

**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
Andy Anderson  
Curt Armstrong  
Tracy Hightower  
Paul Leidberg  
Chris Maines  
Misty Savo

## MEMORANDUM

**Date:** January 24, 2017  
**To:** City Manager Rose Loera  
**From:** Chief Dan Pasquariello  
**Subject:** **Public Safety February 2017 report**

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*Reporting dates 12-26-12 to 1-23-17*

Police:

- ❖ 333 Calls for service
- ❖ 8 Persons arrested
- ❖ 10 Title 47/Protective custody
- ❖ 7 Citations issued
- ❖ 28 Incident report

*Approximately 1 out of 10 calls for police service require an incident report to be completed by officers. A partial breakdown of our incident reports is as follows:*

Assault/Disorderly Conduct	5
Vehicle accidents	4
Theft	4
Violation release conditions	3
Burglary	2
Drug offense	2
Robbery	2
Suicide attempts	2
Trespass	1
Death investigations	1
Sexual assault	1

We applied for, and received a \$3,000 JAG grant from the Alaska Dept. of Public Safety to pay for an instructor to come to Dillingham and teach our officers in Airport Interdiction and Search and Seizure pertaining to drug investigation. We wanted to obtain funding for a tip line and rewards but those activities were not authorized by the grant.

At the end of the month all officers will receive training from nurses in the use of "Narcan", a nasal spray used to help with heroin overdoses. Police officers are frequently the first responder on scene at an ambulance call. We hope that we will receive the drug from the Alaska Dept. of Health and Social Services.

We have been working numerous felony cases, obtaining grand jury indictments in two felony assaults, and a sexual assault. We had two robberies this month, both involving marijuana. One of them solved, the other we are still investigating.

Corrections:

- ❖ 23 Total Inmates
- ❖ 10 Title 47/Protective custody

Two of our corrections officers are attended the three-week Municipal Corrections Academy in Palmer. Upon completion the officers will be eligible for certification through the Alaska Police Standards Council.

Dispatch:

- ❖ 416 Calls for service
- ❖ 84% Dispatched to Dillingham Police
- ❖ 4% Dispatched to Alaska State Troopers
- ❖ 7% Dispatched to EMS/Fire
- ❖ 5% Dispatched to Animal Control
- ❖ 120 911 calls received

Animal Control:

- ❖ 6 Animals impounded (dogs)
- ❖ 1 shelter adoption (dog)
- ❖ 1 owner surrendered animal
- ❖ 1 Compassionate euthanasia (dog)
- ❖ 10 Rabies/parvo shots given
- ❖ 1 citation issued

DMV:

- ❖ 57 Registrations/Titles
- ❖ 57 Driver's License/IDs
- ❖ 4 CDLs
- ❖ 6 Road tests
- ❖ 19 Written tests

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## MEMORANDUM

**Date:** January 24, 2017  
**To:** Rose Loera, City Manager  
**From:** Ken Morton, Public Works Director  
**Subject:** Monthly Staff Report

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### Streets:

- Snow removal, grading, sanding;
- Hauled glass / metal from collection bins to Landfill;
- Finished building up perimeter berm at active cell using dirt.

### Shop:

- 163 (Ambulance 2) alternator replaced;
- 120 (Landfill Loader) - loader bucket attachment lock re-repaired;
- 117 (backhoe) - repaired flat & bent rim back to serviceable condition;
- Incinerator – helped landfill operator remove snowmobile suspension shaft from conveyor belt with a cutting torch;
- Serviced: 97, 98 (police veh), 191 (loader), 120 (loader);
- 168 (Fire Truck 4) transfer case oil, 106 (grader) batteries cleaned;
- Installed new waste oil pump at Shop;
- 182 (van) - Thawed out & charged battery;
- 183 (van) - Thawed out & replaced battery;
- 132 (W/S) - replaced faulty washer switch;
- Sno2 (public safety snowmachine) - installed tie rod & serviced;
- 112 (flatbed) – sander system chain adjustment;
- 190 (Landfill bobcat) – Installed on-board scale system to help manage bin-loading.

### Buildings & Grounds:

- Cold snap challenges continue: frozen water service at Animal Control addressed, boiler pump replacement at Landfill. Lack of heat at Shop discovered during rounds & replaced transformer for burner ignition system.
- Blocked drain at the Library corrected;
- Replaced failed lighting at Public Safety & GCI (Potato Building);

- Tried to correct a lockset problem at DMV with no joy & routed work request to the Locksmith;
- Daily rounds / seasonal adjustments continuing at all facilities;
- Shop garage door spring broke. Ordering replacement parts;
- Landfill hot water heater ordered;
- Backup generator testing performed and all passed.

