

Subject: Authorize the City Manager to Execute a Construction Agreement to Install a Baffle System at the WWTP with Concor Construction

Agenda of: June 6, 2013

Council Action:

Manager: Recommend approval.

City Manager: Rose Loera
Rose Loera

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	CS	
X	Project Mgr / Steve Cropsey	SC (ju)	
X	Public Works / Herman Shade	H	
X	City Clerk / Janice Williams	ju	

Fiscal Note: Yes X No _____ Funds Available: Yes X No _____

Other Attachment(s):

- Analysis of Bid Proposals

Summary Statement.

Baffles are essentially a floating "rubber" curtain system that causes the wastewater to circulate more and be retained longer in the lagoons. The baffle installation will cause wastewater entering the lagoons to travel further before being discharged therefore, allowing greater enzyme activity, which will increase the quality of the effluent discharged into the bay.

The purpose of this Action Memorandum is to authorize the City Manager or Mayor to execute an Agreement between the City and Concor Construction, to install a baffle system, in the amount of one hundred seventy-seven thousand (\$177,000) dollars. There were four qualified bidders with the lowest bid offered by Concor Const. AK Contractor's Lic # 22306.

All Bid Bond and qualifying bidder's statements are in order and the bid is substantially less than the Engineer's Estimate and will be paid by a State of AK Legislative Grant made in FY 2012-2013.

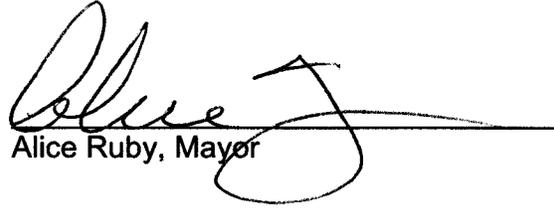
All City Ordinance and State of Alaska requirements for procurement have been met to award this contract to Concor Construction for this project.

Therefore, this request is to allow the City Manager or the Mayor to execute an agreement for construction and installation of a baffle system pursuant to plans and specifications prepared by CH2 M Hill, Engineers.

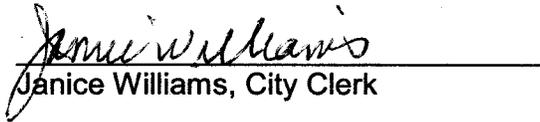
PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on June 6, 2013.

SEAL:




Alice Ruby, Mayor

ATTEST:


Janice Williams, City Clerk

City of Dillingham
Fiscal Note

Agenda Date: June 6, 2013

Request:

ORIGINATOR: Carol Shade

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED:		FUNDING SOURCE	
\$	177,000.00	WasteWater Treatment Plant	
FROM ACCOUNT		Project	
3213 8710 30 62 4413 0	\$ 177,000.00	Baffle Installation	
	\$ -		
TO ACCOUNT:	VERIFIED BY: Carol Shade	Date: 5/31/2013	

EXPENDITURES

OPERATING	FY13	FY14	FY15	FY16
Personnel				
Fringe Benefits				
Computer Support				
Equipment				
Construction				
Miscellaneous				
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ -

CAPITAL		177,000.00		
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REVENUE				
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FUNDING

General Fund				
State/Federal Funds		177,000.00		
Other				
TOTAL FUNDING	\$ -	\$ 177,000.00	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Attached Action Memorandum 2013-14

PREPARED BY: Carol Shade

June 6, 2013

DEPARTMENT: Finance Department

June 6, 2013

APPROVED BY: _____
