



Alice Ruby, **Mayor**

**Council Members**

- Tracy Hightower (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

**DILLINGHAM CITY COUNCIL  
MEETING AGENDA –FEBRUARY 2, 2017  
David B. Carlson Council Chambers**

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

<b>WORKSHOP – LANDFILL</b>	<b>6:00 P.M.</b>	<b>FEBRUARY 2, 2017</b>
<b>REGULAR MEETING</b>	<b>7:00 P.M.</b>	<b>FEBRUARY 2, 2017</b>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
  - a. Special Council Meeting, January 16, 2017 ..... page 3
  - b. Regular Council Meeting, January 19, 2017 ..... page 5
- 4. APPROVAL OF CONSENT AGENDA**  
**APPROVAL OF AGENDA**
- 5. STAFF REPORTS**
  - a. City Manager and Staff Reports .....page 11
  - b. Standing Committee Reports .....page 43
- 6. PUBLIC HEARINGS**
- 7. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)**
  - a. Jessica Denslinger – Olsen’s Liquor Store License ..... page 53
  - b. Gary Hale – Olsen’s Liquor Store License ..... page 59
- 8. ORDINANCES AND RESOLUTIONS**
  - a. Adopt Ordinance No. 2017-01, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.15.030 Property Exemptions, Senior Citizen and Disabled Veterans, to Add PFD Residency Requirement ..... page 63

- b. Adopt Ordinance No. 2017-02, An Ordinance of the Dillingham City Council Amending Title 8 – Health and Safety by the Addition of a New Chapter Providing a Process for Reviewing Liquor License Applications ..... page 68
- c. Adopt Resolution No. 2017-05, A Resolution of the Dillingham City Council Approving an Increase in the Ambulance Billing Rates .....page 73

**9. UNFINISHED BUSINESS**

- a. Citizen Committee Appointments
  - 1) Planning Commission, 3 Seats Open .....page 79
  - 2) Senior Advisory Commission, 1 Seat Open
  - 3) Library Advisory Board, 1 Seat Open .....page 83
  - 4) Territorial School Committee, 1 Seat Open
- b. Annexation Update
- c. Interim Task Force Borough Feasibility Study Update

**10. NEW BUSINESS**

- a. Review of Liquor Licenses
  - 1) Transfer Application – Olsen’s Liquor Store.....page 85
  - 2) Renewal Application – Olsen’s Liquor Store for 2017/2018 .....page 87

**11. CITIZEN’S DISCUSSION (Open to the Public)**

**12. COUNCIL COMMENTS**

**13. MAYOR’S COMMENTS**

**14. EXECUTIVE SESSION**

- a. Legal Matter – Dillingham & Manokotak Annexation Petitions

**15. ADJOURNMENT**

**1. CALL TO ORDER**

A special meeting of the Dillingham City Council was held on Monday, January 16, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 12:15 p.m.

**2. ROLL CALL**

Mayor Alice Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower      Curt Armstrong      Andy Anderson  
Paul Liedberg - attended via teleconference

Council members absent:

Misty Savo                      Chris Maines

Staff in attendance:

Janice Williams

Guest(s):      Tim Pearson (Pearson Consulting)

**4. APPROVAL OF AGENDA**

MOTION:      Tracy Hightower moved and Andy Anderson seconded the motion to approve the agenda.

VOTE:              The motion to approve the agenda passed unanimously by voice vote.

**4. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

There was no citizen's discussion.

**5. SPECIAL BUSINESS**

a.      Executive Session – Personnel Matter

1)      Manager Recruitment

MOTION:      Andy Anderson moved and Tracy Hightower seconded the motion to enter into Executive Session [12:16 p.m.].

VOTE:              The motion passed unanimously by voice vote.

Tim Pearson joined the executive session.

MOTION:      Tracy Hightower moved and Andy Anderson seconded the motion to exit the executive session [2:34 p.m.].

VOTE: The motion passed unanimously by voice vote.

**6. CITIZEN’S DISCUSSION (Open to the Public)**

There was no citizen’s discussion.

**7. COUNCIL COMMENTS**

There were no comments.

**8. MAYOR’S COMMENTS**

There were no comments.