**Sewer:**

- Staff continues to break lagoon ice with backhoe. Have not been able to bring excavator to lagoon as excavator and hauling equipment not operable in this cold.
- Lagoon test sample exceeded authorized discharge levels:
  - Fecal coliform levels exceeded discharge authorization levels twice this month (bold is new information, historic data provided for context):

Date	FC	Date	FC	Date	FC	Date	FC
12/1/2016	540	12/19/2016	775	<b>1/5/2017</b>	<b>650</b>	<b>1/17/2017</b>	<b>667</b>
12/8/2015	2,100			1/5/2016	2,400	1/19/2016	1,600
12/9/2014	6,500	12/23/2014	3,400	1/6/2015	2,100	2/3/2015	4,400
12/11/2013	610	12/17/2013	250	1/7/2014	9	2/4/2014	2,600

- Lil' Larry / HUD lift station starter control system failed twice – requiring operator response;
- Dock Lift Station
  - Pump #1 seal failure. Requires servicing in Anchorage. Anticipate 3 week duration once they have the pump and the PO.
  - Pump #2 experiencing infrequent contactor starting failures. Tamarack Electric to swap out contactor's from non-functioning Pump #1 to confirm that is the problem.
  - Coincidentally ADEC concurred with staff request earlier in the week that the MMG may be used to purchase a back-up pump for this lift station. Pulling together a procurement package.
- Two blocked sewer services jetted.

**Water:**

- Three staff members are scheduled to attend an Introduction to Water Systems Course hosted by the Alaska Rural Water Association in late January. City costs to be covered by BBEDC grant.

**Admin:**

- Landfill operator position became vacant 1/13. Received authorization to fill the position as a lead;
- Equipment operator provided notice his last day of work will be January 30. Recruitment efforts initiated.

## **Landfill:**

- Cold weather hindering operations.
  - Hydraulic system automatics not working well.
  - Limited ability to start equipment that is stored outside.
  - Waste froze in base of collection bins.
- Presented rate study information to Landfill Committee and Finance & Budget Committee;
- Minor Air Quality Permit application given to ADEC

## **Projects:**

New Water Source – Parkwell – Consultant sizing new pump. Starting to assemble plans to connect to WTP.

### Sewer Lagoon

Weir construction all but done. Ultrasonic sensor & data logger in town. Waiting for warmer weather to start installation.

From: Dagen H, Nelson / Special Projects Foreman

### Small's Lift Station Building Repairs

- Tom Mueller General Contracting was awarded the contract to reconstruct the damaged building. At this time the building is framed, roof metal installed, 90% of the exterior metal wainscot installed, and the vinyl siding is currently being worked on.
- A temporary electrical service had to be installed, and a new meter base has been attached to the building. The electrician is currently working on the permanent service riser and boxes.
- The interior is being primed and painted. Then the interior electrical work can proceed.

### LS6 City Dock Lift Station

- Most of the electrical punch list items have been completed. We are waiting for a humidistat for the exhaust air system – and for a new control “brain box” to be delivered.
- The architectural punch list items have not been done yet.

### 2016 Lift Station Upgrades / 6 – Stations

- It has taken some time from design to manufacturing of the control panels requested in all lift stations. The HUD control system is in town and the balance of the control systems are scheduled to ship by month's end.
- All other materials for the wet well upgrades and electrical supplies are currently stored in Dillingham.

### Senior Center Remodel / Main Entry and Solarium

- Lantech, Inc has been awarded the contract to design the replacement and repairs to the main east entry and solarium. Some drainage issues will also be considered. Lantech had delayed starting design efforts until the Lake Road Fire Station contract was approved in an effort to help control costs.

Library Siding Upgrade – no change from last month

- The installation of the new siding was awarded to Tom Mueller General Contracting in the late fall. The new siding was then ordered and received. The supplier did not receive or send the base flashing with the order. It had to be back ordered from the manufacture and is expected in January 2017. The siding is currently wrapped and stored in a City warehouse till the project starts up.
- Also note that there are six new triple pane vinyl clad windows that will replace the older wood /metal framed windows. The jamb extensions and trim are all prefinished and stored in a heated warehouse. The plan is to install the windows right before the siding is installed. The windows were funded thru a state grant.

Downtown Fire Station Overhead Door Replacement – no change from last month

- A new coiled roll up overhead door was ordered to replace the center bay door on the fire station. The existing opening height was not tall enough for the larger ambulances. The new door will add 12” to the total height creating a 10’ head room clearance.
- Installation for the door was put out to bid last fall and the quotes received were over the budget. It was decide we hold off till April 2017 to put the work out for bid again.

Lake Road Fire Station Addition

- Design contract approved at the regular January council meeting.

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Paul Liedberg

## MEMORANDUM

**Date:** January 18, 2017  
**To:** Rose Loera  
**From:** Ida Noonkesser  
**Subject:** Staff Report

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During the month of November and December, the Senior Center served 878 congregante meals to 117 individuals, 755 home delivered meals to 49 individuals, gave 697 assisted rides to 46 individuals and 485 unassisted rides to 62 individuals.

We had twelve total individual renters in the month of November and December. We are usually busy with renters in the month of December for Christmas parties. We had Portage creek Slavii here at the Senior Center. The Baptist Church visited twice to sing Christmas songs, which was enjoyed by the Elders with quite a few participating in singing.

The fundraiser we had in November was a success, earning \$713.00. We served roast beef and crab, which was very much appreciated. We are thinking about doing another one in the spring.

