 of the Dillingham Municipal Code to exempt from sales tax sales of electricity and telephone service to users outside the City, professional services provided outside the city, and non-commercial personal property ordered for delivery from outside and delivered to a person Within the City

Agenda of: March 13, 2014

Council Action: This ordinance was introduced at the February 6, 2014 Regular Council meeting.

Manager: Recommend approval.

City Manager: Rose Loera
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	CS	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

- Public Hearing is scheduled to be advertised in the March 6, 2014 edition of Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing

Summary Statement.

This ordinance was vetted through the Code Review Committee and is being recommended to the Council for adoption.

The City conducted a sales tax audit in 2011 which resulted in several issues of noncompliance. Staff was asked to seek legal opinion to clarify Point of Sale for the purpose of assessing City sales tax, that the code was not clear. One example noted a consultant whose primary place of business was Dillingham was not applying sales tax to services physically conducted outside Dillingham. During this time another example surfaced where a person receiving electric service who lived outside City limits had questioned why they were assessed sales tax on electric sales. Although allowed in Code, sales tax was not being applied to other electric users outside city limits.

The Code Committee met with Nushagak Electric who asked for reconsideration on collecting sales tax on telephone service, noting the communities of Manokotak and Clarks Point already have a sales tax in place and provided an analysis of electric sales to Aleknagik. The Committee also sought advisement from its attorney who commented that the services that Nushagak Cooperative provided go outside of Dillingham, and as a matter

of public policy, the City should not want to subject nonresidents to a double tax, if they are being taxed by their own village, and could change the code to accommodate that. The Committee also addressed personal property, food products, and other household goods not intended for resale or commercial use that are shipped by a seller located o/s City of Dillingham and the State of Alaska for delivery to residents within City limits.

An analysis of the loss in revenues from not enforcing its code was conducted to exclude electric and telephone sales and professional services conducted outside of Dillingham. The Committee felt the projected loss of \$25,000 was not considerable at this time. Ordinance No. 2014-03 was drafted to clarify that the City was willing to accept the position that its code was not clear previously and had taken this opportunity to clear it.

ORDINANCE NO. 2014-04

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE DILLINGHAM MUNICIPAL CODE TO CONSISTENTLY APPLY THE TITLE OF SIX YEAR CAPITAL IMPROVEMENT PLAN

WHEREAS, the Dillingham Municipal Code refers to the Six-Year Capital Improvement Plan by several different titles;

WHEREAS, the Dillingham City Council believes cleaning up these titles would be appropriate;

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Chapter 4.05. Chapter 4.05. of the Dillingham Municipal Code is hereby amended to read as follows: (Additions are underlined and deletions are shown as strikethrough.)

2.72.070 School district—Facilities.

D. The committee shall:

- 6. Conduct an annual review of the maintenance master plant including of the six-year capital improvement plan ~~that is~~ included therein;

2.68.160 Duties and functions.

A. The planning commission shall prepare and recommend to the city council the following:

- 5. An annual update of a six-year capital improvement ~~projects~~ plan;

4.05 Definitions.

As used in this chapter:

B. ~~Five~~Six-year capital improvement ~~plan program~~ means an annual update and long-range need projection of the city included as a part of the annual budget.

4.05.040 Adoption of legislative priorities, capital improvements ~~plan program~~.

The council shall hold public hearings annually in conjunction with the adoption of legislative priorities. The ~~five~~six-year capital improvements ~~plan program~~ shall be held in conjunction with the annual budget public hearings.

4.05.070 Submission of legislative priorities, capital improvements ~~plan program~~.

The ~~five~~six-year capital improvement plan shall be submitted ~~by second Thursday of September in 1985 and thereafter annually in May~~ June as a part of the fiscal budgeting process. The preliminary legislative priority list shall be submitted to the council by the first Thursday of August ~~October~~.

Section 3. Effective Date. This ordinance shall be made effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

_____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum No. O2014-04

Subject: An ordinance of the Dillingham City Council amending the Dillingham Municipal Code to consistently apply the title of six-year capital improvement plan throughout the code

Agenda of: March 13, 2014

Council Action:

Manager: Recommend approval.

City Manager:

Carol Shade Acting
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	<i>CS</i>	
X	Planning / Jody Seitz	<i>JS</i>	
X	City Clerk / Janice Williams	<i>JW</i>	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

- Cover sheet for 2014-2019 CIP Annual Update

Summary Statement.

This ordinance was recommended by the Planning Director as a house-cleaning item.

City of Dillingham Capital Improvement Plan

2014-2019

Annual Update for Fiscal Year 2015



Dillingham wastewater treatment lagoon. The lagoon is in phase two of a major upgrade.

City of Dillingham
P.O. Box 889
Dillingham, Alaska 99576
907-842-5211

ORDINANCE NO. 2014-05

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 4.15 OF THE DILLINGHAM MUNICIPAL CODE TO ALLOW LIMITED EXCEPTIONS TO THE DEADLINE FOR FILING AN ASSESSMENT VALUATION APPEAL AND DEFINING THE CIRCUMSTANCES IN WHICH A REQUEST FOR SUCH AN EXCEPTION WILL BE CONSIDERED AND GRANTED

WHEREAS, Chapter 4.15 of the Dillingham Municipal Code was recently amended to eliminate all late-filed appeals from being considered for any reason;

WHEREAS, the City Council has determined that it is appropriate to allow limited exceptions to the deadline for reasons beyond the control of the taxpayer and which would prevent a reasonable person under the circumstances from filing a timely appeal;

WHEREAS, the City intends to implement this law for the tax year 2014, but does not by adopting this ordinance intend to accept or permit requests for exceptions for previous tax years;

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 4.15.070. Section 4.15.070 of the Dillingham Municipal Code is hereby amended to read as follows: (Additions are underlined and **emboldened** and deletions are shown as ~~strikethrough~~.)

4.15.070 Assessment roll and notice—City to prepare and mail.

- A. Annually, the city shall prepare the assessment roll pursuant to AS 29.45.160. The roll shall be prepared in duplicate and shall include particulars on delinquent taxes owing by any persons.
- B. The city shall mail each person named in the roll a notice of assessment by March 15th or the next business day should the fifteenth fall on a weekend or holiday, pursuant to the provisions of AS 29.45.170.
- C. Corrections to the assessment notice may be made pursuant to AS 29.45.180.
- D. The notice shall include the deadline for filing an appeal, which shall be ~~established pursuant to Section 4.15.125(B) and shall be~~ thirty days from the date the notice is mailed.

Section 3. Amendment of Section 4.15.110. Section 4.15.110 of the Dillingham Municipal Code is hereby amended to read as follows: (Additions are underlined and **emboldened** and deletions are shown as ~~strikethrough~~.)