**9. ADJOURNMENT**

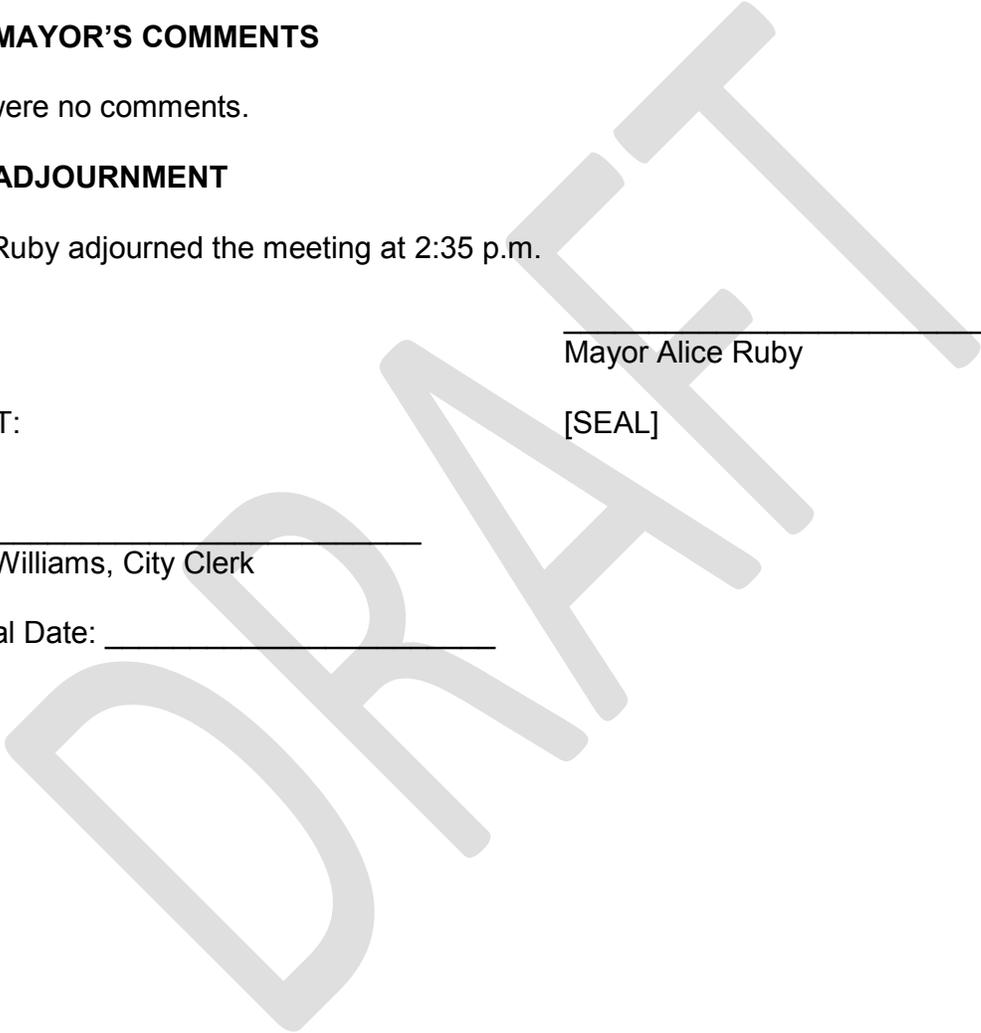
Mayor Ruby adjourned the meeting at 2:35 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

ATTEST: [SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk

Approval Date: \_\_\_\_\_



**1. CALL TO ORDER**

A regular meeting of the Dillingham City Council was held on Thursday, January 19, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Curt Armstrong, Mayor Pro Tempore, called the meeting to order at 7:01 p.m. This meeting was preceded at 5:30 p.m. by a workshop on the fire station facilities, and the water and waste water projects.

**2. ROLL CALL**

Mayor Alice Ruby was absent and excused.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower      Misty Savo      Curt Armstrong      Andy Anderson  
Paul Liedberg

Council member Chris Maines was absent and excused.

Staff in attendance:

Rose Loera      Janice Williams      Dan Pasquariello (Sergeant-at-arms)

Guest(s):      Attorney Brooks Chandler – attended via teleconference

**3. APPROVAL OF MINUTES**

- a. Regular Council Meeting, December 8, 2016

MOTION:      Misty Savo moved and Tracy Hightower seconded the motion to approve the minutes of December 8, 2016.

VOTE:      The motion passed unanimously by roll call vote.

**4. APPROVAL OF CONSENT AGENDA**

There was no consent agenda.

**APPROVAL OF AGENDA**

MOTION:      Andy Anderson moved and Misty Savo seconded the motion to approve the agenda.

VOTE:      The motion passed unanimously by roll call vote.

**5. STAFF REPORTS**

- a. City Manager and Staff Reports

Vacancies: Police officer, heavy duty equipment operator, landfill supervisor;  
Landfill fees: in the process of being reviewed;

JAG (Justice Assistance) Grant: Public Safety applied for the grant to establish a tip line and reward;  
Additional RFPs: general liability insurance and possibly audit, has already been extended one year.

b. Standing Committee Reports

Rose Loera for Finance and Budget explained the City was reversing its earlier stand revoking sales tax exemption certificates for six non-profits that did not fit under the category of government, charitable or religious as allowed in Dillingham Municipal Code. This is pending a further review by the Code Review Committee.

**6. PUBLIC HEARINGS**

There were no public hearings.

**7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

There was no citizen's discussion.

**8. ORDINANCES AND RESOLUTIONS**

- a. Introduce Ordinance No. 2017-01, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.15.030 Property Exemptions, Senior Citizen and Disabled Veterans, to Add PFD Residency Requirement

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to introduce Ordinance No. 2017-01.

VOTE: The motion to introduce Ordinance No. 2017-01 passed unanimously by roll call vote.

- b. Introduce Ordinance No. 2017-02, An Ordinance of the Dillingham City Council Amending Title 8 – Health and Safety by the Addition of a New Chapter Providing a Process for Reviewing Liquor License Applications

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to introduce Ordinance No. 2017-02.

VOTE: The motion to introduce Ordinance No. 2017-02 passed unanimously by roll call vote.

- c. Adopt Resolution No. 2017-01, A Resolution of the Dillingham City Council Adopting an Alternative Allocation Method for the FY17 Shared Fisheries Business Tax Program and Certifying that this Allocation Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 5:Bristol Bay

MOTION: Misty Savo moved and Andy Anderson seconded the motion to adopt Resolution No. 2017-01 [amended to change the date the resolution passed].

VOTE: The motion to adopt Resolution No. 2017-01 passed unanimously by roll call vote.

- d. Adopt Resolution No. 2017-02, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Armstrong Garage to Encroach onto the Alaska Street Right-of-Way

MOTION: Tracy Hightower moved and Andy Anderson seconded the motion to adopt Resolution No. 2017-02 [amended to change the date the resolution was passed].

Curt Armstrong declared he had a conflict of interest and would not be voting on the resolution.

VOTE: The motion to adopt Resolution No. 2017-02 passed unanimously by roll call vote.

- e. Adopt Resolution No. 2017-03, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Nushagak Cooperatives to Install Electric Service to High Bush Subdivision Lot 8

MOTION: Misty Savo moved and Andy Anderson seconded the motion to adopt Resolution No. 2017-03 [amended to change the date the resolution was passed].