The Senior Center is also considering holding a garage sale this spring. If you know anyone who would like to donate to the garage sale, this would be the time to do it. No clothes will be accepted.

Advisory Board Seat A is still available. If anyone knows a person who is interested, ask them to please submit a letter to Mayor Alice Ruby and Janice Williams

Our next Advisory Board meeting is scheduled for February 14<sup>th</sup>.



**1. CALL TO ORDER**

The Finance and Budget Committee met on Monday, January 16, 2017, in the City Council Chambers, Dillingham, AK. Mayor Ruby chaired the meeting which was called to order at 5:35 p.m.

**2. ROLL CALL**

Committee Members present:

Paul Liedberg (attended via teleconference)	Mayor Alice Ruby	Andy Anderson
Rose Loera	Navin Bissram	

Other Staff Present: Braden Tinker Ken Morton

Guest: Jim Canary, Assessor

**3. APPROVAL OF MINUTES**

- a. Minutes of December 12, 2016

MOTION: Andy Anderson moved and Rose Loera seconded the motion to approve the minutes of December 12, 2016.

VOTE: The motion passed unanimously by voice vote.

**4. APPROVAL OF AGENDA**

MOTION: Rose Loera moved and Andy Anderson seconded the motion to approve the agenda and move Item 6.d. after item 4. and to delete item 7.b.

VOTE: The motion passed unanimously by voice vote.

**6. UNFINISHED BUSINESS**

- d. Report on Real Property Sales Ratio

Jim Canary reported:

- Sales ratio comparing assessed values with sales of properties was around 88-90%; collected data from various sources, DNR site, realtors, several appraisals, went back as far as 2013;
- Cost a lot more to bring a product to Dillingham, if you have a house built in Dillingham you probably won't get what you built it for;
- Land values were running a little low; land value is an improved site, not barren land;
- Previous assessors had run across the board percent increases over the years, which causes a disparity between high end and low end property values;

- Has worked about a 1/3 of the properties, and estimates around a 10% increase overall, will continue to work 1/3 of the properties over the next two years; but if the market goes up or down, percentage increase of 10% is subject to change.

Keggie Tubbs:

- Commented it was unfortunate the sales ratio was in the 80s, a scenario that seemed to repeat itself over the years.

## 5. STAFF REPORTS

Rose Loera reported it would cost around \$10,000 to increase the pay for a landfill operator position to a landfill supervisor position.

## 6. UNFINISHED BUSINESS

### a. Sales Tax Exemption

#### 1) Responses from Community Re: Revised List of Exemptions

Rose Loera reported the City had received several inquiries the result of a recent attempt to clean up its sales tax exemption list. She noted those inquiries could be addressed during the Code Committee's review of all sales tax exemptions.

Keggie Tubbs, representative for BBEDC:

- Spoke in opposition to the letter received from the City revoking their sales tax exemption certification for purchases made in Dillingham, explaining BBEDC was a not for a profit and as a result qualified as an exemption as a 501 C 4;
- Voiced concerned there wasn't an opportunity to share their view before they received the letter; and
- Asked how the appeal process would work as outlined in the letter.

Navin Bissram reviewed the process that had taken place over the prior months to clean up its sales tax exemptions list based on interpreting its code.

- Noted one of the main obstacles in reviewing the list for qualified businesses was defining charitable and referred to the IRS website.

Robert Heyano:

- Recommended the first step could be to revamp the code to allow certain organizations to receive the exemption or strictly enforce it, but have the Council make that decision first.

Follow-up:

- Finance to ask for the Council's endorsement of a plan to reinstate those nonprofits that were revoked pending the Code Committee's review of the sales tax exemptions and Council's acceptance of a recommendation.

## 2) Tax Received by Nome and Kotzebue from Outside Liquor Vendors

Follow-up:

- Obtain information from the liquor vendors if they have a policy in place for collecting sales tax and submitting to the various municipalities.
- b. Recommend a Credit Card Processing Company
  - 1) References for PACE

The references were not available. In the meantime, the timeline to make a decision would be for the FY18 budget review.

## 2) Bristol Bay Borough's Online Payment Site

This was presented as an informational item.

- c. Update – Evaluation of Declining Sales Tax Revenues
  - 1) Compare State Issued COD Bus. Licenses to City Issued Bus. Licenses

*There was nothing to present.*

## e. Review Landfill Fees

Ken Morton presented a cost analysis to operate the landfill in support of an increase in landfill rates. This included a comparison of burying vs. burning trash in the incinerator. He felt the City needed to do more to educate the public on the need for sorting their trash.

## Discussion:

- Agreed compacted trash was an issue that would need to be resolved;
- Agreed the landfill did not need to be totally self-supporting, because the service was a product of paying taxes;
- Noted the incinerator had been sized based on the volume of anticipated trash, and was not aware that glass and cans could not be burned;
- Raising the rates may not fix the problem, but may help to raise awareness of the need to sort trash.