4.15.110 Posting required.

1. Each letter shall be considered in a scheduled hearing by not less than three members of the board of equalization, although the entire Board may convene if available and convenient. The City Clerk shall provide notice to the public and the property owner no less than five days prior to the hearing. The panel shall only consider reasons the appellant was unable to comply within the 30-day period and shall not consider evidence regarding property valuation. The panel's determination shall be based on the letter and supporting documents. A taxpayer may not make an oral presentation at this hearing.

2. The panel shall interpret the term "unable to comply" to mean that a property owner has demonstrated compelling reasons or circumstances that were beyond the property owner's control and which would prevent a reasonable person under the circumstances from filing a timely appeal. Absent extraordinary circumstances, a failure to pick up or read mail or to make arrangements for an appropriate and responsible person to pick up or read mail or a failure to timely provide a current address or change in ownership of the property to the city will not constitute an inability to comply.

3. If the request is denied, the City Clerk shall notify the property owner of the panel's decision. If the request is granted, the property owner shall have 30 days from the date the City Clerk so notifies the property owner to file an appeal and submit all evidence required by DMC §§ 4.15.130.G and J. A hearing shall be scheduled to occur within 30 days from the deadline identified in the previous sentence, and a decision rendered at the conclusion of the hearing or as soon as practicable thereafter.

4. A request for a finding of inability to comply is limited to an appeal of the notice of assessment for the current assessment year.

Section 5. Effective Date. This ordinance shall be made effective upon passage. No requests for a finding of inability to comply for any tax years prior to 2014 shall be accepted.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject: An ordinance of the Dillingham City Council amending DMC Section 4.15 of the Dillingham Municipal Code to allow limited exceptions to the deadline for filing an assessment valuation appeal and defining the circumstances in which a request for such an exception will be considered and granted

Agenda of: March 13, 2014

Council Action:

Manager: Recommend approval.

City Manager: Rose Loera
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	CS	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s): None

Summary Statement.

Chapter 4.15 of the Dillingham Municipal Code was recently amended to eliminate all late-filed appeals from being considered for any reason. An organizational meeting of the BOE would be held within several days after the close of the appeals to determine the number of appeals and schedule a hearing date. No more appeals would be accepted.

Previous to that change the process for requesting a late filed appeal was a three step process:
Step 1) Council set a date for a BOE hearing;
Step 2) BOE convened to determine whether or not to accept the late filed appeal based on unable to comply because of a compelling reason or circumstances that would prevent a reasonable person under the circumstances from filing a late filed appeal, and, if accepted;
Step 3) BOE scheduled a hearing within 30 days to hear the late filed appeal.

Since then the new ordinance was put to the test when a request for a late filed appeal was presented to the Council after being denied by the City Manager. The City's Attorney reinforced that the Council did not have the authority to waive the current ordinance that prohibited late filed appeals, but could consider amending the ordinance to accept a late filed appeal in the future based on extenuating circumstances.

With the recent proposed changes, an organizational meeting would still be held to determine the number of appeals, but no more appeals would be accepted unless the BOE determined the property owner was unable to comply due to extenuating circumstances and submitted the filing within a certain time frame.

The ordinance has been vetted through the Code Review Committee and is being recommended to the Council for approval.

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2014-06

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING TITLE 18 OF THE DILLINGHAM MUNICIPAL CODE TO REPEAL AND REENACT CHAPTER 18.16 LAND USE PERMITS TO PROVIDE A SYSTEM OF PERMITS AND REVIEWS TO RESPOND TO A VARIETY OF LAND USE ACTIVITIES AND CREATING NEW TITLE 19, MATERIAL SITE REGULATION

This ordinance was not available at the time the Council packet was distributed, but will be made available under separate cover during the week of March 9, 2014.

Subject: An ordinance of the Dillingham City Council amending Title 18 of the DMC to amend Chapter 18.16 Land Use Permits to provide a system of permits and reviews to respond to a variety of land use activities and creating new Title 19, Material Site Regulation

Agenda of: March 13, 2014

Council Action:

Manager: Recommend approval.

City Manager: Rose Loera
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	CS	
X	Planning / Jody Seitz	JOS	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s): None

Summary Statement.

This ordinance has been vetted through the Code Review Committee and the Planning Commission with final review by the City's Attorney. The comments from the City's Attorney were not available at the time the packet was being prepared for distribution.

At a special meeting of the Code Review Committee in October 22, 2013, Planner Director Jody Seitz presented a powerpoint she had put together to address issues that arose from several major projects in 2013 on Kananak Road and at the airport. She noted the projects resulted in about 1M tons of gravel being carried over local state roads with more gravel extraction needed for major road projects in 2014 and 2015.

The issues identified included:

1. noticed that the buffer along the pit had really thinned out;
2. residents were calling the City with concerns about digging in the water table; some noted their water was cloudy;
3. complaints about the dust in the air; dust itself can carry pollutants; can cause poor visibility;
4. noise from activities at the work site 24/7 was an issue with the area residents;
5. company applied for the usual permits including a dust control plan which the City signed off, storm water pollution permission plan to keep water from their activities from running off into the local watershed, construction general permit, DNR permits;

6. firm's dust control permit required watering all the areas when necessary, but a sweeper was not available until late summer;
7. DNR has no authority over non-state plans;
8. DEC was onsite, but primarily was looking to assist the company come into compliance;
9. private wells are not regulated by the State, they will take an interest and start monitoring ground water if it causes a discharge to surface water or if the activity might pose harm to commercial or public wells;
10. neither agency dealt with the most common municipal concerns, buffer zones, baling, noise, hours of operation, dust, and enforcing best practices;
11. City's Comprehensive Plan Chapter 4, Land Use and Housing, didn't deal with gravel or material sites, but the overarching goal was to guide the physical development in Dillingham, responding to elements outlined in the community vision, including strengthening the economy, protecting the natural environment; and enhancing the quality of daily life, in part by:
 - Establishing a generalized land use designation map in Dillingham identifying in broad terms, areas intended for various groups of uses.
 - Designating land for industrial institutional and commercial development to support economic and community development and minimize conflicts with other uses.
 - Ensuring that existing and future land uses protect the natural environment to maintain clean surface water, clean well water, streams and wetlands protected from pollution (channel storm water), healthy subsistence areas, clean air, natural beauty, minimize light and noise pollution.
 - Convening a [stakeholder] group to review and improve the existing land use permit process and develop two new categories of land use policy: a) a conditional use process for specific types of uses and /or scales of uses that have significant off-site impacts, and b) a set of advisory development use guidelines.
12. Does the City of Dillingham wish to have more control over material extraction?
13. What is the best set of tools for doing that?