VOTE: The motion to adopt Resolution No. 2017-03 passed unanimously by roll call vote.

- f. Adopt Resolution No. 2017-04, A Resolution of the Dillingham City Council Authorizing the City Manager to Purchase Floating Fenders for Use at the All-Tide Dock

MOTION: Andy Anderson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2017-04 [amended to change the date the resolution passed].

VOTE: The motion to adopt Resolution No. 2017-04 passed unanimously by roll call vote.

**9. UNFINISHED BUSINESS**

- a. Citizen Committee Appointments

Curt Armstrong reported the appointments would be taken up at the February 2 Council meeting.

- 1) Planning Commission, 2 Seats Open
- 2) Senior Advisory Commission, 1 Seat Open
- 3) Library Advisory Board, 1 Seat Open

- 4) Territorial School Committee, 1 Seat Open

- b. Annexation Update

Rose Loera reported a hearing was scheduled for January 24 before the Local Boundary Commission on the reconsideration filings. The decision letter would be presented on January 25, and if favorable, would be fielded to the State Legislature by the deadline of January 26.

- c. Interim Task Force Borough Feasibility Study Update

Rose Loera reported the filing date for public comment on the study was the following week.

**10. NEW BUSINESS**

- a. Review of Liquor Licenses
  - 1) Renewal Application - Sea Inn Bar for 2017/2018

No action was taken.

- 2) Renewal Application - The Rack for 2017/2018

No action was taken.

- 3) Renewal Application - Windmill Grille for 2017/2018

No action was taken.

- 4) Other - Willow Tree Inn for 2016

No action was taken.

- b. Approve Action Memorandum No. 2016-22, Award a Contract for Design of Lake Road Fire Station Extension

**MOTION:** Misty Savo moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2016-22.

**VOTE:** The motion to approve Action Memorandum No. 2016-22 passed unanimously by roll call vote.

- c. Approve Action Memorandum No. 2017-01, Authorize Task Order No. 3 to CRW Engineering Group to Prepare the Design Work for Additional Repairs Needed on the Dock Lift Station and to Prepare the Bid Documents

**MOTION:** Andy Anderson moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2017-01.

VOTE: The motion to approve Action Memorandum No. 2017-01 passed unanimously by roll call vote.

- d. Approve Action Memorandum No. 2017-02, Award a Contract to Cruz Construction for Repair of the Damage to the All-Tide Dock, and Repair the Anode Channel and Bullrail

MOTION: Misty Savo moved and Andy Anderson seconded the motion to approve Action Memorandum No. 2017-02.

VOTE: The motion to approve Action Memorandum No. 2017-02 passed unanimously by roll call vote.

**11. CITIZEN’S DISCUSSION (Open to the Public)**

There was no citizen’s discussion.

**12. COUNCIL COMMENTS**

Council members, Andy Anderson and Misty Savo, complimented Curt Armstrong on doing a good job chairing the meeting.

**13. MAYOR’S COMMENTS**

There were no mayor’s comments.

**14. EXECUTIVE SESSION**

- a. Legal Matter – Dillingham & Manokotak Annexation Petitions
- b. Update from Public Safety Department

MOTION: Andy Anderson moved and Misty Savo seconded the motion to enter into executive session to discuss Legal Matter, Dillingham & Manokotak Annexation Petitions and Update from Public Safety Department [7:38 p.m.].

VOTE: The motion to enter into executive session passed unanimously by roll call vote.

City Attorney Brooks Chandler attended via teleconference along with Janice Williams and Chief Pasquariello.

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to exit the executive session [8:09 p.m.].

VOTE: The motion passed unanimously by roll call vote.

**15. ADJOURNMENT**

Curt Armstrong adjourned the meeting at 8:09 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk

Approval Date: \_\_\_\_\_

DRAFT

**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
Tracy Hightower  
Chris Maines  
Misty Savo  
Curt Armstrong  
Andy Anderson  
Paul Liedberg

## MEMORANDUM

**Date:** January 27, 2017  
**To:** Mayor and City Council  
**From:** Rose Loera, City Manager  
**Subject:** January Monthly Report

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**Vacancies** – Police Officer, Landfill Supervisor, Heavy Equipment Operator and temporary laborers

City Manager position now being advertised.

Former Public Works Director is moving back to Dillingham and interested in our Heavy Equipment (HE) Operator position. When he was HE Operator, prior to moving into the PW Director position, he was at a Level VII Step 11. I will be hiring him at the same Level and Step. He is an asset to the City with his knowledge of the Public Works Department and skills as a mechanic and operator. We are also hiring the former Public Works Foreman back as call-in HE Operator to assist when needed.

**Contracts/Agreements Signed** – LCG Lantech for design of the addition to the Lake Road Fire Station, CRW Engineer for designing additional work at Dock Lift Station and Cruz Construction for work on All-Tide Dock.

**Grants** – BBEDC Infrastructure Grant pending.

At the last council meeting, I reported that Public Safety applied for a Justice Assistance Grant (JAG) to establish a tip line. That was our original intent but when the Chief spoke to the person in charge they didn't think it would be funded so he applied for some training funds. We were funded \$3,000 versus the \$6,000 we asked for. Training for – Airport Interdiction and Knock N Talk.

**Request for Proposals (RFPs)** – Nothing to report at this time.

**Council Committee** – It was suggested that it may be time that the City combines the Code and Finance Committees and take up these issues under the Committee of the Whole. Since my tenure there have been a number of issues that crosses both committees and takes the process longer to address. A few examples are the current Sales Tax Exemption reviews, \$10,000 cap on goods sold in the City, Tobacco tax just to name a few. It would require a change in code.