Follow-up:

- PW Director to meet with Dillingham Refuse to strategize on ways to promote sorting;
- Item to remain on the agenda for further discussion at the next meeting.

## f. Review Ambulance Fees

Braden Tinker presented on the proposed ambulance fees last updated in 2013.

MOTION: Rose Loera moved and Andy Anderson seconded the motion to recommend the proposed increases in ambulance fees to the Council.

VOTE: The motion passed unanimously by voice vote.

- g. Review Tobacco Tax

Follow-up:

- Next meeting provide the revenue that could be generated and identify the different types of tax that could be imposed.

**7. NEW BUSINESS**

- a. Provide Analysis Savings with HRA Higher Deductibles

Navin Bissram explained by increasing the deductible from \$2,000 to \$3,000, the city could save \$54,000 a year, maintaining the \$750 the employee would be responsible for. A change would require a new policy, and due to the timeframe available in 2018.

Follow-up:

- Based on last year, if the City changed to a \$3,000 deductible, and retained the \$750 employee responsibility what could the city envision paying out.
- b. Committee of the Whole to Review FY17 Budget

*This item was removed.*

**8. PUBLIC/COMMITTEE COMMENT(S)**

Navin Bissram produced a report showing a breakdown of the five entities and the lodging taxes they submitted for July and August. The total contribution had been questioned at the last meeting during a presentation of the September financials. A lodge owner had suggested they were the only business to submit lodging tax.

Paul Liedberg:

- Questioned if all the entities reported had simplified the tobacco tax by just taxing cigarettes; and
- Appreciated the input from the public, and suggested Robert Heyano be invited to sit in on the Landfill Committee.

**9. ADJOURNMENT**

The meeting adjourned at 7:55 p.m.

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Paul Liedberg, Chair

ATTEST:

\_\_\_\_\_  
Janice Williams, City Clerk

Approved: \_\_\_\_\_

DRAFT



**1. CALL TO ORDER**

The School Facility Committee met on January 18, 2017, at the School Administrative Offices, Dillingham, AK. Chris Napoli called the meeting to order around 12:20 p.m.

**2. ROLL CALL**

Committee Members present:

Chris Napoli	Danny Frazier	Rose Loera
Andy Anderson	Corey Evans	Russell Nelson
Ken Morton		

Committee Members absent:

Mayor Ruby                      Robin Samuelsen

**3. APPROVAL OF AGENDA**

MOTION: Ken Morton moved and Andy Anderson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by general consensus.

**4. APPROVAL OF MINUTES**

- a. Minutes of September 28, 2016

MOTION: Ken Morton moved and Rose Loera seconded the motion to approve the minutes of September 28, 2016.

VOTE: The motion passed unanimously by voice vote.

**5. UNFINISHED BUSINESS**

**6. NEW BUSINESS**

- a. Annual School Inspection

Russell Nelson presented on the annual school inspection report prepared in cooperation with Ken Morton.

- b. Major CIP Projects List Updated

School reps walked through the list of major and minor projects and completed projects updated as of January 2017:

- Estimate savings of \$50K the first year upgrading the lighting;
- Arctic hallway needs insulating work, but scored low;

- Add more cedar chips to the existing ones that are beyond “fluffing”, not in favor of rubber chips, good for falling on, but with an accelerant added can cause an intense fire, as has been experienced in several schools outside;
  - Looking to order the material to fix the elementary walkway in the next couple of months;
  - Will review the projects list over the next couple of months and come up with a plan to work the list in 2017; and
  - Every year there is a painting project to keep the building looking presentable.
- c. Quarterly Basis Discuss:
- 1) Any Need for Increases or Decreases in School Facility-Related Services
  - 2) Regarding the Funding Necessary for School Facility Maintenance and Repair

Chris Napoli noted the school planned to follow the same budget preparation and presentation as in the past.

**7. PUBLIC COMMENT/COMMITTEE COMMENTS**

Ken Morton:

- Noted he was impressed with the shape the schools were in, and the ongoing monitoring of each facility.

Danny Frazier:

- Commented square footage wise the school was short one custodial person, but were managing to keep up due to the efficiencies Russell had put in place.

Russell Nelson:

- Thanked the city for supporting the school district.

Rose Loera:

- Hoped the City could continue to provide the financial support it has done in the past, noting it was experiencing a \$700,000 deficit in FY17, that some of this was due to one-time events, and, hopefully the annexation would come through;
- Reported she had been asked to sign a MOA with State Health and Human Resources to use the schools as a dispensing center during an emergency event, but had deferred to the Supt. who oversees the buildings.

Andy Anderson:

- Noted he was impressed with the number of projects that had been completed since 2012.

**8. ADJOURNMENT**

Chris Napoli adjourned the meeting at 1:13 p.m.