Discussion:

1. noted an area most misunderstood was the permitting for water, that the State required a permit to withdraw or divert water, but not to be in the water;
2. commented didn't think there was a Corp permit required unless in the wetlands;
3. noted the State had convened a group of stakeholders to address how to protect private wells, referencing the "ten State standard";
4. asked if there was a complaint before this summer about gravel pits, answered just heard remarks about the 20-mile gravel pit outside Dillingham, how there was a lack of reclamation;
5. commented already followed a set of standards when excavating on BIA/BLM lands, including obtaining a reclamation bond before a pit was open, salvaging trees, creating a buffer zone, 4 feet above the water table, City could get a copy from BBNA;
6. stated that permits needed to be applied for prior to construction, not during construction;
7. asked if there was a map of Dillingham that showed where other resources could be potentially extracted and gravel developable land;
8. commented whether the City had the authority to say no to development, that it would be a good question for the attorney;
9. noted other issues that could be addressed included trucks speeding, impact on the existing road, overloading the trucks and dropping sediment on the road, having a

- mining plan, onsite development (fuel storage, was it safe), ensuring there was a public process so the public was aware of a major project;
10. spoke in favor of at a minimum having a checklist and referred to the City of Kenai's code that required an application for a conditional use permit for surface extraction of natural resources;
 11. noted most communities had gone through a similar exercise, that no one wanted more regulations, but at the same time want to at least have some knowledge of what was going on and manage some of the impacts that most affect people;
 12. noted would be interested in differentiating between small and large projects, not interested in getting so detailed in our ordinance, referring to City of Kenai Borough's differentiation between counter permit and conditional land use permit;
 13. noted a majority of the large Alaskan cities have a zoning code that lays out areas where gravel/material extraction was conditionally permitted;
 14. asked how to address a project that started small and then grew in size, answered one option was to require having a mining (operation) plan in place and the permit would be issued with that plan in mind, and there was some expectation of incremental reclamation along the way;
 15. commented was not interested in tackling zoning at this time, felt it was a huge public issue, but favored establishing something that was not too cumbersome for contractors, but gave the City a way to guide the development;
 16. opined clearly there were some areas that were not compatible to large scale extraction;
 17. spoke in favor of Chris Beck bringing forward a full range of options so the committee could make a more informed decision;
 18. noted zoning was incredibly flexible and the permitting process was probably a zoning permit process;
 19. suggested in addition to contacting BBNA to also contact BBNC and Chogging for their gravel management information;
 20. commented property values were not bouncing up and down according to gravel or anything else, but assessments were based on materials used, etc;
 21. noted BBNC was planning to hold a session on Understanding Gravel at their leadership conference in December, and to email them if interested in attending.
 22. favored having something in place before spring when construction would ramp up;
 23. noted a tentative guideline would be to report to the Council at the December meeting to get their concurrence, prepare a document to introduce to the Council in January, and adopt in February.

Over a period of five months (October 2013 through February 2013), the committee worked with Chris Beck of Agnew::Beck to review the issues and held several workshops inviting contractors to attend and provide their input. This proposed ordinance is a collaborative effort with input from the Code Review Committee, the Planning Commission, and interested stakeholders.

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2014-07

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE SALE OF TAX FORECLOSED PROPERTY TO THE FORMER RECORD OWNER

WHEREAS, a former record holder of tax-foreclosed property has a legal right to repurchase the property for a period of ten years so long as that property has not otherwise been sold or dedicated for a public purpose;

NOW, THEREFORE, BE IT ENACTED by the Dillingham City Council:

Section 1. Classification. This is a non-code ordinance.

Section 2. Authorization. The City Manager is hereby authorized to sell to Cecelia Angasan and Val Angasan, jointly or individually, the property legally described as USS 4972 L8, located in the City of Dillingham, Bristol Bay Recording District, State of Alaska. The property shall be sold for the full amounts allowable under DMC 4.15.340 and AS 29.45.470(a) and on other terms the City Manager deems reasonable.

Section 3. Effective Date. This ordinance is effective as of the date of passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

_____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject: Introduce Ordinance No. 2014-07, An Ordinance of the Dillingham City Council authorizing the sale of tax foreclosed property to the former owner

Agenda of: March 13, 2014

Council Action:

Manager: Recommend approval.

City Manager: *Carol Shade Acting*
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	<i>CS</i>	
X	City Clerk / Janice Williams	<i>JW</i>	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s): None

Summary Statement.

The property identified in the Ordinance was included on the 2005 - 2010 foreclosure suit authorized by Resolution No. 2011-49 adopted June 2, 2011. The City acquired the deed to the property January 21, 2014. Tax-foreclosed property owners have a legal right to repurchase the property. The City's Attorney has been working with the former property owners on a contract to sell the property back to them. This Ordinance authorizes disposal of the property to those former owners, but actual disposal will not occur until the City conveys title to the property after the buyers have paid the entire amount due under the contract.

5.30.030 Public notice. At least thirty days is required between the time a disposal ordinance is introduced and the time that it is finally adopted by the city council. Once an ordinance is introduced, it will be posted at those places outlined in municipal code for thirty days and may serve as the only public notice of disposal. (Ord. 94-16 (part), 1995.)

This ordinance will be introduced at the March 13 Regular Council meeting. To allow for a 30 day posting period, when it is introduced the Council member making the motion will state that the ordinance will be scheduled for a public hearing May 1.

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2014-14

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING FORECLOSURE PROCEEDINGS ON DELINQUENT PROPERTY TAXES FOR THE YEARS 2008 - 2013

WHEREAS, AS 29.45.320-330 allows the City of Dillingham to collect unpaid real property taxes through in rem foreclosure proceedings against all real property for which the property tax has not been paid in full; and

WHEREAS, the City's Finance Department has prepared a foreclosure list identifying properties for which the tax has not been paid in accordance with AS 29.45.330;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The City Attorney is hereby authorized to file a foreclosure action against all property identified in the foreclosure list.
2. The City Clerk is hereby directed to certify and publish the foreclosure list and provide notice of the commencement of the foreclosure action in accordance with AS 29.45.330 and DMC Chapter 4.15.

PASSED and ADOPTED by the Dillingham City Council on March 13, 2014.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum No. R2014-14

Subject: A Resolution of the Dillingham City Council authorizing foreclosure proceedings on delinquent property taxes for the years 2008-2013

Agenda of: April 25, 2013

Council Action:

Manager: Recommend approval.

City Manager: Carol Shade Acting
Rose Loera, City Manager

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	CS	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

- Foreclosure List covering calendar years 2008 – 2013

Summary Statement.