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*Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.*

**Equipment Purchases** – Public Works is ordering the three remaining blowers for the sewage lagoon that was authorized by the Council with Resolution 2015-16. This has been a long process to determine the right blowers for the lagoon. Once they are all in place that will address one of the Notice of Violations that we received. We are hopeful that with all blowers functional the lagoon sampling will also be compliant with DEC. If not, DEC will require us to install a chlorination system.

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*Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.*

# *City of Dillingham*

## House District 37 / Senate District S

~ 1/26/17 ~

### *30<sup>th</sup> Alaska State Legislature ~ 1<sup>st</sup> Session*

## **JANUARY 2017 – LEGISLATIVE REPORT**

*Cliff Stone / City Lobbyist*

*~ Governor gives his third State of the State Address ~*



The 1st session of the 30<sup>th</sup> Alaska State Legislature convened on January 17<sup>th</sup>. April 16<sup>th</sup> marks the 90<sup>th</sup> day as set by statute, but the Alaska Constitution allows them 121 days ending May 17<sup>th</sup>.

Bryce Edgmon of Dillingham was officially elected to be Speaker of the House. He is the first Speaker of Alaska Native descent. Pete Kelly of Fairbanks is the new president of the Senate. Senator Lyman Hoffman is the new co-chair of Senate Finance.

Along with pre-session filings, the bills introduced so far run the gambit. A legislator is sponsoring a bill to make it illegal for the state's child protection agency, the Office of Children's Services, to take custody of kids without a court order — unless it's an emergency. Other bills would create a tracking system for sexual assault examination kits, allowing the posting of ballot 'selfies' to social media, and HB 8 (Similar to HB 221 of 2016) to bring state law in line with the requirements of the federal Violence Against Women Act (VAWA).

The governor has just announced and introduced legislation that will freeze nonunion state employees' pay for two years. This would affect the Legislature, executive branch, University, and the Courts. The bill is expected to reduce spending by \$5 million a year. They are HB 71/SB 31.

The day after the swearing in ceremonies of the 45<sup>th</sup> president of the United States, hundreds, if not thousands of cities across America and the globe saw millions of people take to the streets to march and rally behind a common theme of honoring women. The numbers of people attending the Washington DC march eclipsed the inaugural day celebration by two-fold – an estimated 500,000 people. In Alaska, it was remarkable the number of cities and people that turned out for various events. Even the continent of Antarctica had participants as evidenced by postings on social media. One of the best signs I saw was: Quality Men should not be afraid of Equality!

Late last year, the Trans-Alaska Natural Gas Pipeline (AKLNG) largely backed out of the efforts to bring natural gas to market leaving the state-owned Alaska Gasline Development Corporation (AGDC) as the lone applicant before the Federal Energy Regulatory Commission (FERC).

The Affordable Care Act (ACA), also known as Omabacare is being hotly debated in Washington and across the nation. The new Congress and the new president seem bent on turning back the clock and will affect the health care of millions of Americans. The state’s individual health insurance marketplace will undoubtedly undergo major changes if they are successful in repealing major portions of the ACA.

The record books for 2016 will reflect the warmest temperatures that Alaska has ever seen. That beats the old record set in 2015. Meanwhile, the world temperatures rose again for the third year in a row, setting records everywhere. The earth was its warmest ever since records have been kept.

I thought you would find this interesting when I checked up on oil prices. The ANS West Coast price was at \$52.97 a barrel on Jan. 19<sup>th</sup> of this year. Last year on the first day of session, the price settled at \$26.55 a barrel on oil futures. That’s almost double in one year. Still a long way to return to the prices of yesteryear, but factoring \$30 million of revenue for every dollar it rises, that’s approximately \$780 million more money for the state coffers.

The House changed the structure for budget subcommittees responsible for reviewing portions of the state’s operating budget. Standing policy committees will now hear budget presentations and act as budget subcommittees with a finance member acting as the subcommittee’s chair.

The plaque to name the House Judiciary Committee room in honor of the late Rep. Max Gruenberg was unveiled Thursday. House members unanimously passed a resolution last session that dedicated the room in honor of Gruenberg. On a personal note – Max was one of the finest people I knew in the building. His wit and wisdom will be sorely missed.

The national, non-partisan Women in Government Foundation has released a tool kit to help lawmakers and regulators across the country develop policies to help those dealing with mental health and substance abuse disorders. Their website is: <http://www.womeningovernment.org>



## NEW LEGISLATORS

One quarter of the entire legislature turned over this year. That’s 15 new citizens that have been duly elected to represent their particular districts in the Senate or the House. Here is a breakdown of the new Senators and Representatives in alphabetical order.

<u>Name</u>	<u>Represents</u>
Sen. Tom Begich (D)	Anchorage – Mountainview/Downtown
Sen. Natasha Von Imhof (R)	Anchorage – Taku/Oceanview
Sen. David Wilson (R)	Matsu – Wasilla/Big Lake
Rep. Chris Birch (R)	Anchorage – Huffman
Rep. David Eastman (R)	Matsu – Rural
Rep. Zach Fansler (D)	Bethel and Lower Kuskokwim
Rep. Jason Grenn (N)	Anchorage – Sand Lake
Rep. Delena Johnson (R)	Matsu – Greater Palmer
Rep. Jennifer Johnston (R)	South Anchorage
Rep. Gary Knopp (R)	Kenai and Soldotna
Rep. Chuck Kopp (R)	Anchorage – Oceanview
Rep. Justin Parish (D)	Juneau – Valley and Auke Bay
Rep. George Rauscher (R)	Matsu – Richardson Hwy.
Rep. Colleen Sullivan-Leonard (R)	Matsu – Greater Wasilla
Rep. Dean Westlake (D)	Artic, Barrow, and Kotzebue



## **GOVERNOR'S CORNER**

<http://gov.alaska.gov>

*The governor's office post press releases and other items of interest at the website above. This link will also provide greater details for items below.*

Read Governor Bill Walker's State of the State Address at:

<http://gov.alaska.gov/newsroom/2017/01/governor-walker-delivers-third-state-of-the-state-address/>

'Click' on the link at the bottom of this press release.

