

City of Dillingham Action Memorandum

Agenda of: November 6, 2014

Action Memorandum No. 2014-17

Subject:

Authorize the City Manager to Execute a Contract to Provide Radio Encryption Equipment with REVL Communications and Systems

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
X	Finance Director	<i>Carol Shade</i>	12/6/14
X	Public Safety	<i>[Signature]</i>	11-06-14
X	City Clerk	<i>Jessie Lamb</i>	11/6/14

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

None

Summary Statement:

The purpose of this Action Memorandum is to authorize the Mayor or City Manager to execute a Purchase Order / Contract for the purchase of secure radio encryption equipment, RFP 14-20.

At the October 2, 2014 Council meeting, the Council approved Resolution No. 2014-59 accepting a Homeland Security Grant of which \$40,000 was designated for encryption technology equipment. The City went out to bid and received two bids, one from Arcticom, and one from REVL Communications, both located in Anchorage.

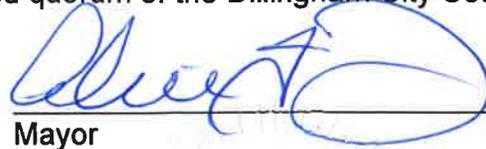
A scoring team evaluated the bids based on the criteria proposed in the RFP, and references were checked. A notice of intent to award to REVL Communications has been posted. Their bid was in the amount of \$34,242.79.

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Summary Statement continued:

RFP 14-20 was advertised in the Anchorage Daily News and the Bristol Bay Times for the required two week period.

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on Nov. 6, 2014.



Mayor

ATTEST:

[SEAL]



City Clerk

City of Dillingham
Fiscal Note

Agenda Date: November 6, 2014

Request: _____

ORIGINATOR: Carol Shade

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
AMOUNT REQUESTED: <p style="text-align: right;">\$ 34,242.79</p>		FUNDING SOURCE <p style="text-align: center;">SHSP Public Safety Equipment</p>	
FROM ACCOUNT <p style="text-align: right;">4705 7620 20 21 0000 0 \$ 34,242.79</p>		Project <p style="text-align: center;">Radio Encryption Equipment</p>	
TO ACCOUNT:	VERIFIED BY: Carol Shade	Date:	11/6/2014

EXPENDITURES

OPERATING	FY15	FY16	FY17	FY18/FY19
Personnel				
Fringe Benefits				
Capital Equipment	\$34,242.79			
Vehicle Lease				
Land/Buildings				
Miscellaneous				
TOTAL OPERATING	\$ 34,242.79	\$ -	\$ -	\$ -

Freight - BBEDC				
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REVENUE				
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FUNDING

General Fund				
State/Federal Funds	34,242.79			
Other - BBEDC				
TOTAL FUNDING	\$ 34,242.79	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See AM 2014-17

PREPARED BY: Carol Shade

November 6, 2014

DEPARTMENT: Finance Department

November 6, 2014

APPROVED BY: _____