Annually the City Council shall direct that the City present a petition for judgment and a certified copy of the foreclosure list for the previous year's delinquent taxes in the Superior Court for judgment. Moving through the foreclosure steps can be a very lengthy process. During that time, property owners are encouraged to work with the City to make payment arrangements through a repayment plan if they are financially unable to pay off the debt in a lump sum. The repayment plan allows the owner to pay off their account over a reasonable period of time.

Standard Operating Procedure for Foreclosure Process:

Prior to December 31 mail a Collections Notice to each delinquent property owner notifying taxes are delinquent and subject to other collection means available to the City. (Form FIN 002)
Present a resolution to the City Council directing the city to present a petition for judgment and a certified copy of the foreclosure list for the previous year's delinquent taxes in Superior Court.
Within 10 days after filing lawsuit: City Clerk has newspaper begin publication for 4 consecutive weeks the notice of foreclosure and list (this is usually timed and communicated between City Clerk and newspaper and Clerk and attorney before filing suit due to strict time lines).
Within 10 days after the first publication, send a Notice of Foreclosure Proceedings to the owner of record. (Form CLK 005)
30 days after last date of publication: Attorney requests Court to issue Judgment of Foreclosure (requires affidavit and updated foreclosure list from City Clerk and original affidavit of publication of notice of foreclosures).
Record Judgment with District Recorder: Attorney usually does this. Period begins on the date the court issues.
Judge signs Judgment and Decree of Foreclosure: One-year redemption

Definition of in rem (first paragraph of the resolution, “allows the City of Dillingham to collect unpaid real property taxes through in rem foreclosure proceedings”) – the power of the court to exercise proceedings over property.

City of Dillingham

Foreclosure List 2013 (for 2008-2013)

Acct No	Acct Name	Legal Description	2008	2009	2010	2011	2012	2013	Penalties	Interest	Grand Total
101122	Adkison, Sharren	Sampson B L14E						1,368.90	136.89	36.77	1,542.56
101132	Angasan Val & Cecelia	USS 4972 B L8				2,242.50	2,242.50	2,388.10	687.31	662.73	8,223.14
101150	Bingman, James Sr	Fairview B L23B						210.60	23.59	1.71	235.90
101150	Bingman, James Sr	Fairview 2B						2,633.80	263.38	53.07	2,950.25
101150	Bingman, James Sr	Fairview 2C						214.50	21.45	4.32	240.27
101150	Bingman, James Sr	Fairview B L12D						3,351.40	335.14	67.53	3,754.07
101150	Bingman, James Sr	Fairview B L23A						5,350.80	535.08	107.82	5,993.70
101150	Bingman, James Sr	Fairview B L23C						143.00	14.30	2.89	160.19
101150	Bingman, James Sr	Fairview B L23E						96.20	9.62	1.94	107.76
101150	Bingman, James Sr	Fairview B L23F						96.20	9.62	1.94	107.76
101150	Bingman, James Sr	Fairview B L23G						96.20	9.62	1.94	107.76
101150	Bingman, James Sr	Fairview B L24A						522.60	52.26	10.53	585.39
101150	Bingman, James Sr	Fairview B L24B						3,491.80	349.18	70.36	3,911.34
101150	Bingman, James Sr	Fairview B L24C						604.50	60.45	12.18	677.13
101150	Bingman, James Sr	Fairview B L24E						214.50	21.45	4.32	240.27
101150	Bingman, James Sr	USS 3643 BP1 L2						2,817.10	281.71	56.78	3,155.59
101152	Bingman, Lester & Jill	USS 5688 B500A L3B						766.37	436.93	51.93	1,255.23
101154	Boggs, Henry	Napaq B1 L1						972.40	97.24	19.60	1,089.24
100852	Brannon, Paula	USS 3184 B P3 L*						4,249.70	424.97	85.63	4,760.30
101188	Creasey Jr, Walter	Fireweed B L10						1,003.80	250.38	42.95	1,297.13
101208	Elston, Charles	USS 2732 B3 L5						722.80	72.28	14.56	809.64
101229	Gardiner, Thomas & Jennifer	USS 3710 B L10						488.30	77.87	11.31	577.48
100917	Gauthier, James	Gauthier II B L6						237.90	23.79	4.80	266.49
101231	Gauthier, Karen	Gauthier I B L1					552.50	552.50	110.50	57.02	1,272.52
101231	Gauthier, Karen	Gauthier I B L2						480.35	53.80	3.92	538.07
100898	George, Earlene	Snag Point B2 L11						496.60	49.66	10.01	556.27
100903	Guthridge, George	USS 2732 B3 L4						107.90	10.79	2.17	120.86
101504	Harrington, Moran & Barksdale, Inc	Neqleq B2 L1						1,857.70	185.77	37.43	2,080.90
100219	Imdieke, Bellanira	Fireweed B L9						2,418.00	241.80	48.72	2,708.52
100914	Ingham, Sherry	Pearson B L9				1,504.85	617.20	1,617.20	523.93	434.77	4,697.95
101257	Ishnook, Anuska	Sockeye B L2						1,462.50	146.25	29.47	1,638.22
100915	Jackson, Hope	Snag Point B1 L6						1,051.70	105.17	21.19	1,178.06
101261	Johansen, Daniel & Cheri	Kallenberg's Knob B L3						1,258.50	125.85	25.36	1,409.71
101260	Johansen, Ingvar & Sandra	Neqleq B3 L9						651.47	68.64	13.66	733.77
101464	Johnson, Ronald	Sampson BPR1 L14C						182.01	23.20	4.18	209.39
101270	Kase, Ray	Sampson Estates II B L20						1,605.50	160.55	32.36	1,798.41
100925	King, Scott	Highbush B L4						1,553.50	155.35	31.31	1,740.16
100927	Larson, Dorothy M.	USS 3183 B LP2						1,073.59	307.36	36.82	1,417.77
101294	Libby, John & Cynthia	USS 2732 B2 L5					84.50	84.50	16.90	8.72	194.62

City of Dillingham

Foreclosure List 2013 (for 2008-2013)