He reiterated his support for a sustainable fiscal plan and outlining his strategies for addressing education reform and combating Alaska's opioid epidemic.

Late last year, the governor announced Scott Kendall as his new chief of staff. Jim Whitaker will continue with the office as a senior advisor on major projects.

Current commissioners and other cabinet members are listed below.

Department of Administration: Sheldon Fisher

Department of Commerce, Community & Economic Development: Chris Hladick

Department of Corrections: Dean Williams

Department of Education and Early Development: Michael Johnson

Department of Environmental Conservation: Larry Hartig

Department of Fish and Game: Sam Cotten

Department of Health and Social Services: Valerie Davidson

Department of Labor and Workforce Development: Heidi Drygas

Department of Law: Jahna Lindemuth (Attorney General)

Department of Military and Veterans Affairs: Major General Laurie Hummel

Department of Natural Resources: Andy Mack

Department of Public Safety: Walt Monegan

Department of Revenue: Randall Hoffbeck

Department of Transportation and Public Facilities: Marc Luiken

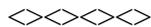
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Arctic Policy Director: Craig Fleener

Oil & Gas Advisory: John Hendrix

The Governor's Council on Disabilities & Special Education has established an annual award to be given at the Annual Statewide Special Education Conference (ASSEC) each February. This award recognizes outstanding educators who work to ensure students with disabilities have the opportunity for an inclusive education with their peers as part of the general education curriculum. The [Inclusive Practice Award](#) will be given during a special luncheon presentation at ASSEC on Tuesday, February 7, 2017.

Parents, students and educators are encouraged to nominate an outstanding educator by completing the [nomination form](#) and returning it to the Council by 5:00 p.m. on Friday, January 20, 2017.



## **PRE-FILED & NEW BILLS**

<http://www.akleg.gov>

There were numerous pre-filed bills that were posted before the session begun. They have since been read across and given their committee assignments. Since the session convened, there have also been several more bills introduced. I've listed the ones below that could potentially have an impact on Dillingham. I will monitor these bills and any future bills introduced. I'll be sure to report any progress on these that seem to be moving. Please bring to my attention any other House or Senate legislation that you want me to keep track of. There are a myriad of Permanent Fund bills that have been introduced that I have not listed. Some of these headings below are arbitrary and crisscross through various topic matters.

**Budget Bills / FY18**

HB 57 / SB 22 – Operating Budget    HB 58 / SB 23 – Capital Budget  
HB 59 / SB 24 – Mental Health Budget

**General Municipal Issues**

HB 35 / Gara – Safe Streets/Community Fund Payments  
HB 37 / Josephson – PERS Credit/Workers Comp Police and Fire  
HB 45 / Tarr – Equal Pay and Minimum Wage Act  
HB 47 / Foster – Municipal PERS Contribution and Interest  
HB 74 & SB 34 / Governor – Driver’s License and ID Cards and Real ID Act  
*(If not passed this year, Alaskans will be required to travel by air with a recognized passport or other federally issued identification documents. This also affects access to federal buildings and military bases.)*  
SB 8 / PFD Contributions to Tribal Governments

**Employee/Retirement Issues**

HB 5 / Millett – Medical Insurance: Dependents of Deceased Firefighters and Police  
HB 11 / Kawasaki – Retirement Incentive Program for Public Employees and Teachers  
HB 23 / Josephson – Insurance: Dependents of Deceased Firefighters and Police  
HB 26 / Tarr – Nursing Mothers in Workplace  
HB 30 /Tarr – Paid Sick Leave  
HB 37 / Josephson – PERS Credit and Workers’ Compensation for Police and Firefighters  
HB 38 / Josephson – Workers’ Compensation: Death Benefits

**Resources Issues**

HB 14 / Josephson – Legislative Approval of Bristol Bay Sulfide Mine

The above descriptions are very concise and may not convey the intent of the legislation. I encourage you to review these and all new legislation as it’s introduced.



**COMMITTEE HEARINGS**

Official committee work started up again on the first day of session. Go to the Legislature’s homepage – <http://akleg.gov/index.php> ‘Click’ on Daily Schedule at the top of the page.

**Live on the Web**

Most committee hearings can be seen and heard on Gavel Alaska. It is broadcast on both local access TV and on the Internet. You can also access online archives from the following website:  
[www.360north.org](http://www.360north.org)

Live streams of the governor’s speeches can be viewed at:  
<http://gov.alaska.gov/Walker/multimedia/livestream.html>  
*Archives of past videos can be accessed from this site.*

**Streaming Video**

Most committee hearings are also teleconference and available for viewing on the following website:  
<http://alaskalegislature.tv>

**Testifying**

If you can’t attend a hearing in person or at your local LIO you can participate by using the following numbers. It is always a good idea to check the committee schedule however to ascertain if they are accepting public testimony. In addition, please be advised that the toll-free number can only be used if you have had prior approval to call in from the appropriate committee chair.  
The toll free number in Alaska: *Unknown at this time.* In Juneau: (907) 463-5009.



## WEBSITES OF INTEREST

*Keep checking these links below as they will eventually carry the new contacts.*

2017 Legislators contact information <http://akleg.gov/docs/pdf/whoswho.pdf>

2017 1<sup>st</sup> Session Staff contact list (*Not posted yet*)

2017 House & Senate Committees <http://akleg.gov/docs/pdf/commlist.pdf>

2017 House and Senate Finance Sub-committee Members

HOUSE – <http://akleg.gov/docs/pdf/HFINSubcmte.pdf>

SENATE – (*Not posted yet*)

Legislative Publications List <http://akleg.gov/publications.php>

Legislative Finance Division <http://www.legfin.akleg.gov>

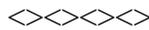
View specifics for the Capital and Operating Budgets.