\_\_\_\_\_  
Mayor Alice Ruby, Chair

ATTEST:

\_\_\_\_\_  
Janice Williams, City Clerk

Approval Date: \_\_\_\_\_

DRAFT



January 9, 2017

Department of Commerce, Community, and Economic Development  
Alcohol & Marijuana Control Office  
550 West 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99576

City of Dillingham  
141 Main Street  
PO Box 889  
Dillingham, Alaska 99576

Kvichak Pacific, LLC  
P.O. Box 91006  
Anchorage, AK 99509

Re: Objection/Protest to the License Renewal of License #2787 dba Olsen's Liquor Store

To Mayor Ruby, Council Members and Board Members:

We write to you again with concerns regarding license #2787.

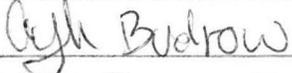
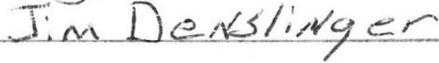
Kvichak Pacific, LLC has filed an application to transfer this license from a location that is currently attached to one of the local bars, The Willow Tree, to a residential housing area at Ahklun View Estates, very close to the Manokotak trail. Many in the City of Dillingham have objected to this transfer. Please see Tab 25 of the previous ABC Board Meeting.

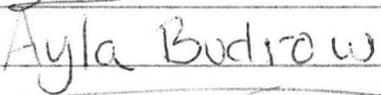
The approval of a license transfer will result in an additional location to obtain alcohol. First, the owner of the license is also the owner of the Dillingham Liquor Store. It is not well known that the owner has TWO liquor stores in Dillingham. One is downtown and is well known, and the other, Olsen's Liquor Store, is attached to the Willow Tree Bar, not well known. In its current location, business is most likely poor. We assume this is why they are requesting a transfer to a residential area.

The decision to approve the transfer of this license is pending the February 2017 ABC Board Meeting. At this time we would like to add an additional objection/protest, an objection/protest to approve the renewal of this same license. Dillingham already exceeds its license to population ratio.

Dillingham, as we have shown previously, is already suffering from alcohol and drug related issues. This license renewal is not in the best interest of the public (AS 04.11.330 a.1.). Especially public safety. We respectfully request that the City of Dillingham move to correct the ratio of licenses to population error (AS 04.11.400). Please deny the renewal of License #2787 and continue to deny the transfer application of this same license.

Respectfully,

  
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Licens e	Establishment	License Type	City	Borough	Service Location	Owner	Owner Address	Phone	Expiration
1015	Sea Inn	Beverage Dispensary	Dillingham	Unorganized Borough	8 Alley Way	Sea Inn Properties LLC	PO Box 1229, Dillingham, AK 99576	(907) 842-2233	2016
1242	Willow Tree Inn	Beverage Dispensary	Dillingham	Unorganized Borough	513 Wood River Road	Alaska '49 LLC	PO Box 630, Dillingham, AK 99576	(907) 842-5513	2017
1405	Dillingham Liquor Store	Package Store	Dillingham	Unorganized Borough	312 Main Street East	Brannon Rentals LLC	PO Box 91006, Anchorage, AK 99509	907-229-4064	2017
2652	Windmill Grille	Restaurant/Eating Place-Seasonal	Dillingham	Unorganized Borough	1544 Kanakanak Rd.	Nina J. Corbett	PO Box 1216, Dillingham, AK 99576	(907) 842-1240	2016
2787	Olsen's Liquor Store	Package Store	Dillingham	Unorganized Borough	1.25 Mile Willow Lane	Kvichak Pacific LLC	PO Box 101657, Anchorage , AK 99510	(907) 274-1634	2016
5261	The Rack	Restaurant/Eating Place	Dillingham	Unorganized Borough	3310 Nina Way	Paul & Mikki's, Inc.	PO Box 501, Dillingham, AK 99576	907-842-1920	2016

BD = 2

Pkg = 2

R/E "Restaurant" = 2

We are allowed to have two (2) Restaurant Eating Places.

We are allowed to have one (1) NON - Restaurant Eating Places. We have 4

**We are allowed to have three (3) but have six (6). Note: Restaurant can obtain one by petition. But those are only Two (2) of the six (6).**

ALCOHOL MARIJUANA CONTROL OFFICE  
 POPULATION AS OF APRIL 30, 2016  
 3 AAC 304.905

Local Governing Body	CED-(1)	Mil(2)	Stu(2)	Inm(2)	Net	AUTHORIZED		ACTUAL						R/E	
						3,000	1,500	Non-Restaurant / Eating							
						Non-R/E	R/E	BD	Pkg	Club	Brew	Wine	Distil	Rec	
Aleknagik	232					1	1								
Anchorage	300,549	33,187	1,612	1,265	264,485	89	177	122	93	22	6	4	1	10	148
Bethel	6241					3	5		2						1
Bettles	13					1	1	1	1						
Coffman Cove	184					1	1	1	1						
Cordova	2,286					1	2	5	5	1					2
Craig	1,198					1	1	2	3	1					1
Delta Junction	1,089					1	1	2	2	1					1
Dillingham	2,431					1	2	2	2						2
Fort Yukon	576					1	1		1						
Galena	449					1	1	1	1						
Gustavus	516					1	1	1	1						1
Haines	2,537					1	2	3	4	1	1		1		2
Hoonah	787					1	1	1	1		1				1
Juneau	33,026	300	346	248	32,132	11	22	20	16	3	1			4	22
Klawock	802					1	1		1						
McGrath	315					1	1	2	3						
Nenana	396					1	1	2	3						1
Nome	3,721			115	3,606	2	3	6	5	2					3
Nulato	246					1	1		1						
Pelican	93					1	1	1	1						1
Petersburg	3,209					2	3	3	3	2					3
Ruby	186					1	1		1						
Saint George	92					1	1		1						
Saint Paul	436					1	1	1	1						
Sitka	9,061			56	9,005	4	7	8	5	3					6
Skagway	1,031					1	1	2	2	2	1		1	1	1
Tanana	229					1	1		1						
Tenakee Springs	128					1	1		1						1
Thorne Bay	530					1	1	1	1						