101294	Libby, John & Cynthia	USS 2732 B2 L6					62.40	62.40	12.48	6.44	143.72
101294	Libby, John & Cynthia	USS 2732 B7 L1					143.00	143.00	28.60	14.78	329.38
101294	Libby, John & Cynthia	USS 2732 B7 L2					1,784.90	1,929.20	371.41	187.13	4,272.64
101294	Libby, John & Cynthia	USS 2732 B7 L6					80.60	80.60	16.12	8.33	185.65
101294	Libby, John & Cynthia	USS 2732 B7 L7					2,291.90	1,738.10	403.00	225.44	4,658.44
101309	Maines, William & Patricia	Wood River B L8				366.52	3,044.60	343.20	554.44	198.84	4,507.60
101329	Moran, Trustee of Helen E.	USS 2732 B2 L11					62.40	62.40	12.48	6.44	143.72
101329	Moran, Trustee of Helen E.	USS 2732 B3 L6					113.10	113.10	22.62	11.68	260.50
101329	Moran, Trustee of Helen E.	USS 2732 B6 L3					75.40	75.40	15.08	7.78	173.66
101329	Moran, Trustee of Helen E.	USS 2732 B6 L4					88.40	88.40	17.68	9.12	203.60
101329	Moran, Trustee of Helen E.	USS 2732 B6 L5					59.80	59.80	11.96	6.17	137.73
101329	Moran, Trustee of Helen E.	USS 2732 B6 L1A					22.10	22.10	4.42	2.27	50.89
101329	Moran, Trustee of Helen E.	USS 2732 B6 L2A					85.80	85.80	17.16	8.86	197.62
101329	Moran, Trustee of Helen E.	USS 2732 B25 L8					183.30	183.30	36.66	18.93	422.19
101328	Moran, Trustee of Helen E.	USS 2732 B2 L1					187.20	187.20	37.44	19.32	431.16
101328	Moran, Trustee of Helen E.	USS 2732 B2 L10					62.40	62.40	12.48	6.44	143.72
101344	Nielsen, Robert	Snag Point B1 L4						1,015.30	101.53	20.46	1,137.29
101348	Noden, Daniel & Mary Ann	Snag Point B1 L10						1,043.90	104.39	21.04	1,169.33
101380	Rolf, Russell & Julie	Neqleq B3 L12						492.90	199.29	9.93	702.12
100989	Sampson, Eileen	Snag Point B2 L23					218.73	993.20	191.75	77.51	1,481.19
101403	Sophie Hansen, Andrew Straley &	Nerka VII B6 L3				257.40	257.40	257.40	77.22	55.71	905.13
101406	Sylvester, Richard	Tundra View Estates L1					1,338.30	1,738.30	387.66	167.17	3,631.43
101418	Toman, Jeremy	Embree B L5A						2,427.10	242.71	48.92	2,718.73
Grand Total			0	0	0	4,371.27	13,658.43	61,699.49	9,358.61	3,263.43	92,351.23
											92,351.23

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2014-15

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING THE VACATION OF A PORTION OF SECOND AVENUE WEST

WHEREAS, Second Avenue West in the area identified on the plat between Main Street and A Street is not used as a street; and

WHEREAS, the City of Dillingham has wanted to finalize a three way land transfer to provide a secure entry into the Port area; and

WHEREAS, ultimately the plan involves the transfer of this land to the N&N market; and

WHEREAS, there have been two public hearings on this proposed vacation, August 20, 2013, and February 19, 2014; and

WHEREAS, the proposed Vacation has received no objections from Nushagak Cooperatives or other City departments or agencies; and

WHEREAS, the City is able to retain that area as a public utility easement;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council approves the vacation of Second Avenue West as depicted on the attached Preliminary Plat and made part of this Resolution No. 2014-15.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on March 13, 2014.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject: A resolution of the Dillingham City Council approving the vacation of that portion of Second Avenue West between Main Street and A Street.

Agenda of: March 13, 2014

Council Action:

Manager: Recommend approval.

City Manager: Rose Loera
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Public Works / Francisco "Pancho" Garcia	PG	
X	Planning / Jody Seitz	JS	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes _____ No X Funds Available: Yes _____ No _____

Other Attachment(s):

- PCR Resolution No. 2014-02

Summary Statement.

This vacation is a logical one since Second Avenue West is no longer used as a road. It is also one component of the proposed Port Land Trade. This resolution is to approve the vacation of that portion of Second Avenue West between Main Street and A Street. Normally the area would be divided into two parts with the properties on each side receiving equal portions. The City will retain the whole area of the street as a utility easement for the water line and buried cable in that area.

The City Council will be asked at a future date to dispose of its portion to N&N so that the property line would be on the eastern side of the whole easement. This will not interfere with City access to its water line, but N&N will receive more property in the land trade.

The Planning Commission recommends approving this vacation per Resolution 2014-02. There have been two public hearings. There were no objections or additional comments at the Planning Commission meeting.

RESOLUTION 2014-02 (formerly 2013-21)
A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION

Recommending Vacation of a Portion of Second Avenue West

WHEREAS, the City of Dillingham has a goal of making its Port more secure by being able to close off the port during summer operations; and

WHEREAS, the plan involves creating a clear right of way in and out of the Port; and

WHEREAS, a plan involving the exchange of land between the Sea Inn, the N&N market and the city is established by a preliminary plat; and

WHEREAS, Second Avenue West between the City Hall and the southeast corner of Lot 5 Block 21 USS 2732AB is not used as a traffic way; and

WHEREAS, the area in question can be reserved by an easement along the lot lines to provide for a water line buried there;

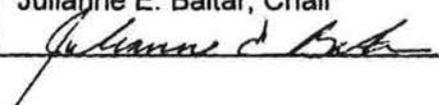
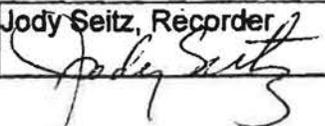
WHEREAS, there has been no objection to this on the part of staff or agencies or the public; and

WHEREAS, the street will be divided equally to owners on each side of the street; and

WHEREAS, this will contribute land to N&N as part of the Port Land Exchange.

THEREFORE, the City of Dillingham Planning Commission recommends Vacation of the portion of Second Avenue West.

ADOPTED by the Dillingham Planning Commission February 19, 2014.