FY 2018 Governor's budget overview <http://www.legfin.state.ak.us/Overview/Overview2018.pdf>

OMB FY 2018 budget proposal

<https://www.omb.alaska.gov/html/budget-report/fy2018-budget/proposed.html>

State Emergency Operations Center 907-428-7100 [www.ready.alaska.gov](http://www.ready.alaska.gov)



## IMPORTANT DATES

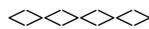
**15<sup>th</sup> Legislative Day** (Jan. 31, 2017) Deadline for Governor's Supplemental budget requests. The last day for the governor to transmit appointments for his cabinet, boards, and commissions to the Legislature.

**February 13<sup>th</sup> – CAPSIS** Deadline (Capital Project Submission and Information System). All registered users, i.e. communities and “named recipients” submit their Capital Budget requests online. Although, no projects are being considered for funding, it can still be helpful for some municipalities to enter these projects as a way to keep the state informed of community needs. The deadline is February 13, but if you would like Rep. Edgmon’s staff to review your request before you submit it, please enter into CAPSIS by January 31. You can contact his office for any CAPSIS questions including login information.

**30<sup>th</sup> Legislative Day** (Feb. 15, 2017) Deadline for Governor to submit Amendments to the FY18 Budget.

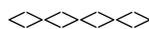
**Energy Council Meetings** (March 3-6, 2017) in Washington, D.C.

**Alaska Permanent Fund Dividend** – Filing Deadline: March 31, 2017)



## COMING NEXT MONTH

- A review of the first 40 days of this Legislature



~ End Report ~

*Take care of your families and friends!*

~ Cliff



**Mayor**  
Alice Ruby

**Manager**  
Rose Loera



**Dillingham City Council**  
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Chris Maines  
Misty Savo  
Curt Armstrong  
Andy Anderson  
Paul Liedberg

## MEMORANDUM

**Date:** January 24, 2017  
**To:** Rose Loera, City Manager  
**From:** Janice Williams, City Clerk  
**Subject:** Monthly Staff Report

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### **Commend our Mayor Pro Tempores**

I want to commend our Council members for a job well done. At our last Council meeting, due to circumstances beyond their control, several Council members and the Mayor were not able to make the workshop or had to arrive late to the Council meeting. This required our Council members next in line by seniority to assume the role of Mayor Pro Tempore with little prior notice. This they did flawlessly. It was very impressive; a reflection of effective leadership mixed in with some good old determination.

### *Unfinished Business:*

#### **Magazine Collection for Sale – Carlson House Property**

The sale date has been extended to February at the Territorial School building. The plan is to sell those magazines deemed valuable on E-Bay. One of the requirements for using E-Bay is that the seller use PayPal. I would like to recommend that we add E-Bay and PayPal to the Finance Committee's To Do List to clarify any issues, such as it might be in order to have a separate bank account just for these transactions.

#### **Foreclosures – taxes owed between 2013-2014**

The City will be seeking title reports next week. At this stage in the foreclosure process, the property owners can no longer enter into a promissory note as instructed by our Attorney. Under the statutes and code, a person has a right to repurchase a property conveyed to the city through a tax foreclosure. This right expires 1) after ten years, or 2) when the city passes an ordinance to sell the property or retain it for a public purpose. Until one of those occurs, the former owner can repurchase the property for whatever is owed on it, an amount that includes all taxes, penalty and interest, even if those post-date the foreclosure.

#### **Law Suit Pending with Knik Construction**

Knik Construction appealed the decision of the BOE to Superior Court, in which BOE did not accept its late filed appeal on a personal property assessment. The judge has up to six months from the end of this January to issue a decision on the appeal.

**STANDING ITEM(S):**

**Liquor & Marijuana License Renewals/Transfers/New Licenses.** (Indicate any licenses due to expire.)

Request for Transfer Withdrawn. The request for a transfer of their liquor license submitted by Olsen's Liquor Store owner Mike Keenan has been withdrawn. A letter to the ABC Board dated January 23, 2017, from his Attorney Dan Coffey will be included in the February 2 Council packet under Review of Liquor License.

During the public hearings last fall on the transfer request, we were offered a resolution by Jessica Denslinger to consider banning liquor stores in residential areas. It was not assigned to any committee at that time, and I believe we may have been awaiting the results of the February 1 hearing on the transfer. At this time, do we want to recommend sending it to the Code Review Committee for review and a recommendation first?

**Renewal – Olsen's Liquor Store, License Expired December 31, 2016**

At the January 5, 2017, the Code Review Committee voted to postpone until the February 2 Council meeting. This was pending the results of the hearing on a request to transfer the license, filed in July 2016, brought before the Alcohol Control Board October 26, and scheduled for a further hearing February 1, 2017. The request for the transfer has since been withdrawn by Mr. Keenan, the owner.

**Commission/Board Seats Vacant.** Advertised on the City's website and Facebook page.

- Planning Commission (seven members).  
Seats open - 3. There are three letters of interest on file.
- Senior Advisory Commission (seven members and one council member)  
Seats open - 1. No letters of interest on file.
- Library Advisory Board (seven members, of which one is a rep from the university and one a rep from the Dillingham/Middle School).  
Seats open - 1. One letter of interest on file.
- Territorial School Committee  
Seats open – 1. No letters of interest on file.

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**Helpful Tips**

**Voting**

- Four affirmative votes are required for the passage of an ordinance, resolution, or motion.
- The mayor is not a council member and may vote only in the case of a tie.
- The mayor pro tempore shall exercise all the powers of the chair during temporary absences or disabilities of the mayor and may also vote.

