

Subject: Authorize the Mayor or City Manager to Execute a Contract with Merrell Brothers Inc. to remove sludge from lagoons 1 and 2 of the Dillingham Waste water treatment Plant

Agenda of: 5/9/13

Council Action:

Manager: Recommend approval.

City Manager: Carol Shade, Acting
 Rose Loera Carol Shade, Acting

Route To:	Department / Individual	Initials	Remarks
X	Finance / Carol Shade	<i>CS</i>	
X	Project Mgr / Steve Cropsey	<i>ST</i>	
X	Public Works	<i>ly ST</i>	
X	Recorder Lillian Capell City Clerk / Janice Williams	<i>JW</i>	

Fiscal Note: Yes X No _____ Funds Available: Yes X No _____

Other Attachment(s):

Summary Statement.

The purpose of this Action Memorandum is to authorize the Mayor or City Manager to execute a contract with Merrell Brothers Inc. for the removal of sludge material from lagoons 1 and 2 of the Dillingham WWTP.

According to City of Dillingham Ordinance a Request For Proposal, (RFP) was publically advertised for the required period of time soliciting proposals from qualified contractors to provide sludge removal and disposal services to the City of Dillingham. Four responsible and qualified firms responded and submitted proposals all of, which were determined to be responsive.

A committee of five individuals independently evaluated and assigned scores to each scoring criteria. Merrell Bros. Inc. achieved the highest score assigned by each evaluator and therefore was the unanimous selection of the committee. Merrell Bros. Inc. was determined to be the most qualified firm to perform the tasks associated with successful completion of the project in the specified time frame.

A Notice of Intent to Award was sent to all bidders on May 2, 2013. Any proposer not receiving the contract can appeal the award to Merrell Bros. Inc. provided the proposer

notifies the City Clerk within 10 days of the date of the Notice of intent to Award. If the City Clerk has not received an appeal notice by the May 13, 2013 the City can by City Ordinance and State Statute enter into a contract for this project.

The contract amount is for \$1,287,360.00, which assumes there are 400 tons (Dried weight) of sludge, which needs to be dewatered and transported. (This is based on information provided by BEES in 2009). Additional sludge removal and dewatering will be done at the cost of \$1,684.00 per dried ton, transportation and disposal costs would be additionally charged @ \$498.40 per ton. This is basically the first part of the WWTP upgrade required in order for the City to bring its discharge from the lagoons into compliance with State and Federal requirements.

Funding for this contract is from the Legislative Grant of \$2.28 million awarded to the City in FY 2012-2013.

It is therefore, recommended that the City Council of the City Of Dillingham take action to authorize the Mayor or City Manager enter a contract with Merrell Brothers Inc. for the Removal and Disposal of Sludge from the City Lagoons to be executed after May 13, 2013 and provided there are no protests to the award received by the City Clerk by that date.