Julianne E. Baltar, Chair 	Jody Seitz, Recorder 
--	--

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2014-16

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING TASK ORDER NO. 1 WITH CH2M HILL TO CONTINUE WORK ON THE WASTE WATER TREATMENT PLANT PROJECT TO ADDRESS NON-COMPLIANCE ISSUES

WHEREAS, the City of Dillingham has an existing contract with CH2M Hill to work with the City of Dillingham and DEC to assist in the development of a Compliance Order By Consent that will allow the City's wastewater treatment plant (WWTP) to continue to operate while developing a schedule of necessary upgrades to bring the plant into compliance with the discharge permit requirements; and

WHEREAS, the City received another Notice of Violation for the from the Dept. of Environmental Conservation (AkDEC) on February 20, 2014 which included noncompliance issues at the lagoon for continued effluent exceedences and for not having a Quality Assurance Project Plan (QAPP) on hand; and

WHEREAS, the City approved a Wastewater Treatment Plant (WWTP) Facility Plan with Resolution 2013-38 on June 27, 2013; and

WHEREAS, Phase II included a "Permanent Septage Receiving Station" which the City would like to be placed at the Landfill instead of at a Lift Station or the Lagoon; and

WHEREAS, the City needs to get the Septage Receiving Station designed as soon as possible to allow for a bid for construction this summer; and

WHEREAS, while the City is waiting for the construction of the permanent septage receiving station it will be seeking approval from AkDEC to bury the raw sewage in the landfill so that the City can discontinue dumping in the lagoon as soon as possible to address the effluent exceedences; and

WHEREAS, Phase III includes upgrading the aeration system at the lagoon which needs to be done in Phase II to address additional issues raised in the Notice of Violation from DEC; and

WHEREAS, Phase II includes putting in a Chlorination System which the City would like to move to Phase III to address issues raised in the Notice of Violation sooner; and

WHEREAS, these modifications of the June 17, 2013 WWTP Facility Plan will need to be incorporated into a revised document to present to AkDEC; and

WHEREAS, CH2M Hill has two separate contracts with the City of Dillingham one for the WWTP and the other for the Landfill; and

WHEREAS, CH2M Hill under contract for the Landfill is developing the City's AkDEC Solid Waste Permit application that is due by May 1, 2014 and the City will need to address the Septage Receiving Station and the dumping of the raw sewage in its permit application; and

WHEREAS, continue work with CH2M Hill for both the City's WWTP and Landfill is needed to address the City's non-compliance issues which will show AkDEC that the City has a consistent partner in addressing the violations with its WWTP and making progress to improve the system;

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager to task CH2M Hill with the following:

1. Revise the WWTP Facility Plan to address modification of the plan;
2. Develop a Quality Assurance Project Plan;
3. Consult with AkDEC to determine the regulatory requirements for a Septage Receiving Station; and
4. Design of a Permanent Septage Receiving Station.

BE IT FURTHER RESOLVED that the fee estimate for this work is a not-to-exceed amount of \$23,500 including professional services and reimbursable costs to all be paid from the WWTP grant.

PASSED and ADOPTED by the Dillingham City Council on March 13, 2014.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject: A resolution of the Dillingham City Council approving Task Order No. 1 with CH2M Hill to continue work on the Waste Water Treatment Plan Project to address non-compliance issues

Agenda of: March 13, 2013

Council Action:

Manager: Recommend approval.

City Manager: Carol Shade acting
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade		
X	Public Works Director/Francisco Garcia		
X	City Clerk / Janice Williams		

Fiscal Note: Yes X No _____ Funds Available: Yes X No _____

Other Attachment(s): WWTP Task Order No. 1

Summary Statement.

A Notice of Violation (NOV) was received on February 20, 2014 from State of Alaska Dept. of Environmental Conservation (AkDEC) on the Wastewater Treatment Plant (WWTP) which identified 8 violations of Dillingham's WWTP permit # AKG570018. The NOV is located in the packet under "Other". The City is required to respond to the NOV within 30 days of receipt identifying how the violations will be addressed.

The NOV was reviewed by the City's Project Manager, representatives of CH2M Hill, City Planner and City Manager and a plan to address the violations was put in motion. A letter to respond to the NOV will be sent before the deadline asking for more time to address the violations in the spring because the ground is frozen at this time.

The City would like to increase the scope of CH2M Hill's contract for the WWTP with four additional tasks:

- Revise the WWTP Facility plan to address the modifications of the phasing schedules and to add the option of a Septage Receiving Station at the Landfill.
- Develop a Quality Assurance Project Plan (QAPP) for the plant. This was a violation in the 2009 as well but was not corrected. The QAPP will be a standard operating procedure for the WWTP to follow for the sampling and reporting to DEC that is required on a monthly basis. Some of the violations that we've received were from improper recording of the samples.

- Consult with AkDEC to determine the regulatory requirements for a Septage Receiving Station. The City currently allows the dumping of raw sewage into the lagoon, which it is believed is contributing to the coliform levels exceeding DEC limits. In order to address this issue and show that the City is taking steps to reduce these levels, the City proposes building a Septage Receiving Station at the landfill. This Septage Receiving Station will be located close to the entrance of the landfill. The system will be a multiple tank system to retain solids with the effluent flowing into a leach field. An adjacent area to the dump station would be constructed to contain geotubes for periodic pumping of the solids and subsequent dumping into the landfill. The facility will be fenced and accessed by a card reader operated gate. The design of the system will need AkDEC approval prior to putting it out for bid.

Prior discussions for moving the raw sewage dumping was to one of the lift stations. None of the City's lift stations are capable at this time to receive raw sewage from pumper trucks and that is not a preference because of the fear of a spill and our PW staff having to clean it up.

- Develop a conceptual level design of the septage receiving station based in accordance with AkDEC and City requirements.

CH2M Hill has been working with the City for the non-compliance issues at the WWTP and the Landfill and we would like to continue that relationship.

The total cost for the four additional tasks is a not to exceed amount of \$23,500. Funds for this task order will come from the WWTP grant.

TASK ORDER

WASTE WATER TREATMENT PLANT - TASK ORDER NUMBER: 1

PROJECT NAME: Assist the City to develop a Quality Assurance Project Plan (QAPP) for the Wastewater Treatment Plant (WWTP), update the Project Phasing Section of the WWTP Facility Plan dated July 17, 2013, and determine the regulatory requirements and develop a conceptual design for a Septage Receiving Station to address the Notice of Violation given by the State of Alaska Department of Environmental Conservation (AkDEC) on February 20, 2014.

This Task Order pertains to an Agreement by and between the City of Dillingham ("OWNER") and CH2M Hill Engineers, Inc. which was signed on November 2, 2012, ("the AGREEMENT") for services related to the WWTP. Consultant shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

PROJECT DESCRIPTION

1. Revise the WWTP Facility Plan to address modifications to the Project Phasing section of the plan and to add the option of a Septage Receiving Station at the Landfill.
2. Assist the City in the development of a QAPP for the operations of the WWTP. The QAPP is a requirement of DEC #AKG570018 II.D and will address the WWTP Notice of Violation on this issue.
3. Consult with AkDEC to determine the regulatory requirements for a Septage Receiving Station at the Dillingham Landfill that would include a system with one or more tanks to retain solids with the effluent flowing into a leach field. An adjacent area to the septage receiving station would be constructed to contain geotubes for dewatering of solids for subsequent disposal into the landfill. The facility will be fenced and accessed by a card reader operated gate.
4. Develop a conceptual level design of the septage receiving station based in accordance with AkDEC and City requirements.