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**MEMORANDUM**

**Date:** January 25, 2017  
**To:** Rose Loera, City Manager  
**From:** Janice Williams, City Clerk  
**Subject:** Liquor Licenses Issued – Population Limitations

State statute, Section 4.11.400, Populations Limitations, explains how liquor licenses are issued. The population limits for licenses set out in 4.11.400 applies to each license type, not the aggregate of licenses in a community.

Section 4.11.400 (*abbreviated for the purposes of this report*), states except as provided elsewhere in the section, a new license may not be issued and the board may prohibit relocation of an existing license inside an incorporated city if after the issuance or relocation, there would be inside the incorporated city, more than one restaurant or eating place license for each 1,500 population or fraction of that population; or more than one license of each other type, for each 3,000 population or fraction thereof.

Over the years, the City of Dillingham has been issued three types of licenses, a total of six licenses:

<u>License Establishment</u>	<u>Type of License</u>
Willow Tree Inn	Beverage Dispensary
Sea Inn Bar	Beverage Dispensary
The Rack	Restaurant/Eating Place
Windmill Grill	Restaurant/Eating Place
Dillingham Liquor Store	Package Store
Olsen's Liquor Store	Package Store

Attached is a spreadsheet provided by the Alcohol Beverage Control Board ("Board"). Working with the Board staff we resolved the following, including the spreadsheet could use some modifications for the sake of clarity:

**Non-Restaurant Eating Place (R/E)Type Licenses.** Applying Section 4.11.400, and referring to the spreadsheet, for the City of Dillingham, in the Authorized column, the Board authorized one of each other type - one beverage dispensary (BD) license and one package store (Pkg) license - which are non-restaurant type licenses. In the Actual column, the Board actually issued two beverage dispensary type licenses and two package store type licenses for Dillingham.

**Restaurant Eating Place Type Licenses.** Applying Section 4.11.400, the Board authorized two restaurant eating place type license for each 1,500 population or fraction of. Referring to the spreadsheet, for the City of Dillingham, in the Actual column, the Board actually issued two restaurant eating place type licenses for Dillingham.

In summary, according to Board staff, if the license was issued under one population number, and the population dropped, the license is essentially grandfathered. They further noted the licenses could have been issued prior to setting population limits, and the City has the right to protest any licenses as long as the reason is not “arbitrary, capricious, or unreasonable”.

Attachment: Spreadsheet - Alcohol Marijuana Control Office – Population as of April 30, 2016

Local Governing Body	CED-(1)	Mil(2)	Stu(2)	Inm(2)	Net	AUTHORIZED		BD	ACTUAL					R/E	
						3,000	1,500		Non-Restaurant / Eating						
						Non-R/E	R/E		Pkg	Club	Brew	Wine	Distil	Rec	
Aleknagik	232					1	1								
Anchorage	300,549	33,187	1,612	1,265	264,485	89	177	122	93	22	6	4	1	10	148
Bethel	6241					3	5		2						1
Bettles	13					1	1	1	1						
Coffman Cove	184					1	1	1	1						
Cordova	2,286					1	2	5	5	1					2
Craig	1,198					1	1	2	3	1					1
Delta Junction	1,089					1	1	2	2	1					1
Dillingham	2,431					1	2	① 2	① 2						2 ②
Fort Yukon	576					1	1		1						
Galena	449					1	1	1	1						
Gustavus	516					1	1	1	1						1
Haines	2,537					1	2	3	4	1	1		1		2
Hoonah	787					1	1	1	1		1				1
Juneau	33,026	300	346	248	32,132	11	22	20	16	3	1			4	22
Klawock	802					1	1		1						
McGrath	315					1	1	2	3						
Nenana	396					1	1	2	3						1
Nome	3,721			115	3,606	2	3	6	5	2					3
Nulato	246					1	1		1						
Pelican	93					1	1	1	1						1
Petersburg	3,209					2	3	3	3	2					3
Ruby	186					1	1		1						
Saint George	92					1	1		1						
Saint Paul	436					1	1	1	1						
Sitka	9,061			56	9,005	4	7	8	5	3					6
Skagway	1,031					1	1	2	2	2	1		1	1	1
Tanana	229					1	1		1						
Tenakee Springs	128					1	1		1						1
Thorne Bay	530					1	1	1	1						

R/E = Restaurant Eating Place  
 BD = Beverage Dispensary  
 Pkg = Package Store

Club = Club License  
 Brew = Brewery License  
 Distil = Distillery License

Rec = Recreation Site  
 Wine = Winery



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Paul Liedberg

## MEMORANDUM

**Date:** January 24, 2017  
**To:** Rose Loera, City Manager  
**From:** Braden Tinker, Fire Coordinator  
**Subject:** Department Head Report

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### Summarization of EMS Responses – 10 Calls; 12.2 Total Man Hours

- 1 Overdose
- 1 Broken Leg
- 5 Chest Pain/SOB
- 1 Other
- 1 Transport Other,
- 1 Seizure

### Summarization of Fire Responses – 1 Call; 1.5 Total Man Hour

- +
  - 1 Fire Call

### PROJECTS COMPLETED

- Lake Rd Station presentation to the Council
- Finance and budget Meeting, Approval of Ambulance Rates
- 

### ON-GOING PROJECTS

- January EMT-1 Class
- Ambulance 1 replacement, (Bid Spec`s). Date (TBD)
- Ambulance 1 repairs; parts sent to Anchorage for rebuild.
- Engine 2 replacement
- Run reports
- Apparatus check offs
- Hiring of Fire Office Assistant, Hired Brandie Bocatch, 1/13/17
- Mid Year Budget review



