

**City of Dillingham Action Memorandum**

Agenda of: June 4, 2015

Action Memorandum No. 2015-09

**Subject:**

Contract with JJC Enterprises and Aleknagik Enterprises for Gravel Supplied and Delivered to the City for FY 2016

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
	Finance Director		
X	Public Works Director	<i>[Signature]</i>	5/29/15
X	City Clerk	<i>[Signature]</i>	5/28/15

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

**Summary Statement:**

The City has the need for gravel for Landfill Cell cover, for streets and for projects at the Wastewater Treatment Plant Plant (WWTP). We advertised RFP 2015-07 for 30 days. The RFP asked for a price for gravel delivered to the Landfill, City Shop and to the WWTP. We received three bids. The lowest bid came from Aleknagik Enterprises for gravel delivered to the City Shop and to the WWTP @ \$14.75 cyd. JJC Enterprises, Inc. came in the lowest for delivery to the landfill @ \$13.00 cyd.

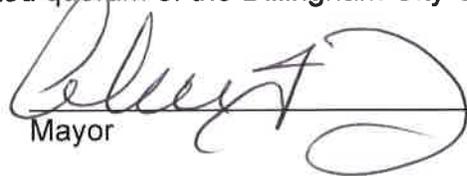
Recommend a contract to Aleknagik Enterprises @ \$14.75 cyd for approximately 3,000 cyds delivered to the City Shop and the WWTP. Also contract with JJC Enterprises, Inc. @ \$13.00 cyd for approximately 2,000 cyds delivered to the Landfill.

The amount of gravel is just an estimate of what we may need for FY 16.

Action Memorandum No. 2015-09

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on 6.4.15.

  
\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

Bernadette Packa Acting City Clerk  
City Clerk

City of Dillingham  
Fiscal Note

Agenda Date: June 4, 2015

Request:

ORIGINATOR: Rose Loera

<b>FISCAL ACTION (TO BE COMPLETED BY FINANCE)</b>	<b>FISCAL IMPACT</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO						
<b>AMOUNT REQUESTED:</b> <p style="text-align: center;"><b>\$77,000</b></p>	<b>FUNDING SOURCE</b>						
<b>FROM ACCOUNT</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">2200 7395 30 81</td> <td style="text-align: right;">\$26,000</td> </tr> <tr> <td>1000 7395 30 33</td> <td style="text-align: right;">\$17,000</td> </tr> <tr> <td>3213 7395 30 62</td> <td style="text-align: right;">\$34,000</td> </tr> </table>	2200 7395 30 81	\$26,000	1000 7395 30 33	\$17,000	3213 7395 30 62	\$34,000	<b>Project</b> <b>Contract for Gravel Delivered to the City</b>
2200 7395 30 81	\$26,000						
1000 7395 30 33	\$17,000						
3213 7395 30 62	\$34,000						
<b>TO ACCOUNT:</b>	<b>VERIFIED BY:</b> <u>Rose Loera</u> <b>Date:</b> <u>5/29/2015</u>						

**EXPENDITURES**

OPERATING	FY 16			
Personnel				
Fringe Benefits				
Computer Support				
Equipment				
Land/Buildings				
Miscellaneous	77,000.00			
<b>TOTAL OPERATING</b>	<b>\$ 77,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL				
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REVENUE				
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**FUNDING**

General Fund	\$43,000			
State/Federal Funds	\$34,000			
Other				
<b>TOTAL FUNDING</b>	<b>\$ 77,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**POSITIONS**

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Attached Action Memorandum 2015-09

PREPARED BY: Rose Loera

May 29, 2015

DEPARTMENT: Finance Department

APPROVED BY: \_\_\_\_\_

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