

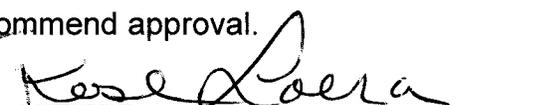
Subject: Authorize the City Manager to Execute a Contract for the purchase of a 2,800 – 3,000 Gallon Fire Department Tender to KME Kovatch for \$349,109

Agenda of: November 27, 2013

Council Action: Subject title was amended to add "or next responsive bidder if not able to negotiate a contract"

Manager: Recommend approval.

City Manager:


Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade		
X	Fire Chief / Norman Heyano	PP NH	
X	City Clerk / Janice Williams	JW	

Fiscal Note: Yes _____ No _____ Funds Available: Yes X No _____

Other Attachment(s): Resolution No. 2013-27

Summary Statement.

The purpose of this Action Memorandum is to authorize the Mayor or City Manager to execute a contract for the purchase of a 2,800-3,000 gallon Fire Department Tender. The funding for this fire apparatus is from a 2012 Federal Emergency Management Agency (FEMA) grant that has a total project cost of \$405,000. This grant was accepted by the council with Resolution 2013-27 on 5/23/13.

The project was advertised for 30 days and the City received two proposals. At the October Council meeting, the Council rejected both bids as non-responsive and recommended advertising for another two weeks. There were four individuals involved with the scoring of the application using criteria outlined in the RFP - two COD staff, Fire Chief and one volunteer.

In accordance with Dillingham Municipal Code, a RFP was publically advertised a second time for two additional weeks soliciting proposals from qualified contractors or individuals to provide the specifications and delivery of a complete Fire Department Tender. Bids were due by November 5, at 2 PM. Three qualified firms responded and submitted proposals. Unfortunately none of the three bids included the requirement for 4-wheel drive. The City, with advisement from its counsel, contacted the three bidders by phone and allowed an additional period to submit an addendum to add a cost for 4-wheel drive, to be submitted by email.

The bids were reviewed earlier this week and the results are as follows:

KME Kovatch \$349,109 - award a contract

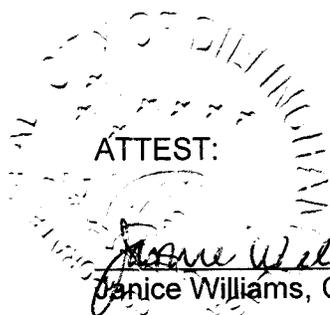
Fort Garry Fire Trucks Ltd. \$389,998

General Fire - disqualified, because they could not meet the delivery date of 240 days; 240 days to Pennsylvania.

Funding for this contract will be 95% from the FEMA grant and 5% from the Ambulance Replacement Fund.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on Nov. 27, 2013.

SEAL:



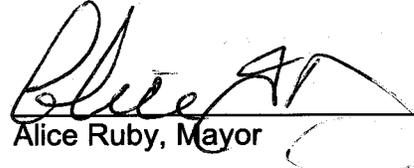
ATTEST:

Janice Williams
Janice Williams, City Clerk

Alice Ruby, Mayor

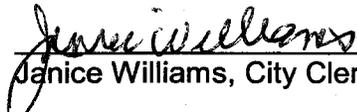
PASSED and ADOPTED by the Dillingham City Council on May 23, 2013.

SEAL:



Alice Ruby, Mayor

ATTEST:



Janice Williams, City Clerk