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R/E = Restaurant Eating Place  
 BD = Beverage Dispensary  
 Pkg = Package Store

Club = Club License  
 Brew = Brewery License  
 Distil = Distillery License

Rec = Recreation Site  
 Wine = Winery

January 9, 2017

Department of Commerce, Community, and Economic Development  
Alcohol & Marijuana Control Office  
550 West 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99576

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The approval of a license transfer will result in an additional location to obtain alcohol. First, the owner of the license is also the owner of the Dillingham Liquor Store. It is not well known that the owner has TWO liquor stores in Dillingham. One is downtown and is well known, and the other, Olsen's Liquor Store, is attached to the Willow Tree Bar, not well known. In its current location, business is most likely poor. We assume this is why they are requesting a transfer to a residential area.

The decision to approve the transfer of this license is pending the February 2017 ABC Board Meeting. At this time we would like to add an additional objection/protest, an objection/protest to approve the renewal of this same license. Dillingham already exceeds its license to population ratio.

Dillingham, as we have shown previously, is already suffering from alcohol and drug related issues. This license renewal is not in the best interest of the public (AS 04.11.330 a.1.). Especially public safety. We respectfully request that the City of Dillingham move to correct the ratio of licenses to population error (AS 04.11.400). Please deny the renewal of License #2787 and continue to deny the transfer application of this same license.

Respectfully,

Jacob Schultzkump  
Kelly Noll  
Bob Heath  
Sandra Long  
Ed Burton

Jacob Schultzkump  
Kelly Noll  
Bob Heath  
Sandra Long  
Ed Burton

January 9, 2017

Department of Commerce, Community, and Economic Development  
Alcohol & Marijuana Control Office  
550 West 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99576

City of Dillingham  
141 Main Street  
PO Box 889  
Dillingham, Alaska 99576

Kvichak Pacific, LLC  
P.O. Box 91006  
Anchorage, AK 99509

Re: Objection/Protest to the License Renewal of License #2787 dba Olsen's Liquor Store

To Mayor Ruby, Council Members and Board Members:

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January 9, 2017

Department of Commerce, Community, and Economic Development  
Alcohol & Marijuana Control Office  
550 West 7<sup>th</sup> Ave, Suite 1600  
Anchorage, Alaska 99576

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141 Main Street  
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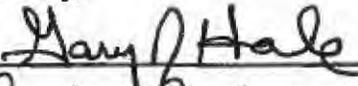
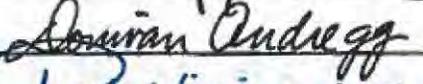
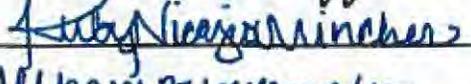
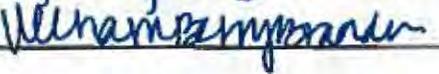
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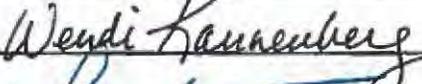
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January 12, 2017

Department of Commerce  
Alcohol and Marijuana Control Office  
550 West 7<sup>th</sup> Ave Suite 1600  
Anchorage, Alaska 99576

To whom it may concern:

I am writing as a follow up to my opposition for a liquor license on the residential area of Lake Aleknagik.

I am a physician administrator who works for a community Hospital in Dillingham and I have been a resident for the past nine years.

In my experience and according to statistics the crime in Dillingham has risen by 50%. The most common factor involved in most crimes is alcohol. The town does not have enough law enforcement agents to cover Dillingham. Often times crimes go unpunished because of lack of funding from the state to fund our police department. Our local community hospital relies on State and Federal funding also. Both have been cut. Our medivacs (air ambulance) are exhausted.

Granting a liquor license in this particular area would not be in the best interest of Dillingham residents.

The area is populated with family housing and many small children live and play in the area.

The place where there is a current a liquor license (Bar) is a commercial area. Loud and unsafe and often time vehicles are turned over and drivers are seriously insured. Our hospital cant afford more medivacs and the lives of these people would be in danger.

I respectfully ask that you do not grant this license and propose to the owner to relocate his intent.