PAYMENTS TO CONSULTANT

The fee proposal is a time & materials basis using updated labor rates for 2014 with a not-to-exceed amount of \$23,500 with funds coming from the WWTP grant.

This Task Order is executed this _____ day of _____, 2014.

City of Dillingham
"OWNER"

By: Rose Loera

CH2M Hill Engineers, Inc.
"CONSULTANT"

By:

Signature: _____
Title: City Manager

Signature: _____
Project Manager

City of Dillingham
 New Scope Items Spring 2014
 Proposed Workplan

Task	Project Manager	Senior Technologist	Project Eng	Civil Eng	Chemist	Cost Estimator	CADD	Word Processor	KA	Acctg	Admin	Labor Hours	Labor Cost	General Expenses	Total											
Billing rates												\$236	\$253	\$148	\$148	\$192	\$148	\$139	\$96	\$171	\$96	\$96				
Project Management	8								2	2	2	14	\$2,614	\$131	\$2,745											
Septage Receiving Phase I																										
Determine Regulatory Requirements	4	2	4									10	\$2,042	\$102	\$2,144											
Develop Conceptual Design	2	4	16	8			16					46	\$7,260	\$363	\$7,623											
Update Facility Plan																										
Section 5 - Project Phasing	2	2	12					4			2	22	\$3,330	\$167	\$3,497											
Cost Estimate		2	4			4						10	\$1,690	\$85	\$1,775											
Reproduction			2								2	4	\$488	\$24	\$512											
QAPP																										
WWTP Specific Plan	2	2	16		4			4				28	\$4,498	\$225	\$4,723											
Reproduction			2								2	4	\$488	\$24	\$512											
TOTALS	18	12	56	8	4	4	16	8	2	2	8	138	\$22,410	\$1,121	\$23,531											

CH2M HILL 2014 SCHEDULE OF LABOR AND SERVICE CENTER RATES
ENGINEERING RATES EFFECTIVE JANUARY 1, 2014 THROUGH DECEMBER 31, 2014

JOB CODE	JOB TITLE	PER DIEM CODE	E-GRADE	2014 LABOR RATE PER HOUR*
SP01	Scientist 1	10	Engineer 0	\$88
EP01	Staff Engineer 1	09	Engineer 1	\$125
PC01	Staff Consultant 1			
SP02	Staff Scientist 2			
IS22	Staff GIS Developer/Analyst	08	Engineer 2	\$134
EP02	Staff Engineer 2			
PC02	Staff Consultant 1			
PC03	Associate Consultant	07	Engineer 3	\$148
EP03	Associate Engineer			
CS05	PC Systems Specialist			
SP03	Associate Scientist			
CA24	Contracts Administrator			
TS04	Technical Publishing Spclst 4			
PC04	Project Consultant	06	Engineer 4	\$171
TP05	Tech Pubs Supervisor			
PM01	Associate Project Manager			
EP04	Project Engineer			
PP04	Project Planner			
PD26	Proposal Process Manager			
TC16	Project Resident Representative			
CA25	Senior Contracts Administrator			
EP05	Engineer Specialist	05	Engineer 5	\$192
PM02	Project Manager (PM)			
CA26	Contracts Manager			
PC05	Project Consultant 2			
BG32	Client Service Manager 2 (CSM2)	04	Engineer 6	\$204
TC01	Senior Technologist			
PM03	Senior Project Manager (SPM)			
PM04	Principal Project Manager (PPM)	03	Engineer 7	\$236
R008	Regional Project Delivery Manager			
BG26	Client Service Manager 1 (CSM1)			
PM05	Principal & Special Projects Manager (PPM)	03	Engineer 7,8 & 9	\$253
AA02	Administrative Assistant 2	19	Office	\$96
AA02	Administrative Assistant 1			
OS02	Facilities Operations Assistant 2			
OS06	Facilities Operations Lead			
PR03	Project Assistant 3			
E106	Engineer Intern 6			
E102	Engineer Intern 2			
CA59	Purchasing Tech			
AA03	Administrative Assistant 3			
TE01	Engineering Tech. 1	14, 15 & 16	Tech 1 & 2	\$100
IN05	Intern 5			
IN03	Intern 3			
GD03	Graphic Designer 3	13	Technician 3	\$107
TC35	Staff Tech 2	12	Technician 4	\$121
GD04	Graphic Designer Lead 4			
TC09	Associate Technical Lead	11	Technician 5	\$139
GD05	Graphic Design Supervisor			
TC07	Associate Resident Representative			
TC09	Associate Technical Lead			
TC05	Associate Designer			

CH2M HILL SERVICE CENTER RATES				SERVICE CENTER RATE**
Health & Safety (comprehensive hourly rate applicable only to staff who are enrolled in the Health & Safety Monitoring Program)				\$1.75
Fleet Vehicles	Fleet Cars – Miles	Standard	Per Mile	\$0.70
Fleet Vehicles	Fleet Cars - Days	Billing Rate	Per Day	\$42.00
Fleet Vehicles	Fleet Truck/Vans – Miles	Standard	Per Mile	\$0.95
Fleet Vehicles	Fleet Truck/Van - Days	Billing Rate	Per Day	\$57.00
Personal Vehicle			Per Mile	current IRS reimbursement rate

CH2M HILL considers merit and cost of living adjustments each year. The above billing labor rates are effective for 1 January 2014 through 31 December 2014. Adjustments are expected for 2015 billing rates. Descriptions reflect the current Anchorage office staff composition; modifications to the labor job titles may be made due to staffing changes.

** Service Center Rates are reviewed periodically and are subject to change during review.

CH2M HILL expenses, including outside services, shall be billed with a 10% markup.

Executive Summary

The City of Dillingham (City) is the largest community in Bristol Bay, an area renowned as a wild salmon fishery. The City's wastewater treatment plant (WWTP), a sewage treatment lagoon, has been in operation since the late 1980s. The City has begun to exceed permit limits for its discharge to fresh water. The last sewerage facilities plan completed for Dillingham was in 1988, shortly after the construction of their sewage lagoon. Not only should a wastewater facility plan be regularly updated, it is an appropriate course of action for determining what improvements should be made to the system.

The City is actively working to improve their wastewater treatment system and discharge. Some upgrades are already being implemented at the time of publication of this document. Others will need to be phased in as funding allows. A summary of improvements is included as Table ES-1, based on the assumption that funding can be obtained at regular intervals. Two scenarios are shown in Table ES-1, based on the timing and placement of the permanent septage receiving station. An evaluation of the most appropriate location for the septage receiving station will occur during the design of the City Dock lift station in 2013.