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**MEMORANDUM**

**Date:** January 24, 2017

**To:** Rose Loera, City Manager

**From:** Sonja Marx, Librarian

**Subject:** January Monthly Report

The stats for this report reflect only 3 weeks in January; thus, numbers are lower. Also, since we are open 10 hours a week less than we were this time last year, the number of patron visits and computer usages are down. However, there is one more change we would like to make to our library hours as was discussed at our last Library Advisory Board meeting. With Early Release at 2 pm each Friday at the school, we would like to change the Friday hours to be open at 2 pm instead of the current 3 pm. Many students didn't have any place to go after school for an hour until we opened, and some of them volunteered here; so we are proposing to change the hours on Friday to be open 2 pm to 5:30 pm. We would also need to close a half hour earlier on Wednesday in order to keep to our 30 hours a week requirement. We are accommodating the afterschool students on Friday and also those patrons who work until 5 pm (they can still come to the library twice a week for half an hour after 5 pm. Here's the new schedule:

<b>Monday</b>	<b>12 noon to 5 pm</b>
<b>Tuesday</b>	<b>12 noon to 5 pm</b>
<b>Wednesday</b>	<b>10 am to 5:30 pm</b>
<b>Thursday</b>	<b>12 noon to 5 pm</b>
<b>Friday</b>	<b>2 pm to 5:30 pm</b>
<b>Saturday</b>	<b>10 am to 2 pm</b>

Please see attached the two flyers from the Friends of the Library promoting February as "Love Your Library Month". This should be lots of fun for everyone.

**Library Stat report for January 3<sup>rd</sup> – January 21<sup>st</sup>, 2017:**

**Patron Visits: 1,275    Computer Use: 357    Wireless Use: 219**  
**Story Hour: 33    Other Visits (including students): 70    Museum Use: 11**  
**Movies Shown: 1    AWE Station Use: 12    Volunteer hours logged: 7.5**

**Next LAB meeting is scheduled for April 4, 2017 at 5:30 pm at the Library**  
**Library will be closed Monday, February 20<sup>th</sup> for President's Day**

*Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.*



*Dillingham Friends of the Library invites you on a*

# *Blind Date with a Book*

*Looking for a way to spice up your reading life?*

*During the month of February stop by the library and check out one of our specially wrapped books*



*Check out a book to be entered into a weekly drawing for prizes*



*Become a Dillingham Friend of the Library and be automatically entered into our grand prize drawing at the end of the month.*

*If things don't work out between you and your blind date, just return it without any hurt feelings!*

Do you love to read?

Do you have ideas for community activities that promote literacy, like these?

Ask the Librarian about becoming a Friend of the Library Today!





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## MONTHLY REPORT – PLANNING DEPARTMENT JANUARY 2017

**To:** Rose Loera, City Manager  
**From:** Courtenay Carty, Planning Director

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How time flies - It has already been a year since I came to work at the City! January 20<sup>th</sup> marked my anniversary and this month was my first full month back to work since Violet was born! Annexation, mid-year budget revisions, my annual evaluation and the activities below are the majority of the items that the Planning Department focused on in January.

### **Planning Commission**

The Planning Commission held their last regular meeting on October 12. The Planning Commission will meet on February 8, 2017. The Planning Director applied to BBEDC for training funds to host the Agnew::Beck conduct the Planning Commission training for a total of \$6,400. BBEDC approved the request and staff is working with the Commission and Agnew::Beck to schedule a training date, likely in March.

### **Plans**

Staff will be working with the Alaska Department of Homeland Security to update the City's Emergency Operations Plan in the upcoming months. We are also working with them in an effort to identify potential funding sources to address erosion issues that were outlined in the 2016 Hazard Mitigation Plan.

### **Permitting**

Staff received a Long Term Encroachment application from Nushagak Cooperatives to change the power source that feeds the HUD Lift Station from over-ground to underground. The Planning and Public Works Director(s) have met and agree that this encroachment should be granted. The Planning Commission will address this permit at their next meeting on February 8 after which it will be forwarded to the City Council for approval at their March 2 meeting.

### **RFPs**

2016-13 – Fender Repairs for All-Tide Dock – The City Council authorized the City Manager to enter into a contract with Cruz Construction to complete repairs to the all-tide dock. Staff have been working with Cruz Construction and PND Engineering to ensure that all necessary assurances are in order and is facilitating execution of the contract.

2016-18 – Lake Road Fire Hall Addition – The City Council authorized the City Manager to enter into a contract with LCG Lantech to design an addition to the Lake Road Fire Hall. Staff are working with LCG Lantech to ensure that all necessary assurances are in order and is facilitating execution of the contract.

---

Vision: To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.



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## MEMORANDUM

**Date:** 1-25-17  
**To:** Rose Loera / City manager  
**From:** Jean Barrett / Port Director  
**Subject:** January Monthly report

January has been a good month, many things done and many more to put on the to do list for the summer.

### Dock / Harbor

January started with the retirement of Eric Suttles after 20+ years of working at the Dillingham City dock. Now the work begins to replace such knowledge. We have advertised in house and are hopeful that we are able to hire from within. We are also in need of a crane operator and I have been working with Northern Industrial Training out of Palmer to come to Dillingham in the early part of April to give several of us training. I am working through a BBEDC program to see about funding.

With the change of employees at the dock I have been looking over the job descriptions and seeing if I need to make any changes, so far so good as they say pretty much exactly what we need.

I have been working on some minor housecleaning on the Tariff also. There are some changes and hope to run them past the Port Committee in February before going to the council with the changes.

I have looked into some pricing on a response boat for the City of Dillingham, hopefully, to be paid for by a grant that Chief Pasquariello is applying for.

I am still trying to chase down money that was supposedly headed our way per Senator Murkowski. This money is to be used for improvements on harbors and marinas.

I have had two additional requests for property leases in the Harbor area, another freezer facility for catcher seller storage, and another for use as a staging area for freight and equipment to be used by a local Freight hauler.

I will be working on this from now until summer to try to make these happen this year.

That is all from the Port Department

Jean

Port of Dillingham Advisory meeting to be held sometime in February or early March