Respectfully,



Lecia Scotford

January 13, 2017

Department of Commerce  
Alcohol and Marijuana Control Office  
550 West 7<sup>th</sup> Ave. Suite 1600  
Anchorage, AK 99576

Re: Objection / Protest to the Kvichak Pacific License Renewal / Transfer #2787

To: Honorable Board Members

As a resident of Dillingham and home owner in the quite residential neighborhood for the proposed transfer, I appeal to the Board today to deny the License renewal / transfer #2787 before your consideration.

Kvichak Pacific, dba Olsen's Liquor store, has full rights to enjoy economic commerce within our City limits. However as the old expression goes, their right to throw a punch ends where the beginning of our nose begins.

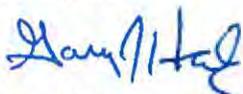
Dan Coffee, attorney for Kvichak Pacific went on record last Board meeting stating "he does not care to listen to what the residents of Dillingham have to say" while stating his case for your approval. As Board members I'm sure this goes against your vested interest realizing the economic profit made will be at the detriment of our public health and safety.

Of particular concern is why Kvichak has chosen to move the license from the current commercial downtown location to a secluded residential location seven miles from State Trooper's and City Police outpost. Coincidentally the North Trail head that links snow-go machines with the dry village of Manokotgak from Dillingham ends less than 300 yards from the proposed liquor store location. A \$75 bottle bought at the proposed liquor store will yield \$200 after a 22 mile ride. The profit made by wealthy Anchorage owners will be made at the detriment of our rural Native American population. But of course Dan Coffee representing Kvichak does not care to listen.

Mr. Coffee can show you what good stewardship to the community, in compliance with all rules and regulations inside the store, but falls silent on activities that will happen outside his store. Last weekend I personally witnessed a vagrant verbally assaulting patrons exiting the current liquor store downtown location. These patrons were able to either quickly get police assistance or peacefully drive away from the commercial location to return home. These options will not be available to us if you approve the liquor store location in the residential neighborhood 7 miles away from law enforcement. Just imagine vagrants following residents to their front doors putting families at risk. But of course Kvichak does not care to listen.

In summary there's a Native American expression to "just walk a mile in his moccasins." I appeal to the Honorable Board Members to visualize voting on a proposal to build a liquor store next door to your current peaceful residence. If your inclination would be to object, please vote no on this liquor store application. Kvichak Pacific may not care to listen about the harm to Dillingham's residents health and public safety, however our families are relying on that you do care and will vote no on the liquor store application renewal and transfer.

Thank you,



Gary J. Hale



CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2017-01

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING DILLINGHAM MUNICIPAL CODE SECTION 4.15.030 PROPERTY EXEMPTIONS, SENIOR CITIZEN AND DISABLED VETERANS, TO ADD PFD RESIDENCY REQUIREMENT**

WHEREAS, qualifying senior citizen and disabled veteran applicants who have not received a permanent disability are not required to reapply for a real property exemption annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, or other factors affecting the exemption causes the property to either spatially qualify or no longer qualify for exempt status; and

WHEREAS, the City Council wishes to add language that would require the City to have a procedure in place to regularly review the status of an applicant to be sure they still qualify for the exemption; and

WHEREAS, the City Council wishes to require that an individual also be eligible for a permanent fund dividend for that same year or, if the individual does not apply for the PFD that the individual would have been eligible for the permanent fund dividend had the individual applied;

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

**Section 1. Classification.** This is a code ordinance.

**Section 2. Amendment to Section 4.5.030.** That Dillingham Municipal Code Section 4.15.030 is hereby amended as follows (New language is shown as underlined):

**4.15.030 Real and personal property exemptions.**

- A. The property listed in AS 29.45.030 is exempt from general taxation, subject to the requirements set out therein and in this section.
- B. Application Required. An application provided by the city for an exemption from taxation of property shall be filed with the city in accordance with AS 29.45.030.
- C. Senior Citizen or Disabled Veteran Eligibility.
  - 1. Residents of the city of Dillingham are eligible for a real property tax exemption on the first one hundred fifty thousand dollars of assessed value on the real property they own and occupy as a primary residence and permanent place of abode if the individual meets one of the following requirements:
    - a. Sixty-five years of age or older;
    - b. Disabled veteran; or
    - c. At least sixty years old who is the widow or widower of a person who qualified for an exemption under subsection (C)(1)(a) or (b) of this section.
    - d. To be eligible for an exemption under this subsection (C) for a year, the resident shall also meet all requirements for a permanent fund dividend under AS 43.23.005 for the same year or for the immediately preceding year.