TABLE ES-1
City of Dillingham WWTP Estimated Project Costs

Year Completed	Item Description	Estimated Total Project Cost Scenario 1	Estimated Total Project Cost Scenario 2
2013	Dredge Lagoon	\$1,287,360	\$1,287,360
	Install Baffles	\$177,000	\$177,000
	Temporarily Relocate Septage Receiving	Included in baffle contract	Included in baffle contract
	Design Costs for Phase II Projects	\$215,000	\$180,000
2013 Subtotal		\$1,679,360	\$1,644,360
2014	Chlorination System	\$813,000	\$813,000
	Lift Station Replacement	\$1,737,000	\$1,737,000
	Permanent Septage Receiving Station	\$403,000	\$0
	Design Costs for Phase III Projects	\$209,000	\$244,000
2014 Subtotal		\$3,162,000	\$2,794,000
2015	Permanent Septage Receiving Station	\$0	\$403,000
	Upgrade Aeration System	\$1,093,000	\$1,093,000
	New Headworks	\$1,316,000	\$1,316,000
2015 Subtotal		\$2,409,000	\$2,812,000
Total Project Cost		\$7,251,000	\$7,251,000

Scenario 1: Septage receiving is designed in 2013 and built in Phase II
Scenario 2: Septage receiving is designed in Phase II and built in Phase III

Because there is no flow meter to measure the WWTP influent flow, the analyses performed for this facility plan have been made with only estimated flow data. One of the first, permanent improvements to the system should be a flow meter or flume to measure actual flow through the plant. The improvements listed here should be revisited after a

year of actual data has been collected. WWTP performance monitoring should also be undertaken during this time period to give a more accurate indication of plant loadings and treatment capability in response to the upgrades already being implemented in this calendar year.

Wastewater strengths and quantities relative to the population suggest that significant infiltration and inflow (I/I) is present in Dillingham. An I/I investigation is recommended as a part of the next Water and Sewer Master Plan update. The flow meter will be essential in pinpointing system responses to rain events, a probable contributor to I/I.

Limited growth has been forecasted for the City of Dillingham. This document assumes a conservative growth rate of 0.5percent. Approximately 2/3 of the City population is on septic systems. An in-depth review of the anticipated hook-up rate of those using septic to the City sewer system is not included in this plan. However, because of the estimated I/I into the system, it is recommended that not more than 215 additional homes hook up to the sewer system before I/I is addressed.

Baffle installation in Dillingham will need to occur while the WWTP is in operation and after the lagoon has been dredged. Baffles should be marine-grade quality and manufactured with the arctic environment in mind. The design should include adequate anchor systems to accommodate ambient wind velocities. Windows should be sized for a flow of approximately three feet per minute to limit solids transfer through the baffle.

A baffle installation contractor was selected by the City through an Invitation to Bid process in May and June 2013. The work will be started after the lagoon cells are dredged and will be completed by October 2013.

4.3.3.3 Relocate Septage Receiving

The septage receiving area is currently located on the northwest corner of the first cell of the WWTP. This location is very close to the effluent pipe from the first cell to the second cell of the WWTP, allowing little or no treatment time in the first cell of the WWTP. As noted in the ADEC inspection report in 2009, the septage likely passes along the side of Cell 1 where no aeration occurs and may receive as little as 100 feet of primary treatment.

An appropriate location for a septage receiving area would be at a new headworks building. Septage could also be discharged at one of the City's lift stations like the City Dock or the small boat harbor lift station. Pretreatment of the septage to remove solids and garbage would be required prior to dumping into the lift stations. Hauler truck access, wet well volumes, and pumping rates would also need to be considered. It is recommended that thorough evaluation of the most appropriate location for a septage receiving station be completed during the preliminary design of the new City Dock liftstation. If the City Dock lift station is determined to be the most appropriate location for the septage receiving station, the receiving station can be included in the final design of the liftstation.

However, as construction of a headworks or improvements at the small boat harbor lift station or the City Dock lift station may occur at a later date, the septage receiving area should be moved to an interim location to facilitate greater treatment of the septage until a permanent installation can be constructed. An appropriate interim location is on the south side of Cell 1, near the current influent pipe. This relocation has been included in the scope of work for baffle installation contract.

4.3.4 Aeration

The aeration system at the Dillingham WWTP has reached the end of its service life. The aeration piping appears to be plugged in some locations and is not functioning as designed. Of the four blowers installed, one is currently out of service and the others have had intermittent shut downs in the past several years. It is difficult to get parts for these older blowers and they are quite inefficient when compared with newer technologies currently available.

Aerators accessible from the surface would be easier for City crews to maintain. Power savings from high-efficiency blowers could be substantial. Challenges for new blower design for the Dillingham WWTP include dust and fluctuating power. Current assumptions for upgrading the aeration system include reusing the existing blower building and abandoning the existing aeration diffusers in place.

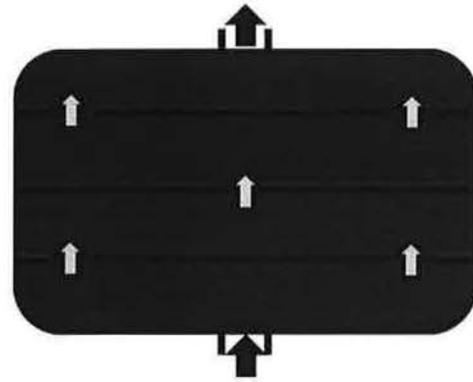


FIGURE 4-5
Proposed Baffle Configuration

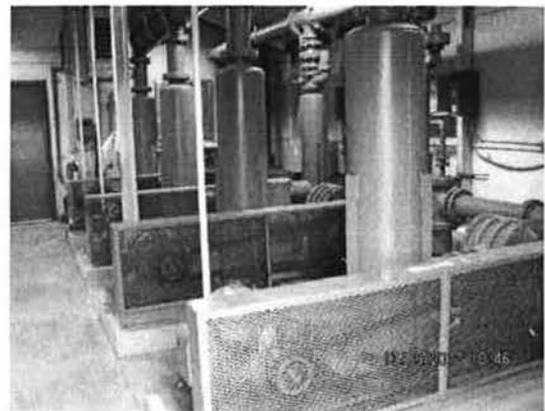


FIGURE 4-6
Existing Blowers

RECEIVED

CITY OF DILLINGHAM
CITY CLERK

Dear Alice Ruby

I would like to serve on the Senior Center Advisory Committee Seat E.

I attend activities at the senior center frequently and would enjoy participation as a member of the committee and sharing my thoughts. It would be a great opportunity to serve the seniors of our community.

Sincerely

Alice Stephens

(907) 842-5189

P.O. Box 704

Dillingham, Alaska
99575