2. Only one exemption may be granted for the same property and, if two or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves who is to receive the benefit of the exemption.
3. Disabled veteran" means a disabled person:
  - a. Separated from the military service of the United States under a condition that is not dishonorable who is a resident of the state, whose disability was incurred or aggravated in the line of duty in the military service of the United States, and whose disability has been rated as fifty percent or more by the branch of service in which that person served or by the United States Department of Veterans Affairs; or
  - b. Who served in the Alaska Territorial Guard, who is a resident of the state, whose disability was incurred or aggravated while serving in the Alaska Territorial Guard, and whose disability has been rated as fifty percent or more.
4. Assessment Date. In order to qualify for an exemption described in this section, an applicant must fulfill the requirements for the exemption as of January 1st in the tax year for which the exemption is sought.
5. Filing Deadline. An application for exemption shall be filed no later than February 15th of the assessment year for which the exemption is requested.
6. Deadline Extension for Good Cause. The assessor may accept an exemption application after February 15th and up to May 25th of the assessment year for which the exemption is requested only upon a showing of good cause. A request to accept a late filed exemption application for a tax year shall be filed with the finance director. A denial of such a request may be appealed to the board of equalization pursuant to subsection (C)(12) of this section. Notwithstanding any other provision of law, a request to accept a late filed exemption application shall not be granted if it is not filed on or before May 25th of the tax year for which the exemption is sought.
  - a. Good cause," for purposes of waiver of the filing deadline, is a written explanation by a medical doctor which unequivocally establishes that the person seeking the exemption was physically or mentally incapacitated and therefore unable to submit a timely application or to appoint an authorized representative to file an exemption application on his or her behalf.
7. Senior Citizen Applications.
  - a. Qualifying senior citizen applicants are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, or other factors affecting the exemption causes the property to either spatially qualify or no longer qualify for exempt status.
8. Disabled Veterans Applications.
  - a. The city shall accept disabled veteran applications for previous tax years only where the disabled veteran has made timely application for each year the exemption is sought and has received a qualifying retroactive disability evaluation from the Veterans Administration or applicable branch of service.
  - b. Qualifying disabled veterans who are permanently disabled are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, status of disability or other factor affecting

the exemption causes the property to either spatially qualify or no longer qualify for exempt status.

- c. Disabled veterans who have not received a permanent disability rating are required to file annually.

- 9. Review Applications. The city's finance director will review 1/3 of the applications annually on a rotating basis.

**Section 3. Effective Date.** This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

\_\_\_\_\_

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk

**City of Dillingham Information Memorandum**

Agenda of: February 2, 2017

Attachment to:

Ordinance No. 2017-01 / Resolution No. \_\_\_\_\_

**Subject:**

Amending Dillingham Municipal Code Section 4.15.030 Property Exemptions, Senior Citizen and Disabled Veterans, to Add PFD Residency Requirement

City Manager: Recommend Approval

Signature: Rose Loken

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

-An advertisement for a Public Hearing on Ordinance No. 2017-01 will be scheduled to appear in the January 26 edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing.

**Summary Statement:**

This ordinance was introduced at the January 19, 2017, Council meeting, and is scheduled for a public hearing February 2, 2017.

This ordinance was vetted through the Code Review Committee and is being recommended for adoption.

Concerned residents may not be updating their eligibility status for Senior Citizen/Disabled Veteran real property tax exemption.

o Want to avoid questioning whether or not someone is eligible, but our criteria for Dillingham residency is not enough. The State does allow a municipality to require an applicant to apply on an annual basis contrary to what we thought was the law. Committee was not in favor of an annual filing.

Suggested we add language to include eligibility for PFD and for the Finance Director to proof at least 1/3 of the applications annually. Place all applicants on a three year rotation.

The pros for using the PFD included:

- o Serves to remove any question of eligibility, because:
- o Applications identifies primary residence, which is useful if someone has more than one home in Alaska;
- o Identifies medical as reason for allowable absence;
- o No PFD filing can be the result of individual has passed away, moved out of state.



Attachment to:  
Ordinance No. 2017-01 / Resolution No. \_\_\_\_\_

**Summary Statement continued:**

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2017-02

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING TITLE 8 – HEALTH AND SAFETY BY THE ADDITION OF A NEW CHAPTER PROVIDING A PROCESS FOR REVIEWING LIQUOR LICENSE APPLICATIONS**

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BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

**Section 1. Classification.** This is a code ordinance.

**Section 2. Amendment to Title 8.** That Dillingham Municipal Code Title 8 – Health and Safety is hereby amended by the addition of a new Chapter 8.18 Liquor Licenses.

Chapter 8.18  
REVIEW OF LIQUOR LICENSES

Sections:

- 8.18.010 Definitions.
- 8.18.020 Review of liquor license applications.
- 8.18.030 Waiver of protest.
- 8.18.040 Consideration by council.

**8.18.010 Definitions.**

When used in this chapter, the following words and phrases shall have the meanings set forth in this section:

“Board” means the Alaska Alcoholic Beverage Control Board.

“License location” means the lot or parcel, and structure, where a licensed premises would be located pursuant to a liquor license application that is subject to review under this chapter.

“Licensed premises.” Defined as provided in AS 04.21.080.

“Liquor license” means any of the licenses or permits described in AS 04.11.080.

**8.18.020 Review of liquor license applications.**

- A. Upon receiving notice from the Board of an application for the issuance, renewal, transfer of location or transfer to another person of a liquor license for a license location in the city, including without limitation an application to transfer a license to a license location in the city under AS 04.11.400(m), the city shall refer the application for review to the planning office, finance office and police department within three working days. Comments will be documented on the City’s Liquor License Application Review form.